



## Travis County Commissioners Court Agenda Request

**Meeting Date:** December 16, 2014

**Prepared By/Phone Number:** Yolanda Aleman, 854-9106

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, County Executive,  
Planning and Budget

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

**AGENDA LANGUAGE:** Consider and take appropriate action on budget amendments, transfers and discussion items.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

**STAFF RECOMMENDATIONS:** Please see attached documentation.

**ISSUES AND OPPORTUNITIES:** Please see attached documentation.

**FISCAL IMPACT AND SOURCE OF FUNDING:** Please see attached documentation.

**REQUIRED AUTHORIZATIONS:**

Leroy Nellis, Planning and Budget Office (512) 854-9106

Jessica Rio, Planning and Budget Office, (512) 854-9106

David Salazar, County Judge's Office, (512) 854-9555

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, [agenda@traviscountytx.gov](mailto:agenda@traviscountytx.gov) by **Tuesdays at 5:00 p.m.** for the next week's meeting.

# BUDGET AMENDMENTS AND TRANSFERS

FY 2015

12/16/2014

## NEW BUDGET

<u>BA#</u>	<u>IO/WBS</u>	<u>FUND</u>	<u>COST CENTER</u>	<u>COMMITMENT</u>	<u>Dept.</u>	<u>Line Item</u>	<u>Increase</u>	<u>Decrease</u>	<u>Pg #</u>
N1	601125	4049	149027	422080	TNR	Contracted Construction Services	\$137,045.00		1
	601125	4049	149027	522030	TNR	Capital Outlay Mtrl - Impvts. Other	\$137,045.00		
	600783	4049	149027	422080	TNR	Contracted Construction Services	\$8,217.00		
	600783	4049	149027	522030	TNR	Capital Outlay Mtrl - Impvts. Other	\$8,217.00		
	600783	4049	149027	422080	TNR	Contracted Construction Services	\$14,064.00		
	600783	4049	149027	522030	TNR	Capital Outlay Mtrl - Impvts. Other	\$14,064.00		
	601501	4049	149027	422080	TNR	Contracted Construction Services	\$251.00		
	601501	4049	149027	522030	TNR	Capital Outlay Mtrl - Impvts. Other	\$251.00		

## TRANSFERS

<u>BA#</u>	<u>IO/WBS</u>	<u>FUND</u>	<u>COST CENTER</u>	<u>COMMITMENT</u>	<u>Dept.</u>	<u>Line Item</u>	<u>Increase</u>	<u>Decrease</u>	<u>Pg #</u>
T1		0001	112004	511550	ITS	Hardware/Software Maintenance		\$328,236.90	5
		0001	112004	550050	ITS	Capital Outlay-Computer Equipment	\$278,236.90		
		0001	112004	511900	ITS	Other Services	\$50,000.00		



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

700 Lavaca St., Suite 1560  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Leah R. Henderson, Budget Analyst

**DATE:** December 5, 2014

**RE:** Establishing New Budgets for Revenue Received in Lieu of Parkland Dedication by Transportation and Natural Resources (TNR)

The County Auditor's Office has certified an additional unanticipated new revenue source in lieu of parkland dedication. This source is:

Developer (Owner)	Park	Amount
Contracted Construction Services	Cypress Creek	\$137,045.00
Contracted Construction Services	Ben E. Fisher	\$8,217.00
Contracted Construction Services	Ben E. Fisher	\$14,064.00
Contracted Construction Services	Little Webberville	\$251.00
<b>Total:</b>		<b>\$159,577.00</b>

TNR has submitted budget adjustments to budget the received funds. Pursuant to the FY 2015 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of this item totaling \$159,577.00 in new revenue to be used for park purposes. These funds can be used for the acquisition or improvement of parks that will benefit the subdivision connected to the received funds. Funds may also be used at other parks provided the received funds benefit all County residents and have typically supplemented funding for large capital park projects. TNR recommendations for the use of the funds will be brought back as individual projects are identified.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, Diana Ramirez, PBO  
Cynthia McDonald, Donna Williams-Jones, TNR

