Travis County Commissioners Court Agenda Request

Meeting Date: December 9, 2014
Prepared By/Phone Number: Yolanda Aleman, 854-9106
Elected/Appointed Official/Dept. Head: Leroy Nellis, County Executive, Planning and Budget
Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation.

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:
Leroy Nellis, Planning and Budget Office (512) 854-9106
Jessica Rio, Planning and Budget Office, (512) 854-9106
David Salazar, County Judge's Office, (512) 854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, agenda@traviscountytx.gov **by Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

FY 2015

12/9/2014

NEW BUDGET

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
N1	101849	2025	131001	410010	Cons. Pct. 1	Salaries - POPS	$9,008.50		1
	101849	2025	131001	501010	Cons. Pct. 1	Grant Revenue - RRB	$9,008.50		
	101850	2025	133006	410010	Cons. Pct. 3	Salaries - POPS	$9,008.50		
	101850	2025	133006	501010	Cons. Pct. 3	Grant Revenue - RRB	$9,008.50		
N2		4049	149027	422080	TNR	Contracted Construction Services	$1,835.00		5
		4049	149027	522030	TNR	Capital Outlay Mtrl - Impvts Other	$1,835.00		

AMENDMENTS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1		0001	198000	580015	Reserves	Unallocated Reserves		$500,000.00	8
		0001	137900	522030	Sheriff's Office	Capital Outlay Mtrl - Impvts Other	$500,000.00		
A2		0001	198000	580015	Reserves	Unallocated Reserves		$7,496,700.00	8
		0001	149900	520020	TNR	Capital Outlay - Automobiles	$3,729,210.00		
		0001	149900	520100	TNR	Capital Outlay - Groundskeeping Equip.	$566,900.00		
		0001	149900	520200	TNR	Capital Outlay - Road & Hwy. Equip.	$3,200,590.00		
A3		0001	198000	580015	Reserves	Unallocated Reserves		$9,809,922.00	8
		0001	149900	522040	TNR	Capital Outlay - Bldg. Maintenance Equip.	$6,761,700.00		
		0001	149990	522040	TNR	Capital Outlay - Bldg. Maintenance Equip.	$1,609,300.00		
		0001	149900	522040	TNR	Capital Outlay - Bldg. Maintenance Equip.	$671,000.00		
		0001	150170	522040	TNR	Capital Outlay - Bldg. Maintenance Equip.	$767,922.00		

OTHER

	Pg #
Create Special Project Temporary Position for rest of fiscal year in County Auditor's Office	19

PLANNING AND BUDGET OFFICE

TRAVIS COUNTY, TEXAS

700 Lavaca, Ste. 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Leah R. Henderson, Budget Analyst

DATE: December 2, 2014

RE: Establishing New Budget for Revenue Received for the Local Initiative Projects (LIP)-Counterfeit Motor Vehicle Inspection Program (CMVIP)

On August 19, 2014 the Commissioners Court approved a request from Transportation and Natural Resources (TNR) to use the Local Initiative Project Grant to continue the Counterfeit Motor Vehicle Program. The original contract agreement between the Texas Commission on Environmental Quality (TCEQ) and Travis County for this project was approved on November 26, 2013 and signed by the appropriate authorities. TNR has submitted a budget amendment to set up the budget for the grant that will be used to reimburse a portion of the salaries of law enforcement officers who participate in the investigation of fake or counterfeit emissions certificates from September 1, 2014 through February 28, 2015. The entirety of the officers' salaries are accounted for in the FY 2015 budget and this grant simply reimburses a portion of these costs.

Pursuant to the FY 2015 Budget Rules, PBO is submitting this new revenue budget adjustment totaling $18,017 for Commissioners Court approval since the contract amendment was not originally included under PBO's weekly grant item.

PBO recommends approval of this request.

cc: Jessica Rio, Diana Ramirez, Travis Gatlin, PBO
Steve Manilla Sydnia Crosbie, Donna Williams-Jones, Adele Noel, TNR

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR

TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

November 17, 2014

TO: Leroy Nellis, Interim County Executive, Planning and Budget

FROM: Nicki Riley, County Auditor

SUBJECT: Certification of Revenue – Counterfeit Motor Vehicle Inspection Program

I hereby certify **$18,017.00** as revenue to be used by the Transportation and Natural Resources department for the Local Initiative Projects (LIP) grant - Counterfeit Motor Vehicle Inspection Program (CMVIP) in the FY '15 Budget.

