



# Minutes for the Travis County Commissioners Court Tuesday, September 6, 2011 Voting Session

Minutes Prepared by the Travis County Clerk  
512-854-4722 • www.co.travis.tx.us • PO Box 149325, Austin, TX 78714-9325

## Call to Order

Meeting called to order on September 6, 2011, in the Ned Granger Building, Commissioners Courtroom, 1st Floor, 314 W. 11th St., Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Samuel T. Biscoe	County Judge	Present
Ron Davis	Precinct 1, Commissioner	Present
Sarah Eckhardt	Precinct 2, Commissioner	Present
Karen L. Huber	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

## Citizens Communication

Members of the Court heard from:  
Gus Peña, Travis County Resident  
Morris Priest, Travis County Resident  
Dr. John K. Kim, Travis County Resident  
Ronnie Gjemre, Travis County Resident

## Special Items

1. Consider and take appropriate action on an order regarding outdoor burning in the unincorporated areas of Travis County.

Members of the Court heard from:  
Tony Callaway, Assistant Fire Marshal, Fire Marshal's Office  
Dan Chapman, Chief Park Ranger, Transportation and Natural Resources (TNR)  
Pete Baldwin, Emergency Management Coordinator, Travis County Emergency Services  
Steve Manilla, County Executive, Transportation and Natural Resources (TNR)

**RESULT: DISCUSSED** **Reset for: 9/13/2011**

*Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning stays in place.*

## Planning and Budget Dept. Items

2. Consider and take appropriate action on budget amendments, transfers and discussion items.

**RESULT: ADDED TO CONSENT**

3. Review and approve requests regarding grant programs, applications, contracts and permissions to continue:

- a. Annual application to the Texas Department of Aging and Disability Services for the Coming of Age Grant in the Travis County Health and Human Services and Veterans Service Department;
- b. Annual contract with the Emergency Food and Shelter Board for utility assistance under the Emergency Food and Shelter Program Phase 29 for qualified Travis County residents; and
- c. Annual contract with the Texas Department of Family and Protective Services for the District Attorney's Office to continue to receive the reimbursement of eligible legal expenses from Title IV-E Legal Administration funds.

**RESULT:           ADDED TO CONSENT**

- 4. Consider and take appropriate action on proposed Fiscal Year 2012 indirect cost rates.

**RESULT:           ADDED TO CONSENT**

- 5. Consider and take appropriate action on request to approve signature authority in Travis County's local government investment pools for the Corporations' Manager who will provide back-up as needed for Cash/Investment Management.

**RESULT:           ADDED TO CONSENT**

*Clerk's Note: The County Judge noted that by approving Item 5, the Court is approving signature authority for Andrea Shields, Manager, Travis County Corporations, and authorizing the County Judge to sign the Resolution on behalf of the Commissioners Court.*

**Administrative Operations Items**

- 6. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$605,655.20 for the period of August 19 to August 25, 2011.

**RESULT:           ADDED TO CONSENT**

- 7. Consider and take appropriate action on the following items for Human Resources Management Department:

- a. Proposed routine personnel amendments; and

**RESULT:           ADDED TO CONSENT**

- b. Non-routine request from Justice of Peace Precinct 5 for a variance to Travis County Code § 10.03002, General Overview for Determining Pay Policy.

Members of the Court heard from:  
Ronnie Gjemre, Travis County Resident

**MOTION:**           Approve Item 7.b.  
**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Samuel T. Biscoe, Judge  
**SECONDER:**       Margaret J. Gómez, Commissioner  
**AYES:**             Biscoe, Davis, Eckhardt, Huber, Gómez

## Justice and Public Safety Items

8. Consider and take appropriate action to grant permission under Budget Rule 12B to Leanne Courtney, Travis County Medical Examiner's Office Forensic Nurse, to travel to Montreal, Canada, from October 18 through October 22, 2011, to attend the annual Forensic Nursing Conference.