TRAVIS COUNTY  
AUDITOR'S OFFICE

NICKI RILEY, CPA  
COUNTY AUDITOR



TRAVIS COUNTY  
ADMINISTRATION BUILDING  
P.O. BOX 1748  
AUSTIN, TX. 78767  
(512) 854-9125  
FAX: (512) 854-9164

To: Jessica Rio  
Budget Director, Planning and Budget

From:  Nicki Riley  
County Auditor

Subject: Parkland Fees- November 2014 Revenue Certifications

Date: December 4, 2014

I hereby certify an additional \$159,577.00 for the Transportation and Natural Resources Department from Taylor Morrison of Texas Inc.-Austin, SVWW Manor Limited Partnership, and Doug Garwood III.

The funds should be allocated as follows:

Fund	Funds Center	Account	Account Description	Park	Subdivision	Internal Order	Amount
4049	1490274049	422080	Contracted Construction Services	Cypress Creek	Parke North Condominiums	601125	\$137,045.00
4049	1490274049	422080	Contracted Construction Services	Ben E. Fisher	Presidential Meadows Sec 6- Final Plat	600783	\$8,217.00
4049	1490274049	422080	Contracted Construction Services	Ben E. Fisher	Presidential Meadows Sec 8- Final Plat	600783	\$14,064.00
4049	1490274049	422080	Contracted Construction Services	Little Webberville	Conlon Ridge Final Plat	601501	\$251.00
	<b>Total</b>						<b>\$159,577.00</b>

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If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor  
Melinda Grahmann, Chief Assistant County Auditor  
Kathryn Madden, Manager of Financial Reporting  
Sabrina Bullard, Financial Analyst  
Holly Huff, Financial Analyst – Revenues  
Leah Henderson, Budget Analyst, PBO  
Cynthia McDonald, Financial Manager, TNR  
Donna Williams Jones, Sr. Financial Analyst, TNR

# Header Information for Entry Doc Number

400007477

Doc. Number 400007477 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2015 Doc. Date Dec 3, 2014  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 3 Fiscal Year 2015 Year. Cash. Eff  
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family  
 Creator WILLIAD Creation Date Dec 5, 2014 Creation Time 09:36:31  
 Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law  
 Legislation

## Additional Data

Header Text Revenue Certification - Parkland Fees Nov 2014

TextName

## Lines

Total Document: 159 577

USD

new budget

Line	Fund	Budget Period	Funds Center	Comm. Item	Func Area	Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT	601125	137,045	Rev Cert - Cypress Creek Parke North Condos
000002	4049		1490274049	522030	1630	NOT-RELEVANT	601125	137,045	Rev Cert - Cypress Creek Parke North Condos
000003	4049		1490274049	422080	1630	NOT-RELEVANT	600783	8,217	Rev Cert - Ben E Fisher Presid Mdw S6 Final Plat
000004	4049		1490274049	522030	1630	NOT-RELEVANT	600783	8,217	Rev Cert - Ben E Fisher Presid Mdw S6 Final Plat
000005	4049		1490274049	422080	1630	NOT-RELEVANT	600783	14,064	Rev Cert - Ben E Fisher Presid Mdw S8 Final Plat
000006	4049		1490274049	522030	1630	NOT-RELEVANT	600783	14,064	Rev Cert - Ben E Fisher Presid Mdw S8 Final Plat
000007	4049		1490274049	422080	1630	NOT-RELEVANT	601501	251	Rev Cert - Little Webberville Conlon Rdg Final Plat
000008	4049		1490274049	522030	1630	NOT-RELEVANT	601501	251	Rev Cert - Little Webberville Conlon Rdg Final Plat

*A Wani* December 11, 2014

**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560  
P.O. Box 1748  
Austin, Texas 78767

December 9, 2014

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

Re: Use of centrally budgeted maintenance agreement funds for new storage

During the FY 2015 budget process Information Technology Services (ITS) budgeted \$1,164,681 for storage system maintenance based off vendor quotes available at that time. After negotiation with the vendor, ITS found that they may purchase new storage devices that have reduced ongoing maintenance costs and offer more storage capacity for less money due to recent innovations in storage technology. ITS would like to use these savings on a one time basis. Therefore, they are requesting to transfer \$328,237 in their hardware/software maintenance agreement commitment item to purchase additional terabyte storage devices.

