

MINUTES OF MEETING – SEPTEMBER 8, 2004

TRAVIS COUNTY COMMISSIONERS' COURT

On Wednesday, the 8th day of September, 2004, the Commissioners' Court convened the Budget Voting Session at 9:11 AM in the Commissioners' Courtroom, 1st Floor of the Ned Granger Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Melissa Velasquez.

The Commissioners Court recessed the Voting Session at 10:39 AM.

The Commissioners Court reconvened the Voting Session at 10:52 AM.

The Commissioners Court recessed the Voting Session at 11:48 AM.

The Commissioners Court reconvened the Voting Session at 2:23 PM.

The Commissioners Court recessed the Voting Session at 3:38 PM.

The Commissioners Court reconvened the Voting Session at 3:56 PM

The Commissioners Court adjourned the Voting Session at 4:57 PM.

(9:12 AM) **Review of August 27, 2004 Letter:** Revenue and Expense Overview

Clerk's Note: The Commissioners' Court discussed various numbered Items listed in the August 27, 2004 letter from Christian Smith, Executive Manager, Planning and Budget Office (PBO), submitted as back-up to Agenda Item #15G, August 31, 2004 Commissioners' Court Voting Session, entitled, "Status of FY 05 Budget Planning Efforts." The letter and attachment discussed revenue and expense obligations and opportunities, including redirection of road related resources, Risk Management, and the Health Fund.

Members of the Court heard from: Christian Smith, Executive Manager, Planning and Budget Office (PBO).

Discussion only. No action taken.

(9:15 AM) **Review of August 27, 2004 Letter**, Item 8: Consider Eliminating the Annualization Reserve

Clerk’s Note: The Court discussed the Annualization Reserve. The Preliminary Budget contains an Annualization Reserve of \$192,399.00. This provides resources to ensure that the eight new staff recommended to be hired for the East Metro Park will have a full year’s salary budgeted in FY 2005.

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Jessica Rio, Budget Analyst, PBO; and Carol Joseph, Assistant Director, Transportation and Natural Resources (TNR).

Motion by Judge Biscoe and seconded by Commissioner Sonleitner to eliminate the Annualization Reserve of \$192,399.00, realizing the Court would have to fund these positions in full in FY 2006.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(9:21 AM) **Review of August 27, 2004 Letter**, Item 11: Potential Reimbursement for Elections Equipment

Clerk’s Note: The Court discussed an expected reimbursement from the Secretary of State’s Office for the cost of County elections equipment.

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Dana DeBeauvoir, Travis County Clerk; and Susan Spataro, Travis County Auditor.

Discussion only. No action taken.

(9:24 AM) **Fines and Fees Update**

Clerk’s Note: The Court discussed a memo from Susan Spataro, Travis County Auditor re: Separation of Traffic and Non-Traffic Fines, regarding expected revenue for the General Fund.

Members of the Court heard from: Susan Spataro, Travis County Auditor; and Christian Smith, Executive Manager, PBO.

Discussion only. No action taken.

(9:32 AM) **Review of August 27, 2004 Letter**, Item 7: Consider Reducing the Risk Management Transfer

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to pull out the proposed \$100,000.00 increase in the transfer from the General Fund to the Risk Management Fund.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(9:34 AM) **Tax Rate Reduction Analysis**

Clerk’s Note: The Court discussed a memo from the Planning and Budget Office titled “FY 05 Travis County Tax Rate Adjustment Due to Hospital District.”

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion only. No action taken.

(9:40 AM) **Review Television Screens**

Clerk’s Note: The Court viewed spreadsheets displayed on video screens, which track additions and subtractions to the proposed budget as the Court proceeds with Budget discussions.

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Alan Miller, Budget Analyst, PBO; Bill Derryberry, Senior Budget Analyst, PBO; Valerie Spinelli, Budget Analyst, PBO; Alicia Perez, Executive Manager, Administrative Operations; Susan Spataro, Travis County Auditor; and Travis Gatlin, Budget Analyst, PBO.

Discussion only. No action taken.

(10:37 AM) **Rebudgeting Capital Accounts**

Clerk’s Note: The Court discussed the capital rebudgeting process. Each year, departments request certain capital projects that have not been purchased to be rebudgeted into the next fiscal year. There are two sections to this process: The Capital Acquisition Resources account (CAR), which involves General Fund resources, and Certificates of Obligation (CO) and bond-funded projects.

