



Travis County Commissioners Court Agenda Request

Meeting Date: November 4, 2014

Prepared By/Phone Number: Yolanda Aleman, (512)854-9106

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leroy Nellis – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

FY 2015

11/4/2014

AMENDMENTS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1	0001	112002	500050	ITS	ITS	Salaries-Regular Employee		\$67,628.00	
	0001	112002	503010	ITS	ITS	Longevity Pay All Employees		\$334.00	
	0001	112002	506010	ITS	ITS	FICA - OASDI		\$4,214.00	
	0001	112002	506020	ITS	ITS	Medicare		\$987.00	
	0001	112002	506030	ITS	ITS	Medical Insurance Benefit		\$8,573.00	
	0001	112002	506040	ITS	ITS	Life Insurance Benefit		\$91.00	
	0001	112002	506050	ITS	ITS	Retirement Contribution		\$9,291.00	
	0001	112002	506060	ITS	ITS	Worker's Compensation		\$133.00	
	0001	108001	500050	Tax Office	Tax Office	Salaries-Regular Employee	\$67,628.00		
	0001	108001	503010	Tax Office	Tax Office	Longevity Pay All Employees	\$334.00		
	0001	108001	506010	Tax Office	Tax Office	FICA - OASDI	\$4,214.00		
	0001	108001	506020	Tax Office	Tax Office	Medicare	\$987.00		
	0001	108001	506030	Tax Office	Tax Office	Medical Insurance Benefit	\$8,573.00		
	0001	108001	506040	Tax Office	Tax Office	Life Insurance Benefit	\$91.00		
	0001	108001	506050	Tax Office	Tax Office	Retirement Contribution	\$9,291.00		
	0001	108001	506060	Tax Office	Tax Office	Worker's Compensation	\$133.00		
A2	0001	198000	580010	Reserves	Reserves	Allocated Reserves		\$249,833.00	5
	0001	110001	511150	Gen. Admin.	Gen. Admin.	Property Appraisal Services	\$249,833.00		

TRANSFERS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
T1	0001	131001	501010	Cons. Pct. 1	Cons. Pct. 1	Salaries - POPS		\$6,060.00	11
	0001	131001	500050	Cons. Pct. 1	Cons. Pct. 1	Salaries - Regular Employee	\$6,060.00		

OTHER

O1 Request from the County Clerk to internally fund a monthly cellular phone allowance for one (1) staff member 15

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste. 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Aerin-Renee Pfaffenberger, Budget Analyst 

DATE: November 4, 2014

RE: Transfer of FTE from Information Technology Services to Tax Office

The Tax Office and Information Technology Services (ITS) request Commissioners Court approval to transfer an ITS Planning Manager position from ITS to the Tax Office on a permanent basis. This position, #30000335, is an employee who has provided ITS staff resources in the field at the Tax Office on an extended full time basis over the last six months.

This collaboration with ITS has allowed the Tax Office to begin work on urgent outstanding IT-related projects, and this employee has provided the Tax Office assistance in priority areas as strategic planning, team organization, and legislative tracking. The Tax Office is undergoing a multi-year process of reorganization and the addition of this FTE will continue to be a valuable asset as the office prepares strategic initiatives for its various units.

The associated budget transfer will fund the salaries and benefits of the position for the remainder of FY 2015. PBO will work with both departments to ensure that the annualized budget for salaries and benefits is transferred from ITS to the Tax Office on an ongoing basis in the FY 2016 budget process.

PBO recommends approval of this request.

cc: The Honorable Bruce Elfant, Travis County Tax Assessor-Collector
Tanya Acevedo, CIO, ITS
Leroy Nellis, Acting County Executive, PBO
Travis Gatlin, Diana Ramirez, Katie Gipson, PBO
Debbie Maynor, Todd Osburn, Eli Arjona, Cynthia Lam-Roldan, HRMD
Tina Morton, Tax Office
Glynne Steele, ITS
Jessica Rio, Budget Director, PBO



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES

Tanya Acevedo, Chief Information Officer

700 Lavaca · Suite 501A · Austin, TX 78701 · (512) 854-9666 · Fax (512) 854-4401

Date: October 20, 2014
To: Katie Gipson, Planning and Budget
From: Tanya Acevedo, CIO *TA*
Subject: Transfer of Planning Manager position to Tax Office

ITS is requesting Commissioners Court approval to transfer the ITS Planning Manager position, along with associated salary and benefits, on a permanent basis to the Tax Office for support to Tax Office Strategic Planning initiatives for its various business units. This position will support the Tax-Assessor Collector in developing high-level strategic plans and goals, in addition to the requirements for the technology systems needed to support them.

