



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, December 9, 2014
Prepared By/Phone Number: Deece Eckstein, (512) 854-9754
Elected/Appointed Official/Dept. Head: Deece Eckstein, (512) 854-9754
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON TRAVIS COUNTY APPOINTMENT TO THE CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY (CTRMA) BOARD OF DIRECTORS.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Travis County makes three appointments to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors. The term of **Nikelle S. Meade**, a Travis County appointee to the Board, expires February 1, 2015. Ms. Meade was first appointed to the board in March, 2007.

The CTRMA is one of six agencies subject to the Uniform Appointment Process. Because Ms. Meade has served for longer than six years, the Court must issue a Call for Applications for that position.

STAFF RECOMMENDATIONS: IGR recommends that the Court approve the process and application packet for appointing a member of the CTRMA board for a term to run from February 2, 2015 to February 1, 2017, and issue a Call for Applications.

ISSUES AND OPPORTUNITIES:

The CTRMA

The Central Texas Regional Mobility Authority was created in 2002 as a joint effort between Travis and Williamson counties to expand mobility options in the region. The CTRMA is governed by a seven-member board, with three appointees each from Travis and Williamson counties and a chair appointed by the governor. The other Travis County appointees are **Charles Heimsath** and **David Armbrust**, whose terms will expire in February, 2016.

Qualifications – and Disqualifications – of a Board Member

A member of the Board must be a resident of the county from whence they are appointed.

A member of the Board may *not* be:

1. An elected official; or
2. An employee of a city or county located wholly or partly within the boundaries of CTRMA.

Moreover, a person is *not* eligible to serve on the Board if the person or the person's spouse:

1. is employed by or participates in the management of a business entity or other organization, other than a political subdivision, that is regulated by or receives money from TxDOT or the Authority;
2. owns or controls, directly or indirectly, more than a 10 percent interest in a business entity or other organization that is regulated by or receives money from TxDOT or the Authority, other than compensation for acquisition of turnpike right-of-way;
3. uses or receives a substantial amount of tangible goods, services, or money from TxDOT or the Authority, other than compensation or reimbursement authorized by law for Board membership, attendance, or expenses, or for compensation for acquisition of turnpike right-of-way;
4. is an officer, employee, or paid consultant of a Texas trade association in the field of road construction, maintenance, or operation; or
5. is required to register as a lobbyist under Chapter 305, Government Code, because of the person's activities for compensation on behalf of a profession related to the operation of TxDOT or the Authority.

Applicants are required to sign a notarized affidavit attesting they meet these criteria.

IGR has prepared the attached application packet and timetable

FISCAL IMPACT AND SOURCE OF FUNDING: Not applicable.

REQUIRED AUTHORIZATIONS: None.

NAMES, PHONE NUMBERS AND EMAIL ADDRESSES OF PERSONS WHO MIGHT BE AFFECTED BY OR BE INVOLVED WITH THIS REQUEST:

Steven Manilla
County Executive, Transportation and Natural Resources
Phone: 854-4929
Email: Steven.Manilla@co.travis.tx.us

Carol Joseph
Assistant Director, Transportation and Natural Resources
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Anna Bowlin
Director of Development Services, Transportation and Natural Resources
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Scheleen Walker
Long Range Planning Manager
Transportation and Natural Resources Department
Phone: 512-854-4603
Email: Scheleen.Walker@traviscountytexas.gov

John Hille, Transactions Division Director
Travis County Attorney's Office
Phone: 854-9642
Email: John.Hille@co.travis.tx.us

ATTACHMENTS:

- A. Travis County Commissioners Court, Adopted Process and Timetable for making County appointment to the Central Texas Regional Mobility Authority (CTRMA) Board of Directors, December 9, 2014.
- B. Application Packet for Central Texas Regional Mobility Authority (CTRMA) Board of Directors, December 9, 2014.

ATTACHMENT A

TRAVIS COUNTY COMMISSIONERS COURT CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY (CTRMA) BOARD OF DIRECTORS APPOINTMENT Proposed Process and Timetable

2014

December 9 Commissioners Court adopts selection process for Central Regional Mobility Authority (CTRMA) Board of Directors appointment and issues Call for Applications

2015

January 9 Deadline for submission of applications

January 13 - Commissioners Court reviews all applications,
January 20 identifies list of candidates to interview

Week of Commissioners Court interviews candidates, either
January 20 during Tuesday voting session or during a work session

- 40-minute interviews with each candidate
- Prepared list of questions to be asked of each candidate
- Open, but untelevised, session

January 27 Commissioners Court selects Travis County appointee to the CTRMA Board of Directors for a term ending on February 1, 2017.

**Travis County
Commissioners Court**



APPLICATION PACKET

for

**Appointment to the
Central Texas Regional
Mobility Authority
(CTRMA)**

Board of Directors

December 9, 2014

December 9, 2014

TO: Potential Applicants

FROM: Travis County Commissioners Court

SUBJECT: CTRMA Application Process, Timeline and Application

Attached is the Central Texas Regional Mobility Authority Application Packet. Included in the packet are:

1. A Call for Applications, including a summary of the qualifications the County is seeking in its appointees;
2. an application form; and
3. an affidavit that must be completed and signed before a Notary Public.

