



Travis County Commissioners Court Agenda Request

Meeting Date: September 9, 2014

Prepared By/Phone Number: Juanita Jackson/ 854-4467

Elected/Appointed Official/Dept. Head: Sherri E. Fleming,
County Executive for Health and Human Services and Veterans Service

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE:

Consider And Take Appropriate Action To Approve A Letter Of Renewal For The Revenue Contract With Austin Independent School District (AISD) For After School Enrichment Services Provided By Travis County Through The Texas A & M Agrilife Extension Office.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See attached memo and backup

STAFF RECOMMENDATIONS:

See attached memo and backup

ISSUES AND OPPORTUNITIES:

See attached memo and backup

FISCAL IMPACT AND SOURCE OF FUNDING:

See attached fiscal impact statement

REQUIRED AUTHORIZATIONS:

Leroy Nellis, Interim County Executive – Planning and Budget Office
Mary Etta Gerhardt, Assistant County Attorney
Cyd Grimes, CPM, Travis County Purchasing Agent
Nicki Riley, CPA, Travis County Auditor
Aerin Toussaint, Budget Analyst I, Planning and Budget
Dolores Sandmann, Director, Texas AgriLife Travis County
Sherri Fleming, County Executive - HHS
Kathleen Haas, Financial Manager

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, Agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608**

DATE: September 2, 2014

TO: Members of the Commissioners Court

FROM:

Sherri E. Fleming
County Executive for Travis County Health and Human Services
and Veterans Service

SUBJECT: Letter of renewal for after-school revenue contract with Austin Independent School District (AISD)

Proposed Motion:

Consider and take appropriate action to approve a letter of renewal for the revenue contract with AISD for after-school enrichment services provided by Travis County through the Texas A&M AgriLife Extension office.

Summary and Staff Recommendations:

The Texas A&M AgriLife Extension Service provides after-school programming at various locations in Travis County. AgriLife uses a combination of General Fund money, AmeriCorps grant money and money from revenue contracts to operate these programs which provide hands-on learning experiences that not only help youth become successful adults but also reduce risk-taking behaviors that inhibit success. The programs run four days a week during the school year and focus on science and technology, environmental education, outdoor education, and life skills.

This letter of renewal extends the contract for the 2014-2015 school year. TCHHSVS staff recommends approval.

Budgetary and Fiscal Impact:

The revenue contract with AISD for the 2014-2015 school year is for a maximum of \$210,000.

Issues and Opportunities:

This revenue contract helps Travis County fund the after-school programs. Studies show that students who participate in after-school programs have fewer behavior problems, handle conflict better, show improved social skills and enhanced academic performance.

Background:

The Texas A&M AgriLife Extension Service provides a variety of educational programs for county youth and adults.

Cc: Dolores Sandmann, Director, Texas A&M AgriLife Extension Service
Nicki Riley, Travis County Auditor
Patty Lennon, Financial Analyst, Travis County Auditor's Office
Mary Gerhardt, Assistant County Attorney, Travis County Attorney's Office
Leroy Nellis, Acting County Executive, Planning and Budget Office
Aerin Pfaffenberger, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent

Austin Independent School District

Contract & Procurement Services



September 2, 2014

Travis County
Attn: Samuel T. Biscoe, Travis County Judge
314 W 11th St, #520
Austin, TX 78701

Subject: Notification of Renewal – Youth and Family Enrichment Programs
Request for Proposal P11-035

Dear Samuel T. Biscoe:

Please accept this letter as your Notification of Renewal (“Renewal”) for Request for Proposal (RFP) P11-035, Youth and Family Enrichment Programs Service Agreement (“Agreement”). Services are to be performed pursuant to the Agreement on an as needed basis as requested by individual campuses effective through the 2014-2015 school year (September 1, 2014 – August 31, 2015). No minimum quantity of service is guaranteed. This Notice of Renewal is being issued in accordance with the Terms and Conditions set forth in RFP P11-035 and the executed service agreement.

This Renewal notice is issued by AISD and approved by Travis County subject to all terms and conditions of the Agreement including, but not limited to, termination and funding limitation requirements.

Please indicate “ACKNOWLEDGEMENT” of this Renewal Notification by signing in the space provided below and returning this document to the undersigned (return by email or fax). A copy should be kept for your records. We look forward to working with your institution in providing this important service to the District.

Sincerely,

Anita Mills
Senior Procurement Specialist
Austin Independent School District
(512) 414-9800 Fax 512-480-0924
anita.mills@austinisd.org

ACKNOWLEDGEMENT

Travis County
COMPANY NAME

Date

Samuel T. Biscoe
Printed Name

By: _____
Authorized Signature

Travis Co. Judge
Title

512-854-9555
Telephone Number

Sam.Biscoe@co.travis.tx.us
E-mail

512-854-9535
Fax Number

Purchasing Cooperative Contract Number

Purchase Order Fax/Email