## MINUTES OF MEETING – SEPTEMBER 10, 2003

## **AND RECONVENED SEPTEMBER 11, 2003**

# TRAVIS COUNTY COMMISSIONERS' COURT BUDGET MARK-UP

On Wednesday, the 10<sup>th</sup> day of September, 2003, the Commissioners' Court convened the Budget Mark-Up Voting Session at 1:38 PM in the Commissioners' Courtroom, 1<sup>st</sup> Floor of the Travis County Administration Building, 314 West 11<sup>th</sup> Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputies Melissa Velasquez and Robert Resnick.

The Commissioners' Court recessed the Voting Session at 3:07 PM.

The Commissioners' Court reconvened the Voting Session at 3:21 PM.

The Commissioners' Court recessed the Voting Session at 4:28 PM.

The Commissioners' Court reconvened the Voting Session at 9:18 AM, Thursday, September 11, 2003.

Clerk's Note: The Commissioners' Court asked for a moment of silence to honor the memory of several outstanding Travis County residents who have recently passed away, as well as the victims of the September 11, 2001 tragedy.

The Commissioners' Court recessed the Voting Session at 10:27 AM, Thursday, September 11, 2003.

The Commissioners' Court reconvened the Voting Session at 2:11 PM, Thursday, September 11, 2003.

The Commissioners' Court adjourned the Voting Session at 2:48 PM, Thursday, September 11, 2003.

THE TRAVIS COUNTY COMMISSIONERS' COURT WILL CONDUCT BUDGET MARK-UP FOR THE PROPOSED FY 2004 TRAVIS COUNTY BUDGET.

(1:38 PM) Overview

**Members of the Court heard from:** Christian Smith, Executive Manager, Planning and Budget Office (PBO); and Jessica Rio, Budget Analyst, PBO.

Discussion only. No action taken.

(1:43 PM) **1.** Review of Actions Taken Since Filing the Preliminary Budget and Resources Available (See September 4 letter and enclosure from Christian Smith)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion only. No action taken.

(1:48 PM) **2.** Review of Tax Rate Options (See September 8 letter from Christian Smith on Tax Rate options and September 9 letter from Christian Smith enclosing optional Tax Ads)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Leroy Nellis, Budget Manager, PBO;.

Discussion only. No action taken.

(9:18 AM, Thursday, September 11, 2003)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Susan Spataro, Travis County Auditor; and Jessica Rio, Budget Analyst, PBO.

**Motion by** Judge Biscoe to adopt Option C, which uses \$8,000,000.00 of available resources for tax relief.

**Clerk's Note:** The Motion died for lack of a Second.

**Motion by** Judge Biscoe to adopt Option B that is one penny below the effective tax rate, and reduces the annual impact from the \$52.00 in the preliminary budget to \$37.00.

**Clerk's Note:** The Motion died for lack of a Second.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to adopt Option A, which is using the \$2.7 million in ongoing resources for ongoing tax relief; and that \$3 million of what we had planned to go into the Certificates of Obligation (CO), get pulled out, and be paid out of that \$6.1 million in one-time monies for one-time capital; and that that be the premise for what it is that we do, and so we would have some monies going into ongoing tax relief, and we would be taking about \$750,000.00 worth of pressure off of the FY 05 budget, related to the Interest and Sinking situation.

Motion failed:	County Judge Samuel T. Biscoe	no
	Precinct 1, Commissioner Ron Davis	abstain
	Precinct 2, Commissioner Karen Sonleitner	yes
	Precinct 3, Commissioner Gerald Daugherty	no

Precinct 4, Commissioner Margaret J. Gómez yes

(2:12 PM, Thursday, September 11, 2003)