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO.

Discussion only. No action taken.

(10:52 AM) **Capital Acquisition Resources Account**

Clerk’s Note: The Court discussed department requests and the Planning and Budget Office (PBO) recommendations for capital projects to roll to Fiscal Year 2005.

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO; Roger El Khoury, Director, Facilities Management; and Christian Smith, Executive Manager, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Davis to increase the rebudgeted amount in the Capital Acquisition Resources (CAR) reserve for contingencies by \$26,444.00, and reduce the CAR reserve by the same amount.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

Motion by Commissioner Gómez **and seconded by** Commissioner Sonleitner to rebudget \$125,000.00 in the Facilities Management Department budget for the Exposition Center metal storage building and sound system upgrade projects.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(11:11 AM) **Certificates of Obligation and Bond Funds**

(11:30 AM)

Clerk's Note: The Court discussed the rebudgeting of old certificates of obligation (CO) and bond funds. Bond funds are generally "rolled" into the following year until the voter-approved projects are completed. CO projects are requested by departments much like Capital Acquisition Resources projects. The Court decides whether or not to rebudget these projects into another year. The Court discussed the Planning and Budget Office's analysis of outstanding Certificates of Obligation and FY 2005 Budget Recommendations.

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO; and Carol Joseph, Assistant Director, TNR.

Motion by Judge Biscoe and seconded by Commissioner Sonleitner to approve the rolling forward of the following projects requested, as outlined by the Planning and Budget Office (PBO): Funds 431, 433, 453, 454, 456, 458, 463, and 466.

Regarding Fund 431 (HWY 290 East Landfill – Phase 3 Recapping and Seep Control Project), Staff recommends rolling forward this Fund's Allocated Reserve into FY 2005, totaling \$326,218.00.

Regarding Fund 433, Staff recommends rolling forward the Hike and Bike Trail Project into FY 2005, but not the SH 290 contingency. This fund is estimated to have an Allocated Reserve of \$77,238.00.

Regarding Fund 453, Staff recommends rolling forward the funding for the following project into FY 2005: Ferguson Road – total amount, \$11,299.00, including an arbitrage calculation fee of \$2,000.00. As a result of this action, this fund is estimated to have an Allocated Reserve of \$78,541.00.

Regarding Fund 454, Staff recommends rolling forward the funding for the following projects into FY 2005: TNR FEMA Grant Match – total amount, \$631,560.00; and TNR Southeast Metro Park Water Lines – total amount, \$245,145.00. This amount includes an arbitrage collection fee of \$1,000.00. As a result of these actions, this fund is estimated to have an Allocated Reserve of \$86,759.00.

Regarding Fund 456, Staff recommends rolling forward the funding for the following projects into FY 2005: TNR NE Park Maintenance Building – total amount, \$9,020.00; TNR Traffic Signals – total amount, \$100,000.00; Westlake Dr. Drainage – Rosenbaum Litigation Pending – total amount, \$176,455.00; SE Park Building Improvements – total amount, \$61,247.00; TNR Sidewalks – total amount, \$288,973.00; and ADA Sidewalk Improvements – total amount, \$252,206.00. This amount includes an arbitrage calculation fee of \$2,000.00. As a result of these actions, this fund is estimated to have an Allocated Reserve totaling \$695,716.00.

ITEM Certificates of Obligation and Bond Funds CONTINUED

Regarding Fund 458, Staff recommends rolling forward the funding for the following projects into FY 2005: Civil Courts Technology Enabled Courtrooms – total amount, \$8,205.00; TNR Fencing for BCP Properties – total amount, \$39,560.00; TNR Onion Creek Drainage – FEMA Buyout Grant Match – total amount, \$368,439.00; TNR Park Cash Register System – Total amount, \$215,000.00; and 911-RDMT Project – total amount, \$592,864.00. As a result of these actions, including an arbitrage rebate amount of \$56,000.00 and an arbitrage calculation fee of \$2,000, this fund is estimated to have an Allocated Reserve totaling \$860,705.00.

