



Travis County Commissioners Court Agenda Request

Meeting Date: October 21, 2014

Prepared By/Phone Number: Melissa Velasquez, Judge's Office, x49555

Elected/Appointed Official/Dept. Head: Samuel T. Biscoe, County Judge

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON APPOINTMENTS TO THE TRAVIS COUNTY ADULT PROTECTIVE SERVICES SPECIAL TASK UNIT, EFFECTIVE IMMEDIATELY FOR A TERM TO EXPIRE DECEMBER 31, 2016:

- A. REAPPOINT PHYLLIS J. WOLF, MA, LPCS – MENTAL HEALTH PROFESSIONAL, AUSTIN TRAVIS COUNTY INTEGRAL CARE, BARBARA MISLE – LEGAL EXPERT, TRAVIS COUNTY ATTORNEY'S OFFICE AND FUNMI OGUNLEYE, R.N. – MEDICAL; AND
- B. APPOINT DETECTIVE RANDY HUNT – LAW ENFORCEMENT REPRESENTATIVE, AUSTIN POLICE DEPARTMENT, SERGEANT GREG SIZEMORE – LAW ENFORCEMENT REPRESENTATIVE, TRAVIS COUNTY SHERIFF'S OFFICE, ANDY HOFMEISTER, – MEDICAL, AUSTIN-TRAVIS COUNTY EMS, MICHELLE (SHELL) SCHWARTZ, LCSW – DOMESTIC VIOLENCE, SAFEPLACE.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

On May 1, 2007, the Travis County Commissioners Court approved a Resolution creating the Travis County Adult Protective Services Special Task Unit, pursuant to section 48.15121 of the Texas Human Resources Code. The Travis County Adult Protective Services Special Task Unit is charged with monitoring complex cases that arise in the county and its standing members must include: a provider of mental health services or aging services or a representative of a nonprofit entity serving persons with disabilities, a representative of a law enforcement agency and a legal expert.

The Texas Department of Family and Protective Services monitor the Special Task Units.

Since its creation, four original members of the Task Unit have stepped down and been replaced.

STAFF RECOMMENDATIONS:

Recommendation is to approve the reappointment of three original members and appointment four new members to the Task Unit as listed and set term dates for all appointees.

REQUIRED AUTHORIZATIONS:

Sherri Fleming, County Executive, TCHHS&VS

US 5-1-07 Dan 11-B
Travis County Commissioners Court



Resolution

WHEREAS, the Travis County Commissioners Court acknowledges the mandates of Senate Bill 6 from the 79th Texas Legislature, Regular Session, related to complex cases investigated by the Texas Department of Family and Protective Services - Adult Protective Services in counties with a population of 250,000 or more.

WHEREAS, the Travis County Commissioners Court acknowledges that it is in the best interest of Travis County citizens to create an Adult Protective Services Special Task Unit pursuant to Section 48.1521 of the Texas Human Resources Code:

- a) the department (DFPS) shall develop and implement a system to ensure that, to the greatest extent possible, investigations conducted by the department that involve especially complex issues of abuse, neglect, or exploitation, such as issues associated with identity theft and other forms of financial exploitation are:
- 1) assigned to personnel who have experience and training in those issues; and
 - 2) monitored by a special task unit for complex cases

WHEREAS, the Travis County Commissioners Court acknowledges that standing members of the Adult Protective Services Special Task Unit must include:

- 1) a provider of mental health services or aging services or a representative of a nonprofit entity serving persons with disabilities;
- 2) a representative of a law enforcement agency; and
- 3) a legal expert

WHEREAS, the Travis County Commissioners Court acknowledges Adult Protective Services will establish and operate a Special Task Unit in accordance with Section 48.1521 of the Texas Human Resources Code.

NOW, THEREFORE, BE IT RESOLVED THAT THE TRAVIS COUNTY COMMISSIONERS COURT APPROVES THE CREATION OF THE

"TRAVIS COUNTY ADULT PROTECTIVE SERVICES SPECIAL TASK UNIT".

SIGNED AND ENTERED THIS 1 DAY OF MAY 2007

SAMUEL T. BISCOE
COUNTY JUDGE

RON DAVIS
COMMISSIONER, PRECINCT 1

SARAH ECKHARDT
COMMISSIONER, PRECINCT 2

GERALD DAUGHERTY
COMMISSIONER, PRECINCT 3

MARGARET J. GOMEZ
COMMISSIONER, PRECINCT 4

Acts 2011, 82nd Leg., R.S., Ch. 1056 (S.B. 221), Sec. 10, eff. September 1, 2011.

