



Travis County Commissioners Court Agenda Request

Meeting Date: September 2, 2014

Prepared By/Phone Number: Yolanda Aleman, (512)854-9106

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leroy Nellis – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

FY 2014

9/2/2014

NEW BUDGET

BA#	IO/WBS	FUND	COST CENTER/ SPNSRD PGM	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
N1		0001	145032	481000	Juv. Probation	Other Revenue	\$1,000.00		1
		0001	145032	511370	Juv. Probation	Non Employee Educational Services	\$1,000.00		
N2	101202	2060	145036	511370	Juv. Probation	Non Employee Educational Services	\$3,870.00		4
	101202	2060	145036	410010	Juv. Probation	Grant Revenue RRB	\$3,870.00		
N3	101520	2036	145027	511800	Juv. Probation	External Placement Prisoners/Juveniles	\$6,568.82		7
	101520	2036	145027	410010	Juv. Probation	Grant Revenue RRB	\$6,568.82		
N4	101520	2036	145027	511800	Juv. Probation	External Placement Prisoners/Juveniles	\$11,929.59		7
	101520	2036	145027	410010	Juv. Probation	Grant Revenue RRB	\$11,929.59		

AMENDMENTS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1		0001	198000	580070	Reserves	CAR Reserves		\$102,795.00	12
		0001	137800	522020	Sheriff's Office	Capital Outlay Mtrl - Buildings	\$102,795.00		
A2		0001	198000	580010	Reserves	Allocated Reserves		\$263,413.00	16
		0001	122001	500080	Civil Courts	Salaries - Visiting Judges		\$9,000.00	
		0001	122002	500080	Civil Courts	Salaries - Visiting Judges		\$19,000.00	
		0001	193001	514040	***CCLMF	Court Ordered Attorney Fees		\$3,000.00	
		0001	193006	514050	***CCLMF	Ct. Ord. Atty Fees - CPS Child Termination	\$103,044.55		
		0001	193006	514060	***CCLMF	Ct. Ord. Atty Fees - CPS Mediations	\$2,944.13		
		0001	193006	514070	***CCLMF	Ct. Ord. Atty Fees - CPS Parent Termination	\$153,094.76		
		0001	193006	514080	***CCLMF	Ct. Ord. Atty Fees - Non-CPS Juveniles	\$20,608.91		
		0001	193006	514090	***CCLMF	Ct. Ord. Atty Fees - Non-CPS Contempt	\$14,720.65		
A3		0001	198000	580160	Reserves	Replacement of Integrated Justice Systems		\$1,346,745.00	24
		0001	112014	511890	ITS	Other Consulting Services	\$170,012.00		
		0001	112014	511550	ITS	Hardware/Software Maintenance	\$666,950.00		
		0001	112014	510310	ITS	Software	\$408,783.00		
		0001	112014	512020	ITS	Inhouse Training/Online Course	\$21,000.00		
		0001	112014	520050	ITS	Capital Outlay - Computer Equipment	\$80,000.00		
A4		8956	198000	580010	Reserves	Fund 8956 Allocated Reserves		\$4,000,000.00	29
		8956	111006	516020	HRMD	Emp. Actual Claims/Loss Payment Med-PPO	\$4,000,000.00		

*** Civil Courts Legally Mandated Fees

TRANSFERS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
T1		0001	133001	501010	Cons. Pct. 3	Salaries - POPS		\$3,500.00	32
		0001	133002	500070	Cons. Pct. 3	Salaries - Temporary Employee	\$3,500.00		
T2		0001	112004	500050	ITS	Salaries - Regular Employee		\$4,618.00	35
		0001	112004	511870	ITS	IT Consulting	\$4,618.00		

OTHER

O1	Approve cell phone allowance for one (1) Information Technology Services staff member and approve cell phone allowance for two (2) Medical Examiner staff members								40
O2	Approve cell phone allowance for one (1) Health and Human Services and Veterans Service Department staff member								45



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca, Ste. 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Aerin-Renee Pfaffenberger, Budget Analyst

DATE: September 2, 2014

RE: Establishing New Budget for Revenue Received by the Juvenile Probation Department as an Honorarium from the University of Arizona

Pursuant to the FY 2014 Budget Rules, the Planning and Budget Office submits new revenue budget adjustments for Commissioners Court approval. The attached budget adjustment, totaling \$1,000, establishes new budget in the General Fund.

Commissioners Court recently approved a similar transaction for the same purpose. The Juvenile Probation Department received two honoraria from the University of Arizona for Travis County's participation in a national survey. The honorarium funds are not included in the Revenue Estimate. Consequently, financial transactions such as these are brought to the Commissioners Court for approval midyear when revenue is received.

A memo from the County Auditor certifying the revenue is attached.

PBO recommends approval of this new revenue budget adjustment.

cc: Leroy Nellis, Interim County Executive, PBO
Nicki Riley, County Auditor
Holly Huff, Patti Smith, Daniel Wilson, Adrienne Yust, County Auditor's Office
Travis Gatlin, Diana Ramirez, PBO
Sylvia Mendoza, Israel Ramirez, Michael Williams, Juvenile Probation Department
Jessica Rio, Budget Director

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Jessica Rio
Budget Director, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Honorarium from the University of Arizona- Internal
Order Number 600960

Date: August 25, 2014

I hereby certify an additional \$1,000 for the Juvenile Probation Department from the University of Arizona for Travis County's participation in a national survey.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
0001	1450320001	481000	Other Revenue	\$1,000.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Kathryn Madden, Financial Reporting Manager
Cameron VanNoy, Auditor Financial Analyst
Sabrina Bullard, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Aerin Pfaffenberger, Budget Analyst, PBO
Sylvia Mendoza, Financial Manager, Juvenile Probation
Michael Williams, Lead Accountant, Juvenile Probation
Israel Ramirez, Accountant, Juvenile Probation

Header Information for Entry Doc Number

400006514

Doc. Number 400006514 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Aug 7, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2014 Year. Cash. Eff
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family
 Creator RAMIREI Creation Date Aug 25, 2014 Creation Time 14:45:13
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Header Text tran rev to honorarium to exp

TextName

Lines

Total Document 1,000 USD new budget

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1450320001	481000	1230 NOT-RELEVANT	600960	1,000	
000002	0001		1450320001	511370	1230 NOT-RELEVANT	600960	1,000	

~~_____~~ August 28, 14

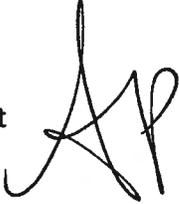


PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca, Ste. 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Aerin-Renee Pfaffenberger, Budget Analyst 

DATE: September 2, 2014

RE: Establishing New Budget for Revenue Received by the Travis County Juvenile Probation Department from the Texas Juvenile Justice Department

Pursuant to the FY 2014 Budget Rules, the Planning and Budget Office submits new revenue budget adjustments for Commissioners Court approval. The budget adjustment totals \$3,870 and establishes new budget related to the Texas Juvenile Justice Department State Aid Grant in Fund 2060.

This program is funded on a reimbursement basis, so it is not included in the Revenue Estimate. Consequently, Court can expect to see similar revenue certification "new" budget adjustments for this purpose this fiscal year, when revenue is received by the Juvenile Probation Department.

The memo from the County Auditor certifying the revenue is attached.

PBO recommends approval of this new revenue budget adjustment.

cc: Leroy Nellis, Interim County Executive, PBO
Nicki Riley, County Auditor
Dede Bell, Patty Lennon, Daniel Wilson, County Auditor's Office
Travis Gatlin, Diana Ramirez, PBO
Cindy Drees, Sylvia Mendoza, Israel Ramirez, Juvenile Probation Department
Jessica Rio, Budget Director

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

DATE: August 20, 2014
TO: Leroy Nellis, Acting County Executive
FROM:  Nicki Riley, County Auditor
SUBJECT: Texas Juvenile Justice Department State Aid Grant FY13/14

I hereby certify \$3,870.00 to be used by the Travis County Juvenile Probation, as an increase in award funding from the Texas Juvenile Justice Department. These funds are to be used for services as defined in the award.

These funds should be allocated as follows:

Fund # 2060
Grant # 800324
I/O # 101202
Amount \$3,870.00

In the past, it has been the procedure of the Commissioners' Court to increase the budget for the expenditures of these funds upon certification of revenue.

If you have any questions, please call Patty Lennon at 44705.

cc: Dan Wilson, Chief Assistant, County Auditor
Sylvia Mendoza, Financial Manager, TCJP
Cindy Dreese, Financial Analyst, TCJP
Aerin Toussaint, PBO Analyst
DeDe Bell, Grants Financial Manager, County Auditor

GM Budget - Display Preposted Document used by PFAFFEA

Document Number: 1000002859 Check OK

Header | Additional Information
 Process: Supplement | Currency: USD | Document Status: Preposted
 Grant: 800324 | Document Date: 08/27/2014 | Reversal Status: Normal
 GM Doc Type: B1 | Budget Version: 0 | Budget Status: Re leased
 Header Description: load additnl fy14 Grant P | Reason Code:

List View | Hierarchy View

Line	FM ...	Fund	Sponsored Program	Valid from Date	Valid to Date	Sponsored Program	Sponsored Class	Fund	Net Amount	Posting Date	Text
Class Typ											
000010	09/01/2013	2060	101202	11/30/2014	11/30/2014	511370	2060	2060	3,870.00	09/01/2013	
Class Typ											
000029	09/01/2013	2060	101202	11/30/2014	11/30/2014	410010	2060	2060	3,870.00	09/01/2013	

Automatic Distribution of

FM ...	Fund	Sponsored Program	Sponsored Class	Grantee FY	Valid from Date	Valid to Date	Amount	Distribution Key	Commitment Item	Funds Center	Functional Area	Funded Program
Total: 7,740.00												
00001	1000	2060	101202	511370	2014	10/01/2013	09/30/2014	3,870.00	1	511370	1450360001	1230
00002	1000	2060	101202	410010	2014	10/01/2013	09/30/2014	3,870.00	1	410010	1450360001	1230

Signature *08/28/14*



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca, Ste. 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Aerin-Renee Pfaffenberger, Budget Analyst 

DATE: September 2, 2014

RE: Establishing New Budget for Revenue Received by the Juvenile Probation Department related to Title IV E – Federal Foster Care Reimbursement Program (Fund 2036)

Pursuant to the FY 2014 Budget Rules, PBO submits new revenue budget adjustments for Commissioners Court approval. The attached budget adjustments, for \$6,568.82 and \$11,929.59 respectively, total \$18,498.41 and establish new budget in Fund 2036. The Title IV-E Federal Foster Care Reimbursement Program allows the Juvenile Probation Department to recoup federal funds for providing services to Title IV-E eligible children and for administrative costs related to administering the Title IV-E Program.