These funds were awarded by the Texas Commission on Environmental Quality and should be allocated as follows:

State Grant: 800413
Sponsor: 500025
Amount: $18,017.00

Fund: 2025
Sponsor Class: 410010

Internal Orders:

Constable Pct. #1	101849
Constable Pct. #3	101850

In the past, it has been the procedure of the Commissioners' Court to increase the budget for the expenditures upon certification of revenue.

If you have any questions, please call Matthew Naper at 854-6656.

NR/mn

cc: Cynthia McDonald, Financial Manager, TNR
Donna Williams-Jones, Sr. Financial Analyst, TNR
Adele Noel, Environmental Project Manager, TNR
Leah Henderson, Budget Analyst, PBO
Dan Wilson, Chief Assistant County Auditor, County Auditor
Dede Bell, Financial Manager, County Auditor

14. Consider and take appropriate action to use the Local Initiative Project Grant, Contract No. 582-14-40117, to continue the Counterfeit Motor Vehicle Inspection Program.

Members of the Court heard from:
Adele Noel, Environmental Project Manager, TNR

MOTION:	Approve Item 14.
RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Samuel T. Biscoe, Judge
SECONDER:	Margaret J. Gómez, Commissioner
AYES:	Biscoe, Davis, Todd, Daugherty, Gómez

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Header | Additional Information

Process	Enter	Currency	USD	Document Status	Preposted
Grant	800413	Document Date	11/21/2014	Reversal Status	Normal
GM Doc Type	B1	Budget Version	0	Budget Status	Released
Header Description	Enter new budget			Reason Code	

List View | Hierarchy View

Line	Valid from Date	Valid to Date	Sponsored Program	Sponsored Class	Fund	Σ	Net Amount	Posting Date	Text
Class Ty						•	18,017.00		
000010	09/01/2014	05/31/2015	101849	501010	2025		9,008.50	09/01/2014	Enter certified budget.
000020	09/01/2014	05/31/2015	101850	501010	2025		9,008.50	09/01/2014	Enter certified budget.
Class Ty						•	18,017.00		
000030	09/01/2014	05/31/2015	101849	410010	2025		9,008.50	09/01/2014	Enter certified budget.
000040	09/01/2014	05/31/2015	101850	410010	2025		9,008.50	09/01/2014	Enter certified budget.

Clear Amounts | Show One | Distribution off | Distribution | Automatic Distribution off

Line	FM Area	Fund	Sponsored Program	Sponsored Class	Grantee FY	Valid to Date	Σ	Amount	Distribution Key	Commitment Item	Funds Center	Functional Area	Funded Pro...	Text
							•	36,034.00						
000010	1000	2025	101849	501010	2015	09/30/2015		9,008.50	1	501010	1310010001	1310	101849	Enter certified budget.
000020	1000	2025	101850	501010	2015	09/30/2015		9,008.50	1	501010	1330060001	1310	101850	Enter certified budget.
000030	1000	2025	101849	410010	2015	09/30/2015		9,008.50	1	410010	1310010001	1310	101849	Enter certified budget.

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PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca St., Suite 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Leah R. Henderson, Budget Analyst

DATE: December 2, 2014

RE: Establishing New Budgets for Revenue Received in Lieu of Parkland Dedication by Transportation and Natural Resources (TNR)

The County Auditor's Office has certified an additional unanticipated new revenue source in lieu of parkland dedication. This source is:

Developer (Owner)	Park	Amount
Contracted Construction Services	Dink Pearson	$1,835.00
Total:		**$1,835.00**