Sec. 48.1521. INVESTIGATION OF COMPLEX CASES. (a) The department shall develop and implement a system to ensure that, to the greatest extent possible, investigations conducted by the department that involve especially complex issues of abuse, neglect, or exploitation, such as issues associated with identity theft and other forms of financial exploitation, are:

(1) assigned to personnel who have experience and training in those issues; and

(2) monitored by a special task unit for complex cases.

(b) Each county with a population of 250,000 or more shall appoint persons to serve as standing members of a special task unit to monitor cases that arise in the county and require monitoring as provided by Subsection (a). The standing members of each special task unit must include:

(1) a provider of mental health services or aging services or a representative of a nonprofit entity serving persons with disabilities;

(2) a representative of a law enforcement agency; and

(3) a legal expert.

(c) In addition to the standing members specified by Subsection (b), the special task unit:

(1) must include, for purposes of monitoring a particular case, the caseworker on the case and the caseworker's supervisor; and

(2) may include a financial forensics expert and any other person with expertise that would be useful in monitoring a particular case.

(d) The department shall develop and make available to each county described by Subsection (b) a manual to assist the county in establishing and operating the special task unit required by this section. The manual must describe:

(1) the purpose and potential benefits of the unit;

(2) a description of the monitoring process the unit is expected to follow and potential problems the unit may encounter;

(3) the composition and administration of the unit; and

(4) the department's criteria for selecting cases to be

Phyllis J. Wolf, MA, LPCS

PROFESSIONAL SUMMARY:

Mediation	Dispute Resolution
Public Speaking & Training	Supervision
Advocacy	Anger Management
Investigations	Staff Training
Problem Solving	Counseling
Contract Monitoring	Mediation

Education:

2011 Board approved Supervisor
2006 Mediation Certification, Dispute Resolution Center, Austin, TX
1998 Master of Human Service, LPC, St. Edwards University, Austin, TX
1991 Bachelor of Science in Human Resource Development, Averett College, Danville, VA

Employment:

- 2002- Present **Ombudsman, Austin Travis County Integral Care (ATCIC)**
Dispute resolution. Train all new hires on consumer rights. Provide specialized training and supervision for individual staff performance needs.
Liaison for both internal and external agencies.
- 1996-2000 **Psychiatric Emergency Services Unit Manager, ATCIC**
Responsible for 24 hour functioning of the Psychiatric Emergency Services.
Supervision. Clinical services as necessary. Liaison for internal and external providers.
- 1994- 1996 **Program Coordinator, ATCIC**
Responsible for all units within the crisis complex which included:
Psychiatric Emergency Services, Hotline to Help/ Single Point of Entry,
Cornerstone Day Treatment Program, The Inn, Consumer Benefits, In Home
& Family Support, and Adult Mental Health Intake. Duties included: budgeting
for all units, supervision of Unit Managers, intra/interagency collaboration,
mediation, crisis intervention and resolution, quality assurance responsibilities.
Responsible for outcome measures and contract compliance.
- 1992- 1996 **Hotline to Help Unit Manager, ATCMHMR**
Supervision of paid staff and volunteers. Training for staff and volunteers.
Provided community outreach, education and post ventions. Published and
Produced the *Community Resource Guide*. Worked within agency and externally
to update community resources.
- 1991-1992 **Hotline to Help Shift Supervisor, ATCMHMR**
Aided in training and supervision of volunteers. Community outreach. Provided
peer counseling, suicide prevention and information & referrals.

Member	Profession	Contribution to STU:
Barbara S. Misle Chief, Mental Health Division Travis County Attorney's Office P.O. Box 1748 · Austin, TX 78767 O (512) 854-9649	*Legal	Legal advice and information on issues such as confidentiality and privacy, public benefits, guardianship, powers of attorney, when acts are criminal in nature and relevant statutes and regulations.

Barbara Misle is the Chief of the Mental Health division of the Travis County Attorney's office. She conducts the Commitment hearings for the Probate Court, which handled over 5000 Mental Health cases last year. She also represents Adult Protective services in cases where emergency removal of an elderly person becomes necessary. In addition she represents the State when a Mentally Retarded person ages out of the system and needs permanent placement pursuant to guardianship or a lifetime commitment to a facility. She has been with the County Attorney's office since 1991.