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to use Option A as a base – to use the \$2.7 million in ongoing tax revenue for tax relief. The resulting tax rate we are aiming for is .4918. We would be using zero of the one-time revenue for ongoing obligations, and that, in terms of, for what would we do then, with the \$6.1 million of one-time resources, that we use \$3.2 million of what was booked in our Certificates of Obligation (CO), we would use cash for that \$3.2 million, which would leave us \$2 million in the CO. The reduction of that \$3.2 million, out of the \$6.1 million, is roughly \$2.9 million, and would then be left over, in terms of one-time resources, for any additional one-time capital expenditures that we would like to consider. We are reminded that we have the Scrubs/Sweeps list, which may inflate that number just a little bit more, but the idea here is that we would see if there are any other one-time things that we would want to consider, and then anything else would fall into a FY 05 Capital Reserve.

Motion carried: County Judge Samuel T. Biscoe no Precinct 1, Commissioner Ron Davis yes Precinct 2, Commissioner Karen Sonleitner yes Precinct 3, Commissioner Gerald Daugherty no Precinct 4, Commissioner Margaret J. Gómez yes

(1:59 PM) **3.** Review Television Screens (4:11 PM)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Jessica Rio, Budget Analyst, PBO; Travis Gatlin, Budget Analyst, PBO; Susan Spataro, Travis County Auditor; and Bill Derryberry, Senior Budget Analyst, PBO.

Discussion only. No action taken.

(2:07 PM) **4.** Rebudgeting Capital – CAR and CO's (See Jessica Rio's 2 memos of September 5)

**Clerk's Note:** The Court discussed the September 5, 2003 memo from Jessica Rio, Budget Analyst, PBO, entitled "FY 03 CAR Items Requested to be Rebudgeted in FY 04".

**Members of the Court heard from:** Jessica Rio, Budget Analyst, PBO; and Diana Ramirez, Budget Analyst, PBO.

Discussion only. No action taken.

**Clerk's Note:** At 2:13 PM, the Court discussed the September 5, 2003 memo from Jessica Rio, Budget Analyst, PBO, entitled "Rebudgeting of Old Certificates of Obligation and Bond Funds".

**Members of the Court heard from:** Jessica Rio, Budget Analyst, PBO; Leroy Nellis, Budget Manager, PBO; Carol Joseph, Assistant Director, Transportation and Natural Resources (TNR); and David Escamilla, Travis County Attorney.

(2:14 PM) **4.A** Analysis of Outstanding Certificates of Obligation and FY 04 Budget Recommendations

Clerk's Note: As in FY 03, PBO recommended that CO's and bond funds be rebudgeted through the same process as pre-encumbrances, encumbrances, reappropriated grant funds and new bond issuances by including an estimated amount in the FY 04 Recapitulation and rebudgeting the actual amounts remaining in the line items on September 30, 2003. In addition, PBO has worked with the Auditor's Office and will be including an estimated arbitrage amount, from the County Auditor's Office, within the various fund's budgets. Prior to FY 03, arbitrage was not budgeted directly into the fund.

## **ITEM 4.A CONTINUED**

**Motion by** Commissioner Gómez **and seconded by** Commissioner Davis to direct PBO to roll forward Fund 431, Onion Creek Drainage Project, into FY 04. The fund is estimated to have an Allocated Reserve of \$14,903.00 with an earmark for a leachate hauling contingency totaling \$13,358.00.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to approve Staff recommendations on Funds 433, 453, 454, 456, 458, and 463.

Regarding Fund 433, Staff recommends rolling forward the following projects into the FY 04 Budget: Traffic Signals – total amount, \$38,807.00; Perkins/Mozelle Drainage Project – total amount, \$3,747.00; Hike and Bike Trail – Moya Park to McKinney Falls State Park – total amount, \$7,881.00; and SH290 East Landfill – Phase 2 – total amount, \$13,427.00. As a result of this action, this fund is estimated to have an Allocated Reserve of \$69,601.00.

Regarding Fund 453, Staff recommends rolling forward the funding for the following project into the FY 04 Budget: TNR Ferguson Road – total amount, \$11,299.00. As a result of this action, this fund is estimated to have an Allocated Reserve of \$37,354.00.

