



Travis County Commissioners Court Agenda Request

Meeting Date: September 2, 2014

Prepared By/Phone Number: Loren Breland, 854-4854

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve contract award for 700 Lavaca Building Elevator Maintenance, IFB No. B1407-007-LD, to the low bidder, EMR Elevator.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract will provide 700 Lavaca Building Elevator Maintenance.

Bid #B1407-007-LD was issued on July 28, 2014 and 2 bids were received on August 18, 2014. FM has reviewed the bids and recommends award to the low bidder, EMR Elevator.

- **Contract-Related Information:**

Award Amount: \$69,325.00

Contract Type: Annual Term Contract

Contract Period: October 1, 2014 – September 30, 2015

- **Solicitation-Related Information:**

Solicitations Sent: 25

Responses Received: 2

HUB Information:

% HUB Subcontractor:

- **Funding Information:**

SAP Shopping Cart #:

Funding Account(s): SAP cost center 1140060002

Comments: Contract starts October 1, 2014 and will be funded from FY 2015 budget.

FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director



1010 Lavaca Street, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

Project No: Service Contracts

File: 102

TO: Cyd Grimes, CPM, CPPO, Purchasing Agent
FROM: Roger A. El Khoury, M.S., P.E., Director
DATE: August 19, 2014
SUBJECT: 700 Lavaca Building Elevator Maintenance Contract
Contract Award of IFB1407-007-LD

A handwritten signature in blue ink, reading "Roger A. El Khoury", is written over the "FROM:" line of the memorandum.

Facilities Management Department (FMD) has completed the review of the two bids received for the 700 Lavaca Building Elevator Maintenance Contract. The apparent low bidder is EMR Elevator, Inc.

FMD recommends award of 700 Lavaca Building Elevator Maintenance Services Contract to EMR Elevator, Inc. Funding for this contract is in Cost Center 1140060002 and GL 511530. Please direct any questions on this request to Rony Aouad at 44781. Your assistance in this request is greatly appreciated.

ATTACHMENT:
Bid Tabulation

COPY TO:
Leroy Nellis, Acting County Executive, PBO
John Carr, Administrative Director, FMD
Lloyd Evans, Maintenance Division Director, FMD
Rony Aouad, Service Contract Manager, FMD
Bonnie Floyd, Assistant Purchasing Agent, Purchasing
Loren Breland, Purchasing Agent Assistant, Purchasing

Bid #B1407-007-LD - 700 LAVACA BUILDING ELEVATOR MAINTENANCE

Creation Date Jul 14, 2014

End Date Aug 18, 2014 3:00:00 PM CDT

Start Date Jul 28, 2014 3:06:32 PM CDT

Awarded Date Not Yet Awarded

B1407-007-LD--01-01 700 LAVACA ELEVATOR MAINTENANCE					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
EMR Elevator	First Offer - \$4,950.00	12 / month	\$59,400.00		Y
Product Code: Unit Amount Text: per month Total Amount Text: annually Agency Notes:			Supplier Product Code: Supplier Notes: Note: Garage Elevator hoist machines need new seals and/or replacement. EMR will quote this work if awarded this contract.		
Tejas Elevator	First Offer - \$7,200.00	12 / month	\$86,400.00		Y
Product Code: Unit Amount Text: Seven Thousand Two Hundred Dollars Total Amount Text: Eighty Six Thousand Four Hundred Dollars Agency Notes:			Supplier Product Code: Supplier Notes:		

B1407-007-LD--01-02 700 LAVACA ELEVATOR ANNUAL INSPECTIONS					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
Tejas Elevator	First Offer - \$0.00	11 / each	\$0.00		Y
Product Code: Unit Amount Text: zero dollars Total Amount Text: zero dollar Agency Notes:			Supplier Product Code: Supplier Notes:		
EMR Elevator	First Offer - \$175.00	11 / each	\$1,925.00		Y
Product Code: Unit Amount Text: per unit Total Amount Text: for 11 units Agency Notes:			Supplier Product Code: Supplier Notes:		

B1407-007-LD--01-03 700 LAVACA ELEVATOR 5 YEAR FULL LOAD SAFETY TEST					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
Tejas Elevator	First Offer - \$0.00	8 / each	\$0.00		Y
Product Code: Unit Amount Text: zero dollars Total Amount Text: zero dollar Agency Notes:			Supplier Product Code: Supplier Notes:		
EMR Elevator	First Offer - \$1,000.00	8 / each	\$8,000.00		Y
Product Code: Unit Amount Text: per unit Total Amount Text: for 8 units Agency Notes:			Supplier Product Code: Supplier Notes:		

Supplier Totals

EMR Elevator		\$69,325.00 (3/3 items)
Bid Contact Sherry Peters sherry@emrelevator.com Ph 817-701-2400 Fax 817-701-2404	Address 705 Secretary Dr. Arlington, TX 76015	
Qualifications DBE HUB NCTRC A TX WBE Bid Notes Note: Garage Elevator hoist machines need new seals and/or replacement.	Supplier Notes: Note: Garage Elevator hoist machines need new seals and/or replacement.	
Agency Notes:		
Tejas Elevator		\$86,400.00 (3/3 items)
Bid Contact Courtney Niemtschk courtney@tejaselevator.com Ph 512-280-9294	Address 4424 BRANDT RD STE D AUSTIN, TX 78744	
Bid Notes inspections are included in maintenance	Supplier Notes:	
Agency Notes:		

inspections are included in maintenance

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