Travis County Commissioners Court Agenda Request

Meeting Date: 08/12/2014, 9:00 AM, Voting Session
Prepared By/Phone Number: Victoria Ramirez, Planning and Budget, 854-6039
Elected/Appointed Official/Dept. Head: Jessica Rio, Budget Director, Planning and Budget
Commissioners Court Sponsor: Judge Samuel T. Biscoe

Review and approve requests regarding grant programs, applications, contracts and related special budgets, and permissions to continue:

A. Application to the United States Department of Health and Human Services, Administration for Children and Families to extend the Parenting in Recovery II Grant in the Health and Human Services and Veterans Service Department;
B. Contract amendment with the National Council on Crime and Delinquency to extend the Culture of Excellence Grant in the Juvenile Probation Department;
C. Contract amendment with the U.S. Department of Justice, Office on Violence Against Women for the Supervised Visitation and Safe Exchange Grant in the Counseling and Education Services Department;
D. Contract amendment with the Corporation for National and Community Service for the Coming of Age (DADS) Grant in the Health and Human Services and Veterans Service Department;
E. Permission to continue the Trauma Informed Assessment and Response Program in the Juvenile Probation Department until a contract can be fully executed;
F. Permission to continue the Juvenile Accountability Block Grant Local Assessment Center Program in the Juvenile Probation Department until a contract can be fully executed;
G. Permission to continue the Enhancing Services for Victims of Crime Program in the Juvenile Probation Department until a contract can be fully executed; and
H. Permission to continue the Austin/Travis County Integral Care Community Partners for Children Program in the Juvenile Probation Department until a contract can be fully executed.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Item A is an application to request a no-cost extension to use unspent FY 2014 grant funds in FY 2015.

Items B and C are contract amendments to extend the end dates of existing grant programs to expend remaining funds. Item D is a contract amendment to increase the amount of a previously approved grant award.

Items E, F, G, and H: The Juvenile Probation Department is requesting to continue the staffing associated with existing grant programs that are awaiting final contract approval. The department requests extension of the programs to November 30, 2014.

STAFF RECOMMENDATIONS:
PBO recommends approval.

ISSUES AND OPPORTUNITIES:
Additional information is provided on the grant summary sheets.

FISCAL IMPACT AND SOURCE OF FUNDING:
Item A requires no further County funds beyond the match approved on July 29, 2014.

Items B, C, and D require no County match.

After the contracts for FY 2015 are executed for Items E, F, G, and H, the department will reimburse the General Fund by reclassifying these expenditures to the grant budgets.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office	Jessica Rio
County Judge's Office	David Salazar

TRAVIS COUNTY

8/12/2014

GRANT APPLICATIONS, CONTRACTS, AND PERMISSIONS TO CONTINUE
FY 2014

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs.
This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

	Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
Applications												
A	158	Parenting in Recovery II	09/30/13 - 09/29/15	$618,816	$333,209	$0	$0	$952,025	2.00	R	EC	10
Contracts												
B	145	A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards*	04/01/13 - 03/31/15	$100,000	$0	$0	$0	$100,000	0.00	R	MC	24
C	140	OVW FY10 Safe Havens: Supervised Visitation and Safe Exchange Grant Program*	10/01/10 - 06/30/15	$400,000	$0	$0	$0	$400,000	0.00	R	MC	34
D	158	Coming of Age (DADS)*	09/06/13 - 08/31/14	$24,484	$0	$0	$0	$24,484	0.00	R	MC	41

**Amended from original.*

Permission to Continue

	Dept.	Grant Title	Grant Term on Application	Personnel Cost	Operating Cost	Total Request	Filled FTE	PTC Expiration Date	Notes	Auditor's Assessment	Page #
E	145	Trauma Informed Assessment and Response Program	09/01/14 - 08/31/15	$8,930	$0	$8,930	0.50	11/30/2014	R	MC	56
F	145	Juvenile Accountability Block Grant (JABG) Local Assessment Center	09/01/14 - 08/31/15	$15,123	$0	$15,123	0.50	11/30/2014	R	MC	61
G	145	Enhancing Services for Victims of Crime	09/01/14 - 08/31/15	$15,475	$0	$15,475	1.00	11/30/2014	R	MC	65
H	145	Community Partners for Children Coordinator	09/01/14 - 08/31/15	$17,373	$0	$17,373	1.00	11/30/2014	R	MC	69

PBO Notes:

R - PBO recommends approval
NR - PBO does not recommend approval
D - PBO recommends item be discussed

County Auditor's Complexity Assessment Measuring Impact to their Office's Resources/Workload

S - Simple
MC - Moderately Complex
C - Complex
EC - Extremely Complex

FY 2014 Grant Summary Report
Grant Applications Approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2013, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
117	Southwest Travis County Historical Survey	10/01/13 - 09/30/15	$8,500	$0	$7,500	$1,000	$17,000	0.00	11/12/2013
119	Underage Drinking Prevention grant	10/01/14 - 09/30/ 15	$161,204	$0	$35,951	$55,000	$252,155	3.00	11/26/2013
137	Bystander Intervention Conference	10/01/13 - 12/31/14	$37,450	$0	$0	$0	$37,450	0.00	1/28/2014
145	Juvenile Accountability Block Grant: Local Assessment Center	09/01/14 - 08/31/15	$47,903	$5,323	$0	$0	$53,226	0.00	1/28/2014
147	Emergency Management Performance Grant	10/01/13 - 09/30/14	$69,699	$69,699	$0	$0	$139,398	0.00	1/28/2014
124	Travis County Veterans' Court	09/01/14 - 08/31/15	$184,020	$0	$0	$0	$184,020	2.00	2/11/2014
124	Indigent Defense System Evaluation Project	10/01/14 - 09/30/15	$122,813	$0	$0	$0	$122,813	1.00	2/11/2014
145	Streamlining Assessment Practices to Improve Youth Substance Abuse Outcomes	09/01/14 - 08/31/15	$82,123	$0	$0	$0	$82,123	0.00	2/18/2014
145	Enhancing Services for Victims of Crime	09/01/14 - 08/31/15	$66,761	$16,690	$0	$0	$83,451	1.20	2/18/2014
145	Drug Court & In-Home Family Services	09/01/14 - 08/31/15	$241,596	$26,844	$0	$0	$268,440	2.30	2/18/2014
145	Trauma Informed Assessment and Response Program	09/01/14 - 08/31/15	$110,745	$0	$0	$0	$110,745	0.50	2/18/2014
142	State Drug Court Training Grant	09/01/14 - 08/31/15	$197,000	$0	$0	$0	$197,000	0.00	2/25/2014
145	The Eagle Soars: An Educational and Career Development Program	09/01/14 - 08/31/15	$75,822	$0	$0	$0	$75,822	0.00	2/25/2014
142	Drug Diversion Court	09/01/14 - 08/31/15	$132,586	$0	$0	$0	$132,586	0.00	2/25/2014
139	Adult Probation DWI Court	09/01/14 - 08/31/15	$242,175	$0	$0	$0	$242,175	4.00	2/25/2014
119	Family Violence Accelerated Prosecution Program	09/01/14 - 08/31/15	$85,874	$34,217	$0	$17,088	$137,179	2.23	2/25/2014
122	Family Drug Treatment Court	09/01/14 - 08/31/15	$142,657	$0	$0	$0	$142,657	0.00	2/25/2014

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FY 2014 Grant Summary Report
Grant Applications Approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2013, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
145	Continuing the Culture of Safety	10/01/14 - 03/30/16	$17,338	$17,338	$0	$0	$34,676	0.00	3/4/2014
149	FY 14 Section 6 Nontraditional Grant-Balcones Canyonland Preserve	06/01/14 - 05/31/17	$2,000,000	$3,301,450	$0	$0	$5,301,450	0.00	3/4/2014
158	Parenting in Recovery II	09/30/13 - 09/29/14	$618,816	$333,209	$0	$0	$952,025	2.00	3/4/2014
139	Travis County Adult Probation Co-occurring Re-Entry Services	10/01/14 - 09/30/16	$599,941	$0	$0	$0	$599,941	4.00	3/11/2014
145	Opening Doors to Future Opportunities	10/01/14 - 09/30/15	$349,376	$0	$0	$0	$349,376	0.00	3/11/2014
158	National 4-H Council - Exploring Your Environment After-School Grant	08/31/14 - 12/31/14	$20,000	$0	$0	$0	$20,000	0.00	3/18/2014
145	Residential Substance Abuse Treatment (RSAT) Program	10/01/14 - 09/30/15	$188,510	$62,841	$0	$0	$251,351	2.90	3/25/2014
158	Coming of Age (DADS)	09/06/13 - 03/31/14	$24,484	$0	$0	$0	$24,484	0.00	3/25/2014
137	SCATTF - Sheriff's Combined Auto Theft Task Force	09/01/14 - 08/31/15	$973,494	$134,925	$143,986	$153,522	$1,405,927	12.00	4/22/2014
137	Maternal Bonding Program	07/01/14 - 12/31/14	$585	$0	$0	$0	$585	0.00	4/29/2014
194	Managed Assigned Counsel Program	10/01/14 - 09/30/15	$717,516	$175,862	$0	$0	$893,378	0.00	5/6/2014
145	National School Lunch/Breakfast Program and USDA School Commodity Program	07/01/14 - 06/30/15	$286,053	$0	$0	$0	$286,053	0.00	5/6/2014
158	AmeriCorps	08/01/14 - 07/31/15	$295,662	$519,213	$0	$0	$814,875	31.00	5/6/2014
137	State Criminal Alien Assistance Program - SCAAP 14	07/01/12 - 06/30/13	$483,085	$0	$0	$0	$483,085	0.00	5/13/2014
149	Hazard Mitigation Grant Program - DR 4159 Acquisition and Demolition Project (Fast Track)	06/16/14 - 06/16/17	$3,905,612	$1,301,871	$0	$0	$5,207,483	0.00	5/13/2014

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FY 2014 Grant Summary Report
Grant Applications Approved by Commissioners Court

