



Travis County Commissioners Court Agenda Request

Meeting Date: 10/14/2014, 9:00 AM, Voting Session

Prepared By/Phone Number: Victoria Ramirez, Planning and Budget, 854-6039

Elected/Appointed Official/Dept. Head: Jessica Rio, Budget Director, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

Review and approve requests regarding grant programs, applications, contracts and related special budgets, and permissions to continue:

- A. Annual contract with Austin Travis County Integral Care to continue the Community Partners for Children Coordinator Program in the Juvenile Probation Department;
- B. Contract amendment with the Substance Abuse and Mental Health Services Administration to extend the Day Enrichment Program in the Juvenile Treatment Drug Court in the Juvenile Probation Department; and
- C. Contract amendment with the Office of Juvenile Justice and Delinquency Prevention to extend the Day Enrichment Program in the Juvenile Treatment Drug Court in the Juvenile Probation Department.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

This is the first grant packet of FY 2015. Summary reports on pages 2-5 will be updated weekly as items are approved by Commissioners Court.

Item A is an annual grant contract for an existing program.

Items B and C are requests for no-cost extensions for grants associated with the Day Enrichment Program in the Juvenile Treatment Drug Court to continue service delivery into 2015. The grantors approve of these extensions.

STAFF RECOMMENDATIONS:

PBO recommends approval.

ISSUES AND OPPORTUNITIES:

Additional information is provided on the grant summary sheets.

FISCAL IMPACT AND SOURCE OF FUNDING:

Items A and B require no County match. Item C requires no additional County match funds for this no-cost extension of the grant period.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office

Jessica Rio

County Judge's Office

David Salazar

TRAVIS COUNTY

10/14/2014

GRANT APPLICATIONS, CONTRACTS, AND PERMISSIONS TO CONTINUE

FY 2015

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs. This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
A	145 Community Partners for Children Coordinator	09/01/14 - 08/31/15	\$81,868	\$0	\$0	\$0	\$81,868	1.00	R	MC	6
B	145 Travis County Juvenile Treatment Drug Court - SAMHSA/CSAT*	09/30/13 - 09/29/15	\$227,670	\$0	\$0	\$0	\$227,670	0.00	R	MC	25
C	145 Travis County Juvenile Treatment Drug Court - OJJDP*	10/01/10 - 01/31/15	\$424,979	\$0	\$141,667	\$0	\$566,646	2.50	R	MC	32

*Amended from original.

PBO Notes:

- R - PBO recommends approval
- NR - PBO does not recommend approval
- D - PBO recommends item be discussed

County Auditor's Complexity Assessment Measuring Impact to their Office's Resources/Workload

- S - Simple
- MC - Moderately Complex
- C - Complex
- EC - Extremely Complex

**FY 2015 Grant Summary Report
Grant Applications Approved by Commissioners Court**

The following is a list of grants for which application has been submitted since October 1, 2014, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
			\$0	\$0	\$0	\$0	\$0	\$0	0.00

**Amended from original agreement.*

**FY 2015 Grant Summary Report
Grant Contracts Approved by Commissioners Court**

The following is a list of grants that have been received by Travis County since October 1, 2014.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
			\$0	\$0	\$0	\$0	\$0	\$0	0.00

**Amended from original agreement.*

**FY 2015 Grants Summary Report
Permissions to Continue Approved by Commissioners Court**

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC				Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
158	Comprehensive Energy Assistance Program**	01/01/14 - 12/31/14	\$63,805	\$500,000	\$563,805	7.00	3/31/2014	12/10/2013	No	
158	Low Income Home Energy Assistance Act Weatherization Assistance Program**	01/01/14 - 03/31/14	\$0	\$200,000	\$200,000	0.00	6/30/2014	4/8/2014	No	
158	AmeriCorps	08/01/14 - 07/31/15	\$76,112	\$0	\$76,112	4.00	9/30/2014	6/24/2014	No	
142	Drug Diversion Court	09/01/14 - 08/31/15	\$5,279	\$0	\$5,279	1.00	10/31/2014	7/29/2014	No	
145	Trauma Informed Assessment and Response Program	09/01/14 - 08/31/15	\$8,930	\$0	\$8,930	0.50	11/30/2014	8/12/2014	No	
145	Juvenile Accountability Block Grant (JABG) Local Assessment Center	09/01/14 - 08/31/15	\$15,123	\$0	\$15,123	0.50	11/30/2014	8/12/2014	No	
145	Enhancing Services for Victims of Crime	09/01/14 - 08/31/15	\$15,475	\$0	\$15,475	1.00	11/30/2014	8/12/2014	No	
145	Community Partners for Children Coordinator	09/01/14 - 08/31/15	\$17,373	\$0	\$17,373	1.00	11/30/2014	8/12/2014	No	
139	Travis County Adult Probation DWI Court	09/01/14 - 08/31/15	\$57,505	\$0	\$57,505	4.00	11/30/2014	8/19/2014	No	
124	Travis County Veterans Court	09/01/14 - 08/31/15	\$37,308	\$0	\$37,308	2.00	11/30/2014	8/26/2014	No	
119	Other Victim Assistance Grant (OVAG)	09/01/13 - 08/31/15	\$7,000	\$0	\$7,000	1.00	10/31/2014	8/26/2014	No	
119	Family Violence Accelerated Prosecution Program	09/01/14 - 08/31/15	\$13,160	\$0	\$13,160	1.00	10/31/2014	8/26/2014	No	
122	Family Drug Treatment Court	09/01/14 - 08/31/15	\$5,583	\$0	\$5,583	1.00	9/30/2014	8/26/2014	No	

FY 2015 Grants Summary Report
Permissions to Continue Approved by Commissioners Court

Dept	Name of Grant	Grant Term per Application	Amount requested for PTC				Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Has the General Fund been Reimbursed?
			Personnel Cost	Operating Transfer	Total Request					
145	Residential Substance Abuse Treatment (RSAT) Program	10/01/14 - 09/30/15	\$16,263	\$0	\$16,263	1.00	12/1/2014	9/9/2014	No	
124	Indigent Defense System Evaluation Project	10/01/14 - 09/30/15	\$28,008	\$0	\$28,008	1.00	12/31/2014	9/23/2014	No	
Totals			\$1,064,737	\$707,300	\$1,772,037	148.17				

***This request will temporarily use General Fund resources for grant program related operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.*



TRAVIS COUNTY
FY 14 GRANT SUMMARY SHEET

Contract #:

SAP #:

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input checked="" type="checkbox"/>	Amendment: <input type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Juvenile Probation	
Contact Person/Title:	Lisa Eichelberger/Business Analyst III	
Phone Number:	512-854-7054	

Grant Title:	Community Partners for Children Coordinator		
Grant Period:	From: <input style="width: 100px;" type="text"/> Sep 1, 2014	To: <input style="width: 100px;" type="text"/> Aug 31, 2015	
Fund Source:	Federal: <input type="checkbox"/>	State: <input checked="" type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	Austin/Travis County Integral Care (ATCIC)		
Will County provide grant funds to a sub-recipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Originating Grantor:	Texas Department of State Health Services		

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution <i>#595010 (Cash Match)</i>	In-Kind	TOTAL
Personnel:	\$ 81,868.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 81,868.00
Operating:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Capital Equipment:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Indirect Costs:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Totals:	\$ 81,868.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 81,868.00
FTEs:	1.00	0.00	0.00	0.00	1.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	\$ 0.00	\$ 0.00	\$ 0.00	0.00	
	\$ 0.00	\$ 0.00	\$ 0.00	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	RP	
County Attorney	<input checked="" type="checkbox"/>	JK	

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Performance Measures					
#	Measure	Actual FY 12 Measure	Actual FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ - Applicable Departmental Measures					
1.	Number of youth served by the program	124	115	110	121
2.	Percentage of youth served by the program who are of juvenile age	85%	90%	93%	93%
3.	Number of youth participants in program from TCJPD	45	61	40	75
4.	Number discharged from program	34	42	26	47
5.	Percent of youth who successfully completed the program	65%	69%	67%	69%
6.	Number of youth re-referred to TCJPD as an adult	7	8	5	9
7.	Percent of youth re-referred to TCJPD or arrested as an adult	41%	44%	37%	40%
+ - Measures for the Grant					
1.	n/a				
Outcome Impact Description					
2.					
Outcome Impact Description					
3.					
Outcome Impact Description					

PBO Recommendation:

The Juvenile Probation Department is requesting approval of the annual agreement with the Austin/Travis County Integral Care to continue the Austin/Travis County Integral Care Community Partners for Children Coordinator Program. The grant provide funds to support one FTE who serves as the point of access and referral for children and families with complex needs who meet criteria for receiving services through Austin/Travis County Integral Care.

The grant provides \$81,868 and requires no County match. The grant does not require the program to continue after termination, but the department has indicated that should funding discontinue, they will seek additional resources to continue the position. The grant term is from September 1, 2014 to August 31, 2015.

PBO recommends approval of the contract in order to continue the program.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

Austin/Travis County Integral Care has renewed our Community Partners for Children Coordinator contract. This contract will provide a single point of access to youth and families receiving services through Community Partners for Children. Through this contract, ATCIC agrees to provide \$81,868.00 to the Juvenile Probation Department. This contract supports one full time staff person who serves as the Community Partners for Children Coordinator. This position provides access to community services for families with children that have complex needs.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There has been some additional funding provided by TCJPD in the past years. County funds have paid the longevity in the past for the position and COLA increases due to limited funding from the grantor. Funding may be needed for additional mileage and travel.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No County match is required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

n/a

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

There is no one program directly associated with this agreement. Instead, the activities that are supported through this agreement represent progressive efforts to streamline access to services that are already in existence and that are funded through other sources.

6. If this is a new program, please provide information why the County should expand into this area.

n/a

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The activities supported through this contract affect TCJPD's current services in that they provide for a single point of access and referral for services provided by ATCIC and other government and non-profit agencies in the county that collaborate to serve youth with special needs.

The Travis County Commissioner's Court approved the community plan, entitled--"Travis County Community Plan for Coordination of Criminal Justice and Related Activities FY 2012 - FY 2015," on December 6, 2011. Nearly 30 Travis County government agencies including Travis County Juvenile Probation Department, school districts, and nonprofit organizations participated in developing the Community Plan. This project addresses priority C from the juvenile justice section. Priority C states: "Travis County is in need of services and programming for youth with mental health/co-occurring disorders and substance abuse problems."



TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

TO: Aerin Toussaint, PBO
Budget Analyst

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: Lisa Eichelberger
Lisa Eichelberger
Business Analyst III

SUBJECT: Approval of Contract Award to Continue FY15 Austin/Travis County Integral Care (ATCIC) Community Partners for Children Coordinator

DATE: September 26, 2014

Austin/Travis County Integral Care (formerly Mental Health Mental Retardation Center A/TCMHMR) has proposed continuing our inter-local agreement to fund our Community Partners for Children Coordinator (formerly the Community Resource Coordinator Grant- CRCG). Through this contract, ATCIC agrees to provide \$81,868.00 to Travis County Juvenile Probation Department. This contract supports one full-time staff person who serves as the Community Partners for Children Coordinator. This staff will continue to provide children and their families with complex needs a single point of access, information, and referral to community service providers.

Please review this item and place it on the **October 14th** Commissioner's Court agenda for their consideration and action. Once approved, we will send the contract to ATCIC for their signature. If you have any questions, please contact Lisa Eichelberger at 4-7054 for further information.

Thank you in advance for your attention to this request.

CC: Jennifer Kraber
Rhett Perry
Chris Hubner
Danica Castaneda
Britt Canary
Sylvia Mendoza
Grant File

INTERLOCAL AGREEMENT
between
**AUSTIN-TRAVIS COUNTY MENTAL HEALTH AND MENTAL RETARDATION
CENTER dba AUSTIN TRAVIS COUNTY INTEGRAL CARE**
and
TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

THIS INTERLOCAL AGREEMENT (“Agreement”) is made and entered into by and between the Austin-Travis County Mental Health and Mental Retardation Center dba Austin Travis County Integral Care, a community center under the provisions of Chapter 534 of the Texas Health & Safety Code Ann., as amended, (the “Local Authority”) and Travis County Juvenile Probation Department (“Contractor”), a political subdivision of the State of Texas, for the purpose of providing the services described below. Local Authority and Contractor are authorized to enter into this Agreement pursuant to Texas Government Code, Chapter 791.

RECITALS

WHEREAS, pursuant to the Texas Health & Safety Code § 533.035(a), the Texas Department of State Health Services (“DSHS”) delegates to Local Authority the authority and responsibility for planning, policy development, coordination, including coordination with criminal justice entities, and resource development and allocation for and oversight of mental health services in the most appropriate and available setting to meet individual needs in Travis County, Texas; and

WHEREAS, pursuant to the Texas Health & Safety Code § 533.035(a), the Texas Department of Aging and Disability Services (“DADS”) delegates to Local Authority the authority and responsibility for planning, policy development, coordination, and resource development and allocation for and oversight of intellectual and developmental disabilities services in the most appropriate and available setting to meet individual needs in Travis County, Texas; and

WHEREAS, as the local mental health/intellectual and developmental disabilities authority, Local Authority has the authority and responsibility for the planning, policy development, coordination, resource allocation and resource development for and oversight of mental health and intellectual and developmental disabilities services for Travis County; and

WHEREAS, Contractor desires to contract with Local Authority to provide certain services more particularly described herein.

WHEREAS, this Agreement sets forth the terms and conditions evidencing the agreement of the parties hereto;

NOW THEREFORE, in consideration of the mutual covenants, rights, and obligations set forth herein, the benefits to be derived therefrom, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

I.
LOCAL AUTHORITY PERSONNEL

The Local Authority staff member responsible for monitoring this Agreement is Arturo Hernandez or his/her successor or designee (s).

The Local Authority staff member authorized to approve billing hereunder is Arturo Hernandez or his/her successor or designee (s).

II.
**INDEPENDENT CONTRACTOR RELATIONSHIP
BETWEEN THE PARTIES**

1. Independent Contractor.

A. The relationship between the Local Authority and Contractor shall be that of an independent contractor. It is agreed that Contractor and Contractor's personnel will not be considered an employee, agent, partner, joint venturer, ostensible or apparent agent, servant, or borrowed servant of the Local Authority.

B. Contractor understands and agrees that Local Authority will not:

(i) Withhold on behalf of Contractor any sum for income tax, unemployment insurance, social security, or any other withholding; or

(ii) Give to Contractor any of the benefits given to employees of Local Authority.

2. Professional Judgment. Contractor and its personnel shall exercise its own professional judgment in the performance of the services described herein.

III.
OBLIGATIONS OF CONTRACTOR

1. Services. The services to be provided by Contractor are set forth in **Exhibit A** (the "Services").

2. Qualifications. Any required Professional and educational qualifications of Contractor and/or Contractor's personnel are set forth in **Exhibit B**.

3. Work Made for Hire. All work developed or prepared by Contractor pursuant to this Agreement (the "Work Product") is the exclusive property of the Local Authority. All right, title and interest in and to the Work Product shall vest in the Local Authority upon creation and the Work Product shall be deemed to be a work made for hire and made in the course of the services rendered pursuant to this Agreement. To the extent that title to

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either any such Work Product or such work may not, by operation of law, vest in the Local Authority, or either such Work Product or such work may not be considered a work made for hire, all rights, title and interest thereto are irrevocably assigned to the Local Authority. The Local Authority shall have the right to obtain and to hold in its own name any and all patents, copyrights, registrations, or such other protection as may be appropriate to any particular portion of the Work Product, and any extensions and renewals thereof. Contractor shall give Local Authority, as well as any person designated by the Local Authority, all assistance required to perfect the rights defined herein without any charge or expense beyond those amounts payable to Contractor for the Services.

4. **Copyright Infringement.** Contractor warrants and represents that no property protected by copyright will be reproduced or used in performance of this Agreement without the Local Authority's prior written consent, and only then provided that Contractor has previously obtained written permission from the copyright holder(s), or has otherwise demonstrated to the satisfaction of the Local Authority its right to use such property, each to the full extent necessary in Local Authority's sole judgment.
5. **Local Authority Approval of Contractor Personnel.** Contractor agrees not to subcontract or assign any Services to any third party without the Local Authority's prior written approval. Any subcontractors or employees of Contractor are the direct and sole responsibility of Contractor.
6. **Representations.** Contractor represents and warrants that:
 - (a) at all times during this Agreement, it will comply with all applicable local, state, and federal laws, rules, and regulations now in effect and that become effective during the term of this Agreement including, without limitation, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and the Age Discrimination in Employment Act of 1967, and all amendments to each and all requirements imposed by the regulations issued pursuant to these acts;
 - (b) to the extent applicable, it is not more than 30 days delinquent in child support payments and is eligible to receive payments from state funds as required by Texas Family Code Section 231.006; and
 - (c) it shall immediately disclose to Local Authority if, now or at any time during the term of this Agreement, it or any of its employees, contractors or agents providing Services:
 - (i) is or becomes barred from the award of a federal, state or county contract;
 - (ii) is convicted of a criminal offense related to any county, state or federally funded program;
 - (i) is placed on "vendor hold" status for any county, state, or federally funded program; or
 - (ii) becomes an employee of Local Authority.

7. **Receipts and Records.** Contractor agrees to provide the Local Authority upon request with original receipts for the purchases of all goods and services involving the use of Local Authority funds as well as all other financial and supporting documents and statistical records.
8. **Disclosure.** Contractor agrees to disclose to the Local Authority if it or any of its subcontractors or employees rendering Services pursuant to this Agreement is currently barred from the award of a federal or state contract, or if such occurs anytime during the term of this Agreement.
9. **Immigration Reform and Control Act.** Contractor agrees to maintain appropriate identification and employment eligibility documents to meet requirements of the Immigration Reform and Control Act of 1986.
10. **AIDS/HIV Workplace Guidelines.** Contractor agrees to adopt and implement AIDS/HIV workplace guidelines and AIDS/HIV confidentiality guidelines, consistent with state and federal law.
11. **Required Reporting Regarding Licensure.** Contractor agrees that it shall report to Local Authority any allegations that either Contractor or any professional licensed or certified by the State of Texas and employed by or contracted with the Contractor and is or may provide any Services has either (a) committed an action that constitutes grounds for the denial or revocation of certification or licensure, or (b) had his/her license revoked. If Contractor or Contractor's employee has such a denial or revocation, and thereafter provides Services, then this Agreement may be terminated without prior notice.
12. **Reports of Abuse, Neglect and Exploitation.** Contractor agrees that it shall report any allegations of abuse and neglect in accordance with applicable law including, without limitation, rules of the Texas Department of Family and Protective Services, and rules of the Texas Department of Health.
13. **Contractor's Governing Body.** Contractor agrees to provide Local Authority with a list of the members of Contractor's governing body, if applicable.
14. **Confidentiality/Protected Health Information.** Contractor shall comply with all applicable laws, rules and regulations relating to the confidentiality of information and shall establish a method to secure the confidentiality of records and other information pertaining to Covered Individuals, all as required by the applicable provisions of Texas law, the privacy and security regulations promulgated pursuant to Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act ("HITECH") and the Federal regulations contained in 42 CFR Part 2 governing confidentiality of alcohol and drug abuse records.
15. **Access.** Pursuant to Health and Safety Code § 534.060, Contractor agrees to allow the Local Authority, its representatives, including independent financial auditors, or other authorized governmental agencies unrestricted access to all facilities, data, and other information under the control of the Contractor, as necessary, to enable such agencies

and the Local Authority to audit, monitor, and review all financial or programmatic activities in services associated with this Agreement.

16. **Retention of Records.** Except as expressly provided otherwise in this Agreement, Contractor agrees to retain all records pertinent to the Agreement for a period of five (5) years after the date of termination or expiration of this Agreement.
17. **Lobbying and Political Activity.** Contractor shall not use funds received under this Agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, federal or state, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any contract or grant or the extension, continuation, renewal, amendment, or modification of any contract or grant (31 USC §1352, as amended, and UGMS).

Contractor shall execute **Exhibit D**, "Certification Regarding Lobbying". If applicable, Contractor shall submit to Local Authority Standard Form LLL (Disclosure of Lobbying Activities), containing the name(s) of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on behalf of Contractor in connection with that contract or grant, a certification that none of the funds received under this Agreement have been or will be used for payment to lobbyists, and disclosure of the names of any and all registered lobbyists with whom Contractor has an agreement.

18. **Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Lower Tier Covered Transactions.**

For purposes of this Section III.18., "prospective lower tier participant," and "prospective participant in a lower tier covered transaction" shall each refer to Contractor. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part

9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitation for lower tier covered transactions.

A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Contractor certifies that it is in good standing with all state and federal funding and regulatory agencies; is not currently debarred, suspended, or otherwise excluded from participation in federal grant programs; is not delinquent on any repayment agreements; has not had a required license or certification revoked; has not had a contract terminated by DSHS or DADS; and has not voluntarily surrendered issued by DSHS or any other entity within the past three (3) years.

IV. RESPONSIBILITIES OF THE LOCAL AUTHORITY

1. Payment.

A. In consideration of the obligations undertaken by Contractor, the Local Authority agrees to pay Contractor, in accordance with the fee schedule attached as **Exhibit C**. The maximum amount to be paid to Contractor under this Agreement is \$81,868.00, which shall be paid from Local Authority's current revenue funds.

B. Payment will be made as reflected in **Exhibit C** based upon a completed invoice approved either by Local Authority's Executive Director, or by the Local Authority employee(s) authorized to approve billing(s).

C. Payment for Services is conditioned upon the Contractor completing the documentation necessary for the Local Authority to process the invoice(s). Such documentation must be complete, legible, and properly signed with title, date, and time as required. The contents must meet applicable standards, reporting requirements and rules set forth by any governmental agency and/or the Local Authority. Contractor shall prepare a separate invoice for each Local Authority division requesting Services, and submit invoices to such division(s) on a monthly basis for the Services provided during the immediately preceding month. The standard invoice form will be used for all Services.

D. The Local Authority agrees to pay the Contractor for expenses that are incurred in performing services authorized by this Agreement as specified in writing and approved in writing in advance of such incurrence by the Local Authority employee authorized to approve billings.

2. **Franchise Tax.** If Contractor is a corporation and becomes delinquent in the payment of its Texas Franchise tax, then payments to the Contractor due under this Agreement may be withheld until such delinquency is fully cured.

V. INSURANCE

Contractor agrees to be self-insured during the existence of this Agreement, to the extent required by state statutes, as provided in **Exhibit E**, "Memorandum of Self-Insurance." Contractor shall give the Local Authority 30 days' written notice prior to ending the self-insurance as described in **Exhibit E**.

VI. INDEMNIFICATION

To the extent permitted by Texas law and the Constitution of the State of Texas, Contractor and the Local Authority each (as an "Indemnifying Party") agree to and shall indemnify and hold harmless the other, and such other's respective trustees, officers, agents, and employees, from and against any and all claims, losses, damages, negligence, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person, for any act or omission by the Indemnifying Party, or damage to any property, arising out of or in connection with such Indemnifying Party's performance or failure to perform under this Agreement.

**VII.
TERM AND TERMINATION**

1. **Term.** This Agreement shall become effective on September 1, 2014 (the "Effective Date"), and shall terminate August 31, 2015.
2. **Immediate Termination.** Local Authority may terminate this Agreement immediately if (a) Local Authority does not receive the full anticipated funding to pay for the Services under this Agreement from any funding source; (b) Local Authority has cause to believe that termination of the Agreement is in the best interests of the health and safety of any persons served under this Agreement; (c) Contractor has become ineligible to receive Local Authority funds; or (d) Contractor or its employees has its Texas or other state license or certification suspended or revoked.
3. **Termination Upon Default.** Either party may terminate this Agreement after 30 days' written notice if the other party is in default of any of the provisions herein.
4. **Termination without Cause.** Local Authority may terminate this Agreement without cause on thirty (30) days' written notice to Contractor.
5. **Termination by Mutual Consent.** This Agreement may be terminated by the mutual consent of both parties.

**VIII.
MISCELLANEOUS**

1. **Nondiscrimination.** Each party to this Agreement agrees that no person, on the basis of race, ethnicity, color, national origin, religion, sex, sexual orientation, age, disability, or political affiliation, will be excluded from participation, be denied the benefits of, or be subject to discrimination in the provision of any Services hereunder. The parties hereto agree to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, the Civil Rights Act of 1991, and the Age Discrimination in Employment Act of 1967, all amendments to each and all requirements imposed by the regulations issued pursuant to these Acts.
2. **No Waiver of Immunities.** Notwithstanding any other provision of this Agreement, Contractor and Local Authority expressly acknowledge and agree that no provision of this Agreement is intended to constitute a waiver by Contractor or the Local Authority of any immunities from suit or from liability that Contractor or the Local Authority may have by operation of law, nor shall it be so construed.
3. **No Third-Party Rights.** This Agreement is not intended, nor shall it be construed, to confer any benefits, rights or remedies upon any person or entity not a party hereto.
4. **Amendment.** Unless otherwise specifically provided herein, this Agreement may be amended or changed only by mutual written consent of an authorized representative of the Local Authority and Contractor, respectively.

5. **Entire Agreement.** This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings, written or oral agreement between the parties respecting the subject matter herein.
6. **Governing Law and Venue.** This Agreement shall be construed and enforced in accordance with the laws of the State of Texas, and venue shall lie in Travis County, Texas.
7. **Notices.** Any required notice hereunder shall be in writing and shall be sent, postage prepaid, by certified mail, return receipt requested, to Local Authority or Contractor at the address for such recipient shown below. The notice shall be effective on the date of delivery indicated on the return receipt.

If to the Local Authority:

Austin-Travis County Mental Health and Mental Retardation Center
dba Austin Travis County Integral Care
David Evans, Chief Executive Officer
P.O. Box 3548
Austin, Texas 78764-3548

With a copy to the Local Authority's General Counsel at the same address.

If to Contractor:

Travis County Juvenile Probation Department
Attn: Chief Estela Medina
2515 S. Congress Ave.
Austin, Texas 78704

8. **Severability.** The invalidity or unenforceability of any term or provision hereof shall not affect the validity or enforceability of any other terms or provisions.
9. **Authority to bind Local Authority.** This Agreement is not binding upon the Local Authority unless and until it has been executed by Local Authority's Chief Executive Officer or his designee.
10. **Survival.** The provisions of this Agreement which, by their nature, are intended to survive termination or expiration of this Agreement shall so survive including, without limitation, Sections III.3., III.4., III.6., III.14, III.16., V., VI. and VIII.
11. **Contractor's Authority.** The person or persons executing and signing this Agreement on behalf of the Contractor guarantee that they have been fully authorized by the Contractor to execute the Agreement and to legally bind the Contractor to all the terms and provisions of the Agreement.
12. **Exhibits.** All Exhibits referred to in this Agreement and attached hereto are incorporated herein by this reference.

AUSTIN-TRAVIS COUNTY MENTAL HEALTH AND MENTAL RETARDATION CENTER
dba AUSTIN TRAVIS COUNTY INTEGRAL CARE

By: _____
David Evans, Chief Executive Officer

Date: _____

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

By: _____
Estela P. Medina, Chief Juvenile Probation Officer

Date: _____

By: _____
Samuel T. Biscoe, Travis County Judge

Date: _____

EXHIBIT A

SERVICES TO BE PROVIDED

The services to be provided by Contractor (collectively, the “Services”) include (a) providing (1) full-time person to serve as the Community Resource Coordination Group (CRCG) Coordinator referred to as Community Partners for Children Coordinator (such Community Partners For Children Coordinator sometimes hereinafter referred to as “Staff”), and (b) providing Staff with appropriate office space, supplies and furniture. Staff’s responsibilities shall include, but may not be limited to:

1. Determining and identifying the strengths and needs of those children or adolescents in the community with complex behavioral health (mental health and/or substance abuse) needs;
2. Coordinating care and serving as the single point of access, information and referral to other community-based providers for children and families with complex behavioral health needs. Staff will be involved in training with appropriate community partners; and
3. Through the CRCG process, assisting ATCIC’s Continuity of Care Officer in facilitating cases involving staffing of children/youth placed at RTCs funded through DSHS’s Residential Treatment Center Program.
4. Providing a report on a quarterly basis to include, but not limited to, the following information:
 - (i) Number of children/youth/families facilitated through the CRCG process;
 - (ii) Outcome as a result of the CRCG intervention;
 - (iii) Demographic data to include age, gender and ethnicity; and
 - (iv) Referring entity, e.g., parent, juvenile justice system, schools, RTCs, Department of Family and Protective Services (DFPS), local mental health authority and/or provider.

EXHIBIT B

QUALIFICATIONS OF CONTRACTOR

Staff must have a minimum of a bachelor's degree and either (a) have at least five (5) years of experience with children and families with complex needs, or (b) be a parent of a child with disabilities who is or has been involved in any child serving system providing services in Travis County, Texas.

EXHIBIT C

Contractor will be paid on an actual cost reimbursement basis for costs of Staff including salary, fringe benefits, auto mileage, training and seminar expenses, and training/seminar-related travel, meals and lodging.

Handwritten signature or initials in the bottom right corner of the page.

EXHIBIT D

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure of Lobbying Activities, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

By: _____
Estela P. Medina, Chief Juvenile Probation Officer

Date: _____

By: _____
Samuel T. Biscoe, Travis County Judge

Date: _____

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EXHIBIT E

MEMORANDUM OF SELF-INSURANCE

This memorandum affirms that pursuant to resolution of the Travis County Commissioners Court, the Contractor, as a Department of Travis County, is self-insured for the following to the extent required by state statutes:

General Liability, including:

- Premises and Operations
- Professional (includes Errors & Omissions)
- Contractual
- Damage coverage from blasting or explosion (X), structural damage or collapse (C), and damage caused during excavation by mechanical equipment (U)
- Personal Injury

Automobile Liability

- Owned Vehicles
- Hired Vehicles

Workers' Compensation

Fidelity Insurance

Errors & Omissions

Travis County vehicles are exempt from providing proof of insurance in accordance with Section 33, Article VI, General Provisions, of the Texas Motor Vehicle Laws.

This memorandum is issued to:

Austin Travis County Integral Care
1430 Collier Street, Austin, Texas 78704
Attention: Ms. Lisa Laky

William F Paterson A.R.M.
Risk Manager

WFP/dps



TRAVIS COUNTY FY 13 GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Juvenile Probation	
Contact Person/Title:	Emily Rogers/Planner	
Phone Number:	512-854-7126	

Grant Title:	Travis County Juvenile Treatment Drug Court- SAMHSA/CSAT		
Grant Period:	From: <input type="text" value="Sep 30, 2013"/>	To: <input type="text" value="Sep 29, 2015"/>	
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	Substance Abuse and Mental Health Services Administration (SAMHSA)/ Center for Substance Abuse Treatment (CSAT)		
Will County provide grant funds to a sub-recipient?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>	
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Operating:	\$ 223,749	\$ 0	\$ 0	\$ 0	\$ 223,749
Capital Equipment:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Indirect Costs:	\$ 3,921	\$ 0	\$ 0	\$ 0	\$ 3,921
Totals:	\$ 227,670	\$ 0	\$ 0	\$ 0	\$ 227,670
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	\$ 0	\$ 0	\$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	PL	
County Attorney	<input checked="" type="checkbox"/>	JK	

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Performance Measures					
#	Measure	Actual FY 11 Measure	Projected FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure
+ - Applicable Departmental Measures					
1.	Number of juveniles in substance abuse treatment	329	479	493	508
2.	Number of SUS administered that indicated need for CASI	572	716	737	760
3.	Number of CASI's administered	796	720	745	775
4.	Number of Drug Court Screenings	91	89	92	94
5.	Number of participants in Drug Court	74	82	88	90
6.	Percentage of Drug Court participants mandated to TJJD	0	0	0	0
7.	Percentage of SUS administered that indicated a need for a CASI	55%	55%	55%	55%
+ - Measures for the Grant					
1.	Number of juveniles in substance abuse treatment	329	479	493	508
Outcome Impact Description		Increase the number of youth that have access to substance abuse treatment. Actual numbers are provided for FY11 and FY12. *Numbers for juveniles in drug treatment in FY 11 are substantially lower than FY 12 numbers for several reasons. In FY11, Day Enrichment Program did not operate as a treatment facility and therefore is not included in the FY11 Actual Total. In FY 11, due to the way data was stored, we were unable to capture juveniles in Substance Abuse ISC if they had a subsequent, continuous stay in the Behavioral component of ISC.			
2.	Number of SUS administered that indicated need for CASI	572	716	737	760
Outcome Impact Description		Identify youth that are referred to the department that are in need of further assessments for treatment. Actual numbers are provided for FY11 and FY12.			
3.	Number of participants in Drug Court	74	82	88	90
Outcome Impact Description		Increase the number of drug court participants receiving substance abuse services in order to reduce recidivism, provide community protection, and improve juvenile accountability. Actual numbers are provided for FY11 and FY12.			

PBO Recommendation:

The Juvenile Probation Department is requesting approval of a one-year no-cost extension from the Substance Abuse and Mental Health Services Administration (SAMHSA)/Center for Substance Abuse Treatment (CSAT) for the fourth year of the Juvenile Treatment Drug Court project. With approval of this amendment, grant activities may continue until September 29, 2015. No additional match or indirect cost funds are required of the County.

PBO recommends approval of this grant amendment.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

This is a request for a no-cost extension to the fourth year of the Juvenile Drug Court: Strategies in Practice and the Reclaiming Futures program models. The extension will extend the project end date to September 29, 2015. This extension will allow the grant project to serve the projected unduplicated participants that were not reached during the grant period due to the declining number of referrals to the overall department.

The purpose of this program is to enhance the capacity of existing drug courts to serve substance abusing juvenile offenders through the integration and implantation of the Juvenile Drug Court: Strategies in Practice, and the Reclaiming Futures program models.

There are two funding streams under one umbrella of the Substance Abuse and Mental Health Services Administration (SAMHSA). In 2007, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) entered into a partnership with SAMHSA, Center for Substance Abuse Treatment (CSAT) to implement the Juvenile Drug Court/Reclaiming Futures Program.

With the combined funds of CSAT and OJJDP, services to Juvenile Treatment Drug Court (JTDC) participants are increased in the Department's Day Enrichment Program and enhance it to effectively serve youth with co-occurring disorders while increasing capacity in community based programs.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

At the end of this grant Travis County will have the opportunity to invest in this program.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match required

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

A 2% indirect cost has been charged to this grant.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. As previously presented to the court, the County will have the opportunity to consider investment in the Juvenile Treatment Drug Court.

6. If this is a new program, please provide information why the County should expand into this area.

N/A

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The Drug Court Program will be able to increase the number of youth participating. The impact will be recognized in improved compliance to rules of probation, reductions in recidivism, and lower rates of referral to TJJD.

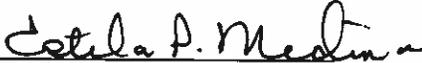


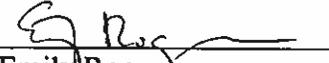
TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

TO: Aerin Pfaffenberger, PBO
Budget Analyst

FROM: 
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: 
Emily Rogers
Planner

SUBJECT: Approval of Request for a No-Cost Extension for the Travis County Juvenile Treatment Drug Court – Substance Abuse and Mental Health Services Administration (SAMHSA) and the Center for Substance Abuse (CSAT)

DATE: September 24, 2014

The Travis County Juvenile Probation Department has been awarded a no-cost extension to the 4th and final year of the Juvenile Treatment Drug Court (JTDC) project. The request is for a one-year extension, extending the end of the project from September 29, 2014 to September 29, 2015.

The purpose of this program is to enhance the capacity of the existing drug court to serve substance abusing juvenile offenders through the integration and implementation of the Juvenile Drug Court: Strategies in Practice, and the Reclaiming Futures program models. Funding will be used to increase the number of youth who have access to the JTDC program and its associated grant-funded services so that the grant measures can be attained.

Please review this item and place it on the **October 14th** Commissioner's Court Agenda for their consideration and signature.

If you have any questions, please contact Emily Rogers at 512-854-7126.

CC: Jennifer Kraber
Patty Lennon
Darryl Beatty
Virginia Martinez
Kathy Smith
Lisa Eichelberger
Sylvia Mendoza
Israel Ramirez
Grant File



Juvenile Drug Courts
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Substance Abuse Treatment

Notice of Award

Issue Date: 08/06/2014

Grant Number: 5H79TI020920-04 REVISED
FAIN: TI020920

Program Director:
Estela Medina

Project Title: Travis County Juvenile Treatment Drug Court

Grantee Address	Business Address
COUNTY OF TRAVIS County Judge 2515 South Congress Avenue Austin, TX 78704	Travis County County Judge P.O. Box 1748 Austin, TX 78767

Budget Period: 09/30/2013 – 09/29/2015
Project Period: 09/30/2010 – 09/29/2015

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby revises this award (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to COUNTY OF TRAVIS in support of the above referenced project. This award is pursuant to the authority of Sections 501 (d) (18) and 509 of the PHS Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,

Debbie Dunne
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 5H79TI020920-04 REVISED**Award Calculation (U.S. Dollars)**

Supplies	\$2,500
Consortium/Contractual Cost	\$210,287
Travel Costs	\$6,962
Other	\$4,000
Direct Cost	\$223,749
Indirect Cost	\$3,921
Approved Budget	\$227,670
Federal Share	\$227,670
Cumulative Prior Awards for this Budget Period	\$227,670

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$0

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
4	\$227,670

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
EIN: 1746000192A3
Document Number: 10TI20920A
Fiscal Year: 2013

IC	CAN	Amount
TI	C96T511	\$227,670

IC	CAN	2013
TI	C96T511	\$227,670

TI Administrative Data:

PCC: JDRUG-CR / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79TI020920-04 REVISED

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5H79TI020920-04 REVISED

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:
Additional Costs

SECTION IV – TI Special Terms and Conditions – 5H79TI020920-04 REVISED

REMARKS:

This award is revised to extend the budget and project period end dates from September 29, 2014 to September 29, 2015, per the grantee's revised request letter and budget emailed August 1, 2014.

SPECIAL CONDITIONS OF AWARD:

NONE

SPECIAL TERMS OF AWARD:

NONE

STANDARD TERMS OF AWARD:

Refer to the following SAMHSA website for the Closeout instructions which applies to the Last year of the Project Period:

<http://beta.samhsa.gov/grants/grants-management/grant-closeout> (Closeout instructions)

ALL PREVIOUS TERMS AND CONDITIONS REMAIN IN EFFECT UNTIL SPECIFICALLY APPROVED AND REMOVED BY THE GRANTS MANAGEMENT OFFICER

CONTACTS:

Gregory Torain, Program Official
Phone: (240) 276-1832 Email: Gregory.Torain@samhsa.hhs.gov Fax: (240) 276-2960

Debbie Dunne, Grants Specialist
Phone: (240) 276-0409 Email: Debbie.Dunne@samhsa.hhs.gov Fax: (240) 276-1430



TRAVIS COUNTY FY 13 GRANT SUMMARY SHEET

Check One:	Application Approval: <input type="checkbox"/>	Permission to Continue: <input type="checkbox"/>
	Contract Approval: <input checked="" type="checkbox"/>	Status Report: <input type="checkbox"/>
Check One:	Original: <input type="checkbox"/>	Amendment: <input checked="" type="checkbox"/>
Check One:	New Grant: <input type="checkbox"/>	Continuation Grant: <input checked="" type="checkbox"/>
Department/Division:	Juvenile Probation	
Contact Person/Title:	Emily Rogers/Planner	
Phone Number:	512-854-7126	

Grant Title:	Travis County Juvenile Treatment Drug Court- OJJDP		
Grant Period:	From: <input type="text" value="Oct 1, 2010"/>	To:	<input type="text" value="Jan 31, 2015"/>
Fund Source:	Federal: <input checked="" type="checkbox"/>	State: <input type="checkbox"/>	Local: <input type="checkbox"/>
Grantor:	Office of Juvenile Justice and Delinquency Prevention (OJJDP)		
Will County provide grant funds to a sub-recipient?	Yes: <input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: <input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
Originating Grantor:			

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	\$ 408,045	\$ 0	\$ 141,667	\$ 0	\$ 549,712
Operating:	\$ 8,600	\$ 0	\$ 0	\$ 0	\$ 8,600
Capital Equipment:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Indirect Costs:	\$ 8,334	\$ 0	\$ 0	\$ 0	\$ 8,334
Totals:	\$ 424,979	\$ 0	\$ 141,667	\$ 0	\$ 566,646
FTEs:	2.00	0.00	0.50	0.00	2.50

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	\$ 0	\$ 0	\$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	<input checked="" type="checkbox"/>	PL	
County Attorney	<input checked="" type="checkbox"/>	JK	

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Performance Measures					
#	Measure	Actual FY 11 Measure	Projected FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure
+ - Applicable Departmental Measures					
1.	Number of juveniles in substance abuse treatment	329	479	493	508
2.	Number of SUS administered that indicated need for CASI	572	716	737	760
3.	Number of CASI's administered	796	720	745	775
4.	Number of Drug Court Screenings	91	89	92	94
5.	Number of participants in Drug Court	74	82	88	90
6.	Percentage of Drug Court participants mandated to TJJD	0	0	0	0
7.	Percentage of SUS administered that indicated a need for a CASI	55%	55%	55%	55%
+ - Measures for the Grant					
1.	Number of juveniles in substance abuse treatment	329	479	493	508
Outcome Impact Description		Increase the number of youth that have access to substance abuse treatment. Actual numbers are provided for FY11 and FY12. *Numbers for juveniles in drug treatment in FY 11 are substantially lower than FY 12 numbers for several reasons. In FY11, Day Enrichment Program did not operate as a treatment facility and therefore is not included in the FY11 Actual Total. In FY 11, due to the way data was stored, we were unable to capture juveniles in Substance Abuse ISC if they had a subsequent, continuous stay in the Behavioral component of ISC.			
2.	Number of SUS administered that indicated need for CASI	572	716	737	760
Outcome Impact Description		Identify youth that are referred to the department that are in need of further assessments for treatment. Actual numbers are provided for FY11 and FY12.			
3.	Number of participants in Drug Court	74	82	88	90
Outcome Impact Description		Increase the number of drug court participants receiving substance abuse services in order to reduce recidivism, provide community protection, and improve juvenile accountability. Actual numbers are provided for FY11 and FY12.			

PBO Recommendation:

The Juvenile Probation Department is requesting approval of a four-month no-cost extension from the Office of Juvenile Justice and Delinquency Prevention (OJJDP) for the final year of the Juvenile Treatment Drug Court project. With approval of this amendment, grant activities may continue until January 31, 2015. Once the grant period ends, whether at the end of the grant term or at the end of the extension, the department plans to fund the two grant-funded positions either using funds from a grant that is in the application process, or by moving the grant-funded positions to vacant General Fund positions.

No additional match or indirect cost funds are required of the County.

PBO recommends approval of this grant amendment.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

This is a request for a no-cost extension to the fourth year of the Juvenile Drug Court: Strategies in Practice and the Reclaiming Futures program models. The extension will extend the project end date to January 31, 2015. Funding will be used to complete the implementation of the Adolescent Community Reinforcement Approach (A-CRA) and the Assertive Continuing Care (ACC) treatment models. The extension will increase follow-up and tracking of grant outcomes through the Government Performance and Results Act (GPRA) and the Global Appraisal of Individual Needs (GAIN).

The purpose of this program is to enhance the capacity of existing drug courts to serve substance abusing juvenile offenders through the integration and implantation of the Juvenile Drug Court: Strategies in Practice, and the Reclaiming Futures program models.

There are two funding streams under one umbrella of the Substance Abuse and Mental Health Services Administration (SAMHSA). In 2007, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) entered into a partnership with SAMHSA, Center for Substance Abuse Treatment (CSAT) to implement the Juvenile Drug Court/Reclaiming Futures Program.

