



## Travis County Commissioners Court Agenda Request

**Meeting Date:** September 23, 2014

**Prepared By/Phone Number:** Aerin-Renee Pfaffenberger, 854-1160

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, Acting County Executive, Planning and Budget

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

**AGENDA LANGUAGE:** Consider and take appropriate action on order amending and correcting Order Setting Fees Charged by the Sheriff and Constables of Travis County for calendar year ending December 31, 2015.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:** On September 2, 2014, the Commissioners Court adopted an Order Setting Fees Charged by the Sheriff and Constables of Travis County in 2015. Since then, the scrivener of the initial order became aware of a small typographical error on the fee sheet. A percentage was incorrectly listed as 10.7%, rather than the intended 10%. The attached order is proposed to revise the September 2, 2014 order for this change.

**STAFF RECOMMENDATIONS:** PBO recommends approval.

**ISSUES AND OPPORTUNITIES:** NA

**FISCAL IMPACT AND SOURCE OF FUNDING:** NA

**REQUIRED AUTHORIZATIONS:**

Leroy Nellis, Acting County Executive, Planning and Budget Office

Jessica Rio, Budget Director, Planning and Budget Office

Diana Ramirez, Planning and Budget Office

County Judge's Office

**CC:**

Jennifer Kraber, County Attorney's Office

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to David Salazar in the County Judge's office, [Agenda@co.travis.tx.us](mailto:Agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

ORDER OF THE COMMISSIONERS COURT  
SETTING FEES TO BE CHARGED BY THE OFFICES  
OF THE SHERIFF AND CONSTABLES IN 2015

STATE OF TEXAS

COUNTY OF TRAVIS

Pursuant to Section 118.131 of the TEXAS LOCAL GOVERNMENT CODE, it is hereby ORDERED that the fees to be charged for services by the offices of the Sheriff and Constables of Travis County in 2014 be and the same are hereby set in the amounts set out in the Schedule of Fees to Be Charged for Services by the Offices of the Sheriff and Constables of Travis County in 2015 which is attached hereto and made a part hereof.

ORDERED THIS 23<sup>rd</sup> DAY OF SEPTEMBER 2014

TRAVIS COUNTY COMMISSIONERS COURT

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Samuel T. Biscoe, County Judge

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Ron Davis  
Commissioner, Precinct One

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Bruce Todd  
Commissioner, Precinct Two

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Gerald Daugherty  
Commissioner, Precinct Three

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Margaret Gómez  
Commissioner, Precinct Four

SCHEDULE OF FEES TO BE CHARGED  
FOR SERVICES† BY THE OFFICES OF THE SHERIFF  
AND CONSTABLES OF TRAVIS COUNTY IN 2015  
*Effective January 1, 2015*

CITATION (County and District Court)	\$ 75.00
CITATION (Small Claims and Justice Court)	75.00
CITATION (Probate, by posting)	75.00
SUBPOENA (Civil)	75.00
SUMMONS (Civil)	75.00
FORCIBLE DETAINER	75.00
INJUNCTION	115.00
TURNOVER ORDER*	115.00
WRIT OF EXECUTION*‡	220.00
ORDER OF SALE*‡	220.00
TEMPORARY RESTRAINING ORDER	115.00
WRIT OF POSSESSION (if move out exceeds 2 hours, additional fee of \$35/hour/deputy)	160.00
PROTECTIVE ORDER (to be charged to respondent)	140.00
WRIT OF ATTACHMENT‡	155.00
WRIT OF SEQUESTRATION‡	155.00
WRIT OF GARNISHMENT‡	115.00
DISTRESS WARRANT	220.00
WRIT OF RE-ENTRY	160.00
PROPERTY CODE SHOW CAUSE ORDER	75.00
OTHER WRITS‡	115.00
MENTAL/ALCOHOL/DRUG COMMITMENT	15.00
PEACE BOND	15.00
POSTING WRITTEN NOTICE (each)	60.00
TAKING AND APPROVING BOND	35.00
EXECUTING A DEED	35.00
EXECUTING A BILL OF SALE	35.00
CRIMINAL RECORD/WARRANT LETTER	15.00

(†) The fees listed above apply to an unsuccessful attempt to provide this service as well as a successful attempt.

(\*) County *commission* due based on percent of monies collected is 10% of 1<sup>st</sup> \$20,000; and 4% of amounts greater than \$20,000.

(‡) For a Writ and Order of Sale served which exceeds 2 hours and for Writs served out of county that exceed two hours, an additional fee of \$55/hour/deputy is required for an officer to perform the service.

Other fees: Issuance, renewal or reinstatement of Alarm Permit: Residential, \$25.00; Commercial, \$50.00. Response to false alarm, if more than five false alarms have occurred within the preceding 12-month period, \$75.00. Sexually Oriented Businesses: Initial registration for exemption, \$50.00; Renewal of exemption, \$25.00; Initial or renewal application for Sexually Oriented Business License, \$500.00; Initial or renewal application for Operator's License, \$50.00; issuance of duplicate registration or license, \$15.00.

Approved by Travis County Commissioners Court on September 23, 2014.

TRAVIS COUNTY, TEXAS

BY: \_\_\_\_\_  
Samuel T. Biscoe, Travis County Judge