**RESULT:           ADDED TO CONSENT**

*Clerk's Note: The County Judge noted that the new job classifications related to this item will be posted on the September 13, 2011 Agenda.*

## Purchasing Office Items

9. Approve Modification No. 23 to Contract No. MA960322, Easy Access, Inc., for Tax Office computer system.

**RESULT:           ADDED TO CONSENT**

10. Approve list of auto-renewal interlocal agreements (93 total) and contracts (211 total) for various services.

**RESULT:           ADDED TO CONSENT**

11. Approve Contract Award for insulation services, IFB No. B110209-NB, to the low bidders:

- a. McCullough Heating and Air Conditioning, primary contractor; and
- b. GG's Construction LLC, secondary contractor.

**RESULT:           ADDED TO CONSENT**

12. Approve Interlocal Agreement No. IL110271SW, Texas Workforce Commission, for information release for Travis County Constable Precinct Four.

**RESULT:           ADDED TO CONSENT**

13. Approve Interlocal Agreement No. IL110272SW, Texas Workforce Commission, for information release for Travis County Constable Precinct Five.

**RESULT:           ADDED TO CONSENT**

14. Approve award of Contract No. PS110283ML to D. Ladd Patillo and Associates for professional financial advisory services.

Members of the Court heard from:

Marvin Brice, Construction Procurement Management, Purchasing

**MOTION:** Approve Item 14.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Sarah Eckhardt, Commissioner

**SECONDER:** Margaret J. Gómez, Commissioner

**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

## Transportation and Natural Resources Dept. Items

15. Consider and take appropriate action on a Cash Security Agreement with Gehan Homes for Sidewalk Fiscal for Commons at Rowe Lane IIB in Precinct Two. (Commissioner Eckhardt)

**RESULT:           ADDED TO CONSENT**

16. Consider and take appropriate action on a Cash Security Agreement with Highland Homes, Ltd., for Sidewalk Fiscal for Commons at Rowe Lane IIA in Precinct Two. (Commissioner Eckhardt)

**RESULT:           ADDED TO CONSENT**

17. Consider and take appropriate action regarding a License Agreement with R and B Sports, LLC for a triathlon at Pace Bend Park. (Commissioner Huber)

**RESULT:           ADDED TO CONSENT**

*Clerk's Note: The Court noted that Pace Bend Park has been affected by the recent wildfires but is still open.*

18. Consider and take appropriate action on proposed License Agreement with Travis County Water Control and Improvement District No. 20 for construction and maintenance of drainage improvements within right-of-way of Furlong Drive, a Travis County-maintained roadway. (Commissioner Huber)

**RESULT:           ADDED TO CONSENT**

19. Consider and take appropriate action on a request for a variance only from Title 30, City of Austin/Travis County subdivision regulations for Section 30-2-159 (Private Streets) for the Austin Seventy One preliminary plan. (Commissioner Huber)

**RESULT:           ADDED TO CONSENT**

*Clerk's Note: Commissioner Huber noted that she would support the variance but would like the Court to have the power to be able to limit the number of road cuts onto major highways for safety reasons.*

20. Consider and take appropriate action on an application to use the Del Valle Dailey Middle School to conduct a public meeting regarding the Colorado River Corridor Plan and issue associate press release. (Commissioners Davis and Gómez)

**RESULT:           ADDED TO CONSENT**

## Health and Human Services Dept. Items

21. Consider and take appropriate action regarding the following workforce development investments:

- a. Workforce Solutions - rapid employment model - program expansion;
- b. Big Austin - ex-offender re-entry pilot; and
- c. Skillpoint Alliance.

Members of the Court heard from:

Sherri Fleming, County Executive, Travis County Health, Human Services, and Veterans' Services (TCHHS&VS)  
Margo Dover, Executive Director, Skillpoint Alliance  
Cat Newlands, Director, Gateway Programs, Skillpoint Alliance  
Lawrence Lyman, Social Services Program Administrator, Workforce Development, TCHHS&VS  
Diana Ramirez, Budget Analyst, Planning and Budget Office (PBO)  
Stacey Dukes-Roland, Executive Director, Big Austin  
Tamara Atkinson, Deputy Director, External Affairs, Workforce Solutions

**MOTION:** Approve the extra funding of \$315,000.00 using an automatic budget adjustment from Allocated Reserve.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Sarah Eckhardt, Commissioner  
**SECONDER:** Ron Davis, Commissioner  
**AYES:** Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez  
**ABSENT:** Karen L. Huber

### Other Items

22. Consider and take appropriate action on the following:
- a. Redistricting plans for the following Travis County Precincts:
    - i. County Commissioners;
    - ii. Justices of the Peace and Constables;
    - iii. Elections; and
  - b. Preclearance submission to the United States Department of Justice.