This program is funded on a reimbursement basis, so it is not included in the Revenue Estimate. Consequently, Court can expect to see similar revenue certification “new” budget adjustments for this purpose this fiscal year, when revenue is received by the Juvenile Probation Department.

A memo from the County Auditor certifying the revenue is attached.

PBO recommends approval of this new revenue budget amendment.

cc: Leroy Nellis, Interim County Executive, PBO
Nicki Riley, County Auditor
Dede Bell, Patty Lennon, Daniel Wilson, County Auditor’s Office
Travis Gatlin, Diana Ramirez, PBO
Sylvia Mendoza, Cindy Drees, Juvenile Probation Department
Jessica Rio, Budget Director, PBO

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION
BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leroy Nellis, Interim County Executive

From:  Nicki Riley, County Auditor

Date: August 21, 2014

Re: Certification of Revenue – Title IV-E Federal Foster Care Reimbursement Program

I hereby certify **\$6,568.82** as additional revenue to be used by the Juvenile Board of Travis County.

These funds were awarded by the Texas Juvenile Justice Department to allow juvenile boards to recoup federal monies for eligible juvenile probation children related to the Title IV-E program.

Fund # 2036	Grant # 800349	Amount:	\$6,568.82
Sponsor # 500036	I/O # 101520		

In the past, it has been the procedure of the Commissioners Court to increase the budget by the amount of the newly certified revenue.

If you have any questions, please call Patty Lennon, x44705.

cc: Sylvia Mendoza, Financial Manager, Juvenile Probation
Cindy Dreese, Sr. Financial Analyst, Juvenile Probation
Aerin Pfaffenberger, Budget Analyst, Planning and Budget
Dan Wilson, Chief Assistant County Auditor
Dede Bell, Grants Financial Manager, County Auditor
Grant File

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION
BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leroy Nellis, Interim County Executive

From: *NKR*
Nicki Riley, County Auditor

Date: August 21, 2014

Re: Certification of Revenue – Title IV-E Federal Foster Care Reimbursement Program

I hereby certify **\$11,929.59** as additional revenue to be used by the Juvenile Board of Travis County.

These funds were awarded by the Texas Juvenile Justice Department to allow juvenile boards to recoup federal monies for eligible juvenile probation children related to the Title IV-E program.

Fund # 2036	Grant # 800349	Amount:	\$11,929.59
Sponsor # 500036	I/O # 101520		

In the past, it has been the procedure of the Commissioners Court to increase the budget by the amount of the newly certified revenue.

If you have any questions, please call Patty Lennon, x44705.

cc: Sylvia Mendoza, Financial Manager, Juvenile Probation
Cindy Dreese, Sr. Financial Analyst, Juvenile Probation
Aerin Pfaffenberger, Budget Analyst, Planning and Budget
Dan Wilson, Chief Assistant County Auditor
Dede Bell, Grants Financial Manager, County Auditor
Grant File

GM Budget - Display Preposted Document used by PFAFFEA

Document Number: 1000002867 Check OK

Header

Process Supplement Currency: USD Document Status: Preposted
Grant 800349 Document Date: 08/27/2014 Reversal Status: Normal
GM Doc Type B1 Budget Version: 0 Budget Status: Released
Header Description load addtl fy14 foster care monies Reason Code:

List View

Line	Valid from Date	Valid to Date	Sponsored Program	Sponsored Class	Fund	Net Amount	Posting Date	Text
Class Typ								
000010	09/01/2013	03/01/2018	101520	511800	2036	6,568.82	09/01/2013	
Class Typ								
000020	09/01/2013	03/01/2018	101520	410010	2036	6,568.82	09/01/2013	

August 28, 14

Line	FM Area	Fund	Sponsored Program	Sponsored Class	Grantee FY	Valid from Date	Valid to Date	Amount	Distribution Key	Commitment Item	Funds Center	Functional Area	Funded Program
000010	1000	2036	101520	511800	2014	10/01/2013	09/30/2014	6,568.82	1	511800	1450270001	1230	101520
000020	1000	2036	101520	410010	2014	10/01/2013	09/30/2014	6,568.82	1	410010	1450270001	1230	101520
13,137.64													

GM Budget - Display Preposted Document used by PFAFFEA

Document Number:

Header | Additional Information

Process: | Currency: | Document Status:

Grant: | Document Date: | Reversal Status:

GM Doc Type: | Budget Version: | Budget Status:

Header Description: | Reason Code:

Line	Class Typ	Valid from Date	Valid to Date	Sponsored Program	Sponsored Class	Fund	Net Amount	Posting Date	Text
000010	09/01/2013	03/01/2018	101520	511800	2036	11,929.59	09/01/2013		
000020	09/01/2013	03/01/2018	101520	410010	2036	11,929.59	09/01/2013		

FM Area	Fund	Sponsored Program	Sponsored Class	Grantee FY	Valid from Date	Valid to Date	Amount	Distribution Key	Commitment Item	Funds Center	Functional Area	Funded Program
00001 1000	2036	101520	511800	2014	10/01/2013	09/30/2014	11,929.59 1		511800	1450270001	1230	101520
00002 1000	2036	101520	410010	2014	10/01/2013	09/30/2014	11,929.59 1		410010	1450270001	1230	101520

Total: 23,859.18

August 28, 14



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Alan Miller, Budget Analyst *AM*
DATE: August 21, 2014
RE: Request to use CAR Reserve for Urgent Correctional Facility Repairs.

The Travis County Sheriff's Office (TCSO) has identified two urgent maintenance items that are not currently budgeted. TCSO is seeking \$35,813 to replace strike plates in Building 2 of the Travis County Correctional Complex and \$66,982 to repair the sally port doors at the Central Booking Facility. Both items represent a security risk and funds are requested from the CAR Reserve to begin repairs immediately.

Typically the Sheriff's Office requests replacement and repair of items as part of the annual budget process. Due to the timing of the unexpected repairs, this was not possible. PBO notes that had these requests been part of the regular budget process, they would have been identified as high priority items and recommended for inclusion in the FY 2015 Preliminary Budget. PBO has been working with the Sheriff's Office to review the status of currently budgeted capital projects and internal General Fund Resources. PBO concurs that the use of CAR is appropriate to expedite these repairs and the use of this reserve is intended for such circumstances.

Currently the CAR Reserve has \$733,060. After this transaction the reserve would be at \$630,265. While the CAR Reserve has \$884,546 of remaining earmarks, it is not anticipated that all earmarks will be required. In addition, PBO has included this expense in our end of year projections for the Fourth Revenue Estimate.

PBO recommends approval.

cc: Jessica Rio, Travis Gatlin, PBO
Wes Priddy, Michael Gottner, Wallace Sefcik, Maria Wedhorn, TCSO
John Pena, Purchasing



GREG HAMILTON

TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcssheriff.org

JAMES N. SYLVESTER
Chief Deputy

DARREN LONG
Major - Law Enforcement

WES PRIDDY
Major - Corrections

MARK SAWA
Major - Administration & Support

Date: August 21, 2014

TO: **Alan Miller**, Budget Analyst, PBO

THRU: **Wes Priddy**, Major, TCSO

FROM: **Wallace Sefcik**, Building Maintenance Division Manager

Wallace E Sefcik 8-21-2014

Subject: **Building 140 Strike Plate replacements - Central Booking Facility Sally Port Door Repairs**

The Travis County Sheriff's Office Maintenance Section is requesting \$102,795.00 in funding in order to immediately repair security issues. Of the \$102,795.00 it is estimated that the building 140 strikes plates will cost \$35,813.00 and the cost to repair the CBF Sally Port Doors is estimated at \$66,982.00. A 15% contingency for incidentals is included.

First the building 140 Strike Plates are a safety and security issue in a maximum inmate housing unit. Sgt. Campbell presented a video to the TCSO Command staff which depicts two different inmates that were able to figure out how to defeat the cells doors. The ability for inmates to abruptly compromise the secure doors creates a danger to anyone in front of the door as well as anyone in the housing unit.



Second the Central Booking Facility Sally Port doors have unexpectedly failed and require immediate repair for the safety and security of staff, inmates and the neighborhood. One side of the exit double doors has a broken hinge, bearing failure and will not operate; this has resulted in the Inmate transport bus having to back out of the single entrance door onto a one way street. The other sally port doors also have visible signs of bearing failure and require immediate repairs prior to becoming completely inoperable.

These two projects need to have repairs expedited for safety and security of staff, inmates and our neighborhood. TCSO has reviewed the current budget and is unable to secure funding internally for these unexpected failures.

