

**MINUTES -- SEPTEMBER 9, 1997
AND
(RECONVENED) - SEPTEMBER 10, 1997**

TRAVIS COUNTY COMMISSIONERS' COURT

On Tuesday, the 9th day of September 1997, the Commissioners' Court convened the Voting Session at 9:14 AM in the Commissioners' Courtroom, 1st Floor of the Travis County Administration Building, 314 West 11th Street, Austin, Texas. Dana DeBeauvoir, County Clerk, was represented by Deputy Anna M. Valdez.

The Commissioners' Court recessed the Voting Session at 11:59 AM.

The Commissioners' Court, meeting as the Corporation Board of Directors, convened the Corporation Voting Session at 1:38 PM and adjourned at 2:17 PM.

The Commissioners' Court reconvened the Voting Session at 2:17 PM.

The Commissioners' Court retired to Executive Session at 4:21 PM and reconvened the Voting Session at 4:45 PM.

The Commissioners' Court recessed the Voting Session at 4:48 PM until Wednesday, the 10th day of September 1997 at 9:30 AM.

The Commissioners' Court reconvened the Voting Session of September 9, 1997 on Wednesday, the 10th day of September 1997 at 9:47 AM.

The Commissioners' Court recessed the Voting Session at 11:55 AM and reconvened the Voting Session at 1:40 PM.

The Commissioners' Court retired to Executive Session at 1:40 PM and reconvened the Voting Session at 2:13 PM.

The Commissioners' Court adjourned the Voting Session at 2:15 PM.

RESOLUTIONS AND HEARINGS

1. APPROVE PROCLAMATION HONORING THE 187TH ANNIVERSARY OF THE DIEZ Y SEIS DE SEPTIEMBRE CELEBRATION. (9:16 AM)

Motion by Commissioner Gómez and **seconded by** Commissioner Biscoe to approve Item 1.

Motion carried:

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| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

CITIZENS' COMMUNICATION

Members of the Court heard from: Dan T. Richards, Deputy Chief, Travis County Sheriff's Office (TCSO) introduced Richard Kohler, Manager, 911 and Emergency Wireless Services; and Gus Peña, President, East Austin Concerned Hispanics.

CONSENT ITEMS

- 2. Motion by** Commissioner Biscoe **and seconded by** Commissioner Gómez to approve the following Consent Items: 8; 9; 19; A.1; and C1 - C19, excluding Item C4. (9:25 AM)

Motion carried:

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|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

- C1.** RECEIVE BIDS FROM COUNTY PURCHASING AGENT.
- C2.** AWARD BIDS FOR FOOD ITEMS FOR TRAVIS COUNTY CORRECTIONAL FACILITIES AND JUVENILE DETENTION FACILITIES.
- C3.** APPOINT JAN FULTON TO THE ANIMAL ADVISORY COMMISSION FOR A TWO-YEAR TERM.
- C4.** APPROVE LEASE WITH GOP INVESTMENT GROUP FOR PARKING SPACES AT 1506 SAN ANTONIO. (9:14 AM) (4:45 PM)

Item C4 pulled from Consent.

Item C4 postponed until September 16, 1997.

- C5.** APPROVE GRANT PROPOSALS, APPLICATIONS, CONTRACTS, AND PERMISSION TO CONTINUE.
- A.** APPROVE GRANT CONTRACT FOR SHAKEN BABY SYNDROME PREVENTION CAMPAIGN FOR HEALTH AND HUMAN SERVICES DEPARTMENT.
- C6.** APPROVE CONTRACT MODIFICATION NO. 1 TO CONTRACT NO. 96T0108-OJ, HVACR MAINTENANCE; CONTRACT APPROVED ON JANUARY 16, 1996; MODIFICATION TERMINATES FOR CONVENIENCE, A PORTION OF THE CONTRACT (ITEMS 1-8) EFFECTIVE OCTOBER 1, 1997 UNDER THE CONTRACT TERMS AND CONDITIONS, PARAGRAPH 35, PAGE 6, ENTITLED "TERMINATION FOR CONVENIENCE".