Regarding Fund 463, Staff recommends rolling forward the funding for the following projects into FY 2005: ITS Major Systems Upgrades – total amount, \$500,000.00; Facilities Management Administrative Building – 5501 Airport Boulevard Building – total amount, \$349,425.00; Facilities Management West Rural Community Center/Precinct 3 Building – total amount, \$20,355.00; Facilities Management North Rural Community Center – total amount, \$108,700.00; SH 45 North Additional Funding – total amount, \$570,000.00; and Moya Park Repairs – total amount \$176,111.00. As a result of these actions, including an arbitrage calculation fee of \$2,000.00, this fund is estimated to have an Allocated Reserve totaling \$258,913.00.

Regarding Fund 466, Staff recommends rolling forward the funding for the following projects into FY 2005: Holt Building Remodel – total amount, \$176,878.00; Granger Building Roof Replacement – total amount, \$4,025.00; WRCC-FF&E/ITS – total amount, \$115,550.00; and Mobile Data System – total amount, \$60,021.00. As a result of these actions, including an arbitrage rebate amount of \$10,000.00 and an arbitrage collection fee of \$1,500.00, this fund is estimated to have an Allocated Reserve totaling \$7,366.00.

Clerk’s Note: The Court did not take a Vote on the Standing Motion at this time.

Clerk’s Note: The Court revisited the Motion at 11:30 AM, and took a Vote on the Standing Motion at this time.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(11:18 AM) **Park and Road Bonds/Certificates of Obligation for Roads in the 1984 Authorization**

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO; and Carol Joseph, Assistant Director, TNR.

Motion by Judge Biscoe **and seconded by** Commissioner Gómez to approve Staff's recommendation to roll forward the amounts regarding Funds 404, 406, 422, 432, 434, 437, and 452 (Park and Road Bonds/Certificates of Obligation for Roads), as well as the allocated reserves, and any arbitrage amounts.

Regarding Fund 404, Staff recommends rolling forward the Allocated Reserve of \$213,045.00.

Regarding Fund 406, Staff recommends rolling forward the Allocated Reserve of \$185,571.00.

Regarding Fund 422, Staff recommends rolling forward the fund balance, totaling \$106,416.00, which includes Allocated Reserves of \$20,526.00.

Regarding Fund 432, Staff recommends rolling forward the fund balance, totaling \$201,986.00, which includes Allocated Reserves of \$27,739.00.

Regarding Fund 434, Staff recommends rolling forward the fund balance, totaling \$58,872.00, which includes Allocated Reserves of \$1,348.00.

Regarding Fund 437, Staff recommends rolling forward the fund balance, totaling \$524,773.00, which includes Allocated Reserves of \$106,859.00.

Regarding Fund 452, Staff recommends rolling forward the fund balance, totaling \$3,623,229.00, which includes Allocated Reserves of \$491,350.00.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(11:22 AM) **Bond Funds: Outstanding Balance for CJC/Del Valle Project**

Clerk's Note: The Court discussed rebudgeting Funds 451 and 455 (Criminal Justice Center/Del Valle Phase I Projects). Fund 455 includes certificates of obligation for the Criminal Justice Center only.

Motion by Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve Staff's recommendation to rebudget Funds 451 and 455.

Regarding Fund 451, Staff recommends rolling forward the fund balance, totaling \$64,196.00, which includes Allocated Reserves of \$50,696.00.

Regarding Fund 455, Staff recommends rolling forward the fund balance, totaling \$663,570.00, which includes Allocated Reserves of \$662,570.00.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(11:24 AM) **Bond Funds: Outstanding Bonds for Projects Approved as Part of the 1997 Authorization**

Clerk's Note: The Court discussed rebudgeting Funds 439 (Road/Bridge Projects), 440 (Parks), 444 (State Highway 45), and 450 (Certificates of Obligation issued for Road Projects).

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve Staff's recommendation that the projections for the following funds be rebudgeted for FY 2005: Funds 439, 440, 444, and 450.

Regarding Fund 439, Staff recommends rolling forward the fund balance, totaling \$4,766,434.00, which includes Allocated Reserves of \$389,390.00.

Regarding Fund 440, Staff recommends rolling forward the fund balance, totaling \$282,100.00, which includes Allocated Reserves of \$117,947.00.

Regarding Fund 444, Staff recommends rolling forward the fund balance, totaling \$694,635.00, which includes Allocated Reserves of \$37,128.00.