**CC: Michael Gottner, Captain Corrections
Maria Wedhorn, Financial Analyst Senior
Meg Seville, Planner Sr**

Header Information for Entry Doc Number

400006544

Doc. Number 400006544 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Aug 21, 2014
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 1 Fiscal Year 2014 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator WEDHORM Creation Date Aug 21, 2014 Creation Time 15:50:38
Resp. Person Year Cohort Public Law
Legislation

Header Text

TextName

Lines

Total Document 0 102 795

USD from CAR Reserve for needed maintenance projects.

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580070	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-102,795	CAR Reserves for Strikeplates & Sally Port doors
000002	0001		1378000001	522020	1410 NOT-RELEVANT	NON-FUNDED-PROGRAM	102,795	at TCSO. Sept 2nd C.C schedule

~~_____~~ *Δ via August 28, 14*



PLANNING AND BUDGET OFFICE

TRAVIS COUNTY, TEXAS

700 Lavaca, Suite 1560
Austin, Texas 78701

MEMORANDUM

TO: Members of Commissioners Court

FROM: Victoria Ramirez, Budget Analyst *VR*

DATE: August 27, 2014

RE: Civil Courts Request for End of Year Transfers for Civil Indigent Attorney Fees Projected Accrual

The Civil Courts are requesting the approval of transfers for projected accruals for civil indigent attorney fees for expenses incurred in FY 2014 but which will be paid for in FY 2015. The Civil Courts estimate that an additional amount totaling \$294,413 is required for this mandated expense. The department is requesting to internally reallocate \$31,000 toward this amount, and the remaining \$263,413 is requested from the earmark on Allocated Reserve. The summary table below highlights the requested internal reallocations.

Cost Center	Commitment Item	Amount
1220010001	500080 Reg Salary – Visiting Judge (District)	\$9,000
1220020001	500080 Reg Salary – Visiting Judge (County)	\$19,000
1930010001	514040 Attorney Fees – County	\$3,000
	Total Civil Courts Contribution	\$31,000

The FY 2014 Adopted Budget includes an earmark against the Allocated Reserve of \$275,000 for civil indigent attorney fees and other court costs, as these expenses have often required additional augmentations at the end of the fiscal year. Since only \$263,413 of the earmark is needed, the remaining earmark balance of \$11,587 will be removed from the outstanding earmark total.

During the development of the FY 2015 Preliminary Budget, the Planning and Budget Office (PBO) and Civil Courts staff estimated that the FY 2014 indigent attorney fee shortfall would be between \$128,000 and \$200,000. This was based on lower expenditures throughout most of FY 2014 as compared to the record-high expenses incurred in FY 2013.¹ However, an unexpected increase in summer expenditures, as well as the anticipated attorney claims yet to be invoiced

¹ \$395,191 was needed to cover the shortfall in FY 2013, \$283,930 of which was transferred from the earmark on Allocated Reserve following Commissioners Court approval on September 10, 2013.

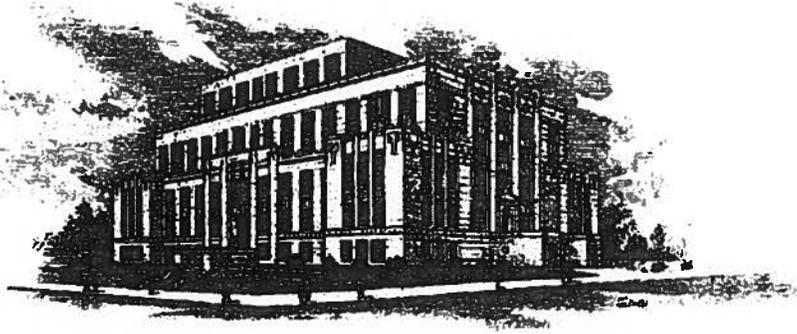
and paid, has increased projections for the accrual needed for FY 2014. Therefore, the Civil Courts estimate that the total needed for FY 2014 will be \$294,413.

Last year, Commissioners Court approved an increased direct appropriation of \$300,000 as well as an earmark of \$275,000 against the Allocated Reserve for civil indigent defense. In the FY 2015 Preliminary Budget, noting that the rate of increase of expenditures seemed to be tapering, PBO did not include additional funding in the Civil Courts' budget but recommended an earmark of \$200,000 against the Allocated Reserve in case trends changed.

PBO and the Civil Courts note that expenditures in this area are somewhat unpredictable, and will continue to work together closely in FY 2015 to identify patterns and plan as judiciously as possible. PBO will be supportive of a request from the Civil Courts at the end of FY 2015 if funds are needed for their FY 2015 accrual, even if the request is in excess of the \$200,000 earmarked, as this is a legally mandated County expenditure. PBO will continue to urge the Civil Courts to look for internal funds prior to requesting funds from the General Fund Allocated Reserve.

PBO has incorporated the need for increased civil indigent attorney fees into FY 2014 expenditure projections and will adjust accordingly for the fifth and final revenue estimate based on the latest information. PBO recommends approval of this request.

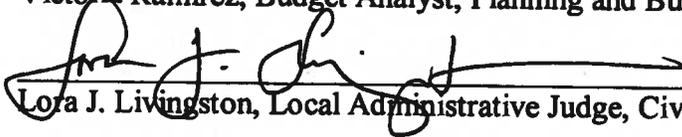
cc: Leroy Nellis, Acting County Executive, Planning and Budget
The Honorable Lora Livingston, Local Administrative Judge, Civil Courts
Peg Liedtke, Amanda Michael, Civil Courts
Jessica Rio, Travis Gatlin, Diana Ramirez, Planning and Budget Office



Office of the District Judges
 Heman Marion Sweatt Courthouse
 P.O. Box 1748
 Austin, Texas 78767

MEMORANDUM

TO: Victoria Ramirez, Budget Analyst, Planning and Budget

FROM: 
 Lora J. Livingston, Local Administrative Judge, Civil Courts

DATE: August 21, 2014

RE: Request for Budget Transfer from Allocated Reserves for Civil Indigent Attorney Fees – Department 193

The Civil Courts have been working collaboratively with the Planning and Budget Office and Criminal Justice Planning over the last year in an effort to more accurately project the accruals for civil indigent attorney fees in Fiscal Year 2014.

As of August 21, 2014, we are projecting a deficit of \$263,413 in the civil indigent attorney line-item in Fiscal Year 2014. Please note the actual amount is \$294,413 but due to requested internal transfers from other legally-mandated accounts, as listed below, we will be able to reduce the amount to \$263,413.

<i>Transferred Amount</i>	<i>From GL Account Number</i>
\$9,000	500080 – Salaries Visiting Judges (District)
\$19,000	500080 – Salaries Visiting Judges (County)
\$3,000	514040 – Attorney Fees (County)

We respectfully request that Commissioners’ Court permit us to transfer funds from earmarked allocated reserves in the amount of \$263,413 to cover the anticipated cost in Fiscal Year 2014 for civil indigent attorney fees.

Please do not hesitate to contact us at 854-9300 should you have any questions. Thank you very much for your consideration.

**COURT APPOINTED ATTORNEY FEES
CIVIL COURTS**

Month	Current Expense per IDA	Accrual Expense per IDA	Total per SAP	12 Month Average	Remaining Balance
Oct-10	-	213,556	213,556	165,574	1,982,182
Nov-10	26,722	232,425	259,147	179,809	1,723,035
Dec-10	9,943	49,904	59,847	163,809	1,663,188
Jan-11	10,313	110,556	120,869	161,453	1,542,319
Feb-11	118,669	180,927	299,596	177,913	1,242,723
Mar-11	80,799	34,254	115,053	172,676	1,127,670
Apr-11	130,594	41,788	172,381	169,831	955,289
May-11	108,072	23,295	131,368	166,785	823,921
Jun-11	180,126	134,701	314,827	179,224	509,094
Jul-11	153,563	65,098	218,661	180,346	290,433
Aug-11	118,267	41,300	159,567	180,958	1,439,226
Sep-11	155,231	3,831	159,062	185,328	1,280,164
Oct-11	-	269,276	269,276	189,971	3,513,352
Nov-11	3,983	223,110	227,092	187,300	3,286,260
Dec-11	50,985	203,389	254,374	203,510	3,031,886
Jan-12	70,897	122,648	193,546	209,567	2,838,341
Feb-12	82,090	106,153	188,243	200,287	2,650,098
Mar-12	155,572	145,374	300,945	215,778	2,349,153
Apr-12	103,332	56,256	159,588	214,712	2,189,564
May-12	266,725	119,001	385,725	235,909	1,803,839
Jun-12	312,891	-	312,891	235,747	1,490,948
Jul-12	223,372	-	223,372	236,140	1,267,576
Aug-12	228,120	-	228,120	241,853	1,039,456
Sep-12	214,760	-	214,760	246,484	1,250,607
Oct-12	8,010	231,634	239,644	244,025	3,663,427
Nov-12	58,769	294,616	353,385	254,549	3,310,042
Dec-12	101,139	144,145	245,284	253,792	3,064,759
Jan-13	143,012	205,804	348,815	266,731	2,715,943
Feb-13	144,399	56,183	200,582	267,758	2,515,381
Mar-13	147,672	43,003	190,676	258,569	2,324,706
Apr-13	134,127	64,507	198,634	261,822	2,126,072
May-13	292,201	50,877	343,078	258,268	1,782,994
Jun-13	189,142	32,488	221,609	250,662	1,561,385
Jul-13	182,293	25,420	207,713	249,357	1,353,671
Aug-13	206,302	38,539	244,840	250,750	1,108,831
Sep-13	234,446	68,053	302,499	258,062	1,201,891
Oct-13	16,884	361,020	377,904	269,583	3,776,451
Nov-13	59,885	145,560	205,444	257,255	3,571,006
Dec-13	114,121	196,884	311,005	262,732	3,260,002
Jan-14	112,443	85,183	197,626	250,133	3,062,375
Feb-14	114,313	87,211	204,850	250,490	2,857,525
Mar-14	142,355	45,776	182,137	249,778	2,675,388
Apr-14	242,389	66,261	309,647	259,029	2,365,741
May-14	213,398	48,417	268,425	252,808	2,097,316
Jun-14	208,862	43,462	252,324	255,368	1,844,993
Jul-14	159,359	16,429	176,958	252,805	1,668,034
Aug-14			136,971		
Sep-14					

	Projected	Actual	Balance
FY 13 Accrual	1,201,891	1,086,202	105,688
FY 14 Budget	2,952,464	1,384,009	1,568,455
	4,154,355	2,480,211	1,674,143

	Expenditures as of July 31	
FYTD 2013	2,549,400	
FYTD 2014	2,486,320	
Difference	(63,079)	Less than the same pd last FY

	Monthly Average as of July 31
FY 2011	190,531
FY 2012	251,505
FY 2013	254,940
FY 2014	248,632

FY 2014 Average 248,632

Months Remaining 1.25

Remaing Balance	1,674,143
Less: Current Pending Claims	(519,925)
Less: Monthly Avg of Claims Not Received Yet	(248,632)
Projected Remaining Funds for Accrual	905,587

Total Accrual Needed 1,200,000

Civil Courts Contribution	31,000
Total Funds from Reserves	263,413

Potential Civil Court Funding for Attorney Fees

<u>G/L</u>	<u>Cost Center</u>		
580010	1980000000	Earmark on Allocated Reserves	\$275,000
500080	1220010001	Reg Salary - Visiting Judge (District)	\$9,000
500080	1220020001	Reg Salary - Visiting Judge (County)	\$19,000
514040	1930010001	Attorney Fees - County	\$3,000
514230	1930060001	Court Reporting Charges (District)	\$0
514230	1930010001	Court Reporting Charges (County)	\$0
514250	1930060001	Spec Assignmts Judges Exp (District)	\$0
514250	1930010001	Spec Assignmts Judges Exp (County)	\$0
514240	1930060001	Transcript Expenses (District)	\$0
514240	1930010001	Transcript Expenses (County)	\$0
		Total Civil Court Contribution	\$31,000
		Total Needed	\$294,413
		Less: Civil Court Contribution	<u>(\$31,000)</u>
		Funds Needed from Reserves	<u>\$263,413</u>

Table 12

**Adopted Earmarks on Reserves
Earmarks on Allocated Reserve**

Department	Description	Amount
Records Management	Postage Cost of City of Austin Redistricting	\$ 310,200
Constables	Airport Staffing	278,506
Civil Courts-Legally Mandated Fees	Civil Indigent Attorney Fees	275,000
Criminal Courts	Veterans Court	228,552
Criminal Courts-Legally Mandated Fees	Attorney Fees for Capital Cases	175,000
Human Resources	Tuition Reimbursement Program	150,000
Civil Courts	Family Drug Treatment Court	144,233
Criminal Justice Planning	Paralegal for OPR	62,350
Criminal Justice Planning	Paralegal for OCR	65,291
Criminal Courts	Bailiff Transition to Sheriff's Office	38,972
Criminal Courts-Legally Mandated Fees	Forced Medication Hearings	35,000
Human Resources	Travis County/Austin Community College Internship Program	33,130
Civil Courts-Legally Mandated Fees	Foreign Language Court Interpreters	33,000
Probate Court	Administrative Judge Pay	28,482
Human Resources	ADA Program Funding	25,000
Pretrial Services	Electronic Monitoring Services	19,600
Total Allocated Reserve Earmarks		\$ 1,902,316

Earmarks on Capital Acquisition Resources Reserve

Department	Description	Amount
Transportation and Natural Resources	Road Materials	\$ 500,000
Information Technology Services	Support for Facilities Remodel/Construction Projects	400,000
Juvenile Probation	Juvenile Probation Master Plan	320,000
Transportation and Natural Resources	Failing Vehicles	192,750
Transportation and Natural Resources	Guardrail Replacement	100,000
Medical Examiner	Replacement Headspace Auto Sampler – Gas Chromatograph	70,000
Emergency Services (StarFlight)	STAR Flight Maintenance	55,000
Transportation and Natural Resources	ADA Sidewalk Upgrades	50,000
Counseling and Education	Computers for Automated Assessments	19,074
Criminal Justice Planning	Paralegal for OCR	15,798
Criminal Justice Planning	Paralegal for OPR	5,798
Total Capital Acquisition Resources Reserve Earmarks		\$ 1,728,420

Header Information for Entry Doc Number

400006468

Doc. Number 400006468 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Aug 26, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator MICHAEA Creation Date Aug 26, 2014 Creation Time 11:09:22
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Header Text End of FY14 Attorney Fee Accrual

TextName

Lines

Total Document 0 263 413 + 31 000 from Reserves USD from Civil Courts

for legally mandated attn fees

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-263,413	End of FY14 Attorney Fee Accrual
000002	0001		1220010001	500080	1220	NOT-RELEVANT	-9,000	End of FY14 Attorney Fee Accrual
000003	0001		1220020001	500080	1220	NOT-RELEVANT	-19,000	End of FY14 Attorney Fee Accrual
000004	0001		1930010001	514040	1220	NOT-RELEVANT	-3,000	End of FY14 Attorney Fee Accrual
000005	0001		1930060001	514050	1220	NON-FUNDED-PROGRAM	103,044.55	End of FY14 Attorney Fee Accrual
000006	0001		1930060001	514060	1220	NON-FUNDED-PROGRAM	2,944.13	End of FY14 Attorney Fee Accrual
000007	0001		1930060001	514070	1220	NON-FUNDED-PROGRAM	153,094.76	End of FY14 Attorney Fee Accrual
000008	0001		1930060001	514080	1220	NON-FUNDED-PROGRAM	20,608.91	End of FY14 Attorney Fee Accrual

Aug 28, 14

P2

Line	Fund	Funds center	Comm. Item	FuncArea	Grant	Funded Program	Local Amount	Line Text
000009	0001		1930060001	514090	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	14,720.65

End of FY14 Attorney Fee Accrual

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

August 25, 2014

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

Re: Request for DMS Implementation, CUC Prosecutor Invoice and Tyler Odyssey project for Constables

The FY 2014 Adopted Budget includes an Integrated Justice System (IJS) Reserve of \$5,235,265. These reserve funds are intended to be used for the Conference of Urban Counties (CUC) TechShare invoices for the Adult Case Management System (ACMS) for Criminal Courts and Prosecutor modules; hardware, interface, and conversion costs to host the projects in ITS; and development of the Juvenile Case Management System (JCMS).

This request from Information Technology Services (ITS) totals \$1,346,745 and is for the following purposes:

1.) Invoice from CUC for Prosecutor ACMS implementation (\$170,012) - Travis County has paid for the development phase of this project. The CUC, County Attorney and District Attorney's offices and ITS are now working on the implementation phase of the project. This module is expected to "go live" in mid-2015. The FY 2015 Preliminary Budget includes an additional \$370,659 for implementation in the IJS Reserve and \$166,805 for maintenance in the ITS departmental budget.

2.) OnBase Document Management System (DMS) implementation in County Attorney, District Attorney and District Clerk offices (\$851,060) - The OnBase DMS has been implemented in the County Clerk's Office and Records Management department. This DMS is replacing the Vista and other legacy document systems that are longer supported by the vendor. While DMS implementation was not expected to begin until FY 2015, ITS, PBO and affected departments agreed that it is beneficial to begin the project as soon as possible so that the DMS will be in place when the Prosecutor ACMS is implemented in the DA and CA Offices. Since there has been a delay in the Criminal Courts ACMS project, funds are available in the FY 2014 IJS Reserve to begin the project early. The requested amount includes costs for enterprise licenses, implementation, training and storage. The FY 2015 IJS Reserve in the Preliminary Budget includes \$750,000 for additional enterprise licenses.

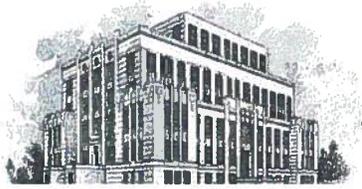
3.) Expansion of Tyler Odyssey case management software into the Constables offices (\$325,673). The Tyler Odyssey software-as-a-service was fully implemented in the five Justice

of the Peace offices in 2013. These requested funds will be used to add the five Constable offices to the system. This will allow for the collection of financial data and add a case management module for civil process and warrants. This was a FY 2015 budget request from ITS supported by the Constables. After discussions with ITS, it is recommended that this project move forward and use funds from the FY 2014 IJS Reserve to begin implementation. The new system will streamline the business process for the Constables as well as integrate the JP and Constable case management systems. This funding should be sufficient until FY 2016 when additional maintenance escalation funds may be needed. The FY 2015 Preliminary Budget includes \$59,510 for JP Tyler Odyssey maintenance in the ITS departmental budget.

After this request, there will be \$1,573,451 remaining in the reserve. There are no additional expected TechShare requests for FY 2014 and the remaining amount will fall to ending fund balance. The FY 2015 IJS Reserve as proposed in the Preliminary Budget is \$5,047,525 and includes the DMS (\$750,000) and Prosecutor (\$370,659) costs mentioned above, as well as Criminal Courts ACMS development (\$1,299,842), Civil and Probate Courts ACMS development (\$1,000,000), Juvenile Case Management System (\$545,000), ITS hardware and integration needs (\$910,000) and an earmark for Civil Courts staff (\$172,024). ITS shared statements of work and cost proposals of the projects with PBO. Because of their length, the documents are not attached to the amendments. They are available for review in PBO at your request.

PBO recommends approval of this transfer from the IJS Reserve. Please contact me at (512)854-9346 if you have any questions.

CC: Roger Jefferies, County Executive for Justice & Public Safety
Tanya Acevedo, Chief Information Officer
David Lampl, ITS
Terry Montgomery, ITS
Randy Lott, ITS
Jessica Rio, PBO
Diana Ramirez, PBO



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES

Tanya Acevedo, Chief Information Officer

700 Lavaca · Suite 501A · Austin, TX 78701 · (512) 854-9666 · Fax (512) 854-4401

DATE: August 14, 2014
To: Katie Gipson, Planning and Budget Office
FROM: Tanya Acevedo, CIO
RE: Request for Resources from FY 2014 Integrated Justice System (IJS) Reserve

ITS requests Commissioners Court approval to transfer \$1,346,745 from FY 2014 IJS Reserve to various ITS commitment items for funding required for several IJS-related projects. As part of the FY 2014 Budget Process, the Commissioners Court set up a dedicated reserve for funding for projects related to the upkeep, modification and upgrade of the Travis County Integrated Justice System.

Funding from the reserve will pay the August 2014 invoice for the Prosecutor project implementation; purchase the first installment of the OnBase Document Management System (DMS) Enterprise Licensing contract; purchase technical service hours to migrate the District Clerk, District Attorney, and County Attorney active case records to OnBase DMS for interface with Prosecutor and Courts; begin the project to transition the Constable Offices, Precincts 1-4, to the Tyler Odyssey Law Enforcement Module for civil paper and warrant service, and add all five Constable Offices to Odyssey for the collection of financial data for Justice of the Peace cases. Please note that none of the funding requested is for the CUC Courts Project that is on hold awaiting outcomes of the software source code reviews and Commissioners Court action.

These projects will provide the involved offices with vital case and records management to meet the growing demand for access to records and information from the Courts, Attorneys, and public. Travis County entities collaborating on these projects include the District and County Clerks, District and County Attorney, Constables and Justices of the Peace, Precincts 1-5, Justice and Public Safety, and ITS.

Current funding requirements are:

CUC Prosecutor Project Implementation Payment for August 2014	\$170,012
Constable Law Enforcement Module – Software as a Service	\$76,950
Constable Law Enforcement Module – Tyler Technical Service Hours	\$248,723
OnBase Enterprise Licensing Agreement through ImageSoft – payment 1 of 4	\$590,000
Onbase Technical Service Hours for District Clerk, District Attorney, and County Attorney	\$160,060
OnBase Training	\$21,000
<u>Additional Storage for the Document Management System</u>	<u>\$80,000</u>
Total	\$1,346,745

From: 1980000000 580160 IJS Reserve	\$1,346,745
To: 1120140001 511890 Technical Services	\$408,783
To: 1120140001 511550 Maintenance and Support	\$170,012
To: 1120140001 510310 Software Licenses	\$666,950
To: 1120140001 512020 In-House Training/ Online Course	\$21,000
To: 1120140001 520050 Hardware	\$80,000

CC: The Honorable Judge Julie Kocurek
The Honorable Dana DeBeauvoir, County Clerk
Susan Bell, County Clerk
The Honorable Amalia Rodriguez-Mendoza, District Clerk
Michelle Brinkman, District Clerk
The Honorable David Escamilla, County Attorney
Vicki Ashley, County Attorney
The Honorable Rosemary Lehmborg, District Attorney
Greg Cox, District Attorney
Roger Jefferies, County Executive for Justice and Public Safety
Leroy Nellis, Acting County Executive for Planning and Budget
Nicki Riley, County Auditor
Mark Erwin, County Courts
Walter LaGrone, Janice Brown, Randy Lott, David Lampl, Bruni Cruz, ITS



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director *Diana Ramirez*

DATE: August 25, 2014

RE: Request from Human Resources Management to transfer \$4 million from the Employee Health Fund Reserve to Cover Higher than Normal Claims through the end of FY 2014

Every week, Human Resources Management Department (HRMD) updates Commissioners Court on the costs of the employee health plan via an agenda item to reimburse United Healthcare, the third party administrator of the County's health plan. The back-up included with the agenda item has shown a continuing trend of large claims that are impacting the budget. A review of the plan's cost drivers by the Benefits Manager, John Rabb, indicates that significantly pharmacy expenses are the main cost drivers for the plan this year. Please see Mr. Rabb's memo (attached) reporting how HRMD is monitoring and responding to these increased costs.

PBO has accounted for these higher-than-normal claims expenses in its end of year expenditure forecasts. The Auditor's Fourth Revenue Estimate includes the drawdown in the Employee Health Fund's fund balance as a result of this budget adjustment.

PBO recommends approval of this budget amendment.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, PBO
Debbie Maynor, John Rabb, Shannon Steele, Norman McRee, HRMD



HRMD

Human Resources Management Department

1010 Lavaca Street, 2nd Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

MEMORANDUM

Date: August 22, 2014

To: Commissioners Court

Via: Debbie Maynor, Director, HRMD *DM*
Leroy Nellis, County Executive

From: John Rabb, Benefits Manager, HRMD *JR*
Shannon Steele, Benefits Administrator, HRMD

Re: Transfer request for funding of remaining Fiscal Year 2014 Health Plan claims.

The weekly claims expenses have been running higher than the budgeted amount for Fiscal Year 2014 and as a result we are requesting the transfer of \$4,000,000 to cover the remaining weekly claims costs and ensure available funding for the remainder of this fiscal year. The recommended amount is a conservative estimate of additional funding needed and the transfer of funds from the reserve should be more than adequate in covering the remaining weekly claims costs for this plan year.

To help offset the upcoming weekly claims costs, the plan has approximately \$420,000 pending stop loss reimbursements from recent high cost claims. Stop Loss insurance pays 100% of the claim expenses over \$275,000 for any single claim that exceeds the \$275,000 threshold. This reimbursement will be deposited and used to off-set claims expenses. There are additional claims being monitored for possible Stop Loss reimbursement; if the claim costs exceeds the threshold, additional reimbursements will be issued to the plan.

Analysis of the plan's costs drivers indicate a normal increase in medical plan costs however the pharmacy expenses are significantly higher than normal. The County has already taken steps to address the rising pharmacy costs by completing the competitive bid process and awarding the Pharmacy Benefit Manager services to EnvisionRx to be effective October 1, 2014. Additional analysis and reporting on cost drivers and claim experience for the first half of the plan year will be delivered to HRMD in the coming weeks and months and HRMD will also continue to monitor the weekly claim amounts for additional cost drivers.

Header Information for Entry Doc Number

400006442

Doc. Number 400006442

Doc. Status Preposted

FM Area 1000

Budget Cate. Payment

Doc. Year 2014

Doc. Date Aug 13, 2014

Value Type Budget

Version 0

Doc. Type TRAN

Budget Type 1

Fiscal Year 2014

Year.Cash.Eff

Process UI TRAN

Process SEND

Original.Applic. BWB

Doc.Family

Additional Data

Creator

MCREEN

Creation Date Aug 18, 2014

Creation Time 09:47:38

Resp. Person

Year Cohort

Public Law

Header Text

TextName

Lines

Total Document

4,000,000

USD

from Employee Health Fund Reserve for claims.

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	8956		198000000	580010	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-4,000,000	Transfer from Reserve for Estimated Health Claims
000002	8956		1110068956	516020	1110 NOT-RELEVANT	NON-FUNDED-PROGRAM	4,000,000	Transfer from Reserve for Estimated Health Claims

[Signature] August 28, 14

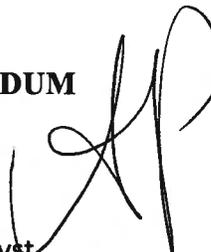
PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste. 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Aerin-Renee Pfaffenberger, Budget Analyst 

DATE: September 2, 2014

RE: Constable Precinct Three Internal Budget Transfer for a Temporary Employee

Constable Precinct Three is requesting the transfer of \$2,500 from Peace Officer Pay Scale (POPS) salaries to temporary employee salaries, to fund the extension of a temporary Clerk position. This employee will continue to provide research capacity for the Counterfeit Motor Vehicle Inspection Program (CMVIP) within the department. The temporary employee was originally funded to do research related to Warrant Roundup for the department, and has proved to be a valuable asset for the department. The office attributes the one-time salary savings available in the department to grant reimbursement funds received under the Low Income Repair and Replacement Assistance Program (LIRAP) grant managed by the Transportation and Natural Resources Department. The salaries of two deputies in this department are eligible to be reclassified to this grant because of their work in the Counterfeit Motor Vehicle Inspection Program (CMVIP) within the department. This reclassification has resulted in unused POPS salaries in the General Fund.

Please see the attached memo from the Constable regarding this request.

PBO recommends approval of this budget transfer.

cc: The Honorable Sally Hernandez, Constable Precinct 3
Jose Hernandez, Chief Deputy Anthony Johnson, Constable Precinct 3 Office
Travis Gatlin, Diana Ramirez, PBO
Leroy Nellis, Interim County Executive, PBO
Jessica Rio, Budget Director, PBO



Sally I. Hernandez

CONSTABLE
Travis County, Precinct 3

8656-B Highway 71 West, Suite 132
Austin, Tx 78735

Phone: (512) 854-2107
Fax : (512) 854-2116

MEMORANDUM

Date: August 21, 2014

To: Aerin Toussaint - PBO

From: Constable Sally Hernandez, Precinct 3

Re: Transfer of funds for temporary position

A temporary position of Court Clerk I was created for the assistance of research for our MVI and Warrant teams. This position assists in locating defendants with warrants issued from Justice of the Peace, Pct. 3 along with any research needed by the MVI team. This assistance will help alleviate time spent in office by the deputies. Transfer of funds is being requested from Salaries-POPS to Salaries-Temp Employees. Funds are currently available until the end of FY14. This position will end at the end of FY14.

If you have any questions, please feel free to call me.

Thank you,

Constable Sally Hernandez
Travis County Precinct Three

Header Information for Entry Doc Number

400006525

Doc. Number 400006525 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Aug 21, 2014
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 1 Fiscal Year 2014 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
Creator HERNANJ1 Creation Date Aug 21, 2014 Creation Time 13:19:03
Resp. Person Year Cohort Public Law
Legislation

Additional Data

Header Text To avoid neg bal in temp position ending FY14

TextName

Lines

Total Document 0 3500 USD internal transfer

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1330010001	501010	1310 NOT-RELEVANT	NON-FUNDED-PROGRAM	-3,500	
000002	0001		1330020001	500070	1310 NOT-RELEVANT	NON-FUNDED-PROGRAM	3,500	

~~AW~~ August 28, 14

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

August 26, 2014,

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

Re: Transfer for cabling in Medical Examiner's Office

Information Technology Services (ITS) is requesting to use \$4,618 in temporary salary savings to fix some cabling issues at the Medical Examiner's Office. The office is transitioning to the Unified Communications Voice over Internet Protocol (VoIP) phone system. The current cabling is not adequate and ITS needs to install upgraded cable. Normally PBO would not support an upgrade to this facility as the office will move to a new facility in the near future. However, this is a small investment and will allow the office to have the VoIP capable phone system for the next two to three years. These phones will move to the new facility when it is completed.

A review of the Medical Examiner budget shows there are no available savings for this cost. ITS has sufficient temporary salary savings to cover the cabling upgrade. PBO recommends approval of this transfer.

CC: Sarah Scott, Medical Examiner's Office
Darlene Dunn, Medical Examiner's Office
Tanya Acevedo, Chief Information Officer
Walter LaGrone, ITS
Randy Lott, ITS
Sheryl Holder, ITS
Jessica Rio, PBO



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES
Tanya Acevedo, Chief Information Officer
700 Lavaca, Suite 501A, Austin, TX 78701 (512) 854-9666 Fax (512)854-4401

Date: August 20, 2014
To: Katie Gipson, Budget Analyst
From: Tanya Acevedo, CIO *TAA*
Subject: Request To Use FY 2014 Temporary Salary Savings

ITS is requesting Commissioners Court approval to transfer \$4,618 from departmental temporary salary savings to the appropriate operating accounts to fund the continuation of the Unified Communications initiative (Voice Over Internet Protocol (VOIP) phone implementation project) for the Medical Examiner's Office (MEO). Due to office growth, limited space and current inadequate cabling in the MEO facility, an infrastructure upgrade must be completed before the project can move forward. Current existing phone outlets run on Category 3 cable which only supports legacy analog telephone equipment. To transition to VOIP, an upgrade to the cabling is required. The resources requested by ITS are necessary to install five (5) new Category 5e cable Standard Information Outlets (SIO) and add two (2) SIO to match existing building infrastructure (two (2) data ports within a single SIO) in order to provide Travis County network access for computers, VOIP phones, and network printers.

CC: Danny Hobby, County Executive for Emergency Services
Walter LaGrone, Brenda Spiker, Trey Wallace, Sheryl Holder, ITS

Attachments: Budget Adjustment, Quote

**ITS
REQUEST FOR ESTIMATE**

Vendor	RC Data Communications	DATE	8/15/2014
Vendor #	10000173383	JOB CLASSIFICATION	Routine
Contract #	4400001421	DATE OF SITE VISIT	8/15/2014
Contact	Sam Robinson	JOB LOCATION	MEO
Phone	512.992.1111		

*Medical
examiner
office.*

DESCRIPTION OF WORK **Medical Examiners Office**

Install (5) new Cat 5e SIO outlets, add (2) data two and existing SIO, add (1) data to an existing SIO and install one new Data for a phone line in the MDF

Contact	Bo Kinsey	Phone	854-4283	Work Order #	IR0029450
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LABOR

LABOR	R-HRLY RATE DATA COPPER CABLE	Qty	32	Hours @ \$	32.00 /Hr.=	\$	1,024.00
	R-HRLY Rate for Installation Helper	Qty	64	Hours @ \$	28.00 /Hr.=	\$	1,792.00
LABOR	R-HRLY Rate CATV Cable Installer	Qty		Hours @ \$	32.00 /Hr.=	\$	-
	R-HRLY Rate for Installation Helper	Qty		Hours @ \$	28.00 /Hr.=	\$	-

511870

511870

Labor Cost \$ **2,816.00**

MATERIALS

Qty:	Description	Cost/Each	Ext Cost
5000	General Cat 5e plenum WHITE	0.16	\$ 800.00
2000	General Cat 5e plenum BLUE	0.16	\$ 320.00
7	Panduit 4 port faceplate IW	1.48	\$ 10.36
7	Panduit Blank Insert IW	0.20	\$ 1.40
28	Panduit Cat 5e jack Orange	3.60	\$ 100.80
7	Panduit Cat 5e jack IW	3.60	\$ 25.20
2	Panduit Cat5e wallphone plate and jack	11.22	\$ 22.44
10	Erico MPLS	1.28	\$ 12.80
1	Panduit 48 port unloaded patch panels	44.10	\$ 44.10
1	66 blocks	5.74	\$ 5.74
1	89B brackets	1.40	\$ 1.40
150	Panduit 3/4 J-Hooks	0.66	\$ 99.00
100	Panduit 2" J-hooks	1.87	\$ 187.00
2	Panduit 2 port faceplates IW	1.48	\$ 2.96
2	Panduit Blank Insert IW	0.20	\$ 0.40
1	Electrical Tape	5.50	\$ 5.50
1	Bucket of pull string	29.00	\$ 29.00
			\$ -
			\$ -
			\$ -

511870

Header Information for Entry Doc Number

400006584

Doc. Number 400006584 Doc. Status Preposted FM Area 1000
Budget Cate. Payment Doc. Year 2014 Doc. Date Aug 26, 2014
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 1 Fiscal Year 2014 Year.Cash.Eff
Process UI TRAN Process SEND Original.Applic. BMB Doc. Family
Creator CRUZB1 Creation Date Aug 26, 2014 Creation Time 09:08:26
Resp. Person Year Cohort Public Law
Legislation

Additional Data

Header Text

TextName

Lines

Total Document 4618

USD: internal transfer

Line	Fund	Budget Period	Funds Center	Comm. Item	Func Area Grant	Funded Program	Local Amount	Text Line
000001	0001		1120040001	500050	1110 NOT-RELEVANT	NON-FUNDED-PROGRAM	-4,618	Move funds to ITS for MEO Improvements
000002	0001		1120040001	511870	1110 NOT-RELEVANT	NON-FUNDED-PROGRAM	4,618	Move funds to ITS for MEO Improvements

~~NON-FUNDED-PROGRAM~~ = Ave ~ August 28, 14

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

August 25, 2014,

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

A handwritten signature in black ink, appearing to read "Katie Petersen", is written over the "From:" line.

Re: Cell phone allowances

Information Technology Services (ITS) and Travis County Medical Examiner's Office (TCMEO) are requesting to internally fund a monthly cellular allowance for one ITS staff member (positions 30000427) and two TCMEO staff members (positions 30003446 & 30003447) who use their personal phone for a significant amount of work-related business.

According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda.

PBO concurs with this request. No actual budget transfer is needed at this time because there is sufficient funding in the appropriate line items.

CC: Sarah Scott, Medical Examiner's Office
Darlene Dunn, Medical Examiner's Office
Randy Lott, ITS
Jessica Rio, PBO

Travis County Monthly Cellular Service Allowance REQUEST

FORM Pursuant to Travis County Code, Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of monthly cellular service allowances within my Office/Department.

Myra J. Scenedo

8/15/2014

Official/Department Head Signature and Date

effective date

NOTE: All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95 POPS positions), 2007 (1.45%), and the remaining into 4107. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
C, Employee ID # 2002058 2002058 Network Engineer I, Slot # 30000427 30000427 (ITS DEPT. James Kinney)	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐

Comments:

Reviewed by PBO

W. Bearden 8/25/14
signature and date

Approved by Commissioner's Court

Date

Processed by Auditor's Office

signature and date

Return a copy to: Brad Bearden, Emergency & Wireless Communications Manager
Travis County Emergency Services Phone 854-4895 Fax 854-4786 Email
Brad.Bearden@co.travis.tx.us



**TRAVIS COUNTY OFFICE
OF THE MEDICAL EXAMINER**

1213 Sabine Street PO Box 1748 Austin, TX 78767
Tel: (512) 854-9599 Fax: (512) 854-9044
www.co.travis.tx.us/medical_examiner

DATE: August 22, 2014

TO: Brook Greenfeder, County Auditor's Office
Katie Peterson, Planning and Budget Office

FROM: Satish Chundru, D.O. 

SUBJECT: Cellular Phone Allowance

Due to the nature of the mission of our department, we have been authorized to provide cellular phone allowance to our investigative staff. We would like to add Michael Halter, Employee ID Number 2002630 and Leandro Marroquin, Employee ID Number 2002731 to the list of employees currently receiving cellular phone allowance. As a Forensic Medical Examiner Investigator, Mr. Halter and Mr. Marroquin will work different shifts, weekends and holidays, and must be contacted on a recurrent basis at any hour of the day and night. They must also respond in an expeditious time frame when notified of a death that requires investigation by our office.

Sufficient funding exists within our current budget to pay Mr. Halter and Mr. Marroquin a cellular phone allowance. Mr. Halter has been hired to replace Daniel Jackson and Mr. Marroquin to replace Olivia Alley who had been authorized to receive a cell phone allowance.

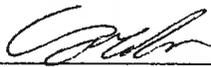
We are requesting cellular telephone allowance in the amount of \$20 per month for Mr. Halter and Mr. Marroquin for the current fiscal year and all subsequent fiscal years.

We would like the effective date to be August 25, 2014 for Mr. Halter and September 2, 2014 for Mr. Marroquin.

Your consideration is greatly appreciated.

TRAVIS COUNTY CELLULAR ALLOWANCE REQUEST FORM

Pursuant to Travis County Code Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of cellular telephone allowances within my Office/Department.

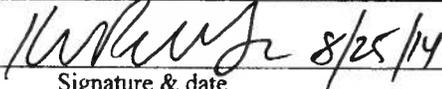

8-25-14

 Official/Department Head Signature and Date effective date

Note: All requests for new allowances or increases to previously approved allowances must first go through PBO and then processed through the Auditor's Office. Along with this request form a budget transfer sheet should be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95% POPS positions), 2007(1.45%) and the remaining into 4107. Unless the allowance is for a limited period of time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A Cell Phone Allowance Is Requested For:	\$10	\$20	\$30
(A or C, Employee ID #, Position title and slot number)			
A, 02002630, M E INVESTIGATOR, POSITION 30003447		J	

Comments:

Reviewed by PBO _____
 8/25/14
Signature & date
 Approved By Commissioners Court _____
date
 Processed by Auditors Office _____
Signature & date

Cc danny.hobby@co.travis.tx.us

TRAVIS COUNTY CELLULAR ALLOWANCE REQUEST FORM

Pursuant to Travis County Code Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of cellular telephone allowances within my Office/Department.

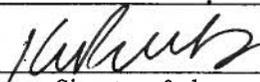

 _____ 9-2-14
 Official/Department Head Signature and Date effective date

Note: All requests for new allowances or increases to previously approved allowances must first go through PBO and then processed through the Auditor's Office. Along with this request form a budget transfer sheet should be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95% POPS positions), 2007(1.45%) and the remaining into 4107. Unless the allowance is for a limited period of time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A Cell Phone Allowance Is Requested For:	\$10	\$20	\$30
(A or C, Employee ID #, Position title and slot number)			
A, 02002731, ME INVESTIGATOR I, POSITION 30003446		✓	

Comments:

Reviewed by PBO

 8/25/14
 Signature & date

Approved By Commissioners Court

_____ date

Processed by Auditors Office

_____ Signature & date

Cc danny.hobby@co.travis.tx.us



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

From: Aerin-Renee Pfaffenberger, Budget Analyst

DATE: September 2, 2014

RE: Cell Phone Allowance, HHSVS

The Health and Human Services and Veterans Service Department is requesting to internally fund a monthly cellular allowance for a staff member (Position 300005387) who uses their personal phone for a significant amount of work-related business.

According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda.

A total of \$36.99 is being transferred internally to fund the cell phone allowance within the department.

PBO concurs with this request.

cc: Sherri Fleming, County Executive, HHSVS
Leroy Nellis, Interim County Executive for Planning and Budget
Nicki Riley, Travis County Auditor
Brad Bearden, Emergency & Wireless Communication Manager
Scott Diamond, County Auditor's Office
Travis Gatlin, Diana Ramirez, PBO
Kathleen Haas, Caula McMarion, HHSVS
Jessica Rio, Travis County Budget Director

45



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
100 North I.H. 35
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming, County Executive
(512) 854-4100**

DATE: August 25, 2014

TO: Aerin Pfaffenberger, Budget Analyst, Planning and Budget Office

FROM: Sherri E. Fleming
Sherri E. Fleming, County Executive
Travis County Health and Human Services and Veterans Service

SUBJECT: Health and Human Services and Veterans Service Cellular Phone Allowance Request

Proposed Motion: Consider and take appropriate action to approve the cellular phone allowance request for [REDACTED].

Summary: The employee listed above is frequently in the field and away from routine telephone communication. The use of cellular phones is pertinent to performing her job functions. The department is requesting authorization of the cell phone allowance for this employee following Chapter 39.032 of the Travis County Wireless Communications Policy. The HHSVS County Executive has approved the request form to establish the monthly cellular allowance for this employee.

Budgetary and Fiscal Impact: The FY'2014 funds are set aside BA# 400006571; cost centers 1580500001.

These monthly amounts are supplemental income as processed through the payroll system, included in the employee's gross income and subject to standard payroll withholding for federal taxation and retirement contributions.

cc: Leroy Nellis, Acting County Executive, Planning and Budget
Brad Bearden, Emergency & Wireless Communications Manager
Nicki Riley, Travis County Auditor
Scott Diamond, Travis County Auditor Payroll
Caula McMarion, HHSVS Accountant
Kathleen Haas, HHSVS Finance Manager

Travis County Monthly Cellular Service Allowance REQUEST FORM

Pursuant to Travis County Code, Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of monthly cellular service allowances within my Office/Department.

Sherrin E. Fleming
 Official/Department Head Signature and Date

8/25/14
 effective date

NOTE: All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, and then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 506010 (6.2%), 506050 (13.67%), 506060 (1.95 POPS positions), 506020 (1.45%), and the remaining into 511710. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
A, #2001106, Case Worker, #30005387	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Reviewed by PBO

Sherrin E. Fleming 8/26/14
 Signature and date

Approved by Commissioner's Court

_____ Date

Processed by Auditor's Office

_____ Signature and date

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
10,718,725.00			Beginning Balance
13,799.02	Allocated Reserve	10/8/13	Liquidated Purchase Orders-Variou Depts
7,350.74	Allocated Reserve	10/15/13	Liquidated Purchase Orders-Variou Depts
(23,425.00)	Constable Pct. 1	10/22/13	Constable Staffing @ 5501 Airport
5,352.82	Allocated Reserve	10/22/13	Liquidated Purchase Orders-Variou Depts
2,506.95	Allocated Reserve	10/29/13	Liquidated Purchase Orders-Variou Depts
(8,018.00)	FMD	11/5/13	Security Fencing Project
(19,327.00)	Sheriff's Office	11/5/13	TCSO Deputy for County Court-at-Law #8
3,478.13	Allocated Reserve	11/5/13	Liquidated Purchase Orders-Variou Depts
(25,000.00)	HRMD	11/12/13	NeoGov Maintenance Agreement
150.00	Allocated Reserve	11/12/13	Liquidated Purchase Orders-Variou Depts
(28,482.00)	Probate Court	11/19/13	Probate Judge's Additional Pay
23,517.75	Allocated Reserve	11/19/13	Liquidated Purchase Orders-Variou Depts
(59,065.00)	Constable Pct. 1	11/26/13	Constable Staffing @ 5501 Airport
(25,000.00)	FMD	11/26/13	Constable Staffing @ 5501 Airport
(339,552.38)	Purchasing	11/26/13	Disparity Study
18,954.85	Allocated Reserve	11/27/13	Liquidated Purchase Orders-Variou Depts
32,868.06	Allocated Reserve	12/20/13	Liquidated Purchase Orders-Variou Depts
(4,141.00)	County Judge	12/30/13	ACC Internship Program
(4,141.00)	Civil Courts	12/30/13	ACC Internship Program
(4,141.00)	Cons. Pct. 1	12/30/13	ACC Internship Program
(4,141.00)	Records Mngt.	12/30/13	ACC Internship Program
2,128.88	Allocated Reserve	1/7/14	Liquidated Purchase Orders-Variou Depts
(50,000.00)	General Administration	1/14/14	Organizational Review
33,203.06	Allocated Reserve	1/22/14	Liquidated Purchase Orders-Variou Depts
(15,000.00)	HRMD	1/28/14	ADA Program Funding
(22,100.00)	TNR	1/28/14	CAPCOG
20,293.84	Allocated Reserve	1/28/14	Liquidated Purchase Orders-Variou Depts
8,602.20	Allocated Reserve	1/29/14	Liquidated Purchase Orders-Variou Depts
(20,086.00)	Sheriff's Office	2/4/14	TCSO Deputy for County Court-at-Law #6
(38,883.16)	Probate Court	2/11/14	Family Eldercare Guardianship Contract
1,199.35	Allocated Reserve	2/11/14	Liquidated Purchase Orders-Variou Depts
(75,000.00)	County Attorney	2/18/14	MERS Case Expenses
(1,186,224.00)	TNR	2/18/14	Buyouts for Onion Creek and Other Areas
21,349.37	Allocated Reserve	3/7/14	Liquidated Purchase Orders-Variou Depts
(2,500,000.00)	TNR	3/18/14	Reimbursement Resolution for State Highway 45 Southwest between Loop 1 (MOPAC) and FM 1626
(472,000.00)	TNR	3/25/14	Repair Water Quality Control & Flood Detention Structures damaged in the October, 2013 Flood
13,395.38	Allocated Reserve	3/24/14	Liquidated Purchase Orders-Variou Depts
4,141.00	County Judge	4/1/14	Reimbursement of unused funds for ACC Internship Program
10,551.26	Allocated Reserve	4/1/14	Liquidated Purchase Orders-Variou Depts
5,621.75	Allocated Reserve	4/8/14	Liquidated Purchase Orders-Variou Depts
(25,000.00)	County Attorney	4/15/14	Legal Services

Allocated Reserve Status (580010)

1,048.88	Allocated Reserve	4/17/14	Liquidated Purchase Orders-Variou Depts
5,359.28	Allocated Reserve	4/28/14	Liquidated Purchase Orders-Variou Depts
(20,000.00)	TNR	4/29/14	Maha Loop Right of Way
23,220.14	Allocated Reserve	5/5/14	Liquidated Purchase Orders-Variou Depts
90,039.51	Allocated Reserve	5/13/14	Liquidated Purchase Orders-Variou Depts
19,524.42	Allocated Reserve	5/21/14	Liquidated Purchase Orders-Variou Depts
(7,500.00)	Historical Commission	5/27/14	County match Historical Comm. Grant Award
(32,071.00)	County Attorney	5/27/14	Create 2 new position in County Atty. Office.
3,899.81	Allocated Reserve	5/27/14	Liquidated Purchase Orders-Variou Depts
(60,000.00)	Criminal Courts	6/3/14	Legally mandated services
29,305.23	Allocated Reserve	6/5/14	Liquidated Purchase Orders-Variou Depts
36.08	Allocated Reserve	6/10/14	Liquidated Purchase Orders-Variou Depts
12,562.71	Allocated Reserve	6/13/14	Liquidated Purchase Orders-Variou Depts
(52,960.00)	Medical Examiner	6/24/14	Cadaver Contract
(180,019.00)	Emergency Services	6/24/14	Pilot Fire Detection Program in western Travis County
51,526.79	Allocated Reserve	6/24/14	Liquidated Purchase Orders-Variou Depts
13,501.00	Allocated Reserve	6/30/14	Liquidated Purchase Orders-Variou Depts
13,776.41	Allocated Reserve	7/2/14	Liquidated Purchase Orders-Variou Depts
23,399.58	Allocated Reserve	7/14/14	Liquidated Purchase Orders-Variou Depts
(40,000.00)	Sheriff's Office	7/22/14	Additional Fencing & Repairs
(49,500.00)	Cons. Pct. 3	7/22/14	Parking Mobility Pilot Program
28,223.85	Allocated Reserve	8/4/14	Liquidated Purchase Orders-Variou Depts
44,796.31	Allocated Reserve	8/11/14	Liquidated Purchase Orders-Variou Depts
(8,934.44)	Cons. Pct. 1	8/12/14	Overtime Expense - Austin Urban Music Festival
(2,675.21)	Cons. Pct. 2	8/12/14	Overtime Expense - Austin Urban Music Festival
(18,351.00)	County Attorney	8/19/14	Underage Drinking Prevention Prog. Grant Match
11,227.29	Allocated Reserve	8/18/14	Liquidated Purchase Orders-Variou Depts
(1,398.00)	General Administration	8/19/14	ACC Internship Program
(1,398.00)	JP Pct. 1	8/19/14	ACC Internship Program
(1,398.00)	Cons. Pct. 1	8/19/14	ACC Internship Program
(1,398.00)	Records Mngt.	8/19/14	ACC Internship Program
1,305.37	Allocated Reserve	8/25/14	Liquidated Purchase Orders-Variou Depts
5,893,612.88	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

	Explanation
(\$310,200)	Records Management - Postage Cost of City of Austin Redistricting
(\$275,000)	Civil Courts-Legally Mandated Fees- Civil Indigent Attorney Fees
(\$228,552)	Criminal Courts - Veterans Court
(\$175,000)	Criminal Courts-Legally Mandated Fees - Attorney Fees for Capital Cases
(\$150,000)	Human Resources - Tuition Reimbursement Program
(\$144,233)	Civil Courts - Family Drug Treatment Court
(\$62,350)	Criminal Justice Planning - Paralegal for OPR
(\$65,291)	Criminal Justice Planning - Paralegal for OCR
(\$35,000)	Criminal Courts-Legally Mandated Fees - Forced Medication Hearings
(\$33,000)	Civil Courts-Legally Mandated Fees - Foreign Language Court Interpreters
(\$10,000)	Human Resources - ADA Program Funding
(\$19,600)	Pretrial Services - Electronic Monitoring Services
(\$1,508,226)	Total Possible Future Expenses (Earmarks)
\$4,385,387	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
2,431,317			Beginning Balance
(135,828)	ITS	10/29/13	EOB Renovations
(12,489)	ITS	11/19/13	Computers for Automated Assessment Tools
(226,779)	ITS	12/10/13	EOB Renovations
(61,707)	ITS	2/4/14	EOB Renovations
(34,800)	Emergency Services	2/11/14	Starflight Maintenance
(65,000)	Medical Examiner	2/18/14	Replacement Headspace Auto Sampler - Gas Chromatograph
(84,000)	District Clerk	5/6/14	Scanning Equipment
(757,654)	ITS	5/13/14	Complete FY 2014 FMD Projects
(320,000)	Juvenile Probation	6/10/14	Juvenile Probation Master Plan
733,060 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
(\$500,000)	Transportation and Natural Resources - Road Materials
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$100,000)	Transportation and Natural Resources - Guardrail Replacement
(\$20,200)	Emergency Services (StarFlight) - STAR Flight Maintenance
(\$50,000)	Transportation and Natural Resources - ADA Sidewalk Upgrades
(\$15,798)	Criminal Justice Planning - Paralegal for OCR
(\$5,798)	Criminal Justice Planning - Paralegal for OPR
(\$884,546)	Total Possible Future Expenses (Earmarks)
(\$151,486)	Remaining CAR Reserve Balance After Possible Future Expenditures

Reserve for Emergencies and Contingencies Status (580120)

Amount	Dept Transferred Into	Date	Explanation
5,000,000.00			Beginning Balance
\$5,000,000 Current Reserve Balance			

Fuel & Utilities Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
300,000.00			Beginning Balance
\$300,000 Current Reserve Balance			

Civil and Family Justice Center (Planning) Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
5,446,000.00			Beginning Balance
(1,779,411.00)	PBO	10/22/13	Phase I & II
(2,673,810.00)	PBO	4/8/14	IR/CA Contract
(194,000.00)	PBO	6/3/14	Site Related Investigations for Due Diligence Items
\$798,779 Current Reserve Balance			

Juvenile Justice Reserve Status (580260)

Amount	Dept Transferred Into	Date	Explanation
504,726.00			Beginning Balance
\$504,726 Current Reserve Balance			

Smart Building Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
297,948.00			Beginning Balance
(\$27,031)	FMD	4/15/14	Maintenance Expenditures for SMART facility
\$270,917 Current Reserve Balance			

Reserve for Replacement of Integrated Justice Systems Status (580160)

Amount	Dept Transferred Into	Date	Explanation
5,235,265.00			Beginning Balance
(\$2,315,069)	ITS	3/25/14	CUC TechShare
\$2,920,196 Current Reserve Balance			

Reserve for State Funding Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
250,000.00			Beginning Balance
\$250,000 Current Reserve Balance			

STAR Flight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
1,995,050.00			Beginning Balance
\$ (564,341)	EMS	4/15/14	Additional repairs needed
\$ 640,000	EMS	4/15/14	Seton Donation Installment
\$ (106,450)	EMS	7/22/14	Hoist purchase
\$ 1,964,259 Current Reserve Balance			

Reserve for 1115 Waiver Participation Status (580200)

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
\$1,000,000 Current Reserve Balance			

Reserve for Interlocal Agreements Status (580200)

Amount	Dept Transferred Into	Date	Explanation
1,950,308.00			Beginning Balance
(406,090.00)	HHSVS	12/3/13	City of Austin Public Health Services & Animal Services
\$1,544,218 Current Reserve Balance			

Reserve for External Social Services Contracts Status (580200)

Amount	Dept Transferred Into	Date	Explanation
1,155,025.00			Beginning Balance
(322,172.00)	HHSVS	12/17/13	Collaborative Afterschool Program
(500,000.00)	HHSVS	1/21/14	Early Childhood Services
\$322,853 Current Reserve Balance			

Sheriff's Office Overtime Reserve Status (580330)

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
\$1,000,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
68,085,598.00			Beginning Balance
(2,500,000.00)	FMD	10/15/13	Reimbursement Resolution for 416 W. 11th Street
(16,606,000.00)	TNR	11/12/13	Reimbursement Resolution for Maha Loop Road: Pearce Lane
(5,230,741.00)	TNR	11/26/13	Reimbursement Resolution for Vehicle and Heavy Equipment
(2,480,000.00)	TNR	11/26/13	Reimbursement Resolution for New Entrance for NE Metropolitan Park
(1,774,058.00)	FMD	11/26/13	Reimbursement Resolution for EOB Renovations Floors 4 - 11
(512,400.00)	FMD	11/26/13	Reimbursement Resolution for Collier Evidence Warehouse Expansion
(1,095,302.00)	ITS	11/26/13	Reimbursement Resolution for TechShare Software Source Code/AMCAD Enterprise License
(250,000.00)	ITS	11/26/13	Reimbursement Resolution for Information Security Appliance
(435,000.00)	TCSO	11/26/13	Reimbursement Resolution for Phase II of the Perimeter Security Fence Upgrade at Correctional Complex
16,606,000.00	TNR	5/20/14	Reverse RR for Maha Loop Road: Pearce Lane
1,345,302.00	ITS	7/23/14	Reimbursment Resolution for ITS
1,774,058.00	FMD	7/31/14	Reverse RR for EOB Renovations Floors 4 - 11
512,400.00	FMD	7/31/14	Reverse RR for Collier Evidence Warehouse Expansion
2,500,000.00	FMD	8/22/14	Reverse RR for 416 W. 11th Street
435,000.00	TCSO	8/22/14	Reverse RR for Phase II of the Perimeter Security Fence Upgrade at Correctional Complex
2,480,000.00	TNR	8/28/14	Reverse RR for New Entrance for NE Metropolitan Park
\$ 62,854,857 Current Reserve Balance			