CONSENT ITEMS CONTINUED

- C7.** APPROVE ASSIGNMENT OF CONTRACT MA950050, 9800 COMPUTER SYSTEM HARDWARE MAINTENANCE AND CONTRACT MA950051, 9800 COMPUTER SYSTEM SOFTWARE MAINTENANCE FROM NCR CORPORATION TO NCR GOVERNMENT SYSTEMS CORPORATION.
- C8.** APPROVE CONTRACT MODIFICATION NO. 1 TO CONTRACT NO. 96T0428-JP, FOR FLEXIBLE BASE TYPE A; CONTRACT APPROVED ON SEPTEMBER 17, 1996; MODIFICATION ALLOWS FOR A 12-MONTH RENEWAL.
- C9.** APPROVE STATE CATALOGUE PURCHASE AND INSTALLATION OF IBM AS/400 COMPUTER SYSTEMS UPGRADE TO BUSINESS INTEGRATORS, INC., IN THE AMOUNT OF \$77,666.00 AND IBM IN THE AMOUNT OF \$31,689.00 FOR A TOTAL AWARD OF \$109,355.00.
- C10.** APPROVE CONTRACT AWARD FOR THE PROVISION OF VAN, FULL SIZE, EXTENDED, 15 PASSENGER, IFB #B970138-RH TO THE LOW QUALIFIED BIDDER, THE PREFERRED GROUP, MUKILTEO, WA IN THE AMOUNT OF \$23,189.41.
- C11.** APPROVE CONTRACT AWARD FOR PEST CONTROL SERVICES, IFB #B970133-JP, TO THE LOW QUALIFIED BIDDER, BUG MASTER, IN THE ESTIMATED AMOUNT OF \$34,902.00.
- C12.** REJECT BIDS RECEIVED FOR COPIER CHEMICAL SUPPLIES, IFB #B-970132-RG, AND AUTHORIZE THE PURCHASING OFFICE TO RESOLICIT BIDS.
- C13.** APPROVE ACCEPTANCE OF DEDICATION OF STREET AND DRAINAGE FACILITIES IN PFLUGERVILLE ESTATES SECTION 5, A SUBDIVISION IN PRECINCT TWO.
- C14.** APPROVE PLAT FOR RECORDING IN PRECINCT TWO: PAINTED BUNTING SUBDIVISION PHASE TWO - (LONGFORM -FISCAL POSTED WITH CITY OF AUSTIN AND TRAVIS COUNTY - 14 LOTS - 33.466 ACRES - WINDY RIDGE ROAD).
- C15.** APPROVE PLAT FOR RECORDING IN PRECINCT TWO: RESUBDIVISION OF THE SOUTH HALF OF LOT 8, BLOCK B, SPRING HILL VILLAGE - (SHORTFORM - NO FISCAL REQUIRED - 1 LOT - .4865 ACRES - HORBORNE LANE).

CONSENT ITEMS CONTINUED

- C16.** APPROVE PLAT FOR RECORDING IN PRECINCT THREE: PAWNEE PEAK SUBDIVISION - (SHORTFORM - NO FISCAL REQUIRED - 2 LOTS - 10 ACRES - PAWNEE PEAK SOUTH).
- C17.** APPROVE PLAT FOR RECORDING IN PRECINCT THREE: AMENDED PLAT OF LOTS 167 AND 168 HERITAGE OAKS SECTION TWO-B - (AMENDED PLAT - NO FISCAL REQUIRED - 2 LOTS - 4.12 ACRES - LONGWOOD ROAD).
- C18.** APPROVE PLAT FOR RECORDING IN PRECINCT THREE: 71 WEST BUSINESS PARK - (SHORTFORM - NO FISCAL REQUIRED - 7 LOTS - 14.214 ACRES - BOB WIRE ROAD).
- C19.** APPROVE A PUBLIC HEARING DATE OF SEPTEMBER 16, 1997 TO APPROVE A TEMPORARY ROAD CLOSURE OF SPRINKLE CUT-OFF ROAD ADJACENT TO THE JORDAN BACHMAN PIONEER FARM DURING THEIR ANNUAL FALL FESTIVAL.