The above revenue source and amount was originally submitted as a part of a larger new budget package totaling $19,090.00, approved by Commissioners Court on December 2, 2014. The $1,835.00 amount was inadvertently left off the budget amendments and transfers agenda item and is therefore being resubmitted for approval. TNR has submitted budget adjustments to budget the received funds. Pursuant to the FY 2015 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of this item totaling $1,835.00 in new revenue to be used for park purposes. These funds can be used for the acquisition or improvement of parks that will benefit the subdivision connected to the received funds. Funds may also be used at other parks provided the received funds benefit all County residents and have typically supplemented funding for large capital park projects. TNR recommendations for the use of the funds will be brought back as individual projects are identified.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, Diana Ramirez, PBO
Cynthia McDonald, Donna Williams-Jones, TNR

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR

TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Jessica Rio
Budget Director, Planning and Budget

From: Nicki Riley
County Auditor

Subject: Parkland Fees- October 2014 Revenue Certifications

Date: November 19, 2014

I hereby certify an additional $19,090.00 for the Transportation and Natural Resources Department from Cantarra Ventures, Ltd, Ashton Austin Residential L.L.C, Palisades Developers Ltd, and W. Barry Schneider

The funds should be allocated as follows:

Fund	Funds Center	Account	Account Description	Park	Subdivision	Internal Order	Amount
4049	1490274049	422080	Contracted Construction Services	Northeast Metro	Cantarra Section IIA-1 Final Plat	600820	$6,503.00
4049	1490274049	422080	Contracted Construction Services	Reimers Parkland Reserve	Vistancia Section 4	601427	$4,872.00
4049	1490274049	422080	Contracted Construction Services	Milton Reimers Ranch	Rock Creek Section 4-Final Plat	600790	$5,880.00
4049	1490274049	422080	Contracted Construction Services	Dink Pearson	Schneider Subdivision at Thurman Bend	601428	$1,835.00
	Total						**$19,090.00**

Header Information for Entry Doc Number 400007486

Doc. Number	400007486	Doc. Status	Preposted	FM Area	1000
Budget. Cate.	Payment	Doc.Year	2015	Doc.Date	Nov 19, 2014
Value Type	Budget	Version	0	Doc.Type	TRAN
Budget Type	3	Fiscal Year	2015	Year.Cash.Eff	
Process UI	BALA	Process	BALS	Original.Applic.	BWB
				Doc.Family	

Additionnal Data

Creator	WILLIAD	Creation Date	Dec 2, 2014	Creation Time	15:05:20
Resp. Person	DONNA WILLIAMS JONES	Year Cohort		Public Law	

Header Text Revenue Certification - Parkland Fee Oct2014

Legislation

TextName

Lines

Total Document 3,670 USD

Line	Fund	Budget Period	Funds Center	Comm.Item	FuncArea	Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT	601428	1,835	Rev Cert - Dink Pearson Schneider SubDiv Thumn Bnd
000002	4049		1490274049	522030	1630	NOT-RELEVANT	601428	1,835	Rev Cert - Dink Pearson Schneider SubDiv Thumn Bnd

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca St., Suite 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court Travis R. Gatlin

FROM: Travis R. Gatlin, Assistant Budget Director

DATE: December 2, 2014

SUBJECT: Budget Adjustments Related to FY 2015 Reimbursement Resolutions

Travis County generally issues debt in the spring for approved capital projects. Many of the approved projects require funding prior to the receipt of proceeds that are typically received in late May. Therefore, the Commissioners Court has traditionally approved a reimbursement resolution and associated budget adjustments to ensure that time sensitive projects are able to move forward before the debt is issued.

The Planning and Budget Office has worked with the various departments with approved capital projects to be funded from the proposed spring issuance to identify critical time-sensitive projects, and to justify the request to be included in the reimbursement resolution. At this point, TNR and the Sheriff's Office have presented the attached requests for a reimbursement resolution and related budget amendments. PBO is currently working with Facilities Management (FMD), the remaining County department with projects proposed to be included in 2015 spring issuance, to determine FY 2015 resource needs for their projects based on information received since the adoption of the FY 2015 budget. PBO discussed with the Commissioners Court during debt model presentation on November 25, 2014 that any needed revisions for FMD projects would be brought forward for approval in late January/early February. An additional reimbursement resolution will likely be presented after any needed changes are approved.