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
149	Hazard Mitigation Grant Program - DR 4159 Acquisition and Demolition Project (Regular Track)	06/16/14 - 06/16/17	$1,934,797	$644,933	$0	$0	$2,579,730	0.00	5/13/2014
145	TDA Equipment Assistance Grant	09/30/14 - 09/30/15	$8,528	$0	$0	$0	$8,528	0.00	6/10/2014
149	Flood Mitigation Assistance (FMA) Buyout Halloween 2013 Flood	08/01/14 - 08/01/17	$3,323,055	$1,107,685	$0	$0	$4,430,740	0.00	6/17/2014
137	2014 Vision Summit	01/01/14 - 12/31/14	$41,892	$0	$0	$0	$41,892	0.00	6/17/2014
135	Accessible Parking Public Awareness Campaign	09/01/14 - 08/31/15	$150,000	$50,000	$0	$0	$200,000	0.90	7/1/2014
137	Becoming a Mom	10/01/14 - 09/30/15	$9,975	$0	$0	$0	$9,975	0.00	7/8/2014
149	FY 2015-2019 Transportation - FM 2304	07/15/14 - 09/30/24	$7,917,000	$1,583,000	$0	$0	$9,500,000	0.00	7/15/2014
149	FY 2015-2019 Transportation - FM 812	07/15/14 - 09/30/24	$3,083,333	$616,667	$0	$0	$3,700,000	0.00	7/15/2014
149	FY 2015-2019 Transportation - FM 973	07/15/14 - 09/30/24	$2,500,000	$500,000	$0	$0	$3,000,000	0.00	7/15/2014
124	Veterans Commission Grant	01/01/15 - 12/31/15	$20,000	$0	$0	$0	$20,000	0.00	7/29/2014
137	SCATTF - Sheriff's Combined Auto Theft Task Force	09/01/14 - 08/31/15	$647,796	$132,330	$137,771	$124,493	$1,042,390	11.00	7/29/2014
			$32,125,776	$10,634,097	$325,208	$351,103	$43,436,184	80.03	

**Amended from original agreement.*

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FY 2014 Grant Summary Report
Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2013.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
124	Travis County Veterans' Court	09/01/13 - 08/31/14	$185,919	$0	$0	$0	$185,919	2.00	10/1/2013
137	2010 Byrne Justice Assistance Grant*	10/01/09 - 03/31/14	$114,285	$0	$0	$0	$114,285	0.00	10/1/2013
139	Travis County Adult Probation DWI Court/SAMHSA	09/30/13 - 09/29/14	$101,270	$0	$0	$0	$101,270	1.30	10/1/2013
139	Travis County Adult Probation DWI Court/OOG	09/01/13 - 09/31/14	$228,460	$0	$0	$0	$228,460	4.00	10/1/2013
142	Drug Diversion Court	09/01/13 - 08/31/14	$132,585	$0	$0	$0	$132,585	0.00	10/1/2013
145	Drug Court and In-Home Family Services	09/01/13 - 08/31/14	$162,000	$18,007	$0	$0	$180,007	0.20	10/8/2013
158	Parenting in Recovery II	09/30/13 - 09/29/14	$481,000	$259,000	$0	$0	$740,000	2.00	10/8/2013
120	Electronic Transmission of Ballot Portal	09/30/14 - 12/31/18	$19,950	$0	$0	$0	$19,950	0.00	10/8/2013
137	Vision Summit	01/01/13 - 10/31/13	$78,147	$0	$0	$0	$78,147	0.00	10/8/2013
137	Child Abuse Victim Services Personnel	09/01/13 - 08/31/14	$23,092	$0	$34,639	$0	$57,731	1.00	10/15/2013
147	Emergency Management Performance Grant	10/01/12 - 03/31/14	$69,699	$69,699	$0	$0	$139,398	0.00	10/15/2013
147	Homeland Security Grant Program, State Homeland Security Program	09/01/13 - 01/31/15	$9,500	$0	$0	$0	$9,500	0.00	10/15/2013
147	Homeland Security Grant Program, State Homeland Security Law Enforcement Terrorist Prevention Activities Program	09/01/13 - 01/31/15	$22,500	$0	$0	$0	$22,500	0.00	10/15/2013
158	Title IV-E Child Welfare Services	10/01/13 - 09/30/14	$20,508	$67,430	$0	$0	$87,938	0.60	10/15/2013
119	Family Violence Accelerated Prosecution Program	09/01/13 - 08/31/14	$84,957	$34,053	$0	$0	$119,010	2.23	10/22/2013
122	Family Drug Treatment Court	09/01/13 - 08/31/14	$137,388	$0	$0		$137,388	1.00	10/22/2013

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FY 2014 Grant Summary Report
Grants Approved by Commissioners Court

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
145	Juvenile Drug Treatment Court-SAMHSA/CSAT	09/30/13 - 09/29/14	$227,670	$0	$0	$0	$227,670	0.00	10/22/2013
145	Trauma Informed Assessment and Response program	09/01/13 - 08/31/14	$154,132	$0	$0	$0	$154,132	0.50	10/29/2013
145	The Eagle Soars program	09/01/13 - 08/31/14	$62,886	$15,722	$0	$0	$78,608	1.12	10/29/2013
145	Enhancing Services for Victims of Crime Program	09/01/13 - 08/31/14	$104,222	$0	$0	$0	$104,222	0.00	10/29/2013
124	Indigent Defense System Evaluation Project*	09/01/12 - 08/31/14	$230,318	$0	$0	$0	$230,318	1.00	11/5/2013
145	Juvenile Probation Pre-Doctoral Psychology Internship Program	09/01/11 - 08/31/16	$578,449	$99,779	$0	$0	$678,228	11.00	11/5/2013
145	Residential Substance Abuse Treatment Program	10/01/13 - 09/30/14	$142,933	$47,644	$0	$0	$190,577	1.67	11/19/2013
137	State Criminal Alien Assistance Program	07/11/11 - 06/30/12	$483,085	$0	$0	$0	$483,085	0.00	11/26/2013
158	Comprehensive Energy Assistance Program Amendment #2*	01/01/13 - 12/31/13	$2,898,329	$0	$0	$0	$2,898,329	6.00	11/26/2013
158	Coming of Age (DADS)	11/15/13 - 03/31/14	$14,282	$0	$0	$0	$14,282	0.00	12/3/2013
137	K9s4COPS	11/22/13 - 09/30/14	$12,000	$0	$0	$0	$12,000	0.00	12/10/2013
145	Juvenile Probation Pre-Doctoral Psychology Internship Program	07/01/14 - 07/31/15	$44,000	$0	$0	$0	$44,000	0.00	12/10/2013
135	Accessible Parking Awareness Campaign	01/01/14 - 06/30/14	$37,125	$12,375	$0	$0	$49,500	0.50	12/17/2013
157	NEH Preservation Assistance for Smaller Institutions	02/01/14 - 07/31/15	$6,000	$0	$0	$0	$6,000	0.00	12/30/2013
124	Veterans Commission Grant	01/01/14 - 12/31/14	$20,000	$0	$0	$0	$20,000	0.00	1/7/2014
158	2013 Phase 31 Emergency Food and Shelter Program	07/01/13 - 05/31/14	$25,000	$0	$0	$0	$25,000	0.00	1/7/2014

FY 2014 Grant Summary Report
Grants Approved by Commissioners Court

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Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
137	TxDOT Impaired Driving Mobilization	01/13/14 - 09/30/14	$20,100	$7,033	$0	$0	$27,133	0.00	1/28/2014
137	Edward Byrne Justice Assistance Grant	11/13/13 - 09/30/16	$80,260	$0	$0	$0	$80,260	0.00	1/28/2014
149	Pace Bend Park -Tournament Point Boat Ramp*	09/30/12 - 09/30/15	$111,075	$0	$37,025	$0	$148,100	0.00	1/28/2014
145	A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards*	04/01/13 - 09/30/14	$100,000	$0	$0	$0	$100,000	0.00	2/25/2014
158	Travis County Family Drug Treatment Court - The Children's Continuum*	10/01/11 - 09/30/14	$550,000	$0	$0	$183,333	$733,333	3.05	3/11/2014
124	Formula Grant - Indigent Defense Program	10/01/11 - 09/30/14	$1,494,376	$0	$0	$0	$1,494,376	0.00	3/11/2014
155	Prostitution Prevention Program - Planning Grant	01/01/14 - 12/31/14	$40,000	$0	$0	$0	$40,000	0.00	3/18/2014
137	2010 Byrne Justice Assistance Grant*	10/01/09 - 09/30/14	$114,285	$0	$0	$0	$114,285	0.00	4/1/2014
145	National School Lunch/Breakfast Program*	07/01/13 - 06/30/14	$307,204	$0	$0	$0	$307,204	0.00	4/29/2014
158	Coming of Age (CNCS)	04/01/14 - 03/31/15	$50,495	$25,070	$0	$0	$75,565	0.69	5/6/2014
158	Comprehensive Energy Assistance Program (CEAP) #58140001819	01/01/14 - 12/31/14	$2,302,248	$0	$0	$0	$2,302,248	7.00	5/6/2014
158	Comprehensive Energy Assistance Program (CEAP) #58130001980	04/01/14 - 09/30/14	$536,639	$0	$0	$0	$536,639	7.00	5/6/2014
137	Bystander Intervention Conference	10/01/13 - 12/31/14	$37,450	$0	$0	$0	$37,450	0.00	5/20/2014
159	Capital Area Trauma Regional Advisory Council	05/01/13 - 06/30/14	$9,721	$0	$0	$0	$9,721	0.00	5/20/2014
158	AmeriCorps*	08/01/13 - 07/31/14	$292,671	$500,191	$0	$0	$792,862	31.00	5/20/2014
124	Indigent Defense System Evaluation Project*	09/01/12 - 08/31/14	$230,318	$0	$0	$0	$230,318	1.00	5/27/2014

FY 2014 Grant Summary Report
Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2013.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
117	Southwest Travis County Historical Survey	05/15/14 - 09/30/15	$8,500	$0	$7,500	$1,000	$17,000	0.00	5/27/2014
158	National 4-H Council - Exploring Your Environment After-School Grant	04/01/14 - 12/15/14	$20,000	$0	$0	$0	$20,000	3.50	5/27/2014
158	AmeriCorps*	08/01/12 - 07/31/13	$291,671	$487,203	$0	$0	$778,874	31.00	5/27/2014
158	Low-Income Home Energy Assistance Act Weatherization Assistance Program (LIHEAP)	01/01/14 - 12/31/14	$648,914	$0	$0	$0	$648,914	0.00	6/10/2014
158	U.S. Department of Energy Weatherization Assistance Program (DOE)	02/01/14 - 07/31/14	$43,287	$0	$0	$0	$43,287	0.00	6/10/2014
158	U.S. Department of Energy Weatherization Assistance Program (DOE)	09/15/13 - 03/31/15	$121,806	$0	$0	$0	$121,806	0.00	6/10/2014
149	Decker Lane Sidewalk CSJ 3277-01-022 CAMPO Transportation Enhancement (TE)	07/08/14 - 09/30/20	$1,529,977	$382,495	$0	$0	$1,912,472	0.00	7/8/2014
149	Braker Lane North Design CSJ 0914-04-280 CAMPO Surface Transportation Program - Metropolitan Mobility (STP-MM)	07/15/14 - 09/30/24	$1,040,000	$335,790	$0	$0	$1,375,790	0.00	7/15/2014
145	Juvenile Drug Treatment Court - SAMHSA/CSAT*	09/30/13 - 09/29/14	$227,670	$0	$0	$0	$227,670	0.00	7/15/2014
145	Juvenile Drug Treatment Court - OJJDP*	10/01/10 - 09/30/14	$424,979	$141,667	$0	$0	$566,646	2.50	7/15/2014
158	Coming of Age (CNCS)*	04/01/14 - 03/31/15	$52,995	$25,348	$0	$0	$78,343	0.69	7/22/2014
142	Drug Diversion Court*	09/01/12 - 08/31/13	$132,585	$0	$0	$0	$132,585	1.00	7/22/2014
194	Managed Assigned Counsel Program	10/01/14 - 09/30/15	$717,516	$175,862	$0	$0	$893,378	0.00	7/29/2014
158	Parenting in Recovery II*	09/30/13 - 09/29/14	$618,816	$333,209	$0	$0	$952,025	2.00	7/29/2014
			$19,067,249	$3,037,577	$79,164	$184,333	$22,368,323	126.55	