COUNTY POLICIES AND PROCEDURES

3. A. ADOPT AMENDMENTS TO CHAPTER 10, TRAVIS COUNTY POLICY AND PROCEDURES MANUAL, PAY AND COMPENSATION POLICIES. (9:26 AM) (4:05 PM) (9:51 AM - September 10, 1997)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Marilyn A. Hancock, Interim Director, Human Resources Management Department (HRMD); Carlotta Valdez, Compensation Manager, HRMD; Lynne Andruss, Compensation Specialist, HRMD; Christian Smith, Executive Manager, Planning and Budget Office (PBO); Lisa Rush, Technical Writer, Records Management and Communication Resources (RMCR); and Jim Connolly, Assistant County Attorney.

Item 3.A to be reposted on September 16, 1997.

- B. ADOPT EMPLOYEE PAY RANGE STRUCTURE. (9:26 AM) (9:51 AM - September 10, 1997)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Marilyn A. Hancock, Interim Director, HRMD; Carlotta Valdez, Compensation Manager, HRMD; and Christian Smith, Executive Manager, PBO.

Discussion Only.

ITEM 3 CONTINUED

C. ADOPT IMPLEMENTATION PLAN FOR NEW PAY AND COMPENSATION POLICIES. (9:26 AM) (4:05 PM) (9:51 AM - September 10, 1997)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; and Mike Wichern, Senior Business Consultant, Auditor's Office.

Motion by Judge Aleshire and seconded by Commissioner Bristol adopt Option B but as the outside limit. If the Market Salary Survey Team can find ways to move the process up, including technological assistance, they should be allowed to move things faster.

Clerk's Note: Judge Aleshire requested that the Court hold Motions until this afternoon. A Vote was not taken on the Standing Motion.

Motion by Commissioner Bristol and seconded by Judge Aleshire to approve Option B, with a change to #10 indicating the Court will start the completed Matrices on September 15, 1997 instead of September 22, and that the policy issue would be to cap the transition levels at mid-point plus performance pay, with department heads and elected officials able to make appeals to the Commissioners' Court.

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| Motion carried: | Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| | Precinct 2, Commissioner Karen Sonleitner | - | yes |
| | Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| | Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| | County Judge Bill Aleshire | - | yes |

ITEM 3 CONTINUED

D. ADOPT RULES AND POLICIES ON PERFORMANCE PAY FOR FY 1998.

(9:26 AM) (9:51 AM - September 10, 1997)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Marilyn A. Hancock, Interim Director, HRMD; Carlotta Valdez, Compensation Manager, HRMD; Lynne Andruss, Compensation Specialist, HRMD; Christian Smith, Executive Manager, PBO; Lisa Rush, Technical Writer, Records Management and Communication Resources (RMCR); and Jim Connolly, Assistant County Attorney.

Motion by Judge Aleshire and seconded by Commissioner Biscoe that the County continue performance-based pay; set the program funding level for performance pay in the budget process; set the guaranteed minimum and cap, however, it is the Court's expectation at this time that it will remain the same as it is now, for meeting expectations at 2.5%, with a maximum at 5%; that the eligibility for performance pay effective date would continue to be six months after any promotion, but for those affected by the market salary survey, their eligibility date would be six months after October 1, 1997 (April 1, 1998); that no performance-based pay awards would be processed or become effective on October 1, 1997 or later, until it is determined which employees are affected by the market salary survey.

A Clarification was made of the previous Motion by Commissioner Sonleitner that if an employee is getting performance pay, and is not affected by the market salary survey, it would be effective October 1, 1997.

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| Motion carried: | Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| | Precinct 2, Commissioner Karen Sonleitner | - | yes |
| | Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| | Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| | County Judge Bill Aleshire | - | yes |

ITEM 3 CONTINUED

**E. UPDATE AND APPROVE METHODOLOGY FOR COUNTY EMPLOYEE SALARY SURVEY AND GIVE STAFF DIRECTION. (9:26 AM)
(9:51 AM - September 10, 1997)**

Members of the Court heard from: Carlotta Valdez, Compensation Manager, HRMD; Frank Wagner, Personnel Specialist, HRMD; Cynthia Wise Galvan, Compensation Specialist, HRMD; Edna Santos, Compensation Specialist, HRMD; Lynne Andruss, Compensation Specialist, HRMD; Bruce Elfant, Constable, Precinct 5; Rick Whitehead, Lieutenant, TCSO; and Bob Burnet, Deputy, TCSO.