The total amount of the requested reimbursement resolution is $17,807,000 and has been rounded up slightly per the direction of the County's bond counsel from the project totals submitted by departments. PBO has placed the reimbursement resolution as a separate item under the agenda for December 9, 2014. The budget amendments related to the reimbursement resolution total $17,806,622 and are recommended by PBO to come from the Unallocated Reserve. It is important to note that the Unallocated Reserve will be replenished in the amounts transferred today once the proceeds from the spring issuance are available and any needed reclassifications are processed. It is estimated that this will

occur in the June/July timeframe. The table below and the attached memos from departments provide additional details on each of the requests.

Reimbursement Resolution Budget Amendments from the Unallocated Reserve for Approved Capital FY 2015 Projects			
Project	Future Funding Source	Notes	Amount
Phase III of Upgrade to Perimeter Security Fencing at the Travis County Correctional Complex (TCCC)	Certificates of Obligation	Requested by TCSO to purchase materials for Phase III of the project prior to the spring issuance to avoid construction delays. The Texas Department of Criminal Justice is the on-site project manager coordinating all needed materials and construction.	$ 500,000
Vehicles and Heavy Equipment	Certificates of Obligation	Requested by TNR to place approved vehicle orders within the Calendar Year 2014 contract to avoid anticipated increases within the Calendar Year 2015 contract. Ordering before the spring will also allow Fleet Management to replace older vehicles sooner and potentially avoid higher maintenance costs.	$ 7,496,700
Weiss Lane Safety Improvements	Unlimited Tax Road Bonds	Requested by TNR to fund an accelerated Participation Agreement with the City of Pflugerville. The agreement was approved by the City of Pflugerville on November 18, 2014 and the design and construction management will be led by the City of Pflugerville.	$ 6,761,700
Rowe Lane Safety Improvements	Unlimited Tax Road Bonds	Requested by TNR to fund an accelerated Participation Agreement with the City of Pflugerville. The agreement was approved by the City of Pflugerville on November 18, 2014 and the design and construction management will be led by the City of Pflugerville.	$ 1,609,300
McNeil Lane Drainage Improvements	Unlimited Tax Road Bonds	Requested by TNR to fund the pending Professional Services Agreement for design and engineering of the project that will require funds prior to the spring issuance.	$ 671,000
Taylor Lane	Unlimited Tax Road Bonds	Requested by TNR to fund the pending Professional Services Agreement for design and engineering of the project that will require funds prior to the spring issuance.	$ 767,922
Total			**$ 17,806,622**
Note: The total of the reimbursement resolution is $17,807,000 and has been rounded up slightly from the project totals above.			

The Unallocated Reserve for FY 2015 is currently $59,222,124 and includes a reduction of $12,500,000 for a previously approved reimbursement resolution for the SH 45 Southwest Project. The proceeds for this project have already been received and the Auditor's Office and TNR are working to make all needed reclassifications against the bond proceeds so the Unallocated Reserve can be restored.

PBO recommends the approval of the attached budget amendments totaling from Unallocated Reserve totaling $17,806,622. PBO will work with the Auditor's Office and departments to return these resources to the Unallocated Reserve as soon as possible once the proceeds are received and further recommends that these adjustments be treated as automatics by PBO.

.cc: John Hille (County Attorney's Office)
Roger El-Khoury, John Carr, Amy Draper, (Facilities Management)
Steve Manilla, Cynthia McDonald, Isabelle Lopez, Mike Joyce, Sydnia Crosbie (TNR)
Leroy Nellis, Jessica Rio, Diana Ramirez, Alan Miller, Katie Gipson, Leah Henderson, Deborah Laudermilk, Reagan Grimes (PBO)
Greg Hamilton, Travis County Sheriff
Major Wes Priddy, Paul Mathews, Maria Wedhorn, Joselyn Olney, Meg Seville, Meredith Sansoucy, (TCSO)
Glen Opel, Bond Counsel
Ladd Pattillo, County's Financial Advisor
Nicki Riley (County Auditor)
Patti Smith, Kathryn Madden, Sabrina Bullard, (County Auditor's Office)

JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF
P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

DARREN LONG
Major - Law Enforcement

WES PRIDDY
Major - Corrections

MARK SAWA
Major - Administration & Support

Date: 11/14/14

MEMORANDUM

To: Travis Gatlin, Assistant Budget Director, Planning & Budget Office

From: Maria Wedhorn, Financial Analyst Lead

Subject: Reimbursement Resolution – FY15 Phase III Fencing Project

The Sheriff's Office requests approval of a reimbursement resolution to allow the FY 15 Certificate of Obligation project for the Phase III Fencing proceed starting in November 2014. Funding in the amount of $500,000 has been approved for Phase III.

