



## Travis County Commissioners Court Agenda Request

**Meeting Date:** September 30, 2014

**Prepared By/Phone Number:** Rachel Fishback, 854-9853

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Approve order exempting the purchase of Security Guard Services from Blue Shield Security and Protection Inc., from the competitive procurement process pursuant to section 262.024 (a) (2) of the County Purchasing Act.**

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Travis County Facilities Management Department requests the Commissioners Court to approve exemption for the specified Security Guard Services from Blue Shield Security and Protection, Inc. from the competitive proposal requirements of the County Purchasing Act, section 262.024 (a)(2).

The current County contractor for Security Guard Services, Tex 1 Security, LLC, d/b/a Texas Star Security, under contract no. 4400001588, is unable to provide the required services at 5501 Airport Boulevard due to a shortage of personnel. Blue Shield is the low bidder for Security Guard Services at 5501 Airport Boulevard for the FY14 fiscal year. These required services will be covered under the new contract to be awarded in November 2014. The security guard services require special training, skills, and experience, and effect the security of facilities for County elections.

- Contract Amount: \$50,613.00
- **Funding Information:**
  - Shopping Cart no. 1000073536 in SAP

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

**ORDER EXEMPTING  
PURCHASE OF SECURITY GUARD SERVICES FROM BLUE SHIELD  
SECURITY AND PROTECTION INC.  
FROM REQUIREMENTS OF THE COUNTY PURCHASING ACT**

**WHEREAS**, the Commissioners Court of Travis County has received a Public Safety Justification from the Facilities Management Department submitted by the Purchasing Agent in accordance with the TEXAS LOCAL GOVERNMENT CODE, 262.024 (a) (2), and

**WHEREAS**, the County requires adequate security services to be provided for the County elections premises, and

**WHEREAS**, the County desires to enter into contract for certain Security Guard Services with Blue Shield Security and Protection Inc. for security services to be provided at 5501 Airport Boulevard, and

**WHEREAS**, the current County contractor for security guard services, Tex 1 Security, LLC, d/b/a Texas Star Security, under contract no. 4400001588, is unable to provide the required services at 5501 Airport Boulevard due to a shortage of personnel, and

**NOW, THEREFORE**, the Commissioners Court of Travis County, Texas hereby orders that the purchase of Security Guard Services from Blue Shield Security and Protection Inc. is exempt from the requirements of the County Purchasing Act for competitive bidding or proposal pursuant to TEX. LOC. GOV. CODE ANN., section 262.024 (a) (2), as it is a purchase needed to protect the public health and safety of the residents of the County.

Signed and entered this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Samuel T. Biscoe, County Judge  
Travis County, Texas

\_\_\_\_\_  
Ron Davis  
Commissioner, Precinct 1

\_\_\_\_\_  
Bruce Todd  
Commissioner, Precinct 2

\_\_\_\_\_  
Gerald Daugherty  
Commissioner, Precinct 3

\_\_\_\_\_  
Margaret J. Gomez  
Commissioner, Precinct 4



## FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

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### MEMORANDUM

**FMD Project:** Service Contracts

**TO:** Cyd V. Grimes, CPM, CPPO, Purchasing Agent

**FROM:** Roger A. El Khoury, M.S., P.E., Director

**DATE:** September 11, 2014

**SUBJECT:** Security Services Contract Modification and Exemption Request

A handwritten signature in blue ink that reads "Roger A. El Khoury".

Facilities Management Department (FMD) requests exemption from the requirements of the County Purchasing Act for competitive bidding modification for the security guard services provided by Blue Shield Security at 5501 Airport Boulevard. The current County contractor for security guard services, Texas Star Security was unable to provide the required services at 5501 Airport Boulevard due to a shortage of personnel. During the current fiscal year, the scope of work was increased adding additional security service hours to support the County Clerk's Office during election periods however new level of contracted services required exceeds our original purchase order estimate of less than \$50,000. The Purchasing Office is currently soliciting Requests for Proposals (RFP) for a new security services contract.

Funding for this purchase order will be from 1140040001-511940. If you have any questions about this project, please contact Don Bowne, Security Manager at extension 45468.

### **COPY TO:**

Leroy Nellis, Acting County Executive, Planning and Budget  
Bonnie Floyd, Assistant Purchasing Agent, Purchasing Office  
Rachel Fishback, Purchasing Agent Assistant, Purchasing Office  
John Carr, Administrative Director, FMD  
Amy Draper, CPA, Financial Manager, FMD