**Amended from original agreement.*

D

FY 2014 Grants Summary Report
Permissions to Continue Approved by Commissioners Court

Dept	Name of Grant	Grant Term per Application	Personnel Cost	Operating Transfer	Total Request	Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Has the General Fund been Reimbursed?
			Amount requested for PTC						
158	Comprehensive Energy Assistance Program**	01/01/14 - 12/31/14	$63,805	$500,000	$563,805	7.00	3/31/2014	12/10/2013	No
158	Low Income Home Energy Assistance Act Weatherization Assistance Program**	01/01/14 - 03/31/14	$0	$200,000	$200,000	0.00	6/30/2014	4/8/2014	No
158	AmeriCorps	08/01/14 - 07/31/15	$76,112	$0	$76,112	4.00	9/30/2014	6/24/2014	No
142	Drug Diversion Court	09/01/14 - 08/31/15	$5,279	$0	$5,279	1.00	10/31/2014	7/29/2014	No
	Totals		$843,009	$707,300	$1,550,309	134.17			

***This request will temporarily use General Fund resources for grant program related operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.*

6

TRAVIS COUNTY
FY 14 GRANT SUMMARY SHEET

Contract #: 90CU0039-07-01

SAP #: 800334

Check One:	Application Approval: ☑	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐
Check One:	Original: ☐	Amendment: ☑
Check One:	New Grant: ☐	Continuation Grant: ☑
Department/Division:	Travis County Health and Human Services and Veterans Service	
Contact Person/Title:	John C. Bradshaw/ Contract Specialist	
Phone Number:	512-854-4277	

Grant Title:	Parenting in Recovery II			
Grant Period:	From: Sep 30, 2013	To: Sep 29, 2015		
Fund Source:	Federal: ☑	State: ☐	Local: ☐	
Grantor:	U.S. Dept. of Health and Human Services/ Administration for Children and Families			
Will County provide grant funds to a sub-recipient?	Yes: ☑	No: ☐		
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☐	No: ☑		
Originating Grantor:				

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	$ 90,245	$ 78,380	$ 0	$ 0	$ 168,625
Operating:	$ 528,571	$ 254,829	$ 0	$ 0	$ 783,400
Capital Equipment:	$ 0	$ 0	$ 0	$ 0	$ 0
Indirect Costs:	$ 0	$ 0	$ 0	$ 0	$ 0
Totals:	$ 618,816	$ 333,209	$ 0	$ 0	$ 952,025
FTEs:	1.00	1.00	0.00	0.00	2.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	$ 0	$ 0	$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	☒	JC	
County Attorney	☒	MEG	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.	Number of clients receiving substance treatment services	492	450	450	450
2.	Number of families involved with child welfare completing service plan goals	136	125	125	125
3.	Number of new children entering care	669	624	624	624
+ -	Measures for the Grant				
1.	Percentage of children who had an initial occurrence and/or recurrence of substantiated/ indicated child maltreatment within 6, 12, 18 and 24 months after enrolling in the RPG program	5%	35%	35%	35%
	Outcome Impact Description	Reduces the number of incidences of child maltreatment in our community.			
2.	Percentage of children identified as at risk of removal from the home who are able to remain in the custody of a parent or caregiver through case closure	65%	50%	50%	50%
	Outcome Impact Description	Reduces the number of children placed in the foster care system due to parental substance abuse.			
3.	Percentage of parents or caregivers who were able to access timely and appropriate substance abuse treatment as calculated by number of days between program entry and treatment entry (10 days)	88%	80%	80%	80%
	Outcome Impact Description	Parents and caregivers with early access to substance dependence treatment are projected to have improved outcomes as it relates to establishing and maintaining sobriety.			

PBO Recommendation:

The Health and Human Services and Veterans Service Department is requesting Commissioners Court approval to request a no-cost extension from the US Department of Health and Human Services, to allow the department to use an estimated $179,599 in unspent FY 2014 grant funds in FY 2015 for the Parenting in Recovery Program. These funds will be used to cover the evaluation and substance abuse treatment activities which were approved but not completed by midnight on 9/29/14.

Since the extension is at no cost, the total match for the grant remains the same, at $333,209. The match is met using the Substance Abuse Clinical Manager's salary and benefits and operating budget for recovery support from the General Fund.

PBO recommends approval of this request.

The department submitted an FY 2015 budget request to sustain the Family Drug Treatment Court program, which is related to the Parenting in Recovery grant. This budget request will be taken to a budget hearing through the Travis County budget process.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

For the past seven years, Parenting in Recovery (PIR) has been used to fund services as part of the Family Drug Treatment Court (FDTC) collaboration with the District Attorney's Office, District Court and these primary community partners:

- Department of Family and Protective Services – Child Protective Services
- Austin Recovery
- CASA
- Foundation Communities
- ATCIC
- Private Attorneys
- SafePlace
- Communities in Recovery
- Manos de Cristo
- Lone Star Circle of Care.

The PIR funds help to provide a flexible, comprehensive continuum of services for families involved with the FDTC as a result of methamphetamine or other substance dependence. The primary objective is to keep families together in the community while they receive an individualized set of interventions and supports that promote sustained recovery and independent functioning.

The initial five-year grant ended on 9/29/12. TCHHSVS applied for and received a competitive two-year extension of funding through 9/29/14.

This request is for a No Cost Extension to allow TCHHSVS to use an estimated $179,599 in unspent FY'14 grant funds in FY'15. These funds will be used to cover the evaluation and substance abuse treatment activities which were approved but not completed by midnight on 9/29/14.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The long-term goal of the PIR grant is program sustainability. The role of TCHHSVS in this sustainability is to provide a portion of the cost of the child/family therapist position within ATCIC; a portion of the substance abuse treatment and recovery support dollars and provide staff expertise as it relates to substance abuse by maintaining the Substance Abuse Clinical Manager position.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The grant requires a $333,209 match. The match will come from the Substance Abuse Clinical Manager's salary and benefits plus the General Fund recovery support dollars. The match will be met by the end of FY'15.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

TCHHSVS did not include any indirect costs in the budget included with the original application as it was under the impression that Travis County did not have a federally approved indirect cost rate. TCHHSVS is aware of the PBO request that all grant applications include an amount for indirect costs unless specifically prohibited by the grantor and will try to comply with this request in future grant applications.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

No. As mentioned in the response to question 2, the long-term goal of the PIR grant is program sustainability. This program relies heavily on local resources to support substance abuse and recovery supports for sustainability after the grant ends. TCHHSVS staff and grant partners have identified a sustainability plan for the FDTC that was presented to the Commissioner's Court in November 2013. It includes pledged continued match from local agencies and County Departments post grant. Funding from Austin Recovery for FDTC clients that are accepted into the Family House program of Austin Recovery. Utilization of existing HHS/VS funds for recovery supports and a request to allocate additional County funds to the FDTC for substance abuse treatment, recovery supports, and clinical staff.

6. If this is a new program, please provide information why the County should expand into this area.

NA

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The services provided by the PIR grant are in line with other services offered by the Office of Children's Services within TCHHSVS. The relevant departmental performance measures are included in this summary.

TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608

DATE: August 4, 2014

TO: Members of the Commissioners Court

FROM: Sherri E. Fleming
Sherri E. Fleming
County Executive
Travis County Health and Human Services and Veterans Service

SUBJECT: No Cost Extension Request to the U.S. Department of Health and Human Services for Parenting in Recovery grant

Proposed Motion:
Consider and take appropriate action to approve a No Cost Extension request to the U.S Department of Health and Human Services to allow the expenditure of unspent FY'14 Parenting in Recovery grant funds in FY'15.

Summary and Staff Recommendations:
Travis County Health and Human Services and Veterans Service (TCHHSVS) serves as the lead agency for a regional partnership (known as the Parenting in Recovery project) that includes Austin Recovery, Foundation Communities, Texas Department of Family and Protective Services, Austin Travis County Integral Care, and Travis County Family Drug Treatment Court.

The Parenting in Recovery project provides a flexible, comprehensive continuum of services for families in the child welfare system as a result of methamphetamine or other substance dependence. The primary objective of the project is to keep families together while the parents and their families receive an individualized set of

interventions and supports that promote sustained recovery and independent functioning.

The PIR project started in February 2008 and has enrolled 157 mothers as of July 31, 2014. Of these 157 mothers, 63 were discharged successfully, 45 were discharged unsuccessfully, 22 were neutral discharges (admitted but did not receive services beyond partial substance dependence treatment), and 27are currently enrolled in the project. The PIR project currently has a 48% success rate with an average success rate over 50% which is in line with the national average of for Drug Courts.

TCHHSVS staff recommends approving this request.

(FY'14 is the final year of the PIR project grant. The initial grant was awarded in FY'07 and ran through FY'12. TCHHSVS was awarded a two-year extension of the grant through FY'14.)

Budgetary and Fiscal Impact:
There will be an estimated $179,599 left of the $618,816 in FY'14 funds when the current grant ends on 9/29/14. The No Cost Extension requests permission to spend these funds in FY'15. The grant requires a $333,209 match. The match will come from the Substance Abuse Clinical Manager's salary and benefits plus General Fund recovery support dollars. The match will be met by the end of FY'15.

Issues and Opportunities:
Parental substance dependence is a key factor underlying the abuse or neglect experienced by many of the children entering foster care. The PIR project is designed to keep families together by providing treatment and support services. PIR has made significant accomplishments during the almost seven years it has been in existence. The project has developed a strong and effective community collaboration. It has designed and implemented a continuum of services that reduce the risk factors associated with maternal drug dependence, and has increased the ability of mothers to safely care for their children.

Background:
The Administration for Children and Families within the U.S. Department of Health and Human Services provides grants for regional partnerships designed to enhance the safety of children who are in an out-of-home placement or are at risk of being put in an out-of-home placement due to a parent's or caretaker's methamphetamine or other substance dependence.