Regarding Fund 450, Staff recommends rolling forward the fund balance, totaling \$843,635.00, which includes Allocated Reserves of \$357,411.00.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(11:25 AM) **Bond Funds: Outstanding Bonds for Projects Approved as a Part of the 2000 and 2001 Authorization**

Clerk’s Note: The Court discussed rebudgeting Funds 459 (Local Park Projects), 460 (Local Road Projects), 461 (State Highway Projects), 464 (Local Park Projects), 465 (Local Road Projects), 467 (Local Park Projects), and 468 (Local Road Projects).

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve Staff’s recommendation to rebudget the following funds: Funds 459, 460, 461, 464, 465, 467, and 468.

Regarding Fund 459, Staff recommends rolling forward the fund balance, totaling \$4,130,875.00, which includes Allocated Reserves of \$557,013.00.

Regarding Fund 460, Staff recommends rolling forward the fund balance, totaling \$4,893,552.00, which includes Allocated Reserves of \$729,357.00.

Regarding Fund 461, Staff recommends rolling forward the fund balance, totaling \$1,613,345.00, which includes Allocated Reserves of \$181,345.00.

Regarding Fund 464, Staff recommends rolling forward the fund balance, totaling \$2,022,519.00, which includes Allocated Reserves of \$102,595.00.

Regarding Fund 465, Staff recommends rolling forward the fund balance, totaling \$6,260,450.00, which includes Allocated Reserves of \$676,616.00.

Regarding Fund 467, Staff recommends rolling forward the fund balance, totaling \$4,075,839.00, which includes no Allocated Reserves.

Regarding Fund 468, Staff recommends rolling forward the fund balance, totaling \$5,858,902.00, which includes no Allocated Reserves.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(11:26 AM) **Request to Re-Open Old Certificates of Obligation and Bond Funds**

Clerk's Note: The Court discussed re-opening previously closed CO and bond funds. The County Auditor's Office has requested that these funds be re-opened and budgeted and expended down to a very small balance, in order for the County to avoid paying "transferred proceeds" calculation costs, or requiring an arbitrage rebate calculation on the debt service fund, the funds should be re-opened, re-budgeted and the monies spent down to a de-minimus level (lesser of 3% of issue price or \$250,000.00). The funds include Certificates of Obligation, Permanent Improvement Bond Funds (PIB), and Road Bonds, including Funds 413, 423, 425, 427, 428, 430, 435, 438, 445, 449, and 457.

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO; and Sean O'Neil, Travis County Auditor's Office.

Motion by Judge Biscoe and seconded by Commissioner Gómez to approve Staff's recommendation to rebudget the following funds: Funds 413, 423, 425, 427, 428, 430, 435, 438, 445, 449, and 457.

Regarding Fund 413, Staff recommends rolling forward the fund balance, which includes an Allocated Reserve of \$18,397.00.

Regarding Fund 423, Staff recommends rolling forward the fund balance, which includes an Allocated Reserve of \$4,016.00.

Regarding Fund 425, Staff recommends rolling forward the fund balance, totaling \$59,325.00, which includes an Allocated Reserve of \$37,325.00.

Regarding Fund 427, Staff recommends rolling forward the fund balance, totaling \$23,897.00, which includes an Allocated Reserve of \$3,897.00.

Regarding Fund 428, Staff recommends rolling forward the fund balance, totaling \$44,632.00, which includes an Allocated Reserve of \$42,632.00.

Regarding Fund 430, Staff recommends rolling forward the fund balance, totaling \$156,128.00, which includes an Allocated Reserve of \$144,128.00.

Regarding Fund 435, Staff recommends rolling forward the fund balance, totaling \$403,698.00, which includes an Allocated Reserve of \$378,291.00.

Regarding Fund 438, Staff recommends rolling forward the fund balance, totaling \$56,042.00, which includes an Allocated Reserve of \$3,042.00.

**ITEM Request to Re-Open Old Certificates of Obligation and Bond Funds
CONTINUED**

Regarding Fund 449, Staff recommends rolling forward the fund balance, totaling \$129,614.00, which includes an Allocated Reserve of \$118,614.00.

Regarding Fund 457, Staff recommends rolling forward the fund balance, which includes an Allocated Reserve of \$323,173.00.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(11:31 AM) Review of Corrections List to the Preliminary Budget

Clerk’s Note: The Court discussed a list of recommended changes to the FY 2005 preliminary budget.

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Susan Spataro, Travis County Auditor; Valerie Spinelli, Budget Analyst, PBO; and Travis Gatlin, Budget Analyst, PBO

Discussion only. No action taken.