With the combined funds of CSAT and OJJDP, services to Juvenile Treatment Drug Court (JTDC) participants are increased in the Department's Day Enrichment Program and enhance it to effectively serve youth with co-occurring disorders while increasing capacity in community based programs.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

This is an extension to the 4-year project; at the end of this grant Travis County will have the opportunity to invest in this program.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The match comes from Kathy Smith's position, slot 516 Case Work Manager's position.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

A 2% indirect cost has been charged to this grant.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. As previously presented to the court, the County will have the opportunity to consider investment in the Juvenile Treatment Drug Court.

6. If this is a new program, please provide information why the County should expand into this area.

N/A

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The Drug Court Program will be able to increase the number of youth participating. The impact will be recognized in improved compliance to rules of probation, reductions in recidivism, and lower rates of referral to TJJJ.

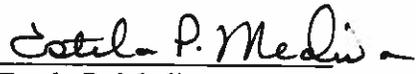


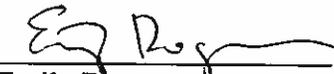
TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

TO: Aerin Pfaffenberger, PBO
Budget Analyst

FROM: 
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: 
Emily Rogers
Planner

SUBJECT: Approval of Request for a No-Cost Extension for the Travis County Juvenile Treatment Drug Court – Office of Juvenile Justice and Delinquency Prevention

DATE: September 26, 2014

The Travis County Juvenile Probation Department has been awarded a no-cost extension to the final year of the Juvenile Treatment Drug Court (JTDC) project. The request was for a four-month extension, extending the end of the project from September 30, 2014 to January 31, 2015.

The purpose of this program is to enhance the capacity of the existing drug court to serve substance abusing juvenile offenders through the integration and implementation of the Juvenile Drug Court: Strategies in Practice, and the Reclaiming Futures program models. Funding will be used to complete the implementation of the Adolescent Community Reinforcement Approach (A-CRA) and the Assertive Continuing Care (ACC) treatment models. The extension will increase follow-up and tracking of grant outcomes through the Government Performance and Results Act (GPRA) and the Global Appraisal of Individual Needs (GAIN).

Please review this item and place it on the **October 14th** Commissioner's Court Agenda for their consideration and signature.

If you have any questions, please contact Emily Rogers at 512-854-7126.

CC: Jennifer Kraber
Patty Lennon
Darryl Beatty
Virginia Martinez
Kathy Smith
Lisa Eichelberger
Sylvia Mendoza
Israel Ramirez
Grant File



U.S. Department of Justice
Office of Justice Programs



Welcome, Mark Morgan

Role: OJJDP - Grant Manager

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US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Travis County Juvenile Probation Department	Project Period:	10/01/2010 - 01/31/2015
Grantee Address:	GARDENER/BETTS JUVENILE JUSTICE CTR 2515 S. Congress Avenue, Austin, 78704	Program Office:	OJJDP
Grantee DUNS Number:	03-090-8842	Grant Manager:	Mark Morgan
Grantee EIN:	74-6000192	Application Number(s):	2010-53821-TX-TL
Vendor #:	746000194	Award Number:	2010-DC-BX-0126
Project Title:	Travis County Juvenile Treatment Drug Court	Award Amount:	\$424,979.00

Change Project Period			
Current Grant Period:	Month: 47 Day: 29	New Grant Period:	Month: 51 Day: 30
Project Start Date:	10/01/2010	*New Project Start Date:	10/01/2010
Project End Date:	09/30/2014	*New Project End Date:	01/31/2015

***Required Justification for Change Project Period:**

Travis County Juvenile Probation Department is requesting a four month extension for the current staff salary and fringe benefits to complete our project. This site will continue to use our existing Casework Manager position to also fulfill the role of the Project Director to provide oversight of the grant and project implementation for the Reclaiming Futures program. The JPO Lead position will continue to serve as an assistant to the Casework Manager/ Project Director, with the responsibilities of handling the drug court daily operations and some supervisory functions related to the Juvenile Probation Officers assigned to the Drug Court Unit. The JPO Lead will continue to assist with administering the GPR tool to juveniles in the program, which will ultimately increase the follow-up and tracking outcomes for the tool. The Lead JPO will continue to assist with the follow-up and tracking outcomes of the GAIN assessments. The department is in the process of identifying a potential candidate for the vacant position of the Chemical Dependency Counselor (CDC) Sr. according to Travis County hiring process. This site will also continue to use our existing Chemical Dependency Counselor (CDC) Sr. positions to administer the GAIN assessments, to implement the A-CRA/ACC treatment model and to increase the capacity in the Day Enrichment program. The Chemical Dependency Counselors Sr. (s) have been certified to administer the GAIN assessments and have been implementing the A-CRA/ACC treatment model in the Travis County Day Enrichment Program to the Travis County Juvenile Treatment Drug Court. This will increase the follow-up and tracking outcomes for the GAIN assessments.

Attachments:

Filename:	User:	Timestamp:	Action:
Projected Timeline for OJJDP NoCost Extension 080714.docx	SamBiscoe	08/08/2014 4:03 PM	Delete Attachment
TCJPD No Cost Extension Request.pdf	SamBiscoe	07/28/2014 5:04 PM	Delete Attachment
Carry Forward Budget and Justification.docx	SamBiscoe	07/28/2014 5:05 PM	Delete Attachment

Actions:

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Close				
Printer Friendly Version				
Review Audit Trail:				
Description:	Role:	User:	Timestamp:	Action:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	08/19/2014 12:01 PM	View Note
Sent to FMIS2 for Processing	OCFMD - Financial Analyst	ParkW	08/18/2014 3:20 PM	View Note
Approved-Level 1	OCFMD - Financial Analyst	dresslerk	08/15/2014 3:40 PM	View Note
Approved-GM	PO - GAN 1st Line Supervisor	MorganM	08/11/2014 9:07 AM	View Note
Submitted	PO - Grant Manager	SamBiscoe	08/08/2014 4:04 PM	View Note
Draft	EXTERNAL - External User	SamBiscoe	08/08/2014 4:04 PM	View Note
Change Requested	PO - Grant Manager	MorganM	08/06/2014 11:56 AM	View Note
Change Requested	EXTERNAL - External User	MorganM	08/06/2014 11:56 AM	View Note
Submitted	PO - Grant Manager	SamBiscoe	08/01/2014 10:08 AM	View Note
Draft	EXTERNAL - External User	SamBiscoe	07/28/2014 5:06 PM	View Note
Draft	EXTERNAL - External User	SamBiscoe	07/28/2014 5:03 PM	View Note

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