Cc: Nicki Riley, CPA, CMA, Travis County Auditor
Janice Cohoon, Financial Analyst, Travis County Auditor's Office
Mary Etta Gerhardt, Assistant County Attorney
Leroy Nellis, Acting County Executive, Planning and Budget Office
Aerin Pfaffenberger, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Shannon Pleasant, Purchasing Agent Assistant, Travis County Purchasing Office

TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767

Bernard Morgan
Grants Management Specialist
Jean F. Blankenship
Federal Project Officer
Administration for Children and
Families
Office of Grants Management
370 L'Enfant Promenade, S.W.
6th Floor
Washington, D.C. 20447

Re: No Cost Extension Request for Grant Award Number 90CU0039/07

Dear Mr. Morgan and Ms. Blankenship:

Travis County Health and Human Services is requesting a one year no-cost extension of an estimated balance of $179,599 in year seven funds in order to comply with the evaluation requirements of the grant award and complete substance abuse treatment and recovery support services for those participants served by the project in year seven of the grant. The evaluation, substance abuse treatment and recovery support funds will be used to complete activities which were approved but not completed by midnight on 9/29/14. The $179,599 will be used in the Contractual line item of the budget.

The spreadsheet included with this letter provides details regarding this request. Thank you.

_____
Samuel T. Biscoe
Travis County Judge

Date_____

Travis County Health and Human Services & Veterans Service
Office of Children Services

Children's Partnership◆Children F.I.R.S.T.◆Healthy Families◆TRIAD◆CPC◆PIR◆YFAC

Palm Square Building, 100 North IH 35, Suite 3000, Austin, TX 78701
Phone: (512) 854-9004 Fax: (512) 854-4115

Office of Grants Management
Bernard Morgan
Office on Child Abuse and Neglect, Children's Bureau, ACF, HHS
Jean Blankenship
Office of Grants Management
370 L'Enfant Promenade, S.W.
6th Floor
Washington, D.C. 20447

Re: **No-Cost Extension Request for RPG: Parenting in Recovery (PIR) 90CU0039/07**

Date of Request: **August 15th, 2014** (within the 45 day submission requirement timeframe)

Travis County is requesting a No-Cost Extension to the Parenting in Recovery grant that was originally awarded on 9/29/2007 and concludes on 9/29/2014 (with the two year extension grant awarded on 9/30/12 and concluding on 9/29/2014).

Revised Expiration Date

New End Date for RPG/PIR: September 29th, 2015
Number of Months: 12 months

Supporting Reasons for the Request

PIR is requesting that the unspent funds from year seven be approved for use in the No-Cost extension to support these activities that were planned but unmet in year 7: 1) Services dollars to support continued substance abuse treatment and recovery supports for participants enrolled in project years six and seven - $134,599 2) Completion of the grant required evaluation components - $45,000. These expenditures support the approved goals and objectives of this grant award, which are: *1) Provide cross-systems training for child welfare and substance abuse counselors to promote more effective collaboration and treatment planning and increase ability to service families with substance dependency problems and child welfare involvement; 2) preclude or decrease the number of out-of-home placements for children of mothers with substance dependency and; 3) increase the safety and well-being of children of substance dependent mothers by reducing risks factors and increasing protective factors for child maltreatment.*

By August 1st, 2014, the PIR project will have enrolled 157 participants. Of those, 27 are active participants with the project. The average length of stay in the project is 14 months. Each participant receives 90 days of inpatient substance abuse treatment and funding for recovery supports that include: housing/utility allowance; parent and recovery coaching; mental health services; and medical/dental care. The 27 active participants will continue to be eligible for allocated services during the No-Cost extension period as they have not completed their enrollment period:

- 8 participants have between 0-3 months of time left with the project starting Sept 30th 2014
- 8 participants have between 4-6 months of time left with the project starting Sept 30th 2014

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Phone: (512) 854-9004 Fax: (512) 854-4115

- 9 participants have between 7-10 months of time left with the project starting Sept 30th 2014
- 2 participants have between 11-14 months of time left with the project starting Sept 30th 2014
- 2 new participants enrolled in August having 12 months of time left with the project starting Sept 30th 2014
- 2 new participants enrolled in September having 13 months of time left with the project starting Sept 30th 2014

The below are activities that were planned, approved and began in year six and seven of the grant award but cannot be completed by the grant conclusion of 9/29/14.

Substance Abuse Treatment –Two currently enrolled participants will complete their treatment in October 2014, incurring $9,968 in treatment costs post-9/29/14. It is projected that an additional four participants will enroll during the months August and September 2014, incurring $41,296 in treatment costs post-9/29/14. This is calculated based on the number of day left in treatment (out of the total 90) times the daily rate of $178.

Recovery Supports – Each participant is allocated funding for Recovery Supports to be expended based on individual documented need throughout their enrollment period. 18 of the 27 current participants and the four enrolled during the months of August and September are eligible to receive and expend recovery supports during the No-Cost extension period. The amount expended by each participant varies and depends on their individualized needs. On average the expenditures range from $5000 to $8500 over a 14 month period. During the No-Cost Extension period, the projected amount of Recovery Supports to be expended by the participants is $127,691. This amount is derived by calculating the balance left for each participant by subtracting their year to date expenditures in their Recovery Support allocation from the maximum of $8,500. The projected costs cannot be met by the balance of funding available through the No-Cost extension; therefore the remaining amount will be funded by Travis County general revenue funds. The amount that will be allocated to Recovery Support through the No-Cost extension is $83,335.

Evaluation – Each RPG is required to comply with a final data upload in December 2014 and submit a final close out report to the grantor. During the No-Cost Extension period the Evaluator will be collecting final data elements to ensure the most complete upload of required the data by December 2014. She will be coordinating data from multiple partners and then converting the data to meet the upload requirements. Upon completion of the data upload, the evaluator will coordinate efforts with the Project Director to complete the required end of grant period reports. Additionally, the evaluator will complete the process of transitioning the database to Travis County so that it can be utilized as an ongoing method of data collecting and reporting for the Travis County Family Drug Treatment Court post grant.

The projected costs for the Database portion of the Evaluation is $31,500 and includes these activities:

- Consult with Travis County IT to determine database capabilities, desired data base target, and determine transfer path.
- Consult with Travis County IT to determine web delivery capabilities, desired methods of using

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the existing code set and determine transfer path. This is taking an existing code set and determining how Travis IT will implement.

- Encompass will create packaging exports; Travis County IT will be responsible for implementation and ongoing maintenance.
- Finalize and agree to a detailed project and transfer plan.
- Data reader creation on Travis County system.
- The report reader will contain a fixed record set as of the date of transfer which will be after the last upload. The reader will also report the current status of the data reflecting changes and additions entered through the web application.
- Further understand Travis County data schemas, database preferences and tools.
- Further understand Travis County web capabilities and structure for site transfer
- Identify data connections and data feeds to be implemented by Travis County IT from CPS state databases in the PIR access database for all reports
- Prepare the data warehouse for transfer of the data to a secure data repository on Travis County system with consideration of HIPAA and security compliance.
- Transfer data and web application to Travis County
- Consult with Travis County IT on configuration and transfer issues.
- Encompass shall continue through December 2014 maintenance of the current applications on Encompass system.
- Conduct on-going security checks of data and data sources
- Administration of data privacy and validity for HIPAA and confidentiality
- Upload program data to federal data repositories for final report

The projected costs for the Program Evaluation Activities is $13,500 ($4,500 is cost for Research Assistant) and includes these activities:

- Complete final cost/benefit analysis for federal and local focus
- Develop final report to federal grantor with federal indicators
- Develop final report to federal grantor with local indicators
- Supervise research assistant
- Provide oversight of report development and database transfer
- Research Assistant (part-time)
    - Assist in developing final report to federal grantor
    - Assist in completing cost/benefit analysis report

Remaining Balance

Travis County projects an unexpended balance of $179,599 in the contractual line item of the budget. Please see attached budget for a more detailed explanation of the balance. This site has a larger unspent balance as the carry-over award from year 6 was awarded in June 2014 and a portion of the funds were integrated into contracts that became effective only on August 1st 2014. $49,614 of the carry-over from year 6 was not able to be integrated into any contract due to the time constraints and will be unspent in year

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Phone: (512) 854-9004 Fax: (512) 854-4115

seven. This site is requesting the unexpended balance, $179,599.00 to complete participant services and the evaluation requirements for the grant.

All SF-425's and Program Progress Reports on file

Travis County has submitted as required all financial and programmatic reporting documents

- Progress Reports have been submitted as required – twice a year for each grant year. The progress report for the second half of year five will be submitted by October 30th, 2014 per grant requirements.
- SF-425 have been submitted as required and are on file with grantor

ATTACHMENTS:

1. Cover letter signed by Authorizing Official – Judge Biscoe
2. Budget Detail for No-Cost Extension Period
3. Current SF-425

Recipient Organization: Travis County Health and Human Services
Project: Parenting in Recovery
Grant Award#: 90CU0039/05

BUDGET NARRATIVE CORRESPONDING TO NO COST EXTENION REQUEST

NO COST EXTENSION JUSTIFICATION: The project design of Parenting in Recovery is to (1) provide cross-training of key partners including child welfare and substance abuse counselors, **(2) expedite access to extended stays in residential substance abuse treatment,** (3) coordinate a collaborative team for developing treatment and discharge planning, **(4) provide residential substance abuse treatment for mothers and child(ren)**, (5) provide assistance in developing stable housing, (6) employment/educational training, (7) child care assistance, and **(8) develop wraparound supports and services to families upon discharge from treatment.** Outcomes of this project will be a parent's sustained recovery, allowing them to safely parent their child(ren) without the continued intervention of child welfare. Child(ren) will improve their safety, permanency, and well-being. A portion of the balance of Year Seven funds will be utilized to facilitate the achievement of goals 2, 4 and 8. The project served 27 women and their children in Year Seven who were unable to complete their substance abuse treatment and recovery supports in Year Seven due to their enrollment date. (The project will enroll 4 additional women and their children near the end of Year Seven. These clients, along with the currently enrolled 27 will complete their treatment during the extension period.)

Budget Categories	Estimated Balance	No Cost Extension Request	Approved Unmet Objectives from Year Seven of Grant
Personnel	$0.00	$0.00	
Fringe Benefits	$0.00	$0.00	
Travel	$0.00	$0.00	
Equipment	$0.00	$0.00	
Supplies	$0.00	$0.00	
Contractual	$179,599.00	$179,599.00	Expedite access to extended stays in residential substance abuse treatment and provide residential substance abuse treatment and recovery supports for mothers and child(ren); program evaluation, closeout and transfer of Database to ongoing management by Travis County for post grant data collection and reporting.
Construction	$0.00	$0.00	
Other	$0.00	$0.00	
Total	**$179,599.00**	**$179,599.00**	

Substance Abuse Treatment; Recovery Supports; Evaluation, Closeout and Database Transfer: No cost extension dollars will be spent on the participants enrolled in year six and seven to facilitate the completion of their allocated substance abuse treatment and wraparound supports per the grant design; and for completion of the grant evaluation, data upload and final transfer of the database. The total amount of the extension request is $179,599.00 The extension funds will be spent on substance abuse treatment $51,264 ($48,701 Direct Services and $2,563 MSO Fee), recovery supports $83,335 ($79,168 Direct Services and $4,167 in MSO Fee) and program evaluation, closeout and database transfer $45,000. The MSO Fee is an administrative fee that is set at 5% and calculated based on actual expended funds. The fee covers the management of the network providers utilized under the contract and the billing and payment process.