Motion by Commissioner Bristol **and seconded by** Commissioner Gómez to approve the following job description families and matches: Computer, Counseling, Counselors, Criminal Justice, Elected Officials, Engineering, Fiscal, Health and Medical (except for the Environmental Specialist), Mechanical and Technical, and Parks (with the new Park Ranger and Supervisor job descriptions and the Peace Officer Pay Scale (POPS) postponed).

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|------------------------|--|---|-----|
| Motion carried: | Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| | Precinct 2, Commissioner Karen Sonleitner | - | yes |
| | Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| | Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| | County Judge Bill Aleshire | - | yes |

ADMINISTRATIVE ITEMS

REVISED WORDING

4. APPROVE MAXIMUM 1997 TAX RATE AND DETERMINE PUBLIC HEARING ON TAX RATE AND RELATED ADVERTISEMENTS. (2:19 PM)

Members of the Court heard from: Christian Smith, Executive Manager, PBO.

Motion by Commissioner Biscoe **and seconded by** Commissioner Bristol to approve Item 4.

A Clarification was made of the previous Motion by Judge Aleshire that the tax rate included in the notice be proposed as the maximum tax rate and that the next ad run be for the actual budget hearing for September 30, 1997.

Motion carried:

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|--|-------|
| Precinct 1, Commissioner Samuel T. Biscoe | - yes |
| Precinct 2, Commissioner Karen Sonleitner | - yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - yes |
| Precinct 4, Commissioner Margaret J. Gómez | - yes |
| County Judge Bill Aleshire | - yes |

5. DISCUSS AND APPROVE ELECTED OFFICIALS' SALARIES FOR FY 1998 AND AUTHORIZE APPROPRIATE PUBLIC NOTICES. (2:43 PM)
(9:47 AM - September 10, 1997)

Members of the Court heard from: Alicia Perez, Executive Manager, Administrative Operations; Darwin McKee, Assistant County Attorney; and Elena Diaz, Justice of the Peace, Precinct 4.

Motion by Commissioner Gómez **and seconded by** Commissioner Sonleitner to ask Members of the Court and all elected officials, except for the Judicial Officials, to defer the three percent (3%) salary increase for themselves and allow it to go into the Market Salary Reserve to bring County employees up to market.

A Clarification was made of the previous Motion by Judge Aleshire that the proposed pay raises would only be given to some elected officials. Those elected officials being the District Judges, the County Court at Law Judges, the Probate Judge, the District Attorney and the County Attorney, but not to any of the other elected officials.

ITEM 5 CONTINUED

Clerk's Note: Judge Aleshire made note that the motioned pay raises exceeded a three percent (3%) increase.

Clerk's Note: The Court did not take a Vote on the Standing Motion at this time.

A Substitute Motion was offered by Judge Aleshire and seconded by Commissioner Biscoe to authorize the pay raises for the Judicial Officials (the District Judges, the County Court at Law Judges, the County Attorney, the Probate Judge, and the District Attorney) as proposed in the ad; and for all other elected officials, except for the County Judge and the County Commissioners. This would be a three percent (3%) increase.

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| Motion failed: | Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| | Precinct 2, Commissioner Karen Sonleitner | - | no |
| | Precinct 3, Commissioner Valarie Scott Bristol | - | no |
| | Precinct 4, Commissioner Margaret J. Gómez | - | no |
| | County Judge Bill Aleshire | - | yes |

A Question on the Motion was called by Commissioner Sonleitner.

Motion by Commissioner Gómez and seconded by Commissioner Sonleitner to authorize pay raises (for the County portion) for the District Judges, the County Court at Law Judges, the County Attorney, the Probate Judge, and the District Attorney, with no increase for the other elected officials.

Clerk's Note: The Court began a discussion about the add pay for insurance benefits in the amount of \$12.83 per month (\$6.42 per pay period).