Each budget cycle, ITS "zero-based budgets" this commitment item to account for old agreements ending and new agreements needed for new infrastructure. The total budget for maintenance agreements is \$8,353,698. ITS expects \$394,927 in ongoing realized savings and will use these funds to reduce the amount of new resources for maintenance agreements needed for FY 2016. PBO recommends approval of this transfer.

CC: Tanya Acevedo, Chief Information Officer  
Walter LaGrone, ITS  
John Stark, ITS  
Randy Lott, ITS  
Sheryl Holder, ITS  
Leroy Nellis, County Executive for Planning & Budget  
Jessica Rio, PBO  
Diana Ramirez, PBO



Travis County Courthouse, Austin, Texas

**TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES**  
**Tanya Acevedo, Chief Information Officer**

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700 Lavaca Street, Suite 501A, Austin, Tx 78701 (512) 854-8685 Fax (512) 854-4401

**DATE:** December 10, 2014  
**TO:** Katie Gipson, Budget Analyst  
**FROM:** Tanya Acevedo, CIO *TAA*  
**SUBJECT:** Request to Re-allocate Maintenance Funds for Purchase of Equipment.

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ITS requests Commissioners Court approval to use \$328,237 from the centrally budgeted ITS Maintenance Budget Commitment Item (1120040001 511550) to replace the two oldest storage devices currently in use instead of continuing maintenance to extend their life.

Through our vendor Mark III Systems, the County can acquire new and better performing storage devices that will provide 358 Terra Bytes (TBs), compared to 314 TBs, for our the new maintenance contract period effective at the end of December. The proposed devices will provide the County with enhanced management tools and an increased capability to deal with varied storage platforms, increasing ITS' agility while satisfying future storage needs. This exchange is possible due to innovation in the storage industry and the corresponding trend of declining costs per TB units of storage.

In preparation for the FY15 budget process, based on a vendor quote, ITS budgeted \$1,164,681 for the on-going maintenance of this equipment. With this proposed change and other cost reductions, ITS would pay \$769,754 per year and recognize an annual savings of \$394,927. That savings would be used to fund the purchase of this hardware in FY15. For the FY16 Budget Process, ITS will work with PBO to ensure these realized savings are used to offset other maintenance contract increases.

Cc: Leroy Nellis, Acting County Executive for Planning and Budget  
Diana Ramirez, PBO  
Walter LaGrone, John Stark, Sheryl Holder – ITS



# Header Information for Entry Doc Number

400007546

Doc. Number 400007546      Doc. Status Preposted      FM Area 1000

Budget. Cate. Payment      Doc. Year 2015      Doc. Date Dec 10, 2014

Value Type Budget      Version 0      Doc. Type TRAN

Budget Type 2      Fiscal Year 2015      Year. Cash. Eff

Process UI TRAN      Process SEND      Original. Applic. BWB      Doc. Family

## Additional Data

Creator      HOLDERS      Creation Date Dec 10, 2014      Creation Time 09:42:31

Resp. Person      Year Cohort      Public Law

Header Text Move \$ from maintenance to replace storage      Legislation

TextName

## Lines

Total Document 328,236.90 USD

*internal transfer  
ITS*

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1120040001	511550	1110	NOT-RELEVANT	-328,236.9	Move \$ from maintenance to replace storage
000002	0001		1120040001	520050	1110	NOT-RELEVANT	278,236.9	Move \$ from maintenance to replace storage
000003	0001		1120040001	511900	1110	NOT-RELEVANT	50,000	Move \$ from maintenance to replace storage

