



Travis County Commissioners Court Agenda Request

Meeting Date: September 23rd, 2014

Prepared By/Phone Number: Rachel Fishback, 512.854.9853

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Approve Contract Award for Electrical Time and Materials, IFB No. 1406-013-RF, to the following low bidders:

1. Group A and Materials, Travis County Facilities:

Z-Non Electric, Inc. – Primary

Elk Electric, Inc. – Secondary

2. Group B and Materials, Residential Housing Units:

Elk Electric, Inc. – Primary

Z-Non Electric, Inc. – Secondary

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract requires for the vendors to provide Electrical Time and Material Services for Travis County Health and Human Services and Veteran Services and Travis County Facilities Maintenance Department.

On July 21st, 2014, IFB No. 1406-013-RF was issued through BidSync. Two (2) bids were received on August 11th, 2014. The Purchasing Office concurs with Travis County Facilities Maintenance Department and Travis County Health and Human Services and Veteran Services recommendations to award a primary and secondary contract to the low bidders.

Travis County reserved the right to make multiple awards as specified in Special Provisions, Section 5, Primary and Secondary Sources.

Awarding a primary and secondary contract will allow for immediate response should the primary contractor be unable to respond and perform per the Travis County departments' instructions or unable to

meet established schedules and deadlines for completion of work as outlined in job estimates or per purchase order performance schedule.

➤ **Contract-Related Information:**

Award Amount: estimated requirements

Contract Type: annual, unilateral

Contract Period: November 7, 2014 through November 6, 2015

➤ **Solicitation-Related Information:**

Solicitation Viewed: 35

Responses Received: 2

HUB Information: N/A

% HUB Subcontractor: N/A

➤ **Funding Information:**

SAP Shopping Cart #:

Funding Account(s): Cost Center 1140090001, 1580320001 and 1580330001

Comments: requisitions are processed at the time of requirement

FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director



1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

FMD Project: SVCOT-12-14F-XM

File: 801

TO: Cyd Grimes, C.P.M., Purchasing Agent
FROM: Roger A. El Khoury, M.S., P.E., Director
DATE: August 13, 2014
SUBJECT: Electrical Time and Materials
Bid #1406-013-RF

A handwritten signature in blue ink that reads "Roger A. El Khoury". The signature is written in a cursive style.

Facilities Management Department (FMD) has completed the review of the two bids received for Electrical Time and Materials. The apparent lowest qualified bidder for Group A is Z-Non Electric, Inc. and the second lowest qualified bidder is Elk Electric, Inc.

FMD recommends award of the Electrical Time and Materials contract for Group A to Z-Non Electric, Inc. as a primary contractor and Elk Electric, Inc. as a secondary contractor. Funding for Electrical Time and Material is in Cost Center 1140090001. Please direct any questions on this request to Rony Aouad at 44781. Your assistance in this request is greatly appreciated.

ATTACHMENTS:
Bid Tabulation

COPY TO:
Leroy Nellis, Acting County Executive, PBO
Lloyd Evans, Maintenance Division Director, FMD
Rony Aouad, Service Contract Manager, FMD
Bonnie Floyd, Assistant Purchasing Agent, Purchasing
Rachel Fishback, Purchasing Agent Assistant, Purchasing



**Travis County Health & Human Services
Veterans Services**



502 Highland Mall Dr. ★ Austin, Texas 78752 ★ (512) 854-4581 ★

Sherri E. Fleming
County Executive
(512-854-4581)

Memorandum

Date: 8-21-2014

To: Cyd V. Grimes, C.P.M.,
Travis County Purchasing Agent

Through: Sherri E. Fleming, County Executive
Travis County Health and Human Services & Veterans Services


HHSVS Approval

From: Lance Pearson,
Social Services Program Administrator
Housing Services


Housing Approval

Subject: Option to Award Electrical Services Time and Materials Contract.

Travis County Housing Services has reviewed and evaluated referenced contract cited above, and is requesting the award of the Electrical Services Time and Materials Contract. Elk Electric as primary and Z-non electric as secondary contractors.

The Cost Centers to be used for this: Cost Centers 1580320001 General Fund
1580330001 General Fund
GL # 511530

Sincerely,

Lance Pearson
Social Services Program Administrator

JAB



**Bid #1406-013-RF Bid Tabulation
Electrical Services Time and Materials**

Group A: Electrical Services for Travis County Facilities

Item #	Item	Qty	Unit	ELK Electric Price	Z-NON ELECTRIC INC. Price
1406-013-RF--01-01	Straight Time - Licensed Journeyman Electrician	1	hour	\$60.00	\$48.00
1406-013-RF--01-02	Straight Time - Licensed Apprentice Electrician	1	hour	\$25.00	\$38.00
1406-013-RF--01-03	Urgent Time - Licensed Journeyman Electrician	1	hour	\$80.00	\$61.00
1406-013-RF--01-04	Urgent Time - Licensed Apprentice Electrician	1	hour	\$35.00	\$48.00
TOTAL:				\$200.00	\$195.00

Lot: Group B: Electrical Services for Residential Housing Units

Item #	Item	Qty	Unit	ELK Electric Price	Z-NON ELECTRIC INC. Price
1406-013-RF--02-01	Straight Time - Licensed Journeyman Electrician	1	hour	\$40.00	\$38.00
1406-013-RF--02-02	Straight Time - Licensed Apprentice Electrician	1	hour	\$20.00	\$33.00
1406-013-RF--02-03	Urgent Time - Licensed Journeyman Electrician	1	hour	\$50.00	\$45.00
1406-013-RF--02-04	Urgent Time - Licensed Apprentice Electrician	1	hour	\$25.00	\$30.00
TOTAL:				\$135.00	\$146.00

Item #	Item	Qty	Unit	ELK Electric Price	Z-NON ELECTRIC INC. Price
1406-013-RF--03-01	Materials Markup - 10% cap	1	percentage	10%	10%
TOTAL:				10%	10%