(11:38 AM) Approve the Preliminary Budget to Establish a Baseline for the Beginning of Mark-Up

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

Motion by Commissioner Gómez **and seconded by** Commissioner Davis to approve the preliminary budget, the corrections list, and establish a baseline of \$2,611,080.00 for the beginning of Budget Mark-up.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:24 PM) **Pay scales for Corrections, Law Enforcement, and Peace Officers**

Members of the Court heard from: Susan Spataro, Travis County Auditor.

Clerk's Note: The Court, without objection, authorized the County Auditor to implement three separate pay scales for Sheriff's Office Corrections, Law Enforcement, and all the other Peace Officers.

Discussion Only. No formal action taken.

(2:25 PM) **Travis County Attorney Hospital District Team** (County Attorney)
(Reference #164)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Jim Collins, Executive Assistant County Attorney; David Escamilla, Travis County Attorney; Susan Spataro, Travis County Auditor; and Leroy Nellis, Budget Manager, PBO.

Motion by Judge Biscoe **and seconded by** Commissioner Sonleitner to approve \$255,962.00 for the Hospital District team, and reduce the CAR reserve by \$13,452.00.

A Clarification of the previous Motion was made by Judge Biscoe that the previous Motion is to fund this team in the County Attorney's Office. This team will do the Hospital District work, for which the District will be billed an hourly rate, based on the number of hours they work. To the extent that these people do not have Hospital District work to do, they will work on other County business.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:53 PM) **Hospital District Reserve** (County-wide Reserves) (Reference #524A)

Clerk’s Note: The Commissioners’ Court has been requested to provide \$2.5 million dollars in cash transfers to go into the Travis County Hospital District’s unallocated reserves. Of that amount, \$956,463.00 has already been set aside, leaving \$1,543,537.00 in available one-time funds.

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Susan Spataro, Travis County Auditor; and Jim Collins, Executive Assistant County Attorney.

Motion by Commissioner Sonleitner **and seconded by** Judge Biscoe that \$771,768.00 in one-time funds be budgeted to the Travis County Hospital District and that the remaining \$771,769.00 of the \$1,543,537.00 requested be placed in the “parking lot”.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(3:12 PM) **Reserve for IJS/FACTS Implementation** (Special Purpose Reserves)
(Reference #526)

Clerk’s Note: The Court discussed the need for funding for the Reserve for the Integrated Justice System (IJS) and the Fully Automated Court Tracking System (FACTS).

Members of the Court heard from: Joe Harlow, Chief Technology Officer, Information and Telecommunications Systems (ITS); Christian Smith, Executive Manager, PBO; and Diana Ramirez, Budget Analyst, PBO.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to budget \$313,933.00 in one-time money, and \$84,078.00 in on-going funds, to complete our work on FACTS.

Clerk’s Note: The Court did not Vote on the Standing Motion at this time.

A Substitute Motion was made by Judge Biscoe **and seconded by** Commissioner Daugherty to take out the \$121,000.00 annualized amount for FACTS staff and this means we are shifting this to Fiscal Year 2006, assuming the positions are filled.

Restatement of the Standing Motion was made by Commissioner Sonleitner to budget for Facts Implementation \$313,933.00 in one-time money, and deduct from the budget \$36,941.00 in on-going funds for a total of budget request of \$976,992.00.

Withdrawal of the Substitute Motion was made by Judge Biscoe.

Clerk’s Note: The Court took a Vote on the Standing Motion at this time.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	abstain
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(3:30 PM) **Review of Department Budget Requests from the Budget Agenda Request Form**

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Clerk’s Note: The Commissioners reviewed requests from all County departments for funding in Fiscal Year 2005 beyond those items included in the Preliminary Budget. The requests are listed in the backup documentation, grouped by department, and numbered for easy reference.

(3:33 PM) **Urban Counties Integrated Justice System Phase III** (Information and Telecommunications Systems) (Reference #59)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Motion by Commissioner Daugherty **and seconded by** Commissioner Sonleitner to fund the Urban Counties Integrated Justice System Phase III, in the amount of \$61,924.00.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(3:33 PM) **Precinct 1 Tax Office Substation** (Facilities Management) (Reference #107)

Motion by Commissioner Davis **and seconded by** Judge Biscoe to fund the Precinct 1 Tax Office Substation in the amount of \$124,020.00.