Based on extensive work that the ITS Planning Manager has undertaken over the last two quarters with the Tax Office, the CIO and the Tax-Assessor Collector recommend, with consent of the Acting County Executive for Planning and Budget, the transfer of the position (# 30000335) from ITS to the Tax Office. As background, this position was originally transferred to ITS from the former Executive Manager for Administrative Operations when that position was made vacant in 2010. This transfer would be effective November 1, 2014 and would include the position's remaining FY 15 salary and benefits. For the departing FTE, ITS has already developed transition plans for the position's duties within the department. As part of the FY 16 Budget Process, ITS will work with PBO, the Tax Office and HRMD to ensure the budget and appropriate organizational unit changes are made part of that fiscal year's departmental target budgets.

cc:

Leroy Nellis, Acting County Executive for Planning and Budget
Diana Ramirez, PBO
The Honorable Bruce Elfant, Travis County Tax Assessor-Collector
Tina Morton, Tax Office
Debbie Maynor, Todd Osburn, Eli Arjona, Cynthia Lam-Roldan, HRMD
Glynne Steele, ITS

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Header Information for Entry Doc Number

400007263

Doc. Number 400007263 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2015 Doc. Date Oct 21, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2015 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator LOTTR Creation Date Oct 21, 2014 Creation Time 10:36:56
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Lines

Total Document \$91,251 USD

With benefits for 11 months
Transfer of Planning Manager from ITS to the Tax Office

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1120020001	500050	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-67,628	Transfer position number 30000335 to Tax Office
000002	0001		1120020001	503010	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-334	
000003	0001		1120020001	506010	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-4,214	
000004	0001		1120020001	506020	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-987	
000005	0001		1120020001	506030	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-8,573	
000006	0001		1120020001	506040	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-91	
000007	0001		1120020001	506050	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-9,291	
000008	0001		1120020001	506060	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	-133	

DL - Oct 29, 2014

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Transfer position number 30000335 from ITS

Line	Fund	Funds center	Comm. Item	FuncArea	Grant	Funded Program	Local Amount	Line Text
000009	0001		1080010001	500050	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	67,628
000010	0001		1080010001	503010	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	334
000011	0001		1080010001	506010	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	4,214
000012	0001		1080010001	506020	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	987
000013	0001		1080010001	506030	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	8,573
000014	0001		1080010001	506040	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	91
000015	0001		1080010001	506050	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	9,291
000016	0001		1080010001	506060	1130	NOT-RELEVANT	NON-FUNDED-PROGRAM	133

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PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

Travis R. Gatlin

FROM: Travis R. Gatlin, Assistant Budget Director

DATE: October 29, 2014

RE: Earmark for Travis County's FY 2015 Travis Central Appraisal District (TCAD) Liability

Travis County's annual liability to TCAD is a proportional share of the total cost of their operations shared among all the taxing jurisdictions in the County and is based on the value of the tax base and the adopted property tax rate for each entity. During the finalization of the FY 2015 Preliminary Budget, the Travis Central Appraisal District (TCAD) submitted an amended proposed budget that included recommendations from the chief appraiser to help address tax payer concerns about the fairness of the property tax system, particularly in regards to the equitable distribution of the property tax burden between residential and commercial property owners. The FY 2015 TCAD Budget includes additional litigation resources, staff to handle the increased volume of property tax protests, resources for the testing and calibration of mass appraisal models, and new staff to research sales information.

Travis County's additional cost was originally estimated to be \$417,087 over the amount included in the FY 2015 Preliminary Budget. Travis County's final liability based on the FY 2015 adopted tax rates and taxable values for all jurisdictions is \$3,107,303.11, which is \$249,833 over the budgeted amount. The liability will be paid in quarterly installments. I have attached a letter from TCAD that provides detailed information regarding the liability for all taxing jurisdictions.

The attached budget amendment will move \$249,833 from the Allocated Reserve (Earmark) to the General Administration budget. The Planning and Budget Office will also adjust the FY 2016 Target Budget according to ensure the full FY 2015 liability is starting point for the FY 2016 budget process for this expense.