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, Intergovernmental Relations (IGR)  
Alfred Stanley, Travis County Resident

**RESULT:** **DISCUSSED** **Reset for: 9/13/2011**

23. Consider and take appropriate action regarding Travis County's response to reduction in jury pay by State of Texas.

Members of the Court heard from:

Katie Gipson, Senior Budget Analyst, PBO  
John Hille, Assistant County Attorney  
Robert Chappell, Financial Manager, District Clerk

**RESULT:** **DISCUSSED** **Reset for: 9/13/2011**

24. Consider and take appropriate action on the continuation of the Sheriff's office dispatch Interlocal Agreements for the next fiscal year with the following municipalities:
- a. City of Mustang Ridge;
  - b. City of Jonestown;

- c. City of Sunset Valley;
- d. City of Rollingwood; and
- e. City of Manor.

**RESULT:           ADDED TO CONSENT**

- 25. Consider and take appropriate action on request to approve an order designating the main early voting location, all temporary early voting locations, and mobile early voting polling places for the November 8, 2011 Joint General and Special Elections.

**RESULT:           ADDED TO CONSENT**

- 26. Consider and take appropriate action on request regarding an order to designate Election Day polling places for the November 8, 2011 Joint General and Special Elections.

**RESULT:           ADDED TO CONSENT**

- 27. Consider and take appropriate action on process to select County Executive of Planning and Budget:

- a. Vacancy announcement flyer; and

Members of the Court heard from:

Leroy Nellis, Budget Manager, Planning and Budget Office (PBO)  
 Kim Austin-Smith, Manager, Human Resources Management Department (HRMD)

**MOTION:**           Approve the pay range of \$125,230.00 to \$144,637.00 on the flyer.  
**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Samuel T. Biscoe, Judge  
**SECONDER:**       Margaret J. Gómez, Commissioner  
**AYES:**            Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez  
**ABSENT:**         Karen L. Huber

**MOTION:**           Approve vacancy announcement flyer in Item 27.a.  
**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Samuel T. Biscoe, Judge  
**SECONDER:**       Margaret J. Gómez, Commissioner  
**AYES:**            Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez  
**ABSENT:**         Karen L. Huber

- b. Appointment of team to assist with selection.

*Clerk's Note: The Court discussed Staff's recommendations that the Organizational Planning Team, which includes the County Executives, County Auditor, Purchasing Agent, plus Ladd Pattillo, Travis County Financial Advisor, should be appointed as the Selection Team.*

Members of the Court heard from:

Leroy Nellis, Budget Manager, PBO  
 Sherri Fleming, County Executive, TCHHS&VS

**MOTION:**           Approve Staff's recommendations in Item 27.b.  
**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Samuel T. Biscoe, Judge

**SECONDER:** Sarah Eckhardt, Commissioner  
**AYES:** Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez  
**ABSENT:** Karen L. Huber

### Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

28. Receive briefing from the County Attorney in Travis County, et al v. Peggy C. Werner (Sean L. Murphy resale deed) and take appropriate action.<sup>1</sup>

*Judge Biscoe announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Approve the proposed tax resale deed to Sean L. Murphy, who has paid Travis County the sum of \$12,200.00 in cash.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Samuel T. Biscoe, Judge

**SECONDER:** Sarah Eckhardt, Commissioner

**AYES:** Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez

**ABSENT:** Karen L. Huber

29. Receive briefing from the County Attorney in Travis County, et al v. Stephen Michael Fletcher (Bruce G. Smith resale deed) and take appropriate action.<sup>1</sup>

*Judge Biscoe announced that Item 29 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Approve the proposed tax resale deed to Bruce G. Smith, who has paid Travis County the sum of \$3,500.00 in cash.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Samuel T. Biscoe, Judge

**SECONDER:** Margaret J. Gómez, Commissioner

**AYES:** Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez

**ABSENT:** Karen L. Huber

30. Receive briefing and take appropriate action regarding Travis County involvement in legal action regarding Congressional Redistricting.<sup>1</sup>

*Judge Biscoe announced that Item 30 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**MOTION:** Authorize an extra \$50,000.00 to cover legal fees; funding will be from the Allocated Reserve.