*DD - December 11, 2014*

**Allocated Reserve Status (580010)**

Amount	Dept Transferred Into	Date	Explanation
15,227,297.00			Beginning Balance
899.71	Allocated Reserves	10/3/14	Liquidated Purchase Orders - Various
2,205.31	Allocated Reserves	10/8/14	Liquidated Purchase Orders - Various
45,514.33	Allocated Reserves	10/20/14	Liquidated Purchase Orders - Various
(224,412.00)	Med Examiner/ITS	10/21/14	Deputy Medical Examiner II position
12,059.87	Allocated Reserves	10/27/14	Liquidated Purchase Orders - Various
(100,000.00)	HHS	10/28/14	Correction from FY 2014 for AISD Family Res. Ctr. Contract
(249,833.00)	General Administration	11/4/14	Appraisal District Fee Increase
18,693.77	Allocated Reserves	11/11/14	Liquidated Purchase Orders - Various
878.04	Allocated Reserves	11/17/14	Liquidated Purchase Orders - Various
(15,108.00)	Tax Office	11/18/14	Fund Reclassification of Tax Managers
(2,700,325.00)	FMD	11/18/14	South Congress Building Purchase
5,066.90	Allocated Reserves	11/24/14	Liquidated Purchase Orders - Various
1,195.47	Allocated Reserves	12/2/14	Liquidated Purchase Orders - Various
(5,903.00)	FMD	12/4/14	Armed Guard Security Services Contract
4,672.74	Allocated Reserves	12/9/14	Liquidated Purchase Orders - Various
<b>12,022,902.14</b>	<b>Current Balance</b>		

**Possible Future Expenses Against Allocated Reserve Previously Identified:**

	Explanation
(\$200,000)	Criminal Courts - Legally Mandated Fees
(\$35,000)	Criminal Courts - Bailiff Transition to TCSO
(\$70,000)	Criminal Courts - Legally Mandated Fees
(\$18,010)	District Attorney - Environment Protection Unit
(\$325,000)	Emergency Medical Services - STAR Flight Air Communication Specialist
(\$417,087)	General Administration - Travis Central Appraisal District
(\$50,000)	General Administration - Waller Creek TIF
(\$20,000)	Human Resources - Tuition Reimbursement Program
(\$20,000)	Human Resources - ACC Internship Program
(\$125,000)	Planning and Budget Office - Civil and Family Justice Center
(\$45,983)	Purchasing Office - HUB Program Specialist
(\$300,000)	Sheriff's Office - Inmate Operating Costs
(\$4,000,000)	Transportation and Natural Resources - West Service Center
(\$95,490)	Transportation and Natural Resources - Work Order System Additional Funding
(\$500,000)	Transportation and Natural Resources - Road Maintenance Operating Supplement
(\$160,000)	Transportation and Natural Resources - MCE Fleet Non-Fuel Line Items
(\$50,000)	Transportation and Natural Resources - Park Forestry Services
(\$40,227)	Transportation and Natural Resources - Transit Pass Program
(\$250,000)	Undesignated - 450th District Court Start-Up Costs
(\$200,000)	Undesignated - Contracted Security Services
<b>(\$6,921,797)</b>	<b>Total Possible Future Expenses (Earmarks)</b>
<b>\$5,101,105</b>	<b>Remaining Allocated Reserve Balance After Possible Future Expenditures</b>

**Capital Acquisition Resources Account Reserve Status (580070)**

**CAR RESERVE TRANSFERS**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
2,572,379			Beginning Balance
(500,000)	TNR	10/14/14	Hamilton Pool Road
(140,945)	ITS	11/18/14	Network End of Life Equipment
<b>1,931,434 Current Reserve Balance</b>			