OLUFUNMILAYO B. OGUNLEYE R.N.

Employment History

Over 19 years experience in all major areas of nursing practice with special certification in psychiatric nursing. 11 years experience in human resources management

<u>Position</u>	<u>Date</u>	<u>Facility/Institution</u>
Administrator	10/2003 -	Gilead Home Health, Austin, TX (Responsible for day to day overall administration of the Agency)
Director of Nursing	03/2012 – 10/2013 10/2003 - 5/2005	Gilead Home Health, Austin, TX (Coordination and supervision of all nursing services)
Alternate Administrator	04/2013 -	Transcend Homecare Service, Austin TX
Nursing Supervisor	4/2003 – 9/2003	Health South Rehab. Hospital, Austin TX
Staff Nurse (PRN)	5/1996 – 3/2003	Health South Rehab. Hospital, Austin, TX
RN III	3/1996 – 3/2003	Adult Psychiatric care unit, Austin State Hospital, Austin, TX
Charge Nurse	10/1995 – 3/1996	Geriatric Unit, Austin State Hospital, Austin, TX
RN II	4/1995 – 9/1995	Angelo State School, Carlsbad, TX
Nurse Tech / Staff Nurse	8/1992 - 3/1995	Shannon Medical Center, San Angelo, TX
Research Officer	10/1979 – 10/1990	National Youth Service Corps Federal Ministry of Youth, Sports and Social Welfare, Lagos, Nigeria.

Education

<u>Institution</u>	<u>Degree Awarded</u>	<u>Date</u>
Angelo State University, San Angelo, TX	Associate Degree in Nursing	05/1993
University of Houston, Clear Lake, TX	Master of Arts in Human Resources	05/1985
Ahmadu Bello University, Zaria, Nigeria	B. S. Sociology	06/1978

Licensure

R.N.	Texas Board of Nursing (License No. 596217)	Expires 8/2014
RNC (Psychiatry)	American Nursing Credentialing Council	
ACLS		

Special Skills

Considerable experience in research, surveys, evaluation and generation of reports in medical and human resources industries.

Recent Workshops or Seminars Attended

New Dimensions in Home Health	01/2013
Administrators' Training – PAS	02/2013
TAHC Conference	11/2013
HH Owner/Administrators Conference	11/2013

QUALIFICATIONS PROFILE

A career goal of increasing awareness and advocating for the rights of children and adults with disabilities, to live free of sexual and domestic violence and caregiver abuse. Skilled in developing and delivering high-quality, relevant trainings for people with disabilities, family members and professionals in the disability and victim services fields. Thrives when working with others in collaborative relationships locally, statewide, and nationally.

AREAS OF EXPERTISE

- Management of grant-funded initiatives (effectively organizes multiple tasks, deadlines and manages each project's changing priorities and demands).
- Design and delivery of high-quality education and training content and events.
- Building collaborative partnerships, teams and workgroups.
- Disability-related physical, programmatic and attitudinal accessibility.
- Assessing needs, setting goals, solving problems and evaluating goal achievement.

EDUCATION

- Professional Somatic Experiencing, 3-Year Training Program (2010-2013). [An approach to the resolution and healing of trauma]. The Traumatic Experiencing Training Institute, Boulder, Colorado.
- Post-graduate work (42 graduate hours) in Group Leadership, Human Interactions, Human Behavior, Human Growth and Development and Group Counseling (2001).
- Master of Arts in Psychology; Dual Research and Professional Clinical Track (1993)
- Bachelor of Arts in Psychology and English, Magna Cum Laude (1990)
Stephen F. Austin State University, Nacogdoches, Texas.

RECENT HIGHLIGHTS

2013

Developed and implemented a program of study by SafePlace for representatives of disability and women's rights agencies in Kenya, to address gender-based violence against women and girls with disabilities in rural Kenya. This project is sponsored by the U.S. Department of State. Kenyan staff visited SafePlace to see how one U.S. organization addresses abuse against people with disabilities.

2011

Produced a small-scale national working conference on trauma-informed service delivery to persons with mental health and substance abuse issues. This involved working with national planning committee members, a panel of volunteer speakers, and other stakeholders. It required excellent creativity, supervision, problem-solving, marketing, communication, organizational and other skills, an ability to effectively manage many priorities, and adherence to strict budget requirements. Attendees and others evaluated the conference as highly successful.