Project:	**Reimbursement Amt:**
Phase III Fencing Upgrade	$500,000

Justification:

Phase I and II of the Perimeter TCCC Fencing project has already been completed. Scope of Work has been awarded to Texas Dept. of Criminal Justice (Texas Correctional Industries).

Reimbursement resolution will allow for TCI to manufacture and ship all materials for Phase III. A construction period for this phase will be scheduled to coordinate material storage and staging, housing and feeding of TCI inmates who will be installing the fencing, identify underground utilities, drainage, etc., installing outer and inner perimeter fencing independently of one another, removal of old fencing and displacement of excavated materials, continual supervision and coordination between TCSO & TCI.

If you have any questions please feel free to give me a call at 854-4474.

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE

700 Lavaca Street-5th Floor
Travis County Administration Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

11-20-2014

MEMORANDUM

TO: Travis Gatlin, Planning and Budget Office, Asst. Director

FROM: Mike Joyce, TNR Fleet Services, Division Manager

THRU: Steven Manilla, P.E. TNR County Executive

SUBJECT: Approval of Reimbursement Resolution for FY15 Vehicle & Equipment Purchases

Proposed Motion: TNR is requesting approval of the Reimbursement Resolution totaling $7,496,700, from the unallocated reserve account 0001 1980000000 580015 to the appropriate expense accounts in 1499000001 for the purchase of FY15 vehicles.

Summary and Staff Recommendation: TNR recommends approval of the Reimbursement Resolution in the amount of $7,496,700 from the general fund unallocated reserve account for the purchase of FY15 budgeted vehicles approved for purchase from the new FY15 Certificates of Obligations (C.O.).

TNR is requesting that these funds be made available earlier (ASAP) than the C.O. funds can be provided. This will allow TNR Fleet Services to order the FY15 approved vehicles and equipment as soon as possible. This is critical for the following reasons:

1. The sooner law enforcement vehicles and emergency equipment are ordered the sooner the vehicles can replace the older vehicles that are causing maintenance and reliability issues.
2. At the beginning of the new calendar year, there are cost increases on vehicles and equipment. By locking in price quotes early, the County will be saving money.
3. The earlier we can get orders in, the earlier we can remove older vehicles and equipment that are high maintenance units which will save money.
4. The County starts many projects (Facilities, Road Maintenance, Parks) in the spring and needs to have dependable equipment to work with at that time. If the CO funding does not become available until the middle of summer and the ordering process starts then, needed equipment will not be received until fall or later. That is too late to run an effective and dependable fleet.

Budgetary/Fiscal Impact: The temporary use of general fund reserves totaling $7,496,700 pending receipt of C.O. proceeds. Once the Certificates of Obligation have been received, TNR will work with PBO and the Auditor's Office to ensure the funds are reimbursed.

Cc: Morgan Cotten, TNR Public Works Director
Cynthia McDonald, TNR Financial Director

TRANSPORTATION AND NATURAL RESOURCES
STEVEN M. MANILLA, P.E., EXECUTIVE MANAGER

700 Lavaca, 5th Floor
P. O. Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-4697

December 1, 2014

MEMORANDUM

TO: Jessica Rio, Planning and Budget Director

FROM: Steven M. Manilla, P.E., County Executive

SUBJECT: Transfer from Unallocated Reserves to the Appropriate Expense Account for Projects Listed on Reimbursement Resolution

Proposed Motion: TNR is requesting approval of the Reimbursement Resolution totaling **$9,809,922** from the unallocated reserve account 0001 1980000000 580015 to the appropriate expense accounts in 1499000001 for the following 2011 Bond Projects;

Summary and Staff Recommendation:

- **Weiss Lane Safety Improvements** - Requesting a $6,761,700 transfer to fully fund the accelerated Participation Agreement with the City of Pflugerville. The agreement was approved by the City of Pflugerville on November 18, 2014 and the design and construction management is to be led by City of Pflugerville.