PBO recommends the approval of this amendment.

cc: Nicki Riley, Travis County Auditor

TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
RICHARD LAVINE
CHAIRPERSON
KRISTOFFER S. LANDS
VICE CHAIRPERSON
ED KELLER
SECRETARY/TREASURER



MARYA CRIGLER
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
SHELLDA D. GRANT
~~DEANN HAMIL~~
BRUCE ELFANT
ELEANOR POWELL
RICO REYES
BLANCA ZAMORA-GARCIA

TRAVIS COUNTY
TRAVIS CO ASSESSOR/COLLECTOR
ATTN: BRUCE ELFANT
5501 AIRPORT BOULEVARD
AUSTIN, TX 78751

Enclosed you will find your jurisdiction's liability due to the Travis Central Appraisal District for fiscal year 2015 as required by the Texas Property Tax Code, Section 6.06.

Jurisdiction Number	03
2015 Tax Rate	0.4563
2015 TCAD Total Budget	\$17,149,799.00
2015 Jurisdiction Budget Liability	\$3,107,303.11
2015 Quarterly Payment Amount	\$776,825.78
Jurisdiction Percent of Total Budget	18.1186%

Should you have any questions, or if any of the information appears incorrect, please contact me by phone at (512) 834-9317 Ext. 405 or by e-mail at Lmann@tcadcentral.org.

Sincerely,

Leana H. Mann
Finance & Facilities Officer
Travis Central Appraisal District

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TRAVIS CENTRAL APPRAISAL DISTRICT

2015 Jurisdiction Liabilities

Entity Code	Jurisdiction	2014 Tax Rate	2014 Total Levy	Percent of Liability	Budget Liability	Quarterly Payments
01	AUSTIN ISD	1.2220	\$ 921,735,431.74	30.5185%	\$ 5,233,855.98	\$ 1,308,463.89
02	CITY OF AUSTIN	0.4809	450,517,290.95	14.9165%	2,558,155.56	639,538.89
03	TRAVIS COUNTY	0.4563	547,227,776.91	18.1186%	3,107,303.11	776,825.78
05	CITY OF MANOR	0.7118	2,336,125.46	0.0773%	13,265.13	3,316.28
06	DEL VALLE ISD	1.4700	54,956,355.73	1.8196%	312,056.63	78,014.16
07	LAKE TRAVIS ISD	1.4075	108,414,391.05	3.5896%	615,605.40	153,901.35
08	EANES ISD	1.2125	135,631,240.07	4.4907%	770,149.82	192,537.46
09	CITY OF WEST LAKE HILLS	0.0534	808,650.26	0.0268%	4,591.73	1,147.93
1A	HAYS CONSOLIDATED ISD	1.5377	129,471.83	0.0043%	735.18	183.79
1C	TRAVIS CO ESD NO 3	0.0908	2,145,975.02	0.0711%	12,185.41	3,046.35
1D	TRAVIS CO MUD NO 5	0.7693	861,586.89	0.0285%	4,892.32	1,223.08
1F	TANGLEWD FOREST LTD DIST	0.1830	507,203.91	0.0168%	2,880.04	720.01
1H	COTTONWD CREEK MUD NO 1	0.9500	445,941.80	0.0148%	2,532.17	633.04
1J	CYPRESS RANCH WCID NO 1	0.9000	761,972.86	0.0252%	4,326.68	1,081.67
10	TRAVIS CO WCID NO 10	0.0295	883,652.97	0.0293%	5,017.61	1,254.40
