



**Travis County Commissioners Court Agenda Request**  
TRAVIS COUNTY HOUSING FINANCE CORPORATION  
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION  
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION  
TRAVIS COUNTY DEVELOPMENT AUTHORITY  
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES FINANCE CORPORATION

**Meeting Date:** September 9, 2014

**Prepared By/Phone Number:** Andrea Shields, Manager/854-9116

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, Acting County Executive, Planning and Budget/854-9106

**Commissioners Court Sponsor:** Samuel T. Biscoe, President

**AGENDA LANGUAGE:**

Consider and take appropriate action to approve minutes of Board of Directors meetings of September 2, 2014.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**  
Backup not required.

**STAFF RECOMMENDATIONS:** Staff recommends approval.

**ISSUES AND OPPORTUNITIES:** None.

**FISCAL IMPACT AND SOURCE OF FUNDING:** None.

**REQUIRED AUTHORIZATIONS:** Andrea Shields, Manager/854-9116;  
Leroy Nellis, Acting County Executive, Planning and Budget/854-9106

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.

**MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF  
TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION  
CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION  
CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION  
TRAVIS COUNTY DEVELOPMENT AUTHORITY  
TRAVIS COUNTY CULTURAL EDUCATION FACILITIES CORPORATION  
HELD ON TUESDAY, SEPTEMBER 2, 2014**

A regular meeting of the TRAVIS COUNTY HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL HEALTH FACILITIES DEVELOPMENT CORPORATION, CAPITAL INDUSTRIAL DEVELOPMENT CORPORATION, TRAVIS COUNTY DEVELOPMENT AUTHORITY and TRAVIS COUNTY CULTURAL EDUCATION FACILITIES CORPORATION Board of Directors was held on Tuesday, September 2, 2014, at 1:38 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to approve minutes of Board of Directors meetings of January 21, January 28, February 11, February 18, March 11, April 15, May 6, May 20, June 10, June 17, July 1, July 22 and August 5, 2014.

**The Board heard from:** Andrea Shields, Manager

**Motion:** Director Gomez moved to approve the request.  
Director Daugherty seconded the motion.

**Motion carried:**

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

**Staff Note:** N/A

**ADJOURN**

The meeting was adjourned at 1:39 p.m.

---

Margaret Gomez, Secretary

**MINUTES OF THE MEETING  
OF THE BOARD OF DIRECTORS OF  
TRAVIS COUNTY HOUSING FINANCE CORPORATION  
HELD ON TUESDAY, SEPTEMBER 2, 2014**

A regular meeting of the TRAVIS COUNTY HOUSING FINANCE CORPORATION Board of Directors was held on Tuesday, July 1, 2014, at 1:40 p.m. at Travis County Commissioners' Court Room, 700 Lavaca, Austin, Texas pursuant to proper notice and call of said meeting.

Members of the Board of Directors in attendance were Samuel T. Biscoe, President; Bruce Todd, Vice President; Gerald Daugherty, Treasurer; Margaret Gomez, Secretary and Ron Davis, Assistant Secretary.

1. Consider and take appropriate action to
  - a. Approve 2014 Travis County Housing Finance Corporation Turnkey Mortgage Origination Program; and

**The Board heard from:** Andrea Shields, Manager, Karen Thigpen, Assistant Manager, Cliff Blount, Counsel, Ladd Pattillo, Financial Advisor and Mark O'Brien with Raymond James.

**Motion:** Director Biscoe moved approval

Director Daugherty seconded

**Motion carried:**

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	yes

**Staff Note:** N/A

- b. Approve the opening of a new bank account with Chase Bank for the program.

**The Board heard from:** Andrea Shields, Manager

**Motion:** Director Gomez moved approval

Director Biscoe seconded

**Motion carried:**

Director Biscoe	yes
Director Todd	yes
Director Daugherty	yes
Director Gomez	yes
Director Davis	abstained

**Staff Note:** N/A

**ADJOURN**

The meeting was adjourned at 1:53 p.m.

---

Margaret Gomez, Secretary