12

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted HHS-ADMINISTRATION FOR CHILDREN & FAMILIES	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment)	Page 1	of 2 pages

3. Recipient Organization (Name and complete address including Zip code)
TRAVIS COUNTY
100 N. IH 35
AUSTIN, TX, 78701

4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment)	6. Report Type	7. Basis of Accounting
100407365	1746000192A5		☒ Quarterly ☐ Semi-Annual ☐ Annual ☐ Final	☒ Cash ☐ Accrual

8. Project/Grant Period From: (Month, Day, Year)	To: (Month, Day, Year)	9. Reporting Period End Date (Month, Day, Year)
		JUNE 30, 2014

10. Transactions	Cumulative
(Use lines a-c for single or multiple grant reporting)	
Federal Cash (To report multiple grants, also use FFR Attachment):	
a. Cash Receipts	48,609.15
b. Cash Disbursements	59,386.60
c. Cash on Hand (line a minus b)	-10,777.45
(Use lines d-o for single grant reporting)	
Federal Expenditures and Unobligated Balance:	
d. Total Federal funds authorized	
e. Federal share of expenditures	
f. Federal share of unliquidated obligations	
g. Total Federal share (sum of lines e and f)	
h. Unobligated balance of Federal funds (line d minus g)	
Recipient Share:	
i. Total recipient share required	
j. Recipient share of expenditures	
k. Remaining recipient share to be provided (line i minus j)	
Program Income:	
l. Total Federal program income earned	
m. Program income expended in accordance with the deduction alternative	
n. Program income expended in accordance with the addition alternative	
o. Unexpended program income (line l minus line m or line n)	

	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
11. Indirect Expense							
				g. Totals:			

12. *Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:*

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official Cohoon,Janice FINANCIAL ANALYST	c. Telephone (Area code, number and extension) 512-854-9424 d. Email address janice.cohoon@co.travis.tx.us
b. Signature of Authorized Certifying Official Nicki Riley	e. Date Report Submitted (Month, Day, Year) JULY 18, 2014
	14. Agency use only:

Standard Form 425 - Revised 6/28/2010
OMB Approval Number: 0348-0061
Expiration Date: 10/31/2011

Paperwork Burden Statement
According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

FEDERAL FINANCIAL REPORT ATTACHMENT

(For reporting multiple grants)

1. Federal Agency and Organizational Element to Which Report is Submitted (Box 1 on Page 1) HHS-ADMINISTRATION FOR CHILDREN & FAMILIES	2. Recipient Organization (Box 3 on Page 1) TRAVIS COUNTY 100 N. IH 35 AUSTIN, TX, 78701

3a. DUNS Number (Box 4a on Page 1) 100407365	4. Reporting Period End Date (Box 9 on Page 1) (Month, Day, Year) JUNE 30, 2014	Page 2 of 2
3b. EIN (Box 4b on Page 1) 1746000192A5		

5. List information below for each grant covered by this report. Use additional pages if more space is required.

Federal Grant Number	Recipient Account Number	Cumulative Federal Cash Disbursement
90CU003907	800334	$ 137,462.93
TOTAL (Should correspond to the amount on Line 10b on Page 1)	$ 59,386.60	$ 137,462.93

Standard Form 425A
OMB Approval Number: 0348-0061
Expiration Date: 10/31/2011

Paperwork Burden Statement
According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average thirty (30) minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

TRAVIS COUNTY

FY 13 GRANT SUMMARY SHEET

Check One:	Application Approval: ☐	Permission to Continue: ☐
	Contract Approval: ☑	Status Report: ☐
Check One:	Original: ☐	Amendment: ☑
Check One:	New Grant: ☑	Continuation Grant: ☐
Department/Division:	Juvenile Probation	
Contact Person/Title:	Rachael Druckhammer/Senior Planner	
Phone Number:	512-854-7545	

Grant Title:	A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards			
Grant Period:	From: Apr 1, 2013	To: Mar 31, 2015		
Fund Source:	Federal: ☑	State: ☐	Local: ☐	
Grantor:	National Council on Crime and Delinquency			
Will County provide grant funds to a sub-recipient?	Yes: ☐	No: ☑		
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☑	No: ☐		
Originating Grantor:	United States Department of Justice			

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	$ 0	$ 0	$ 0	$ 0	$ 0
Operating:	$ 100,000	$ 0	$ 0	$ 0	$ 100,000
Capital Equipment:	$ 0	$ 0	$ 0	$ 0	$ 0
Indirect Costs:	$ 0	$ 0	$ 0	$ 0	$ 0
Totals:	$ 100,000	$ 0	$ 0	$ 0	$ 100,000
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	$ 0	$ 0	$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	☒	RP	
County Attorney	☒	JK	

Performance Measures					
#	Measure	Actual FY 11 Measure	Projected FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure
+ -	Applicable Departmental Measures				
1.	Number of staff members receiving comprehensive training on PREA standards	n/a	n/a	220	220
2.	Number of residents receiving orientation training.	n/a	n/a	1903	1960
3.	Number of residents from ISC and Halfway House participating in interactive workshops	n/a	n/a	268	276
4.	Percentage of new employees screened using screening tool purchased through grant	n/a	n/a	100	100
+ -	Measures for the Grant				
1.	Number of staff members receiving comprehensive training on PREA standards	n/a	n/a	220	220
	Outcome Impact Description	To strengthen staff's ability to identify signs of potential sexual misconduct, prevent sexual abuse, and offer support to residents to ensure compliance with PREA standards.			
2.	Number of residents receiving orientation training.	n/a	n/a	268	276
	Outcome Impact Description	Every juvenile starting detention and the Intermediate Sanction Center will be informed on ways to identify and prevent sexual abuse.			
3.	Number of residents from ISC and Halfway House participating in interactive workshops	n/a	n/a	268	276
	Outcome Impact Description	Continued education will help the Intermediate Sanctions Center resident identify, prevent and address sexual abuse.			
4.	Percentage of new hired screened using screening tool purchased through grant	n/a	n/a	100	100
	Outcome Impact Description	All newly hired staff will be screened on potential boundary issues or sexual misconduct that would indicate that they are not appropriate to work in direct care of incarcerated juveniles.			

PBO Recommendation:

The Juvenile Probation Department is requesting approval of a six-month no-cost extension from the DOJ for the PREA training grant. With approval of this amendment, grant activities may continue until 3/31/2015. No additional match or indirect cost funds are required of the County.

PBO recommends approval of this grant amendment.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

The goal of this program is to create a sustainable system of training for staff members and education for residents in order to comply with Prison Rape Elimination Act (PREA) standards. This grant fits into the current activities of the department since PREA compliance is mandatory for the department. This will be a new program.

*This contract has been amended to include a six month no-cost extension. Grant activities may continue until 3/31/2015.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements of the grant. However, after grant funds are exhausted TCJPD will still need to meet PREA compliance. If necessary, internal and external funds will be sought in order to meet compliance.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match is required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No indirect costs are requested.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

This program will not end upon termination of grant funding. The training and education proposed will be sustainable without additional funding from the County. Departmental resources, such as staff time, will be used to continue the activities of the grant. TCJPD will seek internal and external funds as necessary to continue to meet PREA standards.

6. If this is a new program, please provide information why the County should expand into this area.

PREA standards became mandatory in 2012 and will begin to be audited in 2013.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This program will ensure that staff members are well trained and can address the standards of PREA. It will ensure residents are educated about sexual misconduct and are able to identify and respond to it. It will enable TCJPD to screen out candidates with potential boundary issues or sexual misconduct. It will enable TCJPD to fully comply with PREA standards.

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TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

RECEIVED
JUL 17 2014
Chief Juvenile Probation Officer
Estela P. Medina

TO: Aerin Pfaffenberger, PBO
Budget Analyst

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: Rachael Druckhammer
Rachael Druckhammer
Senior Planner

SUBJECT: Approval of Grant Award Contract for A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards from the National Council on Crime and Delinquency

DATE: July 28, 2014

The Travis County Juvenile Probation Department has been awarded an amendment to the contract from the National Council on Crime and Delinquency. This amendment provides A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA with an additional six month no-cost extension. The program's closing date will now end on 03/31/2015 instead of 9/30/2014.

The goal of A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards is to build upon current organizational strengths to establish an organizational climate that understands and promotes compliance with the Prison Rape Elimination Act (PREA). Funding will be used for staff training, resident education, program monitoring, and an employee screening tool.

Please review this item and place it on the **August 12th** Commissioner's Court Agenda for their consideration and signature.

If you have any questions, please contact Rachael Druckhammer at 512-854-7545.

CC: Jennifer Kraber
Rhett Perry
Britt Canary
Darryl Beatty
Sylvia Mendoza
Grant File

Amendment #2 to Grant #14203

This is an amendment to Grant #14203 (aka Master Agreement) between Travis County Juvenile Probation Department (Grantee) and the National Council on Crime and Delinquency (NCCD).

A. Term: The period of performance for work under this contract is amended to be completed no later than March 31, 2015.

All other terms and conditions of this agreement remain in full force and effect.

In witness thereof, the parties have executed this amendment effective as of last date signed.

Travis County	National Council on Crime and Delinquency
_____	_____ Alexander Busansky President
_____ Date	_____ Date
700 Lavaca, Suite 2,700 Austin, TX 78701 T: (512) 854-9555	1970 Broadway, Suite 500 Oakland, CA 94612 T: (510) 208-0500

PRC Narrative Report 5 (April 1 – June 30)

2. ***PROJECT SUMMARY*** *Describe project goals and grant funded work you expect to accomplish over the life of the award. Please identify the PREA standard(s) you anticipate moving towards or achieving compliance, and well as the associate specific action.*
   - TCJPD will create a system of internal and external PREA training for staff by participating in external PREA trainings, hosting internal trainings, and creating an online learning system to train and evaluate staff. Specific standards compliance include, but are not limited to: § 115.331, § 115.332, § 115.334, and § 115.335.
   - TCJPD will ensure that new employees promote the values of PREA by enhancing the current screening processes for prospective employees, contractors and volunteers. The Diana Screener identifies potential boundary issues or propensity to engage in sexual misconduct. While the process is not mandated by standard, the screener will enhance the hiring process cited in § 115.317.
   - TCJPD will create an education program by having an informational brochure available to the juveniles when they first become involved with the Department. In addition, residents in facilities will participate in workshops and online courses to enhance their understanding of preventing, identifying, and addressing sexual abuse in addition to the Department's safety and reporting systems. The residents will assist in creating an information video that will include general orientation information, to include systems available for preventing, identifying, and addressing sexual abuse. This will move the Department towards compliance with § 115.333.
   - TCJPD will address the needs of victimized youth. While TCJPD does not anticipate the occurrence of sexual misconduct within its facilities, funds are reserved to provide mental health services for any youth that identifies himself/herself as a victim. In the event that any sexual misconduct occurs within the facilities, the standards addressed by the use of the funding include § 115.382 and § 115.383.
   - TCJPD will work towards PREA compliance by using the audit tool to measure progress. A consultant will be hired in the final months of the grant cycle to offer feedback on policies, procedures and activities. This review will encompass all the applicable Juvenile Facility Standards.