Regarding Fund 454, (these projects are associated with twenty-year debt) Staff recommends rolling forward the following projects into the FY 04 Budget: TNR FEMA Grant Match – total amount, \$629,430.00; and TNR Southeast Metro Park Water Lines – total amount, \$259,279.00. As a result of this action, this fund is estimated to have an Allocated Reserve of \$133,591.00.

## **ITEM 4.A CONTINUED**

Regarding Fund 456, Staff recommends rolling forward the following projects into the FY 04 Budget: Sheriff's Office Building 1 Intercom Replacement – total amount, \$51,638.00; TNR NE Park Maintenance Building – total amount, \$186,000.00; TNR Traffic Signals – total amount, \$100,000.00; Westlake Dr. Drainage – Rosenbaum Litigation Pending – total amount, \$110,000.00; SE Park Building Improvements – total amount, \$59,235.00; Ben E. Fisher Park – Playscape Apparatus – total amount, \$3,858.00; TNR Sidewalks – total amount, \$341,382.00; and Vehicles for Sheriff's Office – total amount, \$30,209.00. The Planning and Budget Office (PBO) does not recommend rebudgeting funds for the following projects: Guardrails (\$51,493.00) and the Frate Barker Design project (\$110,558.00). In addition, PBO recommends only rebudgeting \$21,500.00 for the remaining Sheriff replacement vehicle. As a result of this action, this fund is estimated to have an Allocated Reserve totaling \$1,116.337.00.

Regarding Fund 458, Staff recommends rolling forward the following projects into the FY 04 Budget: Facilities Management Precinct Four Office Building – total amount, \$208,123.00; Civil Courts Technology Enabled Courtrooms – total amount, \$318,582.00; TNR Fencing for BCP Properties – total amount, \$62,263.00; TNR Onion Creek Drainage – FEMA Buyout Grant Match – total amount, \$780,000.00; TNR Park Cash Register System – total amount, \$215,000.00; and 911-RDMT Project – total amount, \$592,864.00. As a result of this action, this fund is estimated to have an Allocated Reserve totaling \$257,486.00.

## **ITEM 4.A CONTINUED**

Regarding Fund 463, Staff recommends rolling forward the following projects into the FY 04 Budget (these projects are associated with five-year debt): ITS e-Filing System – total amount, \$252,200.00; ITS Major Systems Upgrades – total amount, \$500,000.00; Sheriff's Office – Other Roof Repairs – total amount, \$75,000.00; and Sheriff's Office – HVAC and Duct Replacement – total amount, \$175,000.00. Also regarding Fund 463, Staff recommends rolling forward the following projects into the FY 04 Budget (these projects are associated with twenty-year debt): Facilities Management Administrative Building Purchase – 5501 Airport Boulevard Building – total amount \$497,645.00; Facilities Management West Rural Community Center/Precinct 3 Building – total amount \$3,182,817.00; Facilities management North Rural Community Center – total amount, \$548,214.00; SH 45 North Additional Funding – total amount, \$570,000.00; and Moya Park Repairs – total amount, \$398,072.00 As a result of this action, this fund is estimated to have an Allocated Reserve totaling \$373,096.00.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4. Commissioner Margaret J. Gómez	ves

(2:34 PM)	4.B Summary of Outstanding Road Bonds/Certificates of Obligation in the	Э
	1984 Authorization	

- (2:35 PM) 4.C Summary of Outstanding Balance for CJC/Del Valle Project
- (2:35 PM) **4.D** Summary of Outstanding Bonds for Projects Approved as a Part of the 1997 Authorization
- (2:36 PM) **4.E** Summary of Outstanding Bonds for Roads Approved as a Part of the 2000 and 2001 Authorization

**Motion by** Judge Biscoe **and seconded by** Commissioner Sonleitner to approve Staff recommendations regarding Items 4.B, C, D, and E as listed in the document.