11	CITY OF ROLLINGWOOD	0.2066	1,212,955.82	0.0402%	6,887.48	1,721.87
12	VILLAGE OF SAN LEANNA	0.2498	119,899.11	0.0040%	680.82	170.20
16	LAGO VISTA ISD	1.3200	16,348,823.42	0.5413%	92,832.92	23,208.23
17	TRAVIS CO WCID NO 17	0.0575	2,667,133.82	0.0883%	15,144.69	3,786.17
18	TRAVIS CO WCID NO 18	0.0950	483,822.55	0.0160%	2,747.27	686.82
19	PFLUGERVILLE ISD	1.5400	133,953,209.81	4.4352%	760,621.52	190,155.38
2A	ELGIN ISD	1.5400	2,823,558.20	0.0935%	16,032.91	4,008.23
2D	TRAVIS CO MUD NO 6	0.4600	744,763.56	0.0247%	4,228.96	1,057.24
2F	CITY OF ROUND ROCK	0.4147	1,237,744.08	0.0410%	7,028.24	1,757.06
2G	WMSN CO WSID DIST 3	0.8082	411,381.46	0.0136%	2,335.93	583.98
2H	NE TRAVIS CO UTILITY DIST	0.8760	1,762,350.58	0.0584%	10,007.09	2,501.77
2J	TRAVIS COUNTY HEALTHCARE DISTRICT	0.1264	151,698,044.09	5.0227%	861,381.36	215,345.34
20	CITY OF PFLUGERVILLE	0.5336	18,325,726.56	0.6068%	104,058.29	26,014.57
21	CITY OF LAKEWAY	0.1700	5,311,574.10	0.1759%	30,160.51	7,540.13
22	COUPLAND ISD	1.0401	38,165.31	0.0013%	216.71	54.18
23	TRAVIS CO WCID POINT VENTURE	0.3991	631,981.77	0.0209%	3,588.56	897.14
25	HURST CREEK MUD	0.3710	1,542,973.73	0.0511%	8,761.41	2,190.35
26	LAKEWAY MUD	0.1836	1,909,783.94	0.0632%	10,844.28	2,711.06
27	LOST CREEK MUD	0.0800	612,447.70	0.0203%	3,477.64	869.41
3A	MARBLE FALLS ISD	1.2800	5,909,222.09	0.1957%	33,554.12	8,388.53
3C	TRAVIS CO WCID 17 STEINER RANCH (DA)	0.4285	8,158,711.70	0.2701%	46,327.31	11,581.83
3D	TRAVIS CO MUD NO 7	0.9089	15,420.10	0.0005%	87.56	21.89
3F	CITY OF CEDAR PARK	0.4850	1,684,234.88	0.0558%	9,563.53	2,390.88
3G	TRAVIS CO MUD NO 14	0.9400	691,336.80	0.0229%	3,925.59	981.40
32	WELLS BRANCH MUD	0.4300	3,580,905.34	0.1186%	20,333.32	5,083.33
33	SHADY HOLLOW MUD	0.0493	133,496.63	0.0044%	758.03	189.51
34	MANOR ISD	1.5150	63,397,039.05	2.0991%	359,985.05	89,996.26
35	TRAVIS CO WCID NO 19	0.2600	451,926.81	0.0150%	2,568.16	641.54
37	TRAVIS CO WCID NO 20	0.2300	784,583.07	0.0260%	4,455.07	1,113.77
38	DRIPPING SPRINGS ISD	1.5200	165,912.16	0.0055%	942.09	235.52
39	TRAVIS CO ESD NO 9	0.0751	4,548,658.60	0.1506%	25,828.48	6,457.12
4A	JOHNSON CITY ISD	1.1482	114,516.07	0.0038%	650.25	162.56
4D	TRAVIS CO MUD NO 8	0.7213	503,021.37	0.0167%	2,856.29	714.07
4F	TRAVIS CO MUD NO 10	0.7800	786,117.15	0.0254%	4,350.21	1,087.55
4H	TRAVIS CO WCID 17 FLINTROCK (DA)	0.4526	1,165,496.88	0.0386%	6,618.00	1,654.50
4M	PILOT KNOB MUD NO 3	0.9500	26,493.26	0.0009%	150.44	37.61