3. ***ACCOMPLISHMENTS*** *What has been accomplished during this reporting period? Please list the specific grant funded activities that occurred completed during this reporting period and the PREA standards these actions were intended to support or achieve.*
   - The resident-created PREA video project with the Media Awareness Project has been edited and is in the final approval stages by the administration. This video will enhance the resident education about PREA to comply with § 115.333.
   - PREA resident education groups have been implemented in the Department's pre- and post-adjudication programs. The PREA education groups comply with § 115.333.
   - The Department purchased Turning Point Technologies' response cards to gather real-time feedback from participants to enhance training to comply with § 115.331.
   - The Department selected The Moss Group as its consultant and solicited a scope of service for technical support on policy review, gap analysis, training curriculum, and mock interviews. This review will encompass all the applicable Juvenile Facility Standards.

4. ***NEXT STEPS*** *What is planned for the next reporting period to achieve the project goals? Address any changes to the project timeline, and any changes in how the planned activities will support one or more identified PREA standards.*

   TCJPD will continue its work towards the project goals by:
   - Scheduling the start of the policy review, training curriculum, and gap analysis by the Moss Group with a scheduled to start early July 2014. The Moss Group is projected to be on site July 29, 2014 for mock interviews. The gap analysis will assist the Department in furthering our goal of achieving PREA compliance.

- Develop additional PREA related training modules for the Articulate software to enhance and supplement the classroom training for staff, contractors, and volunteers. Specific standards supported by the software purchase include, but are not limited to: § 115.331, § 115.332, § 115.334, and § 115.335.
- Continuing its work in resident education and support of standard § 115.333 includes, to incorporate the final MAP PREA video into our educational resources for residents.
- The Department will send representatives to the American Correctional Association's summer conference in August 2014. Several training sessions in the conference specifically address PREA topics.
- Once the Moss Group has provided its initial gap analysis, the Department is looking to engaging their services again to assist in implementing the recommendations and reviewing the systems to ensure continued fidelity.

5. ***PRODUCTS*** *List all products developed or delivered with grant funds. Examples include inmate education material, training curriculum, policies and procedures, publications, conference presentations, etc; and attach all listed products to Document tab.*

   TCJPD has used the grant funds for the following items:
   - Purchase of Articulate training software and applicable licenses.
   - Purchase of Turning Point Technologies' response cards.
   - Developing training curriculum, both in the online software and for instructor-led workshops:
     - PREA: Creating a Culture of Safety
     - Code of Ethics is in draft form using the Articulate software
     - Draft Articulate presentation regarding Abuse, Neglect and Exploitation
     - Communicating with LGBTQIA Youth in the Juvenile Justice System
   - Three representatives from the Department attended a training hosted by the Washington College of Law: *Responding to Sexual Abuse of Youth in Custody: Addressing the Needs of Boys, Girls, and Gender Non-Conforming Youth.*
   - Two representatives from the Department attended the American Correctional Association's Winter Conference, which had multiple sessions relating to PREA compliance and audit experiences and expectations.
   - The Department purchased printed copies of End Silence: Youth Speaking Up about Sexual Abuse in Custody graphic novels and facilitator guides provided by The Project on Addressing Prison Rape to comply with § 115.333.

6. ***TRAINING EVENTS*** *List and briefly describe all grant funded trainings held during this reporting period for staff, contractors, consultants, volunteers, and community partners. Include length of training in hours and number of individuals trained.*

   The Department has offered PREA related training to the following individuals during this reporting period:
   - Communicating with LGBTQIA Youth in the Juvenile Justice System (2 hours): 148 staff
   - ANE and PREA: Creating a Culture of Safety (2 hours): 15 staff and 9 volunteers and interns
   - Overview of the Detention PREA groups (.5 hours): 61 staff

7. ***INMATE/RESIDENT EDUCATION*** *List and briefly describe all grant funded inmate education events held during this reporting period. Include length of each education event in hours and number of individuals who completed the education event.*
   - Detention Services had 49 juveniles participate in the PREA education groups on 6/14/14. The sessions lasted one hour.
   - Detention Services had 45 juveniles participate in the PREA education groups on 6/21/14. The sessions lasted a one hour.

- Residential Services had 26 juveniles participate in the PREA education groups on 4/3, 4/18, and 4/23/14. The sessions lasted one hour.
- Residential Services had 3 juveniles participate in the PREA education groups on 5/19/14. The sessions lasted forty five minutes.
- Residential Services had 12 juveniles participate in the PREA education groups on 4/19, 5/10, and 5/17/14. The sessions lasted thirty minutes.
- Residential Services had 16 juveniles participate in the PREA education groups on 6/24/14. The sessions lasted one hour.
- Residential Services had 8 juveniles participate in the PREA education groups on 6/26/14. The sessions lasted one hour.

8. ***COLLABORATION*** *Describe engagement of and collaboration with system stakeholders and community agencies (prosecutors, victim advocates, health and mental health care providers, etc.)*
   - Collaboration with the PREA Consortium, which is comprised of local juvenile agencies in the Central Texas Region.
   - Through the PREA Resource Center's Technical Assistance, the Moss Group, Inc. provided training to Department investigators and representatives from Atascosa County Juvenile, Bell County Juvenile, Bexar County Juvenile, Bexar County Sherriff's Department, Comal County Juvenile, Kerr County Juvenile, Travis County Sherriff's Office and the Texas Juvenile Justice Department.
   - The Austin / Travis County SANE nurses have provided training at the Department for the medical and mental health staff and supervision staff in the facilities.
   - The clinical director of Out Youth Austin provided training on communicating with LGBTQIA youth in the juvenile justice system.

9. ***KNOWLEDGE SHARING*** *Describe how the success of your project has been or will be shared with other local adult or juvenile facilities to support implementation of PREA standards.*
   - The Department has been participating in the PREA Consortium, which is comprised of local juvenile agencies in the Central Texas Region. Collaboration with this group includes the Department's PREA Coordinator and managers bringing insight, accomplishments and PREA related efforts to the workgroups.
   - Through the PREA Resource Center's Technical Assistance, the Moss Group, Inc. provided training to Department investigators and representatives from Atascosa County Juvenile, Bell County Juvenile, Bexar County Juvenile, Bexar County Sherriff's Department, Comal County Juvenile, Kerr County Juvenile, Travis County Sherriff's Office, and the Texas Juvenile Justice Department.
   - The Department hosted an information session with administrators from Hildalgo County Juvenile Probation Department's pre- and post-adjudication facilities.
   - The Department's Post-adjudication PREA manager presented PREA: Creating a Culture of Safety to the participants in the Texas Juvenile Detention Association's Summer Line Staff Conference.

10. ***PROGRAM SUSTAINABILITY*** *Describe how the program activities will be sustained beyond the grant funding, include any anticipated challenges to sustainability.*
    - With the initial purchase of the Diana Screener, the Department will continue to screen the staff, ensuring that the Department employs individuals that have appropriate boundaries and ethics.
    - With the purchase of the Articulate software, the Department will be able to continue to supplement our current training program by providing immediate and accessible PREA training for employees, contractors and volunteers through computer based training modules.
    - With the purchase of the Turning Point Technology's response cards, Departmental training will be enhanced by the ability to gather real-time feedback from participants.

- With the development of the resident information video and the information pamphlets, the Department will be able to sustain and enhance the current education systems.
- With representatives of the Department attending conferences and workshops, the Department is continuing to develop subject matter experts to train the current and new employees, contractors and volunteers. Department turnover in key positions may reduce the availability of subject matter experts.

	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March
Planning: Conduct research and organize resources to prepare for the implementation of activities	x	x	x																					
Project management team will identify which trainings will be attended and which staff members will attend them			x																					
Train the Trainer: Trainers will attend conferences and workshops			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Trainers will train staff on information learned from participation in trainings							x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Direct care staff will complete trainings through online learning system										x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Direct care staff will participate in internal trainings				x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
TCJPD will host trainings on site led by external experts.											x	x	x	x	x	x	x	x	x	x	x	x	x	x
Interdisciplinary team to coordinate resident education program will be identified			x																					
TCJPD youth will create an informational video on preventing, identifying, and addressing sexual abuse									x	x	x	x	x	x	x									
Youth video will be complete																x								
TCJPD residents will participate in interactive workshops										x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Residents and their families will receive an informational brochure on sexual abuse			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
PREA Monitoring Tool will be used to measure progress	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Technical assistance (consultant) will be hired to provide feedback on policies and procedures															x	x	x	x	x	x	x	x	x	x

TRAVIS COUNTY

FY 14 GRANT SUMMARY SHEET

Contract #: 2010-CW-AX-K018

SAP #: 800084

Check One:	Application Approval: ☐	Permission to Continue: ☐
	Contract Approval: ☑	Status Report: ☐
Check One:	Original: ☐	Amendment: ☑
Check One:	New Grant: ☐	Continuation Grant: ☑
Department/Division:	Travis County Counseling and Education Servicse	
Contact Person/Title:	Caryl Colburn, Counseling and Education Services Director	
Phone Number:	854-4618	

Grant Title:	OVW FY10 Safe Havens: Supervised Visitation and Safe Exchange Grant Program			
Grant Period:	From: Oct 1, 2010	To: Jun 30, 2015		
Fund Source:	Federal: ☑	State: ☐	Local: ☐	
Grantor:	U.S. Department of Justice, Office on Violence Against Women			
Will County provide grant funds to a sub-recipient?	Yes: ☑	No: ☐		
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☐	No: ☑		
Originating Grantor:	U.S. Department of Justice, Office on Violence Against Women			