PBO Staff recommended that the Court rebudget the following funds for FY 04: Under Item 4.B – Funds 404, 406, 422, 432, 434, 437, and 452. Under Item 4.C – Funds 451, and 455. Under Item 4.D – Funds 439, 440, 444, and 450. Under Item 4.E – Funds 459, 460, 461, 464, and 465. PBO also recommended that the Court re-open Fund 455, so those funds will be available to the Court for use next year.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

(2:44 PM) **5.** Approve Preliminary Budget filed on July 23 as a starting place

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Sonleitner to approve the Preliminary Budget filed on July 23, as a starting place.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	abstain
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4. Commissioner Margaret J. Gómez	ves

(2:45 PM) **6.** Changes to Budget (Review Leroy Nellis tables as of September 10)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; Jessica Rio, Budget Analyst, PBO; Travis Gatlin, Budget Analyst, PBO; and Diana Ramirez, Budget Analyst, PBO.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve Staff's recommended changes to the Preliminary Budget.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	ves

(3:06 PM)	7. Discuss Budget Issues (FY 2004 Budget Agenda Request Form)
(3:32 PM)	

## (3:33 PM) County Clerk – Budget Requests Records Management Funds 028 and 057

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Diana Ramirez, Budget Analyst, PBO.

Discussion only. No action taken.

Item to be reposted on September 16, 2003.

# (3:38 PM) County Clerk – Budget Requests Additional eSlates and Judges Booth Controllers

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; David Escamilla, Travis County Attorney; John Hille, Assistant County Attorney; and Susan Spataro, Travis County Auditor.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve the additional eSlates and Judges Booth Controllers.

Motion carried: County Judge Samuel T. Biscoe	no
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

## (3:58 PM) County Clerk – Budget Requests FTE for Entry of New Cases and Bonds

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to approve the FTE for Entry of New Cases and Bonds.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	no
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

(3:34 PM) District Attorney – Budget Requests
Children's Protective Services Support Attorney (CPS)

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the CPS Attorney.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

## (3:35 PM) Information and Telecommunications Systems – Budget Requests Mental Health Information Network

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; Joe Harlow, Director, ITS; and Leroy Nellis, Budget Manager, PBO.

**Motion by** Commissioner Gómez **and seconded by** Judge Biscoe to approve the Mental Health Network, contingent on grant money being available.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

(2:18 PM, Thursday, September 11, 2003)

Information and Telecommunications Systems – Budget Requests Revised Option 1 – Disaster Recovery – Minimum Cold Site Requirements.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to allocate \$90,493.00 for the Disaster Recovery effort.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

(2:26 PM, Thursday, September 11, 2003)

Information and Telecommunications Systems – Budget Requests Criminal Courtroom E-Courtroom Project Expansion

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to approve the Criminal Courtroom E-Courtroom Project Expansion, for \$359,138.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(3:36 PM) Exposition Center – Budget Requests
Exposition Center Fire Sprinkler System – Banquet Hall

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the Fire Sprinkler System – Banquet Hall.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

(2:35 PM, Thursday, September 11, 2003)

Exposition Center – Budget Requests
Outdoor Arena Fence, Scrubber Power Boss TSS 90, Forklift, Metal
Storage Building, Upgrade Sound System, Utilities Flexibility

**Members of the Court heard from:** Jessica Rio, Budget Analyst, PBO; Alicia Perez, Executive Manager, Administrative Operations; and Roger El Khoury, Director, Facilities Management.

**Motion by** Commissioner Davis **and seconded by** Commissioner Sonleitner to approve the outdoor arena fence, at \$25,000.00 (a one-time expense); the Scrubber, Power Boss, TSS 90, at \$40,000.00 (a one-time expense); a forklift, at \$45,000.00 (a one-time expense); the metal storage building, at \$45,000.00 (a one-time expense); the sound system upgrade in the Main Arena Building, at \$80,000.00 (a one-time expense); and, as in FY 03, the flexibility to cover the utilities at the Expo Center with the General Fund, and come to the Court in mid-year, in terms of a report on revenue and utilities.