TRAVIS CENTRAL APPRAISAL DISTRICT
2015 Jurisdiction Liabilities

Entity Code	Jurisdiction	2014 Tax Rate	2014 Total Levy	Percent of Liability	Budget Liability	Quarterly Payments
40	CITY OF CREEDMOOR	0.3873	\$ 161,647.46	0.0054%	\$ 917.88	\$ 229.47
41	TRAVIS CO ESD NO 1	0.1000	2,179,208.86	0.0722%	12,374.12	3,093.53
49	CITY OF LAGO VISTA	0.6500	4,140,753.22	0.1371%	23,512.28	5,878.07
5A	ROUND ROCK ISD	1.3375	82,658,734.44	2.7368%	469,358.01	117,339.50
5D	TRAVIS CO MUD NO 9	0.8756	30,754.96	0.0010%	174.63	43.66
5E	SENNA HILLS MUD	0.5411	1,379,265.06	0.0457%	7,831.83	1,957.96
5F	CITY OF ELGIN	0.7539	299,961.63	0.0099%	1,703.26	425.82
5G	VILLAGE OF VOLENTE	0.1300	212,999.42	0.0071%	1,209.47	302.37
5H	VILLAGE OF WEBBERVILLE	0.2774	54,747.23	0.0018%	310.87	77.72
50	CITY OF JONESTOWN	0.5656	2,149,214.57	0.0712%	12,203.81	3,050.95
51	TRAVIS CO ESD NO 11	0.0981	764,425.69	0.0253%	4,340.61	1,085.15
52	TRAVIS CO ESD NO 6	0.1000	10,927,222.30	0.3618%	62,047.64	15,511.91
55	VILLAGE OF BRIARCLIFF	0.1605	369,224.52	0.0122%	2,096.55	524.14
56	TRAVIS CO ESD NO 5	0.1000	1,009,178.11	0.0334%	5,730.38	1,432.59
57	TRAVIS CO ESD NO 4	0.1000	1,535,709.03	0.0508%	8,720.16	2,180.04
58	TRAVIS CO ESD NO 10	0.1000	1,498,400.17	0.0496%	8,508.31	2,127.08
59	RIVER PLACE MUD	0.3129	1,557,488.06	0.0516%	8,843.83	2,210.96
6E	WEST TRAVIS CO MUD NO 3	0.2720	543,402.68	0.0180%	3,085.58	771.40
6F	CITY OF LEANDER	0.6529	2,937,900.60	0.0973%	16,682.17	4,170.54
6G	TRAVIS CO MUD NO 15	0.3325	933,143.21	0.0309%	5,298.63	1,324.66
6H	WEST TRAVIS CO MUD NO 6	0.4500	1,335,918.65	0.0442%	7,585.70	1,896.42
6J	WEST TRAVIS CO MUD NO 8	0.7300	922,072.67	0.0305%	5,235.77	1,308.94
6M	TRAVIS CO MUD NO 21	0.3125	4,573.17	0.0002%	25.97	6.49
6I	CITY OF MUSTANG RIDGE	0.4998	248,734.27	0.0082%	1,412.38	353.09
68	AUSTIN COMM COLL DIST	0.0942	99,778,307.26	3.3036%	566,567.45	141,641.86
69	LEANDER ISD	1.5119	105,650,835.48	3.4981%	599,913.21	149,978.30
7A	MOORES CROSSING MUD	0.9580	772,578.83	0.0256%	4,386.91	1,096.73
7D	WEST TRAVIS CO MUD NO 5	0.2600	569,543.99	0.0189%	3,234.02	808.51
7E	VILLAGE OF THE HILLS	0.0249	92,923.99	0.0031%	527.65	131.91
7F	VILLAGE OF POINT VENTURE	0.1095	176,735.09	0.0059%	1,003.55	250.89
7G	WILBARGER CRK MUD NO 1	0.9250	213,782.19	0.0071%	1,213.80	303.45
7H	WILBARGER CRK MUD NO 2	0.9500	35,245.56	0.0012%	200.13	50.03
70	TRAVIS CO MUD NO 2	0.9745	1,211,577.94	0.0401%	6,879.66	1,719.91
71	TRAVIS CO ESD NO 14	0.1000	806,766.59	0.0267%	4,581.03	1,145.26
72	TRAVIS CO ESD NO 12	0.1000	1,249,168.99	0.0414%	7,093.11	1,773.28
77	TRAVIS CO ESD NO 8	0.0998	1,562,256.11	0.0517%	8,870.90	2,217.73
8C	TRAVIS CO MUD NO 3	0.4841	2,759,670.23	0.0914%	15,670.13	3,917.53
8E	RNCH @ CYPRSS CRK MUD 1	0.4330	340,217.80	0.0113%	1,931.85	482.96
8H	BELLA VISTA MUD	0.4990	541,957.00	0.0179%	3,077.37	769.34
8I	WMSN-TR CO WCID NO 1F	0.9000	501,789.80	0.0166%	2,849.29	712.32
8J	WMSN-TR CO WCID NO 1G	0.5368	1,345,933.67	0.0446%	7,642.57	1,910.64
83	CITY OF BEE CAVE	0.0200	240,179.95	0.0080%	1,363.80	340.95
84	NORTHTOWN MUD	0.7360	3,788,531.76	0.1254%	21,512.28	5,378.07
9B	TRAVIS CO ESD NO 2	0.0982	7,025,593.10	0.2326%	39,893.16	9,973.29
9C	TRAVIS CO MUD NO 4	0.7296	529,445.88	0.0175%	3,006.33	751.58
9D	LAKESIDE WCID NO 1	0.8000	986,019.46	0.0326%	5,598.88	1,399.72
9G	LAKESIDE WCID NO 2A	0.9700	1,547.71	0.0001%	8.79	2.20
9H	LAKESIDE WCID NO 2B	0.9700	812,472.33	0.0269%	4,613.43	1,153.36
9I	LAKESIDE WCID NO 2C	0.9700	827,350.50	0.0274%	4,697.91	1,174.48
9J	LAKESIDE WCID NO 2D	0.9700	902,253.76	0.0299%	5,123.23	1,280.81
4J	TRAVIS CO MUD NO 11	0.7725	1,551,940.98	0.0514%	8,812.33	2,203.08
4K	TRAVIS CO MUD NO 12	0.7725	238,878.24	0.0079%	1,356.41	339.10
4L	TRAVIS CO MUD NO 13	0.7725	327,265.00	0.0108%	1,858.30	464.57
5J	KELLY LANE WCID NO 1	0.9500	737,656.63	0.0244%	4,188.61	1,047.15