Budget Categories	Grant Funds	County Cost Share	***Budgeted County Contribution*** ***#595010*** ***(Cash Match)***	In-Kind	**TOTAL**
Personnel:	$ 10,872.00	$ 0.00	$ 0.00	$ 0.00	$ 10,872.00
Operating:	$ 389,128.00	$ 0.00	$ 0.00	$ 0.00	$ 389,128.00
Capital Equipment:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Indirect Costs:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Totals:	$ 400,000.00	$ 0.00	$ 0.00	$ 0.00	$ 400,000.00
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	$ 0.00	$ 0.00	$ 0.00	0.00	

Department	Review	Staff Initials	Comments
County Auditor	☒	JM	
County Attorney	☒	N/A	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.	To sub-contract with SafePlace to co-direct the development phase of the Safe Havens Grant.	Completed			
2.	To identify & secure a building location that meets the safety & occupation standards established by the Consulting Committee.	Planning	Completed		
3.	To develop program policies, procedures, and manuals.	Planning	Completed		
4.	Monthly Consulting Committee Meetings	Completed	Completed	On-going	On-going
5.	To sub-contract with SafePlace to provide services for the implementation phase.	Completed			
6.	To provide supervised visitation and safe exchange services to the target population.	N/A	Completed	On-going	On-going
+ -	Measures for the Grant				
1.	To reach underserved clients who cannot afford services.	Planning	Completed	On-going	On-going
	Outcome Impact Description				
2.	To reach clients who self-identify as needing services without court intervention.	Planning	On-going	On-going	On-going
	Outcome Impact Description				
3.	To reach 43% of households who speak English "less than very well."	Planning	On-going	On-going	On-going
	Outcome Impact Description				
4.	To serve 20 families per year.	Planning	Completed	On-going	
	Outcome Impact Description				

PBO Recommendation:

This is a contract amendment to extend the ending grant date in order to expend remaining funds. PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

The goal of the FY10 U.S. Department of Justice, Office on Violence Against Women, Safe Havens: Supervised Visitation and Safe Exchange Grant Program is to develop (1 year) and implement (2 years) supervised visitation and safe exchange services by and between parents in situations involving domestic violence, sexual assault, stalking, dating violence and child abuse to protect children and adult victims from further trauma and violence.

Continuing the FY10 funding through a no-cost extension will permit Travis County to continue comprehensive, responsive, affordable, and accessible services for the second year of the implementation phase by and through our supervised visitation and safe exchange center, PlanetSafe. The target population is families who have determined, through the courts or independently, that a third party is needed to supervise visitation or facilitate an exchange of their children. Travis County intends to reach underserved clients who cannot afford services; who self-identify as needed services without court intervention; and the 43% of households in Travis County who speak English "less than very well."

The focus on family violence complements the current activities of the Travis County Counseling & Education Services (TCCES) because the Department provides family violence assessments for the Travis County Courts at Law and is an active member of the Austin/Travis County Family Violence Task Force. This grant will continue to increase community collaboration through the Memorandum of Understanding (MOU) with relevant partners. The MOU reflects the membership of the Consulting Committee, a coordinated community response, which includes TCCES, the Travis County Attorney's Office, Travis County Sheriff's Office, SafePlace, Domestic Relations Office, Austin Police Department, Constable's Office - Precinct 5, Family Court Judges, Texas RioGrande Legal Aid, and the University of Texas School of Law - Domestic Violence Clinic.

The goal of the program is to provide accessible, affordable, and sustainable supervised visitation and exchange services for families who require services that are responsive to and highly specialized about the dynamics and risks associated with family violence. The grant fits into the the current activities of the department as the grant funds the only specialized supervised visitation and exchange center in Travis County. For example, TCCES routinely conducts assessments for Respondents in Protective Orders and is an instrumental partner in informing the civil and criminal justice partners of appropriate interventions and treatments. TCCES assesses risks of violence that aid the courts in referring families to PlanetSafe. This grant is a continuation and enhancement of our FY08 Planning Grant from the U.S. Department of Justice, Office on Violence Against Women.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

The grant award is $400,000 over a three year period. The Grant Summary Sheet shows the funding for the first year with all of the subcontractor (SafePlace) funds under "Operating." The Consulting Committee will continue to work on long term funding sustainability through FY14 and FY15.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

There is no financial match required of Travis County for this grant.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

There is no indirect cost allocation required of Travis County for this grant.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The program will continue in the event the grant funding is discontinued. The future funding mechanism will be determined during the last year of this implementation phase and most likely will include (1) additional funding in FY15 from the Office on Violence Against Women and (2) the Consulting Committee and the Development Department of SafePlace have begun developing a sustainability plan that includes diversified funding streams.

6. If this is a new program, please provide information why the County should expand into this area.

This is not a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The grant fits in well with the mission of TCCES. Promoting public safety is one of the critical elements of our mission, as well as, working to decrease the amount of family violence in Travis County by providing comprehensive assessment recommendations for appropriate intervention. TCCES will have increased performance measures in the development of programs aimed at decreasing domestic violence in Travis County. PlanetSafe allows TCCES and the criminal and civil justice partners to have a dedicated specialized service provider to keep family violence victims safe while allowing offenders the opportunity to develop and maintain relationships with their children.

Travis County Counseling & Education Services
Caryl Clarke Colburn, Director P.O. Box 1748 Austin, TX 78767 (512) 854-9540

MEMORANDUM

To: Katie Peterson Gipson, Planning and Budget

From: Caryl Colburn, CES Director

Date: December 8, 2011

Re: Safe Havens, Supervised Visitation and Safe Exchange Grant from the Office on Violence Against Women (OVW), U.S. Department of Justice.

CC: Roger Jefferies, JPS County Manager
Gretta Gardner, CES Family Violence Director

Travis County has received two grants from the U.S. Department of Justice, Office on Violence Against Women (OVW), which have been managed by the Counseling and Education Services (CES) department. The first grant was received in FY08 as a two year planning grant for $200,000 with the objective of creating a supervised visitation and safe exchange center (for children and parents who are victims of domestic violence, sexual assault, stalking and child abuse) with the collaborative efforts of a multi-disciplinary community team. The goals of the planning grant (April 2009-July 2011) were all met and the center was named "PlanetSafe."

Travis County was awarded the second and current grant in FY10 in the amount of $400,000. The award is a three-year grant, which funded a one-year development phase and a two-year implementation phase. The original grant cycle for this grant was October 1, 2010 – September 30, 2013. However due to delays beyond our control, a no-cost extension was granted by OVW to continue the grant through September 30, 2014 with the understanding that another no-cost extension would be requested in July 2014 to continue the project.

During the development phase, the 1101 Nueces St. building received approval from the Commissioners Court to be used as the center site; SafePlace was selected as a uniquely qualified partner to sub-contract with the County to provide services at PlanetSafe; policies, procedures and programmatic forms were developed; and the Consulting Committee was expanded to oversee the implementation and sustainability of PlanetSafe.

The implementation phase of the grant began when Travis County received final approval from OVW and the implementation funding was released on March 12, 2013. PlanetSafe opened its doors for services on May 15, 2013. Since the grant requires two years of implementation, the grant needs to be extended from October 1, 2014 to June 30, 2015 to complete our second year of implementation and remain in compliance.

The program goals for our second year of implementation, which are now underway, include retaining staff and hiring/training new staff to implement services for the program; providing linguistically and culturally

appropriate services; developing a sustainability plan; and serving 20 families per year each year. We have exceeded our expectations and have served 40 families from May 2013-May 2014.

CES staff recommends the Commissioners Court approve the extension of the implementation phase of the Safe Havens Supervised Visitation and Safe Exchange Center Grant from October 1, 2014 to June 30, 2015. Once the Commissioners Court approves the extension, CES will submit a Grants Adjustment Notice to OVW for final approval.

It is to Travis County's benefit to extend the grant until June 30, 2015 to continue funding for the implementation phase of PlanetSafe. This service is imperative to the families in Travis County who are impacted by domestic violence, sexual assault, stalking and/or child abuse.

The main source of funding for PlanetSafe is $400,000 for three years via the Safe Havens Grant from OVW. Travis County also funds a $45,000 contract with SafePlace for an Operations Manager who supervises the operations of the facility and is the only full time position at PlanetSafe. Travis County also leases and maintains the property at 1101 Nueces Street which is the building site for PlanetSafe.

Budget Summary

Budget Category	**Amount**	**Cumulative Expenditures** *10/1/10-9/30/11 Development*	**Cumulative Expenditures** *3/12/13-6/30/14 Implementation*
A. Personnel	$9,170		$ 5,556
B. Fringe Benefits	$1,702		$ 1,702
C. Travel	$16,667	$ 2,321.63	
D. Equipment	$0		
E. Supplies	$0		
F. Construction	$0		
G. Consultants and Contracts	$372,461	$15,000.00	$ 162,537
H. Other Costs	$0		
Total Direct Costs	$400,000		
I. Indirect Costs	$0		
TOTAL PROJECT COSTS	**$400,000**	**$17,321.63**	**$ 169,795**
Federal Share Requested	$0		
Non-Federal (Match) Amount			

TOTAL UNENCUMBERED BALANCE $ 212,883
For no cost extension through 6/30/2015

TRAVIS COUNTY
FY 14 GRANT SUMMARY SHEET

Contract #: 13RZWTX027

SAP #: 800348

Check One:	Application Approval: ☐	Permission to Continue: ☐
	Contract Approval: ☑	Status Report: ☐
Check One:	Original: ☐	Amendment: ☑
Check One:	New Grant: ☐	Continuation Grant: ☑
Department/Division:	Travis County Health and Human Services and Veterans Service	
Contact Person/Title:	John C. Bradshaw/ Contract Specialist	
Phone Number:	854-4277	

Grant Title:	Coming of Age (DADS)			
Grant Period:	From: Sep 6, 2013	To: Aug 31, 2014		
Fund Source:	Federal: ☑	State: ☐	Local: ☐	
Grantor:	Corporation for National and Community Service (CNCS)			
Will County provide grant funds to a sub-recipient?	Yes: ☐	No: ☑		
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☑	No: ☐		
Originating Grantor:	Texas Dept. on Aging and Disability Services (DADS)			

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	$ 0	$ 0	$ 0	$ 0	$ 0
Operating:	$ 24,484	$ 0	$ 0	$ 0	$ 24,484
Capital Equipment:	$ 0	$ 0	$ 0	$ 0	$ 0
Indirect Costs:	$ 0	$ 0	$ 0	$ 0	$ 0
Totals:	$ 24,484	$ 0	$ 0	$ 0	$ 24,484
FTEs:	0.00	0.00	0.00	0.00	0.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	$ 0	$ 0	$ 0	0.00	

Department	Review	Staff Initials	Comments
County Auditor	☒	PL	
County Attorney	☒	MEG	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.	Number of volunteers referred to nonprofit organizations	948	800	800	800
2.	Number of elderly able to continue living in their own homes because of volunteer help	3876	1000	1000	1000
3.	Number of agencies using volunteers as part of the effort to maintain services and programs	26	25	25	25
4.	Number of nonprofit organizations provided with training and technical assistance through the nonprofit support component of the Coming of Age program	32	30	30	30
+ -	Measures for the Grant				
1.	Dept. measures and grant measures are the same	100%	70%	70%	70%
	Outcome Impact Description	Percentage of organizations provided with Coming of Age volunteers reporting that programs and services to clients were maintained			
2.		87%	75%	75%	75%
	Outcome Impact Description	Percentage of clients served who will remain in their homes			
3.		100% (34% response rate)	80%	80%	80%
	Outcome Impact Description	Percentage of organizations that report capacity increases as a result of training and technical assistance provided through the non-profit support component of the Coming of Age program			

PBO Recommendation:

The Health and Human Services and Veterans Service Department (HHSVS) is requesting Commissioners Court acceptance of an amended grant award from the Corporation for National and Community Service (CNCS) for the Coming of Age Austin Metro program. The grant funds are passed through the Texas Department on Aging and Disability Services (DADS). The department is in the process of aligning the grant terms for the two grants received from the CNCS for the same purpose. The total award for FY 2014 is $24,484. A seven-month prorated grant award of $14,282 was approved on December 3, 2013, and this award will amend the budget to increase by $10,202, the balance of the FY 2014 grant award.