A Clarification was made of the previous Motion by Commissioner Gómez and seconded by Commissioner Sonleitner that the proposed add pay for insurance benefits of \$12.83 per month (\$6.42 per pay period) is to be included in the elected officials' pay checks for whom the Court approves pay raises (the Judicial Officials).

Clerk's Note: Commissioner Gómez commented on the fact that the \$12.83 add pay was for all permanent County employees and all the elected officials were permanent County employees so they should all get the \$12.83 per month.

ITEM 5 CONTINUED

Clerk's Note: The Court continued further discussion about the add pay for insurance benefits.

An Additional Clarification was made of the previous Motion by Judge Aleshire that the add pay would be applied to the County Judge, the Constables, the County Commissioners, the Sheriff, the District Clerk, the County Clerk, the Justices of the Peace, the Tax Collector and the County Treasurer. However, the add pay would already be considered to be included in the amounts for the Judiciary and it (the add pay - \$12.83) would be the only proposed change in the 1997 salary for the other elected officials on the list.

A Division of the Vote was requested by Commissioner Biscoe regarding the \$12.83 per month and the three percent (3%) increase.

A Three-way Division of the Vote was requested by Judge Aleshire regarding the \$12.83 per month for the County Judge, the County Commissioners and all the other elected officials.

First Division of the Vote: \$12.83 to be added to the 1997 salary amount for the County Judge.

Clerk's Note: Judge Aleshire asked the Court to vote against this increase for the County Judge.

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|------------------------|--|---|-----|
| Motion carried: | Precinct 1, Commissioner Samuel T. Biscoe | - | no |
| | Precinct 2, Commissioner Karen Sonleitner | - | yes |
| | Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| | Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| | County Judge Bill Aleshire | - | no |

Second Division of the Vote: \$12.83 to be added to the 1997 salary amount for the County Commissioners.

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|------------------------|--|---|-----|
| Motion carried: | Precinct 1, Commissioner Samuel T. Biscoe | - | no |
| | Precinct 2, Commissioner Karen Sonleitner | - | yes |
| | Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| | Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| | County Judge Bill Aleshire | - | no |

ITEM 5 CONTINUED

Third Division of the Vote: \$12.83 to be added to the 1997 salary amount for all the other elected officials (Constables, Sheriff, District Clerk, County Clerk, Justices of the Peace, Tax Collector and the County Treasurer).

Motion carried:

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|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

Clerk's Note: The Court voted on the Standing Motion at this time (restated below).

Motion by Commissioner Gómez and seconded by Commissioner Sonleitner to authorize pay raises (for the County portion) for the District Judges, the County Court at Law Judges, the County Attorney, the Probate Judge, and the District Attorney, with no increase for the other elected officials (other than the \$12.83 per month).

Motion carried:

| | | |
|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | no |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | no |

Motion by Commissioner Gómez and seconded by Commissioner Biscoe to direct staff to run the notices on September 17, 1997, with the Executive Manager for the Planning and Budget Office, Christian Smith, coordinating.

Motion carried:

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|--|---|--------|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | absent |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

6. REVIEW AND APPROVE DRAFT FOR PHASE I, NEEDS ASSESSMENT REQUEST FOR QUALIFICATIONS FOR THE COMBINED TRANSPORTATION AND EMERGENCY COMMUNICATIONS CENTER PROJECT. (9:14 AM)

Item 6 postponed until September 16, 1997.

7. DISCUSS AND APPROVE FOR ISSUANCE THE LEACHATE EVAPORATION SYSTEM, REQUEST FOR PROPOSAL # R970113-JJ, UTILIZING THE ALTERNATIVE MULTISTEP COMPETITIVE PROPOSAL PROCEDURE. (3: 32 PM)

Members of the Court heard from: Cyd Grimes, Travis County Purchasing Agent; Joe Gieselman, Executive Manager, Transportation and Natural Resources (TNR); and Gordon Bowman, Assistant County Attorney.

Motion by Commissioner Biscoe **and seconded by** Commissioner Gómez to approve Item 7.

Motion carried:

| | | |
|--|---|---------|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | absent |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | abstain |

Motion by Judge Aleshire **and seconded by** Commissioner Gómez to authorize Commissioner Biscoe to sign the Request for Proposal # R970113-JJ.

