

MINUTES – JUNE 11, 1998

TRAVIS COUNTY COMMISSIONERS' COURT

FY 1999 PLANNING AND BUDGET PROCESS

On Thursday, the 11th day of June 1998, the Commissioners' Court convened the FY 1999 Planning and Budget Process Voting Session at 1:46 PM in the Commissioners' Courtroom, 1st Floor of the Travis County Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Anna M. Valdez.

The Commissioners' Court adjourned the FY 1999 Planning and Budget Process Voting Session at 3:57 PM.

1. **CONSIDER AND ACT ON PLANNING ISSUES AS PART OF THE FY 1999 PLANNING & BUDGET PROCESS. (1:46 PM)**

SESSION OVERVIEW (1:48 PM)

Members of the Court heard from: Jessica Rio, Budget Analyst, Planning and Budget Office (PBO); and Christian Smith, Executive Manager, PBO.

Discussion Only.

ITEM 1 CONTINUED

COUNTY CLERK'S OFFICE (DUTIES) (1:50 PM)

Members of the Court heard from: Jessica Rio, Budget Analyst, PBO; Dana DeBeauvoir, Travis County Clerk; and Susan Bell, Chief Deputy, Travis County Clerk's Office.

Discussion Only.

PLANNING IN THE COUNTY CLERK'S OFFICE FOR 1999 (1:54 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk; Christian Smith, Executive Manager, PBO.

Discussion Only.

COMMISSIONERS' COURT MINUTES (2:04 PM) (3:09 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk; Susan Bell, Chief Deputy, Travis County Clerk's Office; and Christian Smith, Executive Manager, PBO.

Discussion Only.

Clerk's Note: The Court asked PBO to come back to the Court with numbers and information on this position.

Members of the Court agreed to consider one Motion for the requested FTE and the request for training.

Motion by Commissioner McKee **and seconded by** Commissioner Gómez that in regard to the FTE, the County Clerk should submit a plan and proceed to step two. Regarding the Training, there should also be more in terms of a plan. This should be more focused as opposed to a broad plan. The training being referred to is in regard to Item 13 that was submitted in the back-up material outlining the County Clerk's Plan.

A Clarification was made of the previous Motion by Commissioner Sonleitner that it should be put in terms of context, separating out what are new systems versus core functions.

ITEM 1 CONTINUED

COMMISSIONERS' COURT MINUTES CONTINUED

A Clarification was made of the previous Motion by Commissioner Sonleitner that these are not commitments but that the County Clerk can proceed to Gate Two in order to flush out some more information for the Court.

A Clarification was made of the previous Motion by Commissioner Moore that the Court wants an adequate coverage of the Commissioners' Court records. Whether the Court intentionally or unintentionally cut the coverage, it is an issue that needs to be examined by PBO and brought back to the Court. It is a planning issue and the Court wants the coverage but they need to see more information.

A Clarification was made of the previous Motion by Commissioner McKee that the Court is not really saying how that service gets delivered but they want it fully explored and want to make sure that the service is delivered in the most cost effective manner. The Court wants the additional training and the FTE for the Commissioners' Court Minutes fully explored.

Motion carried: County Judge Bill Aleshire - absent
Precinct 1, Commissioner Darwin McKee - yes
Precinct 2, Commissioner Karen Sonleitner - yes
Precinct 3, Commissioner Margaret Moore - yes
Precinct 4, Commissioner Margaret J. Gómez - yes

ITEM 1 CONTINUED

ELECTIONS (2:22 PM)

PRE-APPROVAL OF ELECTION STAFF WORKERS (2:23 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk; Susan Bell, Chief Deputy, Travis County Clerk's Office; Lesley Thompson, Elections Division Manager, Travis County Clerk's Office; and Christian Smith, Executive Manager, PBO.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez that the County Clerk work with PBO and the Human Resources Management Department (HRMD) and any other potentially impacted departments to bring forward the appropriate change that would allow a fast tracking of certain kinds of temporary position types. This should be prepared and brought back as quickly as it can get to the Commissioners' Court for a Tuesday Voting Session.

Motion carried:

County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

VOTER TURN-OUT/MAILING OF SAMPLE BALLOTS (2:29 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Discussion Only.

GUARDIANS OF DEMOCRACY PROGRAM MEMORIAL (2:40 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Discussion Only.

ITEM 1 CONTINUED

VISUALLY IMPAIRED/BLIND VOTING (2:42 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Discussion Only.

PRECINCT BALLOT COUNTERS (2:47 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Discussion Only.

COMBINED ELECTION ADMINISTRATOR'S OFFICE (2:57 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to proceed in terms of having the County Clerk begin and continue discussions with other jurisdictions about consolidated elections being a planning issue for fiscal year '00, not 1900 but '00, and add in the provision that there would be four (4) election dates to choose from and, if that does not fit in, it will not fit in with Travis County.

Motion carried:

County Judge Bill Aleshire	-	absent
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

UPGRADE OF ELECTION NIGHT MEDIA COMMUNICATION SYSTEM (ZORRO) (3:15 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Discussion Only.

ITEM 1 CONTINUED

WATERSHED YEAR/TRAINING (3:02 PM) (3:09 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk; Christian Smith, Executive Manager, PBO; and Jessica Rio, Budget Analyst, PBO.

Members of the Court agreed to consider one Motion for the requested FTE and the request for training. Please refer to the Commissioners' Court Minutes section for a summary of the Court's action on this Motion.

DIRECT FILING (3:07 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Discussion Only.

CLOSED CAPTIONING (3:07 PM) (3:21 PM)

Members of the Court heard from: Dana DeBeauvoir, Travis County Clerk.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Gómez to have closed captioning of the meetings move to the '00 planning process and get back to the Court.

Motion carried:

County Judge Bill Aleshire	-	absent
Precinct 1, Commissioner Darwin McKee	-	yes
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	yes

INPUT FROM THE COURT TO HELP THE PLANNING AND BUDGET OFFICE IN DEALING WITH THE PIE CHART (3:21 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO; Leroy Nellis, Budget Manager, PBO; and Karen Shafer Castro, Senior Budget Analyst, PBO.

Discussion Only.

ADJOURNMENT

Motion by Commissioner Moore **and seconded by** Commissioner Sonleitner to adjourn the FY 1999 Planning and Budget Process Voting Session. (3:57 PM)

Motion carried:

County Judge Bill Aleshire	-	yes
Precinct 1, Commissioner Darwin McKee	-	absent
Precinct 2, Commissioner Karen Sonleitner	-	yes
Precinct 3, Commissioner Margaret Moore	-	yes
Precinct 4, Commissioner Margaret J. Gómez	-	absent

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Bill Aleshire, Travis County Judge