**RESULT:** **APPROVED [UNANIMOUS]**

**MOVER:** Samuel T. Biscoe, Judge

**SECONDER:** Ron Davis, Commissioner

**AYES:** Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez  
**ABSENT:** Karen L. Huber

### Consent Items

Members of the Court heard from:  
Ronnie Gjemre, Travis County Resident  
Steve Manilla, County Executive, TNR

**MOTION:** Approve the following Consent Items: C1–C6 and Agenda Items 2, 3.a–c, 4, 5, 6, 7.a, 8, 9, 10, 11.a–b, 12, 13, 15, 16, 17, 18, 19, 20, 24.a–e, 25, and 25.

**RESULT:** **ADOPTED [UNANIMOUS]**

**MOVER:** Margaret J. Gómez, Commissioner

**SECONDER:** Ron Davis, Commissioner

**AYES:** Biscoe, Davis, Eckhardt, Huber, Gómez

- C1. Receive bids from County Purchasing Agent.
- C2. Approve payment of claims and authorize County Treasurer to invest County funds.
- C3. Approve the Commissioners Court Minutes for the Voting Session of August 16, 2011.
- C4. Approve setting a public hearing on Tuesday, September 20, 2011 to receive comments regarding a proposed street name change for a portion of Thaxton Road to be known as "Solis Place" at the south end of McKinney Falls Parkway in Precinct Four. (Commissioner Gómez)
- C5. Approve setting a public hearing on Tuesday, September 20, 2011 to receive public comments on proposed amendments to Chapter 82, Travis County Code, establishing water availability rules for subdivisions.
- C6. Approve setting a public hearing on Tuesday, October 4, 2011 to receive comments regarding a request to authorize the filing of an instrument to vacate two five foot wide public utility easements located along the common lot line of Lots 1345 and 1346 of Apache Shores, Section 3 amended Precinct Three. (Commissioner Huber)

### Added Items

- A1. Consider and take appropriate action regarding whether to convert to bi-weekly payroll or, alternatively, retain current semi-monthly payroll.

Members of the Court heard from:  
Leroy Nellis, Budget Manager, Planning and Budget Office (PBO)  
Norman McCree, Financial Analyst, HRMD  
Todd Osburn, Compensation Manager, HRMD  
Mike Wichern, Chief Assistant County Auditor II, Travis County Auditor's Office  
Susan Spataro, Travis County Auditor  
Steve Manilla, County Executive, TNR

**MOTION:** Move to a bi-weekly pay cycle.

**MOVER:** Sarah Eckhardt, Commissioner

*Clerk's Note: The Motion dies for lack of a Second.*

*Clerk's Note: By taking no action, the Court agrees to retain the current semi-monthly payroll.*



## Minutes approved by the Commissioners Court

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Date of Approval

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Samuel T. Biscoe, Travis County Judge



# Minutes for the Northwest Travis County Road District No. 3 (Golden Triangle) Tuesday, September 6, 2011 Voting Session

Minutes Prepared by the Travis County Clerk  
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Meeting called to order on September 6, 2011, in the Ned Granger Building, Commissioners Courtroom, 1st Floor, 314 W. 11th St., Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Gillian Porter.

Samuel T. Biscoe	County Judge	Present
Ron Davis	Precinct 1, Commissioner	Present
Sarah Eckhardt	Precinct 2, Commissioner	Present
Karen L. Huber	Precinct 3, Commissioner	Absent
Margaret J. Gómez	Precinct 4, Commissioner	Present

1. Approve the Northwest Travis County Road District No. 3 (Golden Triangle) Minutes for the Voting Session of August 16, 2011.

**MOTION:** Approve Item 1.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Ron Davis, Commissioner  
**AYES:** Samuel T. Biscoe, Ron Davis, Sarah Eckhardt, Margaret J. Gómez  
**ABSENT:** Karen L. Huber

## Minutes approved by the Commissioners Court

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Samuel T. Biscoe, Travis County Judge