**The deadline for receipt of completed applications is
5:00 p.m. on Friday, January 9, 2015.**

Applications may be submitted to:

Travis County Commissioners Court
Attn: Intergovernmental Relations Office
700 Lavaca Street, Suite 360
Austin, Texas 78701

Applications may also be submitted electronically in PDF format to:

IGR@traviscountytexas.gov

Electronic copies of this packet can be requested by calling Julie Wheeler at (512) 854-4774 or emailing Julie.Wheeler@traviscountytexas.gov. Paper copies of the application packet can be picked up at the IGR Office address noted above.

Call for Applications to the Central Texas Regional Mobility Authority Board of Directors Representing Travis County

Travis County is seeking applications from qualified individuals to serve on the Board of Directors of the Central Texas Regional Mobility Authority, a partnership between Travis and Williamson Counties. One appointment to the Board will become available on February 2, 2015. Candidates must be residents of Travis County and not subject to a real or potential conflict of interest if they serve.

The Commissioners Court is looking for individuals who will represent the interests of the County as a whole. These individuals must supply exceptional vision, business and administrative skills, and a history of community involvement. They will have to work with all jurisdictions within the two counties, reflecting local sensitivities and ideals in their decision-making process.

Candidates must instantly command the confidence of not only the public but also the business, professional, and government communities. They must be able to generate a business plan that secures the confidence of the New York bond market. Therefore, they must possess outstanding business judgment and unquestioned integrity.

SKILL SET DESIRED:

Preference will be given to a candidate with a career history demonstrating skills and experience in more than one of the following:

- ★ Outstanding business achievement. Candidates with a successful entrepreneurial or investment background are particularly attractive.
- ★ Community involvement in multiple leadership roles
- ★ Experience with transportation issues or enterprises
- ★ Tenure in public service, particularly at the policy level
- ★ History of participation in local, state and federal governmental processes
- ★ Knowledge of finance

**TRAVIS COUNTY
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS
APPOINTMENT APPLICATION**

(Applications must be submitted in this format. Please do not retype or reformat.)

Name:		
Spouse's Name:		
Home Telephone #	Work Telephone #	Fax #
Email Address		Cellular # (Optional)
Present Job title & job description: 		
Profession:		
Home Address <small>(STREET/P.O. BOX, CITY, STATE, ZIP)</small>		Employer and Employer's Address
County:		

EDUCATION/TRAINING:

High School or equivalent (G.E.D.)	
Undergraduate School:	Year Graduated:
Graduate School:	Year Graduated:
Licenses/Certifications:	Year Obtained:

Exhibit B

Name:

EMPLOYMENT AND CAREER HISTORY (include business, administrative, & finance experience):

CURRENT PROFESSIONAL MEMBERSHIPS:

PUBLIC SERVICE (include participation in local, state, federal governmental processes):

CIVIC PARTICIPATION:

Name:

COMMUNITY LEADERSHIP ROLES:

PUBLIC INFRASTRUCTURE DEVELOPMENT EXPERIENCE AND/OR KNOWLEDGE:

BUSINESS ACHIEVEMENT (specifically entrepreneurial and investment):

NOTE: PLEASE ATTACH A RESUME.

**TRAVIS COUNTY
CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS
APPOINTMENT APPLICATION**

Name:					
Date of Birth	Driver's License # or DPS I.D. #	Are you a U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No			
Ethnicity: (Optional)	<input type="checkbox"/> White	<input type="checkbox"/> African-American	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian	Other: _____

How did you learn about this vacancy?

<input type="checkbox"/> County website	<input type="checkbox"/> Facebook/Twitter/Other Social Media	<input type="checkbox"/> Professional/Civic Organization
<input type="checkbox"/> Friend/Associate	<input type="checkbox"/> News Story	
Other:		

CERTIFICATION OF APPLICANT

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I agree that any misstatement, misrepresentation, or omission of a fact may result in my disqualification for appointment. I assign and hereby give Travis County full authority to conduct background investigations pertinent to this application.

Printed Name

Applicant's Signature

Date

**Return to:
Travis County Commissioners Court
Attention: Intergovernmental Relations Office
700 Lavaca Street, Suite 360
Austin, Texas 78701**

8. I have no personal investments that could reasonably be expected to create a substantial conflict between my private interests and the interests of the RMA, as required by 43 Texas Administrative Code §26.33(a)(4).
9. I have no personal interest in agreements that are or will be executed by the RMA, as required by 43 Texas Administrative Code §26.33(a)(6).
10. Neither I nor my spouse:
 - a. work for or participate in the management of an organization (other than a political subdivision) that is regulated by or receives funds from TxDOT, as required by 43 Texas Administrative Code §26.33(b)(1)(A);
 - b. directly or indirectly own or control more than 10% of the stock of a company that is regulated by or receives funds from TxDOT, as required by 43 Texas Administrative Code §26.33(b)(1)(B);
 - c. use or receive a substantial amount of tangible goods from TxDOT, as required by 43 Texas Administrative Code §26.33(b)(1)(C); or
 - d. are required to register as a lobbyist because of our activities for compensation on behalf of a profession related to the operation of TxDOT, as required by 43 Texas Administrative Code §26.33(b)(1)(D).

Name:

SWORN TO and SUBSCRIBED before me by _____ on _____, 201__.

Notary Public in and for
the State of Texas