- **Rowe Lane Safety Improvements** - Requesting a $1,609,300 transfer to fully fund the accelerated Participation Agreement with the City of Pflugerville. The agreement was approved by the City of Pflugerville on November 18, 2014 and the design and construction management is to be led by City of Pflugerville.

- **McNeil Lane Drainage Improvements** - Requesting a $671,000 transfer to fully fund the pending Professional Services Agreement for Design/Engineering that will require additional funds prior to May 2015.

- **Taylor Lane** - Requesting a $767,922 transfer to fully fund the pending Professional Services Agreement for Design/Engineering that will require additional funds prior to May 2015.

Budgetary/Fiscal Impact: Temporary use of general fund reserves pending receipt of 2015 bond proceeds.

Required Authorization: Planning and Budget

Exhibits: A copy of the completed budget adjustment form from the automated BAF system to transfer the funds from the allocated reserve account to the appropriate expense accounts.

IL:SMM:il

CC: Travis R. Gatlin, Planning and Budget Office
Morgan Cotton, Steve Sun, TNR Public Works
Cynthia McDonald, Isabelle Lopez, TNR Financial Services

Header Information for Entry Doc Number 400007410

Doc. Number	400007410	Doc. Status	Preposted	FM Area	1000
Budget. Cate.	Payment	Doc.Year	2015	Doc.Date	Nov 17, 2014
Value Type	Budget	Version	0	Doc.Type	TRAN
Budget Type	1	Fiscal Year	2015	Year.Cash.Eff	
Process UI	TRAN	Process	SEND	Original.Applic.	BWB
				Doc.Family	

Additionnal Data

Creator	WEDHORM	Creation Date	Nov 17, 2014	Creation Time	14:55:45
Resp. Person		Year Cohort		Public Law	
Header Text		Legislation			
TextName					

Lines

Total Document 0 USD

Line	Fund	Budget Period	Funds Center	Comm.Item	FuncArea	Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT	NON-FUNDED-PROGRAM	-500,000	Phase III Fencing Project Reimb. Resolution
000002	0001		1379000001	522030	1410	NOT-RELEVANT	NON-FUNDED-PROGRAM	500,000	

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Header Information for Entry Doc Number 400007468

Doc. Number	400007468	Doc. Status	Preposted	FM Area	1000
Budget. Cate.	Payment	Doc.Year	2015	Doc.Date	Nov 26, 2014
Value Type	Budget	Version	0	Doc.Type	TRAN
Budget Type	1	Fiscal Year	2015	Year.Cash.Eff	
Process UI	TRAN	Process	SEND	Original.Applic.	BWB
				Doc.Family	

Additionnal Data

Creator	CROSBIS	Creation Date	Nov 26, 2014	Creation Time	15:33:08
Resp. Person		Year Cohort		Public Law	
Header Text		Legislation			
TextName					

Lines

Total Document 0 USD

Line	Fund	Budget Period	Funds Center	Comm.Item	FuncArea	Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT	NON-FUNDED-PROGRAM	-7,496,700	Reimb Resolution for vehicles fm unalloc to 600843
000002	0001		1499000001	520020	1710	NOT-RELEVANT	600843	3,729,210	Reimb Resolution for vehicles fm unalloc to 600843
000003	0001		1499000001	520100	1710	NOT-RELEVANT	600843	566,900	Reimb Resolution for vehicles fm unalloc to 600843
000004	0001		1499000001	520200	1710	NOT-RELEVANT	600843	3,200,590	Reimb Resolution for vehicles fm unalloc to 600843

Header Information for Entry Doc Number 400007496

Doc. Number	400007496	Doc. Status	Preposted	FM Area	1000
Budget. Cate.	Payment	Doc.Year	2015	Doc.Date	Dec 1, 2014
Value Type	Budget	Version	0	Doc.Type	TRAN
Budget Type	3	Fiscal Year	2015	Year.Cash.Eff	
Process UI	TRAN	Process	SEND	Original.Applic.	BWB
Doc.Family					