Motion carried: County Judge Samuel T. Biscoe abstain
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

## (3:37 PM) Facilities Management – Budget Requests Airport Building Security

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to approve the Airport Building Security.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis abstain
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

# (4:10 PM) Facilities Management – Budget Requests Airport Building Security

**Members of the Court heard from:** Alan Miller, Budget Analyst, PBO; and Roger El Khoury, Director, Facilities Management.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to reconsider the \$78,000.00 related to the Airport Boulevard Security line item.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to remove the Airport Boulevard Security line item from the budget.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(2:19 PM, Thursday, September 11, 2003)

Facilities Management – Budget Requests Courthouse Remodel

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Chris Broussard, Business System Consultant, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to do the first floor, second floor, and third floor remodel of the Courthouse and the Holt Building, because those things are all tied together in terms of people having to make movement. Those dollar figures are \$573,782.00 on Floor One, \$178, 472.00 on Floor Two, \$156,562.00 on Floor Three, and \$179,036.00 on the Holt Building, for a total of \$1,087,832.00.

Motion carried: County Judge Samuel T. Biscoe no Precinct 1, Commissioner Ron Davis yes Precinct 2, Commissioner Karen Sonleitner yes Precinct 3, Commissioner Gerald Daugherty no Precinct 4, Commissioner Margaret J. Gómez yes

## (3:59 PM) Criminal Courts – Budget Requests Temporary Employee for FACTS

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to approve the Temporary Employee for FACTS.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	no
Precinct 4, Commissioner Margaret J. Gómez	yes

(3:59 PM) Juvenile Court – Budget Requests

Drug Court, Assessment Center, Project Spotlight, Challenge Grant

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to approve the Drug Court, Assessment Center, Project Spotlight, and Challenge Grant budget requests.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

## (4:01 PM) Transportation and Natural Resources – Budget Requests Envision Central Texas

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Judge Biscoe to have the ¼-cent Capital Metro rebate dollars cover this \$50,000.00, to assist the General Fund and the Road and Bridge Fund as we did last year.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

# (4:05 PM) Transportation and Natural Resources – Budget Requests ADA Sidewalk Program

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO.

**Motion by** Commissioner Davis **and seconded by** Judge Biscoe to approve \$252,206.00 in FY 01 Certificates of Obligations (CO's) for the ADA sidewalk program.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

## (4:05 PM) Transportation and Natural Resources – Budget Requests Central Texas RMA

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Joe Gieselman, Executive Manager, TNR.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez that \$150,000.00 come out of the Road and Bridge Fund, and \$150,000.00 out of the ¼-cent Capital Metro money.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(2:32 PM, Thursday, September 11, 2003)

Transportation and Natural Resources – Budget Requests Solid Waste Reserve

**Motion by** Judge Biscoe **and seconded by** Commissioner Davis to put \$100,000.00 in reserve to work on the solid waste problem, specifically, probably for consultant services.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

## (4:08 PM) Health and Human Services – Budget Requests Revenue Shortfall in the FQHC Fund

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Valerie Spinelli, Budget Analyst, PBO.

**Motion by** Judge Biscoe **and seconded by** Commissioner Davis to approve the revised request for \$272,000.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

(2:32 PM, Thursday, September 11, 2003)

Health and Human Services – Budget Requests HHS Reserve

**Motion by** Commissioner Davis **and seconded by** Commissioner Gómez to put \$500,000.00 in reserve to offset any unexpected hits that we may have, because of the increased use of those services here within Travis County.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

(4:09 PM) Vehicles, Size of Fleet and Policies – Budget Requests

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Discussion only. No action taken.