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(3:34 PM) **Family Violence Prosecution Team** (County Attorney) (Reference #145)

Motion by Commissioner Sonleitner **and seconded by** Judge Biscoe to fund the Family Violence Prosecution Team in the amount of \$238,854.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty no
 Precinct 4, Commissioner Margaret J. Gómez yes

(3:35 PM) **Northridge Acres Request** (Transportation and Natural Resources) (Reference #379)

Motion by Judge Biscoe **and seconded by** Commissioner Sonleitner to fund the Northridge Acres Request, in the amount of \$139,980.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(3:36 PM) **50 Days Relief Judges per Judge (Assuming Proposed JP Salary)** (Joint Justice of the Peace Request) (Reference #272)

Motion by Commissioner Gómez **and seconded by** Commissioner Daugherty to fund the 50 Days Relief Judges per Judge, in the amount of \$70,250.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(3:37 PM) **Precinct One Lobby Remodel** (Facilities Management) (Reference #125)

Motion by Commissioner Davis **and seconded by** Commissioner Sonleitner to fund the Precinct One Lobby Remodel, in the amount of \$11,675.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(3:38 PM) **Cold Case Detectives** (Sheriff's Department) (Reference #314)

Motion by Commissioner Sonleitner **and seconded by** Judge Biscoe to fund the Cold Case Detectives, in the amount of \$153,431,00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(3:57 PM) **Road and Bridge Transfer Correction**

Clerk's Note: The Planning and Budget Office proposed a correction to the budget discussions.

Members of the Court heard from: Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to make the correction on the 11% that was accidentally double-counted when the Court did the Road and Bridge fines and fees action, so \$215,600.00 in one-time funds are being added back in.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(4:00 PM) **Fire Marshal Business Plan** (Emergency Services) (Reference #366)

Motion by Judge Biscoe **and seconded by** Commissioner Sonleitner to fund the Fire Marshal Business Plan, in the total amount of \$471,654.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:03 PM) **Revised Grounds Staffing Request, Includes 2 Seasonal Temps**
 (Facilities Management) (Reference #70)

Motion by Commissioner Daugherty **and seconded by** Judge Biscoe to fund the Revised Grounds Staffing Request, in the amount of \$17,573.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:05 PM) **FTE Emergency Management Planner** (Emergency Services)
 (Reference #368)

Motion by Commissioner Gómez **and seconded by** Judge Biscoe to fund the Full Time Employee Emergency Management Planner, in the amount of \$56,647.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:06 PM) **Family Violence Positions Earmark Requested for \$49,038.00 for a .5 FTE Attorney** (District Attorney) (Reference #220)

Motion by Commissioner Davis **and seconded by** Commissioner Sonleitner to add the Revised Request for Family Violence Positions in the amount of \$49,038.00 to the earmark list.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:07 PM) **Basic Needs Coalition** (Health and Human Services) (Reference #487)

Motion by Commissioner Sonleitner **and seconded by** Judge Biscoe to fund the Basic Needs Coalition, in the amount of \$250,000.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty no
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:08 PM) **Airport Blvd. Option 2 as Approved by Court on August 16, 2004** (Facilities Management) (Reference #111)

Motion by Judge Biscoe **and seconded by** Commissioner Sonleitner to fund the Airport Blvd. Option 2 renovation and completion and that it be put into a Certificate of Obligation (CO) in the amount of \$1,454,556.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:10 PM) **Funding for Courthouse 4th and 5th Floors Remodel** (Facilities Management) (Reference #106)

Motion by Commissioner Daugherty **and seconded by** Commissioner Sonleitner to fund the Courthouse 4th and 5th Floors Remodel, in the amount of \$57,089.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:10 PM) **Starflight Human Patient Simulator** (Emergency Medical Services) (Reference #507)

Motion by Commissioner Gómez **and seconded by** Judge Biscoe to fund the Starflight Human Patient Simulator, in the total amount of \$50,000.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:12 PM) **General Fund Reserve for After School Program** (Health and Human Services) (Reference #460)

Motion by Commissioner Davis **and seconded by** Commissioner Sonleitner to fund the General Fund Reserve for the After School Program, in the amount of \$187,314.00.