Additionnal Data

Creator	LOPEZI	Creation Date	Dec 2, 2014	Creation Time	10:24:50
Resp. Person	ISABELLE LOPEZ	Year Cohort		Public Law	
Header Text	FY15 Reimbursement Resolution-2011 Bond Projects	Legislation			
TextName					

Lines

Total Document 0 USD

Line	Fund	Budget Period	Funds Center	Comm.Item	FuncArea	Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT	NON-FUNDED-PROGRAM	-9,809,922	Reimbursement Resolution-2011 Bond CIP projects
000002	0001		1499000001	522040	1710	NOT-RELEVANT	RDCN14900004802	6,761,700	Weiss Ln Safety Imprvs-Reimb.Resolution
000003	0001		1499000001	522040	1710	NOT-RELEVANT	RDCN14900004903	1,609,300	Rowe Ln Safety Imprvs-Reimb.Resolution
000004	0001		1499000001	522040	1710	NOT-RELEVANT	DGST14900000306	671,000	McNeil Ln Drainage Imprvs-Reimb.Resolution
000005	0001		1499000001	522040	1710	NOT-RELEVANT	RDCN14900004406	767,922	Taylor Lane-Reimb.Resolution

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Leroy W. Nellis, Acting County Executive, PBO

DATE: December 3, 2014

RE: Creation of Special Project Temporary in the Auditor's Office funded through the Employee Health Benefits Fund and the County Auditor's budget to Enhance the County's Health Information Portability and Privacy Act (HIPPA) Program

The Auditor's Office, Human Resources Management Department, the County Attorney's Office, Information Technology Services and PBO have worked together to address a needed enhancement to the County's federally-required HIPPA program. Staff has determined that the creation of a special project temporary position, Auditor Planner Senior at pay grade 20, in the Auditor's Office funded proportionally by the Employee Health Benefits Fund and the Risk Management Fund, is the most appropriate way to proceed. The position will be supervised by the County Auditor. Given the nature of privacy requirements established by HIPPA, the County Attorney and I are prepared to brief Commissioners Court on the specifics of the enhancement in Executive Session.

If approved, the special project temporary position will be created effective December 15, 2014 and end on September 30, 2015.

cc: Jessica Rio, Travis Gatlin, Diana A. Ramirez, PBO
Nicki Riley, Patti Smith, Auditor's Office
Debbie Maynor, John Rabb, HRMD
Tanya Acevedo, Randy Lott, ITS
Barbara Wilson, County Attorney's Office

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
15,227,297.00			Beginning Balance
899.71	Allocated Reserves	10/3/14	Liquidated Purchase Orders - Various
2,205.31	Allocated Reserves	10/8/14	Liquidated Purchase Orders - Various
45,514.33	Allocated Reserves	10/20/14	Liquidated Purchase Orders - Various
(224,412.00)	Med Examiner/ITS	10/21/14	Deputy Medical Examiner II position
12,059.87	Allocated Reserves	10/27/14	Liquidated Purchase Orders - Various
(100,000.00)	HHS	10/28/14	Correction from FY 2014 for AISD Family Res. Ctr. Contract
(249,833.00)	General Administration	11/4/14	Appraisal District Fee Increase
18,693.77	Allocated Reserves	11/11/14	Liquidated Purchase Orders - Various
878.04	Allocated Reserves	11/17/14	Liquidated Purchase Orders - Various
(15,108.00)	Tax Office	11/18/14	Fund Reclassification of Tax Managers
(2,700,325.00)	FMD	11/18/14	South Congress Building Purchase
5,066.90	Allocated Reserves	11/24/14	Liquidated Purchase Orders - Various
1,195.47	Allocated Reserves	12/2/14	Liquidated Purchase Orders - Various
(5,903.00)	FMD	12/4/14	Armed Guard Security Services Contract
12,018,229.40	**Current Balance**		

Possible Future Expenses Against Allocated Reserve Previously Identified:

	Explanation
($200,000)	Criminal Courts - Legally Mandated Fees
($35,000)	Criminal Courts - Bailiff Transition to TCSO
($70,000)	Criminal Courts - Legally Mandated Fees
($18,010)	District Attorney - Environment Protection Unit
($325,000)	Emergenciy Medical Services - STAR Flight Air Communication Specialist
($417,087)	General Administration - Travis Central Appraisal District
($50,000)	General Administration - Waller Creek TIF
($20,000)	Human Resources - Tuition Reimbursement Program
($20,000)	Human Resources - ACC Internship Program
($125,000)	Planning and Budget Office - Civil and Family Justice Center
($45,983)	Purchasing Office - HUB Program Specialist
($300,000)	Sheriff's Office - Inmate Operating Costs
($4,000,000)	Transportation and Natural Resources - West Service Center
($95,490)	Transportation and Natural Resources - Work Order System Additional Funding
($500,000)	Transportation and Natural Resources - Road Maintenance Operating Supplement
($160,000)	Transportation and Natural Resources - MCE Fleet Non-Fuel Line Items
($50,000)	Transportation and Natural Resources - Park Forestry Services
($40,227)	Transportation and Natural Resources - Transit Pass Program
($250,000)	Undesignated - 450th District Court Start-Up Costs
($200,000)	Undesignated - Contracted Security Services
($6,921,797)	**Total Possible Future Expenses (Earmarks)**

$5,096,432 Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
2,572,379			Beginning Balance
(500,000)	TNR	10/14/14	Hamilton Pool Road
(140,945)	ITS	11/18/14	Network End of Life Equipment
1,931,434	**Current Reserve Balance**		

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
($70,000)	Civil Courts - Audio Visual and Judges Workbench
($59,055)	Information Technology Services - Netwok End of Life Equipment
($400,000)	Juvenile Probation - Master Plan Phase II
($100,000)	Transportation and Natural Resources - Sidewalks - ADA Upgrades
($50,000)	Transportation and Natural Resources - Guardrail - New Installations
($192,750)	Transportation and Natural Resources - Failing Vehicles
($7,200)	Transportation and Natural Resources - Sandy Creek Park Proceeds
($879,005)	Total Possible Future Expenses (Earmarks)
$1,052,429	***Remaining CAR Reserve Balance After Possible Future Expenditures***

Reserve for Emergencies and Contingencies Status (580120)

Amount	Dept Transferred Into	Date	Explanation
5,000,000.00			Beginning Balance
$5,000,000	**Current Reserve Balance**		

Fuel & Utilities Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
300,000.00			Beginning Balance
$300,000	**Current Reserve Balance**		

Civil and Family Justice Center (Planning) Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
798,779.00			Beginning Balance
$798,779	**Current Reserve Balance**		

Juvenile Justice Reserve Status (580260)

Amount	Dept Transferred Into	Date	Explanation
504,726.00			Beginning Balance
$504,726	**Current Reserve Balance**		

Smart Building Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
363,033.00			Beginning Balance
$363,033	**Current Reserve Balance**		

Reserve for Replacement of Integrated Justice Systems Status (580160)

Amount	Dept Transferred Into	Date	Explanation
5,047,525.00			Beginning Balance
$5,047,525	**Current Reserve Balance**		

Reserve for State Funding Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
500,000.00			Beginning Balance
$500,000	**Current Reserve Balance**		

STAR Flight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
992,259.00			Beginning Balance
$ 992,259	**Current Reserve Balance**		

Reserve for Interlocal Agreements Status (580200)

Amount	Dept Transferred Into	Date	Explanation
2,147,424.00			Beginning Balance
(374,478.00)	Emergency Services	11/18/14	Additional Costs at CTECC
$1,772,946	**Current Reserve Balance**		

Annualization Reserve (580200)

Amount	Dept Transferred Into	Date	Explanation
714,606.00			Beginning Balance
$714,606	**Current Reserve Balance**		

Sheriff's Office Overtime Reserve Status (580330)

Amount	Dept Transferred Into	Date	Explanation
1,715,000.00			Beginning Balance
$1,715,000	**Current Reserve Balance**		

Future Grants Requirements Reserve (580140)

Amount	Dept Transferred Into	Date	Explanation
550,000.00			Beginning Balance
$550,000	**Current Reserve Balance**		

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
71,722,124.00			Beginning Balance
(12,500,000.00)	TNR	9/30/14	Reimbursement Resolution for St Hwy 45 SW between Loop 1 (MOPAC) and FM 1626
$ 59,222,124	**Current Reserve Balance**		