(2:27 PM, Thursday, September 11, 2003)

Purchasing – Budget Requests City of Austin Online Plan Room Partnership

Members of the Court heard from: Travis Gatlin, Budget Analyst, PBO.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Sonleitner to approve the City of Austin Online Plan Room Partnership, for \$15,000.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty no
Precinct 4, Commissioner Margaret J. Gómez yes

(3:21 PM) **9.** Other Issues

## (3:21 PM) **E-Filing Operating Expenses**

**Members of the Court heard from:** Alicia Perez, Executive Manager, Administrative Operations.

**Motion by** Judge Biscoe **and seconded by** Commissioner Daugherty to rebudget the \$158,334.24 for the E-filing temporary salaries.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

# (3:25 PM) Information and Telecommunications Systems Centralization Analysis

**Members of the Court heard from:** Joe Harlow, Director, Information and Telecommunications Systems (ITS); and Alicia Perez, Executive Manager, Administrative Operations.

**Motion by** Judge Biscoe **and seconded by** Commissioner Gómez to take the '04 timeframe, and do a very extensive data gathering of what these departmental people are doing, as well as what the Information and Telecommunications people are doing, and measure that for a six-month time period, by collecting time sheet-type detail data, about what projects are being worked on, and what tasks are being done. We can analyze that data at the end of the time period and see where there might be some efficiencies gained, if there is any redundancy going on in the projects, and be able to make some recommendations. The report would be ready for the Court's deliberations at the 2005 Budget Hearings, but the Court would receive it before then.

Motion carried: County Judge Samuel T. Biscoe	yes
Precinct 1, Commissioner Ron Davis	yes
Precinct 2, Commissioner Karen Sonleitner	yes
Precinct 3, Commissioner Gerald Daugherty	yes
Precinct 4, Commissioner Margaret J. Gómez	yes

## (3:28 PM) Unfilled Vacancies

Members of the Court heard from: Leroy Nellis, Budget Manager, PBO.

**Motion by** Commissioner Gómez **and seconded by** Commissioner Davis to move on from this Item and not take any action.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(2:17 PM, Thursday, September 11, 2003)

## **Facilities Management Utilities Reserve**

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Gómez to establish a \$500,000.00 Utility reserve. That would be a one-time cost.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(2:43 PM, Thursday, September 11, 2003)

## **Commuter Rail District**

Members of the Court heard from: Travis Gatlin, Budget Analyst, PBO.

**Motion by** Commissioner Daugherty **and seconded by** Commissioner Sonleitner to use one-time money to pay Travis County's dues for this year, budgeted in the General Administration Budget, at \$49,500.00.

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes
Precinct 2, Commissioner Karen Sonleitner yes
Precinct 3, Commissioner Gerald Daugherty yes
Precinct 4, Commissioner Margaret J. Gómez yes

(2:46 PM, Thursday, September 11, 2003) Fiscal Year 2005 Reserve

**Members of the Court heard from:** Christian Smith, Executive Manager, PBO; and Jessica Rio, Budget Analyst, PBO.

**Motion by** Commissioner Sonleitner **and seconded by** Commissioner Davis to put any leftover funds into a FY 05 Reserve, and it is to be clearly labeled that this is one-time money that would be dropping to ending fund balance, and the intent is that anything that we have left over here, plus whatever happens during sweeps, be rolled into the 05 Capital Reserve.

Withdrawal of the previous Motion was made by Commissioner Sonleitner.

Discussion Only. No action taken.

## **ADJOURNMENT**

**Motion by** Commissioner Davis **and seconded by** Judge Biscoe to adjourn the Budget Mark-Up Voting Session. (2:48 PM)

Motion carried: County Judge Samuel T. Biscoe yes
Precinct 1, Commissioner Ron Davis yes

Precinct 2, Commissioner Karen Sonleitner yes

Precinct 3, Commissioner Gerald Daugherty yes Precinct 4, Commissioner Margaret J. Gómez yes

## MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Samuel T. Biscoe, Travis County Judge