Motion carried:

| | | |
|--|---|--------|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | absent |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

- 8. APPROVE AMENDMENT TO INTERLOCAL CONTRACT WITH TEXAS NATURAL RESOURCE CONSERVATION COMMISSION FOR PACE BEND PARK WATERSHED RESOURCE RESTORATION PROJECT TO EXTEND TIME FOR PERFORMANCE TO SEPTEMBER 30, 1997. (9:25 AM)**

Item 8 added to Consent Items. Please refer to Agenda Item 2 (CONSENT ITEMS) for the Court's Motion and Vote.

- 9. APPROVE AMENDMENT TO INTERLOCAL CONTRACT WITH TEXAS NATURAL RESOURCE CONSERVATION COMMISSION FOR BRODIE LANE VEGETATIVE BMP DEMONSTRATION TO EXTEND TIME FOR PERFORMANCE TO AUGUST 31, 1998. (9:25 AM)**

Item 9 added to Consent Items. Please refer to Agenda Item 2 (CONSENT ITEMS) for the Court's Motion and Vote.

10. **A.** APPROVE THE USE OF ALTERNATE FISCAL FOR STEINER RANCH PHASE ONE SECTION 4D, A SUBDIVISION IN PRECINCT TWO. (3:39 PM) (3:56 PM)
- B.** APPROVE THE USE OF ALTERNATE FISCAL FOR STEINER RANCH PHASE ONE SECTION 4E, A SUBDIVISION IN PRECINCT TWO. (3:39 PM) (3:56 PM)
- C.** APPROVE THE USE OF ALTERNATE FISCAL FOR STEINER RANCH PHASE ONE SECTION 4F, A SUBDIVISION IN PRECINCT TWO. (3:39 PM) (3:56 PM)
- D.** APPROVE THE USE OF ALTERNATE FISCAL FOR STEINER RANCH PHASE ONE SECTION 4G, A SUBDIVISION IN PRECINCT TWO. (3:39 PM) (3:56 PM)

Members of the Court heard from: Joe Gieselman, Executive Manager, TNR.

Motion by Commissioner Biscoe **and seconded by** Commissioner Bristol to approve Items 10.A, B, C, and D.

Motion carried:

| | | |
|--|---|--------|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | absent |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

Clerk's Note: Items 10.A, B, C, and D were further discussed at 3:56 PM with a request by Commissioner Sonleitner for the record to reflect a Corrected Vote. Judge Aleshire instructed that with no objection, the Minutes would reflect Commissioner Sonleitner voting yes for the referenced Items. The Commissioners' Court Record does reflect the Corrected Vote.

Motion carried:

| | | |
|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

11. APPROVE WATER AND WASTEWATER EASEMENT TO THE LCRA FOR SERVICE TO TNR SATELLITE 3. (9:14 AM) (3:42 PM)

Members of the Court heard from: John Hille, Assistant County Attorney.

Motion by Commissioner Bristol **and seconded by** Commissioner Gómez to approve Item 11.

Motion carried:

| | | |
|--|---|--------|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | absent |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

12. GIVE DIRECTION CONCERNING COMPLIANCE WITH NEW LAWS THAT APPLY TO COUNTY OPERATIONS. (3:43 PM)

No action taken on Item 12.

13. APPROVE BUDGET AMENDMENTS AND TRANSFERS. (3:44 PM) (3:46 PM)

Members of the Court heard from: Leroy Nellis Budget Manager, PBO; Alan Miller, Budget Analyst, PBO; Dave Gerber, Senior Planner, District Court Administration; Karen Shafer Castro, Senior Budget Analyst, PBO; and Marvin Brice, Construction Procurement Officer, Purchasing.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Biscoe to approve Item 13, parts A.1-5 and T.1.

Motion carried:

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|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

14. SELECT VERSION OF PARAGRAPH 11.04 REGARDING RATE LIMITATIONS ON PREMIUMS FOR INSERTION IN SERVICES AGREEMENT WITH BLUE CROSS AND BLUE SHIELD OF TEXAS, INC. (3:58 PM)

Item 14 postponed until September 16, 1997.

15. APPROVE A CONTRACT AWARD FOR JANITORIAL SERVICES FOR THE RURAL COMMUNITY CENTERS AND HEALTH CLINICS, IFB #B970134-JP, TO THE SECOND LOW, QUALIFIED BIDDER, K-B CONTRACT CLEANING IN THE ESTIMATED AMOUNT OF \$34,540.00 (3:45 PM)

Members of the Court heard from: Cyd Grimes, Travis County Purchasing Agent.

Motion by Commissioner Bristol **and seconded by** Commissioner Gómez to approve Item 15.

Motion carried:

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|--|---|--------|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | absent |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

16. REVIEW AND APPROVE THE FOLLOWING LIABILITY CLAIM RECOMMENDATIONS. (9:14 AM) (2:28 PM) (4:21 PM) (4:45 PM)

A. CHERYL SMITH - DENY

Members of the Court heard from: Daniel Mansour, Risk Manager, HRMD; and Cheryl Smith, Claimant.

Judge Aleshire announced that Item 16.A would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 16.A, 20, 21, and 22. Please refer to Item 20 for a summary of the Court's action on this motion.

B. CLAUDE B. YOUNT - SETTLE

Members of the Court heard from: Daniel Mansour, Risk Manager, HRMD.

Motion by Commissioner Sonleitner **and seconded by** Commissioner Biscoe to approve the Risk Manager's recommendation on Item 16.B (Mr. Yount).

Motion carried:

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|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

17. A. APPROVE PERFORMANCE PAY INCREASES FOR EXECUTIVE MANAGERS.
(3:58 PM) (4:21 PM) (2:13 PM - September 10, 1997)

Judge Aleshire announced that Item 17.A would be considered in Executive Session.

Motion by Judge Aleshire and **seconded by** Commissioner Biscoe that a letter be sent to the Austin City Manager noting that Stephen Williams, Executive Manager, Austin-Travis County Health and Human Services Department and Veterans Affairs Services, has received a good performance rating by the Commissioners' Court, and that that be taken into consideration in setting his salary for the next year; and that the Court authorize a 4.25% pay increase for Dinah Dinwiddie, Executive Manager, Criminal Justice Planning (CJP); a 4% increase for Christian Smith, Executive Manager, Planning and Budget Office (PBO); a 3.75% increase for Alicia Perez, Executive Manager, Administrative Operations; and a 3% increase for Joe Gieselman, Executive Manager, Transportation and Natural Resources (TNR).

Motion carried:

| | | |
|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

B. APPROVE VACATION LEAVE IN LIEU OF PERFORMANCE PAY SALARY INCREASE. (2:17 PM)

Item 17.B pulled from the agenda.

18. APPROVE PERSONNEL AMENDMENTS. (3:59 PM)

Members of the Court heard from: Carlotta Valdez, Compensation Manager, HRMD; and Alicia Perez, Executive Manager, Administrative Operations.

Motion by Commissioner Gómez **and seconded by** Commissioner Biscoe to approve Item 18, pulling the County Clerk's new position, which will be considered on September 16, 1997.

Motion carried:

| | | |
|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

A. CONSIDER AND APPROVE PAY INCENTIVE PLAN TO RETAIN EMPLOYEES CRITICAL TO THE YEAR 2000 SOFTWARE CONVERSION EFFORT. (2:17 PM)

Item 18.A postponed until September 16, 1997.

19. APPROVE PAYMENT OF CLAIMS AND AUTHORIZE COUNTY TREASURER TO INVEST COUNTY FUNDS. (9:25 AM)

Item 19 added to Consent Items. Please refer to Agenda Item 2 (CONSENT ITEMS) for the Court's Motion and Vote.

EXECUTIVE SESSION ITEMS

Note 1 - Gov't Code Ann 551.071, Consultation with Attorney

Note 2 - Gov't Code Ann 551.072, Real Property

Note 3 - Gov't Code Ann 551.074, Personnel Matters

- 20.** RECEIVE BRIEFING FROM THE COUNTY ATTORNEY IN TRAVIS COUNTY V. RYLANDER INVESTMENT COMPANY; USDC NUMBER A-94-CA-561-SC, AND TAKE APPROPRIATE ACTION. ¹ (4:21 PM) (4:45 PM)

Judge Aleshire announced that Item 20 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 16.A, 20, 21, and 22.

