



## Travis County Commissioners Court Agenda Request

**Meeting Date:** October 7, 2014

**Prepared By/Phone Number:** Richard Villareal/512-854-4881, Marvin Brice, CPPB/512-854-9765, Purchasing

**Elected/Appointed Official/Dept. Head:** Cyd Grimes, C.P.M., CPPO

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language:** Approve contract for University Savings Building (USB) HVAC System Replacement, IFB No. B1407-003-RV, to the low bidder, Harkins Company.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract will require the Contractor to provide all labor and materials necessary for the installation of the USB HVAC System Replacement.

IFB No. B1407-003-RV was issued through BidSync on August 13, 2014. After a total of forty-eight (48) vendors were solicited, three (3) bids were received (one electronic response and two paper bids) in response to the solicitation when subject IFB opened on September 17, 2014, at 2:00 p.m.

The apparent low bidder is Harkins Company, with a base bid of \$125,689.00. Facilities Management Department (FMD) recommends contract award to Harkins Company for the base bid amount of \$125,689.00. FMD has deemed that the price is fair and reasonable.

- **Contract-Related Information:**

Award Amount: \$125,689.00

Contract Type: Construction

Contract Period: 90 Calendar Days after issuance of Notice to Proceed

➤ **Solicitation-Related Information:**

Solicitations Sent: 48

Responses Received: 3

HUB Information: Vendor is  
not a HUB

% HUB Subcontractor: 9.3%

➤ **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

➤ **Funding Information:**

SAP Shopping Cart #:

Funding Account(s): Funds Reservation number is 300001214

Comments:

# FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director



1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

*Rish*  
*9-25-14*  
*YMB*

## MEMORANDUM

**FMD Project:** USB-24-13R-3R  
**FILE:** 703

**TO:** Cyd V. Grimes, CPM, CPPO, Purchasing Agent

**FROM:** Roger A. El Khoury, M.S., P.E., Director

**DATE:** September 23, 2014

**SUBJECT:** University Savings Building (USB) HVAC System Replacement  
IFB No. B1407-003-RV  
Award Recommendation

A large, stylized handwritten signature in blue ink that reads "Roger A. El Khoury".

Facilities Management Department (FMD) recommends award of the University Savings Building HVAC System Replacement in the amount of \$125,689.00 to the apparent low bidder, Harkins Company.

FMD has reviewed the bid tabulation and determined that the responsive low bid is fair and reasonable. FMD is recommending award of the bid. The construction schedule is 90 calendar days after issuance of notice to proceed. The project funds are in cost center - 1148000001, G/L account - 520040 and encumbered under funds reservation number 300001214.

In accordance with the procedure to secure approval for this contract award, this request is being forwarded along with the supporting documents for approval by the Commissioners Court on October 7, 2014. If approved, please issue a fully executed contract to Harkins Company. Please direct any questions on this request to AJ Jalifi at 44788.

**ATTACHMENT:**  
Bid Tabulation Form

### COPY TO:

Leroy Nellis, Acting County Executive, PBO  
John Carr, Administrative Director, FMD  
Amy Draper, CPA, Financial Manager, FMD  
Marvin Brice, CPPB, Assistant Purchasing Agent, TCPO  
Richard Villareal, CPPO, CPPB, Purchasing Agent Assistant, TCPO

RECEIVED  
TRAVIS COUNTY  
2014 SEP 24 PM 1:42  
PURCHASING  
OFFICE

**TRAVIS COUNTY PURCHASING  
CONSTRUCTION CONTRACTS  
BID TABULATION FORM**

**BID NO.:** B1407-003-RV      **BID DATE:** September 17, 2014      **BIDS SOLICITED:** 48

**DESCRIPTION:** University Savings Building (USB) HVAC System Replacement      **OPEN TIME:** 2:00 p.m. CST      **BIDS RECEIVED:** 3

**DEPARTMENT:** Travis County Facilities Management Department      **BIDS EXPIRE:** December 16, 2014      **HUBS SOLICITED:** 12

**CONTACT/NO.:** AJ Jallifi/512-854-4788      **HUBS RECEIVED:** 1

	Bidder's Name	Base Bid	Bond	Add.	Eth.	Cert. Sec.	Safety	HUB Information	
								HUB	%
1	Hankins Company	\$125,689.00	X	X	X	X	X	No	9.3%
2	Thermal Mechanical Contractors, Inc.	\$126,653.00	X	X	X	X	X	No	0.0%
3	Hot Rod Mechanical, Inc.	\$159,726.00	X	X	X	X	X	Yes	2.1%
4									
5									
6									
7									
8									
9									
10									

Reviewed and Acknowledged By:

	DATE
SIGNATURE	9/17/2014
Richard Villareal	PRINT NAME