A Clarification of the previous Motion was made by Commissioner Davis that \$187,314.00 be added to the reserve that was established in the preliminary budget of \$200,000.00 for a total budget of \$387,314.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:13 PM) **Frozen FTE Savings Reallocated to RMAP** (Health and Human Services) (Reference #488)

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to fund the Frozen Full Time Employee savings reallocated to the Rural Medical Assistance Program (RMAP), in the amount of \$229,366.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(4:14 PM) **Increase Temporary Funding/Hourly Rates for Interpreter Services** (Health and Human Services) (Reference #463)

Motion by Judge Biscoe **and seconded by** Commissioner Sonleitner to Increase Temporary Funding/Hourly Rates for Interpreter Services, in the amount of \$39,881.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(4:16 PM) **Starflight Hangar Improvements Sub-set – Hangar Doors** (Facilities Management) (Reference #88)

Motion by Commissioner Daugherty **and seconded by** Commissioner Sonleitner to fund Starflight Hangar Improvements – Hangar Doors, in the amount of \$16,000.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(4:20 PM) **I-Jury Automation** (District Clerk) (Reference #206)

Members of the Court heard from: Diana Ramirez, Budget Analyst, PBO; and Leroy Nellis, Budget Manager, PBO.

Motion by Commissioner Gómez **and seconded by** Commissioner Daugherty to fund I-Jury Automation, in the amount of \$151,466.00, internal funding proposed from the Jury Fee and personnel line items.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(4:22 PM) **Code Enforcement Request** (Transportation and Natural Resources) (Reference #378)

Motion by Commissioner Davis **and seconded by** Judge Biscoe to fund the Code Enforcement Request, in the amount of \$168,721.00.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

(4:24 PM) **Court Support Demands – Misdemeanor Records Division** (County Clerk) (Reference #191)

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to fund the Court Support Demands – Misdemeanor Records Division request, in the amount of \$96,686.00.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(4:25 PM) **TPDES Storm Water Management Program FTE's** (Transportation and Natural Resources) (Reference #388)

Motion by Judge Biscoe and seconded by Commissioner Davis to fund the TPDES Storm Water Management Program, in the amount of \$105,312.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(4:26 PM) **Safety Vests – Full-Time Deputies** (Constable – Precinct 2) (Reference #281)

Motion by Commissioner Daugherty and seconded by Judge Biscoe to fund the Safety Vests – Full-Time Deputies, in the amount of \$6,352.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(4:26 PM) **Criminal Courts Staff Attorney** (Criminal Courts) (Reference #229)

Motion by Commissioner Gómez and seconded by Judge Biscoe to fund the Criminal Courts Staff Attorney, in the amount of \$102,579.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(4:28 PM) **Postage Increase Related to District Clerk’s Proposal for Civil IVD Court Collections** (Records Management and Communication Resources) (Reference #426)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Steven Broberg, Director, Records Management and Communications Resources (RMCR); and Diana Ramirez, Budget Analyst, PBO.

Motion by Commissioner Davis **and seconded by** Judge Biscoe to earmark the Postage Increase Related to the District Clerk’s Proposal for Civil IVD Court Collections project, against Allocated Reserves, in the amount of \$36,000.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:31 PM) **Revised Motor Vehicle Operations Request** (Tax Assessor-Collector) (Reference #17)

Members of the Court heard from: Alan Miller, Budget Analyst, PBO.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to fund the Revised Motor Vehicle Operations Request, in the amount of \$59,980.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:33 PM) **Facilities Management Reorganization. Includes addition of 2 Maintenance Mechanics and Architect Associate through 3 RIF positions** (Facilities Management) (Reference #68)

Motion by Judge Biscoe **and seconded by** Commissioner Sonleitner to fund Facilities Management Reorganization, in the amount of \$27,298.00.

Motion carried: County Judge Samuel T. Biscoe yes
 Precinct 1, Commissioner Ron Davis yes
 Precinct 2, Commissioner Karen Sonleitner yes
 Precinct 3, Commissioner Gerald Daugherty yes
 Precinct 4, Commissioner Margaret J. Gómez yes

(4:34 PM) **Discussion of Agenda for Thursday, September 9, 2004 Budget Voting Session**

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Jessica Rio, Budget Analyst, PBO; and Susan Spataro, Travis County Auditor.

Discussion only. No action taken.

ADJOURNMENT

Motion by Judge Biscoe **and seconded by** Commissioner Davis to adjourn the Voting Session. (4:57 PM)

Motion carried:

County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge