



**Travis County Commissioners Court Agenda Request**

TRAVIS COUNTY HOUSING FINANCE CORPORATION  
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION  
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION  
TRAVIS COUNTY DEVELOPMENT AUTHORITY  
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION

**Meeting Date:** September 30, 2014

**Prepared By/Phone Number:** Andrea Shields, Manager/854-9116

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, Acting County Executive, Planning and Budget/854-9106

**Commissioners Court Sponsor:** Samuel T. Biscoe, President

**AGENDA LANGUAGE:**

Consider and take appropriate action to approve minutes of Board of Directors meetings of September 16 and 23, 2014.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**  
Backup not required.

**STAFF RECOMMENDATIONS:** Staff recommends approval.

**ISSUES AND OPPORTUNITIES:** None.

**FISCAL IMPACT AND SOURCE OF FUNDING:** None.

**REQUIRED AUTHORIZATIONS:** Andrea Shields, Manager/854-9116;  
Leroy Nellis, Acting County Executive, Planning and Budget/854-9106

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.

**MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF  
TRAVIS COUNTY HOUSING FINANCE CORPORATION  
HELD ON TUESDAY, SEPTEMBER 16, 2014**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, September 16, 2014, at 1:40 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary. Samuel T. Biscoe, President, was absent.

1. Consider and take appropriate action to approve minutes of Board of Directors meeting of September 9, 2014.

**The Board heard from:** Andrea Shields, Manager

**Motion:** Director Davis moved approval

Director Todd seconded

**Motion carried:**

Director Biscoe	absent
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

**Staff Note:** N/A

2. Consider and take appropriate action to approve issuance of bonds to finance the acquisition and construction of William Cannon Place Apartments.

**The Board heard from:** Cliff Blount, Issuer Counsel

**Motion:** No action taken

**Staff Note:** N/A

**ADJOURN**

The meeting was adjourned at 1:55 p.m.

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Margaret Gomez, Secretary

**MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF  
TRAVIS COUNTY HOUSING FINANCE CORPORATION  
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION  
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION  
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE  
CORPORATION  
TRAVIS COUNTY DEVELOPMENT AUTHORITY  
CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION  
HELD ON TUESDAY, SEPTEMBER 23, 2014**

A regular meeting of the TRAVIS COUNTY CORPORATIONS Board of Directors was held on Tuesday, September 23, 2014, at 1:40 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve Travis County Corporations' budgets for Fiscal Year 2015.

**The Board heard from:** Andrea Shields, Manager

**Motion:** Director Biscoe moved approval

Director Davis seconded

**Motion carried:**

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

**Staff Note:** N/A

2. Consider and take appropriate action to approve contract for Travis County to perform administrative, accounting and clerical services for the Travis County Corporations from October 1, 2014 to September 30, 2015.

**The Board heard from:** Andrea Shields, Manager

**Motion:** Director Biscoe moved approval

Director Todd seconded

**Motion carried:**

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

**Staff Note:** N/A

3. Consider and take appropriate action to approve contract extension with the Corporations' current outside financial services provider through December 31, 2014.

**The Board heard from:** Andrea Shields, Manager

**Motion:** Director Biscoe moved approval

Director Todd seconded

**Motion carried:**

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

**Staff Note:** N/A

## **ADJOURN**

The meeting was adjourned at 1:48 p.m.

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Margaret Gomez, Secretary

**MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF  
TRAVIS COUNTY DEVELOPMENT AUTHORITY  
HELD ON TUESDAY, SEPTEMBER 23, 2014**

A regular meeting of the TRAVIS COUNTY DEVELOPMENT AUTHORITY Board of Directors was held on Tuesday, September 23, 2014, at 1:48 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action on request to approve a contract between Travis County and the Travis County Development Authority for project management services related to the North Campus project.

**The Board heard from:** Andrea Shields, Manager, Karen Thigpen, Assistant Manager, Roger El-Khoury, Director of Facilities Management

**Motion:** Director Biscoe moved approval

Director Davis seconded

**Motion carried:**

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

**Staff Note:** N/A

**ADJOURN**

The meeting was adjourned at 1:58 p.m.

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Margaret Gomez, Secretary