PROFESSIONAL EXPERIENCE

Director of Disability Services Program – 2012 to present

SafePlace, Disability Services program, Austin, Texas

Develops, manages and supervises Disability Services program and staff. Directs and ensures efficient services, evaluating and modifying as needed so the program is responsive to community needs. Develops and delivers training programs tailored to persons with disabilities, professionals, family members, caregivers, and other identified groups. Ensures program compliance with funder requirements, contract management, and reporting. Ensures program materials and products are professional, polished, purposeful, engaging, relevant, ethical and

innovative. Manages collaborations, serves as a liaison, and maintains fair, active and cooperative relationships between partner agencies. Ensures that all collaborative projects meet expectations.

National Training Manager/Manager of Disability Services Program – 2004-2012

SafePlace, Disability Services, Austin, TX

- Was responsible for day-to-day oversight and supervision of program staff (educators, trainers, coordinators and technical writer) and grant project activities.
- Organized, managed and implemented federal and state-funded education, training, development and assessment projects of local, statewide and national scope.
- Maintained accurate records of project timelines, goals, objectives and milestone achievements, staff responsible, budget parameters and project participant records.
- Conceptualized, produced and oversaw curriculum development activities on topics that are purposeful, ethical, engaging and relevant to the vision and mission of SafePlace and program initiatives
- Ensured successful completion of education/training designed to improve skills, practices and policies of disability and victim service professionals to reduce risks of abuse and respond confidently to survivors of abuse with disabilities.
- Represented program and agency on internal workgroup and external task forces and committees to promote service accessibility and more-coordinated responses to violence against people with disabilities
- Recruited members, provided orientation, and convened Disability Services Advisory Committee (set agenda, meeting reminders, communication in-between meetings, facilitate meetings, evaluate committee effectiveness, etc.).
- Collaborated with program director and technical writer to draft narratives for new and continuation grants.
- Worked in collaboration with project partner agencies and staff to accomplish grant goals and objectives.
- Prepared and submitted monthly, quarterly and semi-annual program grant performance reports, with input from staff and program director.

National Training Project Coordinator – 2002-2004

SafePlace, Disability Services, Austin, TX

Responsible for coordination and implementation of a federally-funded training project of national scope to increase the practical skills and knowledge of professionals in the disability, domestic violence and sexual assault fields to respond to abuse victims with disabilities and have a more coordinated community response to violence against people with disabilities. Accountabilities included: supervision of project staff; developing and implementing project initiatives; promoting, scheduling, designing and delivering high-quality training curriculum at state and national conferences, train-the-trainer workshops, training institutes, symposia and in-service and pre-service training. Developed and delivered multidisciplinary community-wide workshops in Texas via a grant-funded collaboration with Adult Protective Services staff.

Statewide Domestic and Sexual Violence Educator – 2000-2002

SafePlace, Disability Services, Austin, TX

Accountable for implementing a training curriculum designed to provide information on developing and providing accessible domestic, caregiver and sexual abuse prevention and intervention services for persons with disabilities. Job duties included the ongoing management of multiple tasks associated with promoting, scheduling, planning, coordinating and delivering educational classes and workshops across Texas.

Training partners and participants included disability service providers, social workers, counselors, rehabilitation workers, healthcare workers, domestic violence shelter and rape crisis agency staff, direct care residential staff, disability advocates, and others living and working with persons with disabilities. Other job duties included the development and maintenance of statewide training partnerships with crisis professionals, Adult Protective Service workers and disability service professionals, as well as people with disabilities.

Research Project Coordinator – 1995-2000

The Arc of the United States (National), Arlington, TX

Coordination of a federally-funded project of national significance with multiple research and development goals designed to redress gender inequity in educational programs for students with cognitive and developmental disabilities. Project activities included the following tasks: developing timelines, monitoring achievement of all project goals; review and summary of professional literature; recruitment and development of research field sites; development of survey instruments and research protocols; design of classroom observational protocols; planning, coordination and implementation of data collection activities; and database management. Additional job tasks were to field-test print-based educational materials developed for in-service and pre-service training of special educators, and engage in the dissemination of research findings as co-researcher and co-author.

Project Specialist – 1994-1995

The Arc of the United States (National), Arlington, TX

Primary duties were to plan, coordinate and implement a federally-funded follow-up research project designed to examine the importance of self-determination on positive adult outcomes for youth with disabilities and the quality of life for adults with mental retardation living in community-based congregate/group homes. Research took place in field sites in Alabama, Texas, New Jersey and Washington, D.C. Other duties included recruiting field sites in school districts and Arc affiliates across the United States. The position required data collection, co-analysis with the principal investigator, co-authorship and the dissemination of research findings.