**Possible Future Expenses Against CAR Reserves Previously Identified:**

<b>Amount</b>	<b>Explanation</b>
(\$70,000)	Civil Courts - Audio Visual and Judges Workbench
(\$59,055)	Information Technology Services - Network End of Life Equipment
(\$400,000)	Juvenile Probation - Master Plan Phase II
(\$100,000)	Transportation and Natural Resources - Sidewalks - ADA Upgrades
(\$50,000)	Transportation and Natural Resources - Guardrail - New Installations
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$7,200)	Transportation and Natural Resources - Sandy Creek Park Proceeds
(\$879,005)	<b>Total Possible Future Expenses (Earmarks)</b>
<b>\$1,052,429</b>	<b>Remaining CAR Reserve Balance After Possible Future Expenditures</b>

**Reserve for Emergencies and Contingencies Status (580120)**

Amount	Dept Transferred Into	Date	Explanation
5,000,000.00			Beginning Balance
<b>\$5,000,000 Current Reserve Balance</b>			

**Fuel & Utilities Reserve Status (580130)**

Amount	Dept Transferred Into	Date	Explanation
300,000.00			Beginning Balance
<b>\$300,000 Current Reserve Balance</b>			

**Civil and Family Justice Center (Planning) Reserve Status (580210)**

Amount	Dept Transferred Into	Date	Explanation
798,779.00			Beginning Balance
<b>\$798,779 Current Reserve Balance</b>			

**Juvenile Justice Reserve Status (580260)**

Amount	Dept Transferred Into	Date	Explanation
504,726.00			Beginning Balance
<b>\$504,726 Current Reserve Balance</b>			

**Smart Building Maintenance Reserve Status (580240)**

Amount	Dept Transferred Into	Date	Explanation
363,033.00			Beginning Balance
<b>\$363,033 Current Reserve Balance</b>			

**Reserve for Replacement of Integrated Justice Systems Status (580160)**

Amount	Dept Transferred Into	Date	Explanation
5,047,525.00			Beginning Balance
<b>\$5,047,525 Current Reserve Balance</b>			

**Reserve for State Funding Cuts Status (580310)**

Amount	Dept Transferred Into	Date	Explanation
500,000.00			Beginning Balance
<b>\$500,000 Current Reserve Balance</b>			

**STAR Flight Maintenance Reserve Status (580320)**

Amount	Dept Transferred Into	Date	Explanation
992,259.00			Beginning Balance
<b>\$ 992,259 Current Reserve Balance</b>			

**Reserve for Interlocal Agreements Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
2,147,424.00			Beginning Balance
(374,478.00)	Emergency Services	11/18/14	Additional Costs at CTECC
<b>\$1,772,946 Current Reserve Balance</b>			

**Annualization Reserve (580200)**

Amount	Dept Transferred Into	Date	Explanation
714,606.00			Beginning Balance
<b>\$714,606 Current Reserve Balance</b>			

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**Sheriff's Office Overtime Reserve Status (580330)**

Amount	Dept Transferred Into	Date	Explanation
1,715,000.00			Beginning Balance
<b>\$1,715,000 Current Reserve Balance</b>			

**Future Grants Requirements Reserve (580140)**

Amount	Dept Transferred Into	Date	Explanation
550,000.00			Beginning Balance
<b>\$550,000 Current Reserve Balance</b>			

**Unallocated Reserve Status (580015)**

Amount	Dept Transferred Into	Date	Explanation
71,722,124.00			Beginning Balance
(12,500,000.00)	TNR	9/30/14	Reimbursement Resolution for St Hwy 45 SW between Loop 1 (MOPAC) and FM 1626
(500,000.00)	Sheriff's Office	12/9/14	Reimbursement Resolution for Phase III of Upgrade to Perimeter Security Fencing at TC Correctional Complex
(7,496,700.00)	TNR	12/9/14	Reimbursement Resolution for Vehicles and Heavy Equipment
(9,809,922.00)	TNR	12/9/14	Reimbursement Resolution for Safety Improvements to Weiss Lane, Rowe Lane and McNeil Lane Drainage Improvements, and Taylor Lane
12,500,000.00	Unallocated Reserves	12/9/14	Return Reimbursement Resolution fund for State Hwy. 45 SW
<b>\$ 53,915,502 Current Reserve Balance</b>			

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