



## Travis County Commissioners Court Agenda Request

**Meeting Date:** October 7, 2014

**Prepared By/Phone Number:** Bernadette Gutilla 512-854-9131

**Elected/Appointed Official/Dept. Head:** Nicki Riley, County Auditor

**Commissioners Court Sponsor:** Judge Biscoe

A handwritten signature in black ink, appearing to be "NR", is written to the right of the "Elected/Appointed Official/Dept. Head" line.

**AGENDA LANGUAGE:** Approve order to direct depositing of salary fund monies into the general fund of Travis County.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:** The Commissioner's Court is authorized to direct that all money that would otherwise be deposited in a salary fund to be deposited in the salary fund of the County by Local Government Code section 154.007.

See attached memo from Barbara Wilson, Assistant County Attorney

**STAFF RECOMMENDATIONS:** Staff recommends approval.

**ISSUES AND OPPORTUNITIES:** N/A

**FISCAL IMPACT AND SOURCE OF FUNDING:** None

**REQUIRED AUTHORIZATIONS:**

Planning and Budget Office	Jessica Rio
County Attorney's Office	Barbara Wilson

**DAVID A. ESCAMILLA**  
COUNTY ATTORNEY

STEPHEN H. CAPELLE  
FIRST ASSISTANT

JAMES W. COLLINS  
EXECUTIVE ASSISTANT

314 W. 11<sup>TH</sup>, STREET  
GRANGER BLDG., SUITE 420  
AUSTIN, TEXAS 78701

P. O. BOX 1748  
AUSTIN, TEXAS 78767

(512) 854-9513  
FAX: (512) 854-4808



**TRANSACTIONS DIVISION**

JOHN C. HILLE, JR., DIRECTOR †

BARBARA J. WILSON

MARY ETTA GERHARDT

TENLEY A. ALDREDGE

JENNIFER KRABER

DANIEL BRADFORD

† Member of the College  
of the State Bar of Texas

September 1, 2014

Commissioners Court  
P. O. Box 1478  
Austin, Texas 78767

Re: Use of General Fund instead of Salary Fund

Dear Judge and Commissioners:

The Local Government Code establishes a general rule that salary funds must be set up for each elected officials and that the payroll and expenses of their offices be paid from this fund. If the commissioners court adopts an order directing that all money that would otherwise be deposited in these salary funds be deposited in the general fund, then it is not necessary to establish these funds. This order must be approved at the first regular meeting in the first month of the fiscal year. A similar order has been approved annually for the past several years. Accounting for these funds in the general fund is simpler than accounting for them in separate funds.

Sincerely,

A handwritten signature in black ink that reads "Barbara Wilson". The signature is fluid and cursive.

Barbara Wilson  
Assistant County Attorney

AN ORDER TO  
DIRECT DEPOSIT SALARY FUND MONIES  
INTO THE GENERAL FUND OF TRAVIS COUNTY

RECITALS

The creation of a salary fund for each district, county and precinct officer is required by Local Government Code section 154.042.

The Commissioners Court is authorized to direct that all money that would otherwise be deposited in a salary fund is deposited in the general fund of the county by Local Government Code section 154.007.

ORDER

The Commissioners Court of Travis County, Texas hereby orders that all fees, commissions, and other compensation collected by all district, county and precinct officers in Travis County and all other money that would be deposited in these officers salary funds be deposited in the general fund of Travis County during the fiscal year commencing October 1, 2014, and ending September 30, 2015.

Date of Order: \_\_\_\_\_

TRAVIS COUNTY COMMISSIONERS COURT

\_\_\_\_\_  
Samuel T. Biscoe, County Judge

\_\_\_\_\_  
Ron Davis  
Commissioner, Precinct 1

\_\_\_\_\_  
Bruce Todd  
Commissioner, Precinct 2

\_\_\_\_\_  
Gerald Daugherty  
Commissioner, Precinct 3

\_\_\_\_\_  
Margaret Gomez  
Commissioner, Precinct 4