PROFESSIONAL AFFILIATIONS

- National Center on Justice and Disability (The Arc of the United States)
- Seclusion and Restraint Reduction Leadership Group (attendee), Hogg Foundation for Mental Health
- National Sexual Assault Advisory Committee
- Texas Council on Family Violence, Co-Chair, Allies for Survivors with Disabilities
- Violence Against Women Act (VAWA) and Women with Disabilities, Committee Participant (convened by the National Taskforce to End Sexual and Domestic Violence)
- Sexual Assault Response & Resources Team, Austin, Texas
- Travis County Special Task Unit, Department of Family & Protective Services/Travis County, Austin, Texas
- American Psychological Association (APA): *Currently inactive*
- APA, Division 33, (Mental Retardation and Developmental Disabilities): *Currently inactive*



Andrew C. Hofmeister

Professional Experience	<p>10/2001 – Present Austin-Travis County EMS Austin, TX Commander-Community Health Paramedic Program</p> <ul style="list-style-type: none">• Research and develop a program to address the needs of frequent users of EMS and vulnerable patient populations.• Develop relationships with healthcare and social service agencies in the community.• Develop and implement new methods of delivering services to frequent users of EMS and vulnerable patient populations.• Collaborate with outside agencies to assist in the development and/or delivery of care to vulnerable patient populations. <p><i>While with Austin-Travis County EMS I have held the following positions:</i></p> <ul style="list-style-type: none">• Flight Paramedic (STAR Flight) 2/2006 – 1/2009• Training Captain (Training Academy) 11/2004 – 2/2006• Rescue Paramedic (Special Operations) 3/2002 – 11/2004• Field Paramedic (Field Operations) 10/2001 – 3/2002 <p>12/2003 – 11/2004 Texas Lifestar Killeen, TX. Flight Paramedic-Part Time</p> <ul style="list-style-type: none">• Provide in-flight paramedic level care to the sick and/or injured. <p>4/1997 – 10/2001 Ojai Ambulance, Inc. Ojai, CA. Paramedic Supervisor/Field Training Officer</p> <ul style="list-style-type: none">• Respond to emergency and non-emergency requests for ambulance transportation and provide care to the sick and/or injured.• Supervise and train new employee's and paramedic students according to company and county EMS policies and protocols. <p>6/2000 – 10/2001 Ventura County Sheriff's Aviation Unit Camarillo, CA. Flight Paramedic-Volunteer</p> <ul style="list-style-type: none">• Provide in-flight paramedic level care to the sick/injured.• Assist flight crew with rescue, law enforcement, and fire operations.
Education	<p>4/1999 – 12/1999 U.C.L.A.-DFH Paramedic School Inglewood, Ca. Paramedic Certificate</p> <ul style="list-style-type: none">• Completed 1,069 hours of class, clinical and field internship time.

Accreditations

- AHA BCLS-Provider
- AHA ACLS-Provider
- AHA PALS-Provider
- AMLS-Provider
- Texas Department of State Health Services-Paramedic Certified

*Copy of certification cards available upon request

Senior Police Officer Randy Hunt

Austin Police Department Crisis Intervention Unit

I have served the City of Austin as a peace officer for more than 20 years. I am licensed by the State of Texas as a Master Peace Officer and have 2,190 hours of continued education, including advanced levels in training and education courses. I have been a Certified Crisis Intervention Officer (CIT) for more than 12 years.

In 2004, I was assigned a position as a Public Safety and Emergency Management Department (PSEM) police supervisor at the Austin Resource Center for the Homeless (ARCH). I dutifully served there until January 2009. I became acutely aware of the needs, and burdens of many homeless people dealing with mental illness. I developed and maintain a spirit of public service to help those individuals that often times cannot help themselves.

In January 2011 I was assigned to the Austin Police Department Violent Crimes II Division, Crisis Intervention Unit. Prior to and during my tenure in the CIT Unit, I worked with numerous local and state agencies as well as many private entities to search for the best outcome for the circumstances of which we faced. I will be further committed to continue my service to the community by becoming a dedicated member of the APS Special Task Unit in Travis County.

References:

**Karen Ranus,
Executive Director for National Alliance on Mental Illness (NAMI Austin)**

**Sgt. Michael King
Supervisor APD CIT Unit**