**TRAVIS CENTRAL APPRAISAL DISTRICT
2015 Jurisdiction Liabilities**

Entity Code	Jurisdiction	2014 Tax Rate	2014 Total Levy	Percent of Liability	Budget Liability	Quarterly Payments
5K	KELLY LANE WCID NO 2	0.9500	\$ 70,545.66	0.0023%	\$ 400.58	\$ 100.14
1K	BELVEDERE MUD	0.4500	517,411.94	0.0171%	2,938.00	734.50
2K	PRESIDENTIAL GLEN MUD	0.5019	121,713.19	0.0040%	691.12	172.78
7J	LAKESIDE MUD NO 3	0.8775	814,906.40	0.0270%	4,627.25	1,156.81
8K	TRAVIS CO ESD NO 13	0.1000	54,252.05	0.0018%	308.06	77.01
1L	BASTROP-TRAVIS COUNTIES ESD NO 1	0.0996	114,396.26	0.0038%	649.57	162.39
7K	SUNFIELD MUD NO 1	0.9000	53.01	0.0000%	0.30	0.08
8L	TRAVIS CO BEE CAVE ROAD DIST NO 1	0.5706	1,127,895.61	0.0373%	6,404.49	1,601.12
2N	NORTH AUSTIN MUD NO 1	0.3399	275,287.44	0.0091%	1,563.15	390.79
2L	TRAVIS CO MUD NO 16	0.9500	925,383.62	0.0306%	5,254.57	1,313.64
5M	LAZY NINE MUD NO 1B	1.0100	707,167.97	0.0234%	4,015.49	1,003.87
3M	WILLIAMSON/TRAVIS MUD NO 1	0.5400	526,487.82	0.0174%	2,989.54	747.38
8N	ANDERSON MILL LIMITED DISTRICT	0.1300	11,065.21	0.0004%	62.83	15.71
9L	TRAVIS CO WCID 17 SERENE HILLS (DA)	0.6500	163,251.41	0.0054%	926.98	231.75
6L	TRAVIS CO MUD NO 17	0.9500	53,254.72	0.0018%	302.39	75.60
3N	TRAVIS CO MUD NO 18	0.7500	41,902.04	0.0014%	237.93	59.48

Amount due from Jurisdictions	\$ 17,149,799.00
Refund of 2014 Surplus Funds	-
Total Revenue to TCAD	\$ 17,149,799.00
Cost of Service to Jurisdictions	0.5678%

Header Information for Entry Doc Number

400007290

Doc. Number 400007290 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2015 Doc. Date Oct 22, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2015 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator VELASQM Creation Date Oct 28, 2014 Creation Time 16:21:13
 Resp. Person Year Cohort Public Law
 Legislation

Header Text To Request to Use Earmark for TCAD FY 2015 Liabili

TextName

Lines

Total Document 0 249,833 USD

from Earmark on Allocated Reserve

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-249,833	from allocated reserve for Appraisal dist increase
000002	0001		1100010000	511150	1110	NOT-RELEVANT NON-FUNDED-PROGRAM	249,833	to appraisal district fee line item

Signature:  Date: October 29, 2014

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste. 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Aerin-Renee Pfaffenberger, Budget Analyst 
DATE: November 4, 2014
RE: Request to Transfer Funds from POPS Salaries to Regular Employee Salaries Account

The Constable, Precinct One Office is requesting Commissioners Court approval to transfer \$6,060 from POPS Salaries to Regular Employee Salaries, to fund salary increases for five classified positions in the office. Per Travis County Budget Rules, PBO is not authorized to automatically approve the transfer of funds out of the POPS Salaries GL Account, and this budget transaction is therefore being presented to Commissioners Court for approval.

The Constable's Office has realized ongoing permanent salary savings due to the vacancy of a Constable Deputy Senior position, #30001745. The position was then filled by a Constable Deputy at a lower salary. The Constable's Office will therefore have \$6,060 in permanent salary savings based on the difference between the two salaries.