Motion by Judge Aleshire and **seconded by** Commissioner Sonleitner to approve the following Items as summarized below:

- 16. A.** Pay the claim for Cheryl Smith in the amount of \$150.65.
- 20.** Item 20 postponed until September 16, 1997.
- 21.** Reject the offer and counter with the amount of \$16,000.00.
- 22.** Accept their offer of \$47,500.00

Motion carried:

| | | |
|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

- 21.** APPROVE, REJECT, OR COUNTER COUNTER-OFFER FROM FELIX AND AMPARA SOTO FOR ACQUISITION OF 1.712 ACRES OF RIGHT-OF-WAY AND 0.124 ACRE OF TEMPORARY CONSTRUCTION EASEMENT IN CONNECTION WITH TXDOT FM 734 (PARMER LANE EAST) TRAVIS COUNTY CIP PROJECT NO. 1-003. (GIESELMAN) ¹ (4:21 PM) (4:45 PM)

Judge Aleshire announced that Item 21 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 16.A, 20, 21, and 22. Please refer to Item 20 for a summary of the Court's action on this motion.

22. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND GIVE STAFF DIRECTION AND/OR TAKE APPROPRIATE ACTION; AUTHORIZE COUNTY ATTORNEY TO ACCEPT, REJECT, OR COUNTER SETTLEMENT OFFER AND/OR TAKE APPROPRIATE ACTION IN JOE BOGGAN AND JOANN BOGGAN, INDIVIDUALLY AND AS PERSONAL REPRESENTATIVE OF THE ESTATE OF JOSEPH SCOTT BOGGAN, DECEASED VS. COUNTY OF TRAVIS, CAUSE NO. 97-01926 (BOGGAN; GIESELMAN; WRONGFUL DEATH).¹ (4:21 PM) (4:45 PM)

Judge Aleshire announced that Item 22 would be considered in Executive Session.

Members of the Court agreed to consider one Motion for Items 16.A, 20, 21, and 22. Please refer to Item 20 for a summary of the Court's action on this motion.

23. RECEIVE BRIEFING FROM COUNTY ATTORNEY AND/OR TAKE APPROPRIATE ACTION IN: ROSIE CAROTHERS V. MONTGOMERY ELEVATOR COMPANY AND TRAVIS COUNTY, TEXAS (CAROTHERS; PEREZ; TEXAS TORT CLAIMS ACT, PREMISES, AND PERSONAL INJURY).¹ (9:14 AM)

Item 23 postponed until September 16, 1997.

THE FOLLOWING WAS ADDED AS AN ADDENDUM:

- A.1** REIMBURSE TRAVEL EXPENSES (EL PASO - AUSTIN) FOR AN APPLICANT INTERVIEW FOR THE POSITION OF MANAGER OPERATIONS OF TECHNOLOGY. (9:25 AM)

Item A.1 added to Consent Items. Please refer to Agenda Item 2 (CONSENT ITEMS) for the Court's Motion and Vote.

RECESS

Motion by Judge Aleshire and **seconded by** Commissioner Sonleitner to recess the Voting Session until 9:30 AM on Wednesday, September 10, 1997. (4:48 PM)

Motion carried:

| | | |
|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

ADJOURNMENT

Motion by Commissioner Sonleitner and **seconded by** Commissioner Biscoe to adjourn the Voting Session (2:15 PM - September 10, 1997)

Motion carried:

| | | |
|--|---|-----|
| Precinct 1, Commissioner Samuel T. Biscoe | - | yes |
| Precinct 2, Commissioner Karen Sonleitner | - | yes |
| Precinct 3, Commissioner Valarie Scott Bristol | - | yes |
| Precinct 4, Commissioner Margaret J. Gómez | - | yes |
| County Judge Bill Aleshire | - | yes |

MINUTES APPROVED BY THE COMMISSIONERS' COURT

Date of Approval

Bill Aleshire, Travis County Judge