The Constable, Precinct One Office received a total of \$18,923 for POPS anniversary step increases during the FY 2015 budget process. The position in question had not received the POPS increase before termination, so the transfer does not include funds intended for that purpose.

PBO understands that the Constable's Office considers these salary increases to be high-priority personnel actions at this time. PBO has discussed with the office the fact that this transfer and subsequent use of the funds for classified, rather than POPS salaries, will cause the office to lose flexibility to process POPS promotions until another termination or retirement occurs in the office. The office has indicated that currently, there are no candidates for Career Ladder promotions that are required to be funded internally.

PBO also notes that a transfer such as this sets a precedent for POPS and Regular Salaries that may allow departments to use flexibility that could be needed for future salary adjustment needs within the POPS family. If Commissioners Court decides to continue funding annual step increases for POPS employees, PBO may propose an update to the budget rules disallowing the transfer of savings away from POPS salary budgets for Commissioners Court consideration in the future.

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cc: The Honorable Danny Thomas, Constable, Precinct One
Leroy Nellis, Acting County Executive, PBO
Gwendolyn Doyle, Constable One Office
Travis Gatlin, Diana Ramirez, PBO
Todd Osburn, HRMD
Jessica Rio, Budget Director, PBO

From: Gwen Doyle
Sent: Thursday, October 23, 2014 2:26 PM
To: Aerin Pfaffenberger
Subject: Memo

Constable One had a Sr. Deputy vacancy however, we will be replacing with a Deputy Constable which resulted in salary savings and the funding was verified by PBO. Constable One would like to give increases to six classified employees. These increases are a very high priority. We like to transfer from POPS to classified salaries.

Thanks,

*Gwendolyn Doyle
Constable Danny Thomas
Office Manager Sr
4717 Hefflin Lane
512-854-7522 Off
512-854-0981 Fax*

Header Information for Entry Doc Number

400007300

Doc. Number 400007300 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2015 Doc. Date Oct 22, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2015 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator DOYLEG Creation Date Oct 22, 2014 Creation Time 15:13:29
 Resp. Person Public Law
 Legislation

Additional Data

Total Document 60060 USD *Transfer with Constable Pct. 1*

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1310010001	501010	1310	NOT-RELEVANT NON-FUNDED-PROGRAM	-6,060	
000002	0001		1310010001	500050	1310	NOT-RELEVANT NON-FUNDED-PROGRAM	6,060	

[Signature] = Ali October 29, 2014

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

October 29, 2014

To: Commissioners Court

From: Alan Miller, Sr. Planning & Budget Analyst 

Re: Cell Phone Allowance in the County Clerk's Office.

The County Clerk is requesting to internally fund a monthly cellular allowance for one staff members, position 30000954, who uses his personal phone for a significant amount of work-related business.

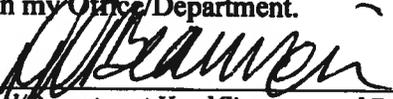
According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda.

Budget adjustment 400007306 has been submitted by the department to internally fund the cost of this cellular allowance. PBO concurs with this request.

CC: Susan Bell, Denice Bell, County Clerk's Office
Jessica Rio, Travis Gatlin, PBO

Travis County Monthly Cellular Service Allowance REQUEST

FORM Pursuant to Travis County Code, Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of monthly cellular service allowances within my Office/Department.



 Official/Department Head Signature and Date

11/01/2014

 effective date

NOTE: All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95 POPS positions), 2007 (1.45%), and the remaining into 4107. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
Ronald Morgan 142181 County/Dist Clerk Div Dir	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Comments: BA 400007306

Reviewed by PBO

 signature and date

Approved by Commissioner's Court

 Date

Processed by Auditor's Office

 signature and date

Return a copy to: Brad Bearden, Emergency & Wireless Communications Manager
 Travis County Emergency Services Phone 854-4895 Fax 854-4786 Email
 Brad.Bearden@co.travis.tx.us

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
15,227,297.00			Beginning Balance
899.71	Allocated Reserves	10/3/14	Liquidated Purchase Orders - Various
2,205.31	Allocated Reserves	10/8/14	Liquidated Purchase Orders - Various
45,514.33	Allocated Reserves	10/20/14	Liquidated Purchase Orders - Various
(224,412.00)	Med Examiner/ITS	10/21/14	Deputy Medical Examiner II position
12,059.87	Allocated Reserves	10/27/14	Liquidated Purchase Orders - Various
(100,000.00)	HHS	10/28/14	Correction from FY 2014 for AISD Family Res. Ctr. Contract
14,963,564.22	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

	Explanation
(\$200,000)	Criminal Courts - Legally Mandated Fees
(\$35,000)	Criminal Courts - Bailiff Transition to TCSO
(\$70,000)	Criminal Courts - Legally Mandated Fees
(\$18,010)	District Attorney - Environment Protection Unit
(\$325,000)	Emergency Medical Services - STAR Flight Air Communication Specialist
(\$417,087)	General Administration - Travis Central Appraisal District
(\$50,000)	General Administration - Waller Creek TIF
(\$20,000)	Human Resources - Tuition Reimbursement Program
(\$20,000)	Human Resources - ACC Internship Program
(\$125,000)	Planning and Budget Office - Civil and Family Justice Center
(\$45,983)	Purchasing Office - HUB Program Specialist
(\$300,000)	Sheriff's Office - Inmate Operating Costs
(\$4,000,000)	Transportation and Natural Resources - West Service Center
(\$95,490)	Transportation and Natural Resources - Work Order System Additional Funding
(\$500,000)	Transportation and Natural Resources - Road Maintenance Operating Supplement
(\$160,000)	Transportation and Natural Resources - MCE Fleet Non-Fuel Line Items
(\$50,000)	Transportation and Natural Resources - Park Forestry Services
(\$40,227)	Transportation and Natural Resources - Transit Pass Program
(\$250,000)	Undesignated - 450th District Court Start-Up Costs
(\$200,000)	Undesignated - Contracted Security Services
(\$6,921,797)	Total Possible Future Expenses (Earmarks)

\$8,041,767 Remaining Allocated Reserve Balance After Possible Future Expenditures



Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
2,572,379 (500,000)	TNR	10/14/14	Beginning Balance Hamilton Pool Road
2,072,379 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
(\$70,000)	Civil Courts - Audio Visual and Judges Workbench
(\$200,000)	Information Technology Services - Network End of Life Equipment
(\$400,000)	Juvenile Probation - Master Plan Phase II
(\$100,000)	Transportation and Natural Resources - Sidewalks - ADA Upgrades
(\$50,000)	Transportation and Natural Resources - Guardrail - New Installations
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$7,200)	Transportation and Natural Resources - Sandy Creek Park Proceeds
(\$1,019,950)	Total Possible Future Expenses (Earmarks)
\$1,052,429	Remaining CAR Reserve Balance After Possible Future Expenditures

Reserve for Emergencies and Contingencies Status (580120)

Amount	Dept Transferred Into	Date	Explanation
5,000,000.00			Beginning Balance
\$5,000,000 Current Reserve Balance			

Fuel & Utilities Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
300,000.00			Beginning Balance
\$300,000 Current Reserve Balance			

Civil and Family Justice Center (Planning) Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
798,779.00			Beginning Balance
\$798,779 Current Reserve Balance			

Juvenile Justice Reserve Status (580260)

Amount	Dept Transferred Into	Date	Explanation
504,726.00			Beginning Balance
\$504,726 Current Reserve Balance			

Smart Building Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
363,033.00			Beginning Balance
\$363,033 Current Reserve Balance			

Reserve for Replacement of Integrated Justice Systems Status (580160)

Amount	Dept Transferred Into	Date	Explanation
5,047,525.00			Beginning Balance
\$5,047,525 Current Reserve Balance			

Reserve for State Funding Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
500,000.00			Beginning Balance
\$500,000 Current Reserve Balance			

STAR Flight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
992,259.00			Beginning Balance
\$ 992,259 Current Reserve Balance			

Reserve for Interlocal Agreements Status (580200)

Amount	Dept Transferred Into	Date	Explanation
2,147,424.00			Beginning Balance
\$2,147,424 Current Reserve Balance			

Annualization Reserve (580200)

Amount	Dept Transferred Into	Date	Explanation
714,606.00			Beginning Balance
\$714,606 Current Reserve Balance			

Sheriff's Office Overtime Reserve Status (580330)

Amount	Dept Transferred Into	Date	Explanation
1,715,000.00			Beginning Balance
\$1,715,000 Current Reserve Balance			

Future Grants Requirements Reserve (580140)

Amount	Dept Transferred Into	Date	Explanation
550,000.00			Beginning Balance
\$550,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
71,722,124.00 (12,500,000.00)	TNR	9/30/14	Beginning Balance Reimbursement Resolution for St Hwy 45 SW between Loop 1 (MOPAC) and FM 1626
\$ 59,222,124 Current Reserve Balance			