Coming of Age receives two grants from the Corporation for National and Community Service (CNCS)--one is a pass-through from the Texas Department of Aging and Disability Services (DADS). The two grants have different terms, but the department is working to change the grant terms so that CNCS will be able to start and end both grants on the same dates in the next grant year (4/1/14-3/31/15).

There is no county cost share or grant match due to the shortened grant period, and no long-term grant funding requirements, though the department notes that if the grant award was reduced or discontinued, the Coming of Age program would have to seek funding from other sources, including the General Fund.

PBO recommends acceptance of this award.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

Coming of Age Austin Metro focuses on the skills available in the Baby Boomer population as well as older retirees. Coming of Age volunteers focus on the following service areas: education, independent living, health and human services, volunteer mobilization and capacity building. Volunteers are able to explore their future, become community leaders, pursue lifelong learning, and engage in meaningful service. Activities these volunteers pursue include tutoring, mentoring, food distribution, caregiver services, health education, recruiting volunteers for nonprofit organizations, and coordinating fund-raising events for nonprofits.

These grant funds enhance an existing program.

CNCS has already awarded Coming of Age $14,282, which is seven months' worth of the funding for FY'14. The Commissioners Court approved this award on 12/3/13, item #12-B. This amendment is for the balance of $10,202, which brings the total award for FY'14 to $24,484.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

This grant pays for operating expenses. The General Fund would most likely have to cover this if the grant is not renewed.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

CNCS has informed TCHHSVS that there is not a match requirement for this grant.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

Coming of Age receives two grants from CNCS: The DADS grant and a larger grant of $50,495. This larger grant was reduced from $63,119 in FY'11 to $50,495. (The amount of the current grant is actually $52,995 due to a one-time only increase of $2,500.) This 20% decrease has put an even greater strain on an already tight budget. Coming of Age is requesting not to include any indirect costs due to the funding decrease.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Coming of Age program would have to seek funding from other sources, including the General Fund, if the Corporation for National and Community Service reduced or discontinued this grant.

6. If this is a new program, please provide information why the County should expand into this area.

Travis County has received this grant for many years. This grant is "new" in that this is the first year of a new grant cycle.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The DADS grant provides funding to help Coming of Age achieve the performance measures described on page 1. The grant measures are the same as the department measures.

TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767

Sherri E. Fleming
County Executive
for TCHHSVS
(512) 854-4100
Fax (512) 279-1608

DATE: July 28, 2014

TO: Members of the Commissioners Court

FROM: Sherri E. Fleming
Sherri E. Fleming
County Executive for Travis County Health and Human Services and Veterans Service

SUBJECT: Balance of FY'14 Coming of Age (DADS) Grant from the Corporation for National and Community Service

Proposed Motion:
Consider and take appropriate action to approve a grant award from the Corporation for National and Community Service for the balance of FY'14 grant funds from the Texas Department of Aging and Disability Services (DADS) to help fund the Coming of Age program.

Summary and Staff Recommendation:
Coming of Age Austin Metro focuses on the skills available in the Baby Boomer population as well as older retirees. Coming of Age volunteers focus on the following service areas: education, independent living, health and human services, volunteer mobilization and capacity building. Volunteers are able to explore their future, become community leaders, pursue lifelong learning, and engage in meaningful service. Activities these volunteers pursue include tutoring, mentoring, food distribution, caregiver services, health education, recruiting volunteers for nonprofit organizations, and coordinating fund-raising events for nonprofits.

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Coming of Age receives two grants from the Corporation for National and Community Service (CNCS). The Coming of Age (CNCS) grant is for $52,995 and runs from 4/1/14 – 3/31/15. The Coming of Age (DADS) grant is for $24,484 and runs from 9/6/13 – 8/31/14.

CNCS has already awarded Coming of Age $14,282 from the DADS grant, which is seven months' worth of the funding for FY'14. The Commissioners Court approved this award on 12/3/13, item #12-B. This award is for the balance of $10,202.

TCHHSVS staff recommends approving this award.

Budgetary and Fiscal Impact:
The total grant amount for FY'14 is $24,484. There is not a match requirement for this grant.

Issues and Opportunities:
Coming of Age provides valuable services to the residents of Travis County in such areas as education, health and human services, volunteer mobilization and capacity building to improve the effectiveness of nonprofits.

Background:
Coming of Age is committed to bringing together people of diverse backgrounds by maintaining a broad and inclusive set of organizational members and volunteer opportunities. Coming of Age is also committed to providing volunteer opportunities for those who may have physical challenges such as sight or hearing limitations or restricted mobility.

Cc: Deborah Britton, Division Director, Community Services, TCHHSVS
Fred Lugo, Manager, Coming of Age
Nicki Riley, CPA, CMA, Travis County Auditor
Patty Lennon, Financial Analyst, Travis County Auditor's Office
Mary Etta Gerhardt, Assistant County Attorney
Leroy Nellis, Acting County Executive, Planning and Budget Office
Aerin Pfaffenberger, Analyst, Planning and Budget Office
Cyd Grimes, C.P.M., Travis County Purchasing Agent
Shannon Pleasant, Purchasing Agent Assistant, Travis County Purchasing Office

For Official Use Only

Notice of Grant Award

Corporation for National and Community Service
601 Walnut Street, Suite 876 E
Philadelphia, PA 19106-3323

Retired and Senior Volunteer Program

Grantee

Travis Co. through Travis Co. Health and Human Services and Veterans Service EIN: 746000192
PO Box 1748 Austin TX 78767-1748

Award Information

Agreement No.:	13RZWTX027	Project Period:	09/06/2013 - 08/31/2015
Amendment No.:	2	Budget Period:	11/15/2013 - 08/31/2014
CFDA No.:	94.002	Grant Year:	1

Award Description

This amendment is to provide the remainder of the funds awarded for the DADS budget year of 9/1/13 through 8/31/14.

Purpose

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the National and Community Service Act of 1990, as amended (42 U.S.C. §12501 et seq.).

Funding Information

Year 1	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	$24,484	$0	$24,484
Grantee's Unobligated Balance (Carryover)	$0	$0	$0
Total Available	$24,484	$0	$24,484

Cumulative Funding for Project Period

Total Awarded in Previous Amendments	$14,282
Total CNCS Funds Awarded to Date	**$14,282**

Funding Source and Amount

Not applicable to this award.

Special Conditions

This amendment changes the special conditions placed on the grant award to read as follows:

Costs allowed under this grant are limited to those categories contained in signed application package dated 8/13/13.

By accepting these funds, your organization agrees and accepts that:
1)You will make the final financial status report available for review by the Corporation for National and Community Service within 60 days of the end of each Texas Fiscal Year covered by this Agreement. The Texas Fiscal Year is from September 1 to August 31.

2)The State of Texas auditor, under the direction of the Legislative Audit Committee, has the authority to conduct an audit or investigation in connection with these funds; and

3)Under the direction of the Legislative Audit Committee, a project that is the subject of an audit or investigation by the State of Texas auditor must provide the auditor with access to any information the auditor considers relevant to the investigation or audit.

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Notice of Grant Award

601 Walnut Street, Suite 876 E
Philadelphia, PA 19106-3323

Retired and Senior Volunteer Program

Grantee

Travis Co. through Travis Co. Health and Human Services and Veterans Service
PO Box 1748 Austin TX 78767-1748

EIN: 746000192

Effective September 6, 2013 your organization may incur pre-award costs. These pre-award costs are allowable only to the extent that they would have been allowable if incurred after the date of the grant award.

The following pre-award costs are approved:
-Personnel expenses and benefits
-Staff Local travel
-Supplies
-Contractual and/or Consultant Services
-Other Volunteer Support Costs
-Stipend
-Other Volunteer Costs

Terms of Acceptance: By accepting funds under this grant, the Grantee agrees to comply with all terms and conditions of the grant that are on the Corporation's website at https://egrants.cns.gov/termsandconditions/RSVPTandC_Revised20121001.pdf, all assurances and certifications made in the Grant application, and all applicable federal statutes, regulations and guidelines. The Grantee agrees to administer the funded Program in accordance with the approved Grant application and budget(s), supporting documents, and other representations made in support of the approved Grant application.

Corporation for National and Community Service:

07/10/2014

Signature Date

Ben Stoltenberg
Name (typed)

Senior Grants Officer
Title

Lennette B. White, 215-964-6309
Grants Official

Leslie McLain, (512)916-5671
Program Official

BY:

Samuel T. Biscoe
Travis County Judge

Date:

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Retired Senior Volunteer Program
Terms and Conditions

Interest Bearing Account Must Maintain Advance Federal Funds
Institutions of higher education and other non-profit organizations covered by OMB Circular A-110 must maintain advance Federal funds in an interest bearing account. Interest earned on advances deposited in such accounts shall be remitted annually in a check, made payable to the U.S. Treasury, to the Department of Health and Human Services, Payment Management System, P.O. Box 6021, Rockville, MD 20852. The document transmitting the check must indicate that the payment is interest earned on advanced Federal funds. Interest up to $250 per year may be retained by the grantee for administrative expenses.

Recognition Events
Grantee will assure that at Recognition events, the Corporation is acknowledged as the Federal agency responsible for the primary Federal funding of the project.

Lobby Disclosure
For grant awards exceeding $100,000, pursuant to 31 U.S.C. 1352, the Grantee is required to file a disclosure report, Standard Form LLL, Disclosure of Lobbying Activities, at the end of any quarter, when the Grantee has paid or agreed to pay any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. The report must be submitted to the Corporation State Program Director.

External Evaluation And Data Collection
The grantee must cooperate with the Corporation and its evaluators in all monitoring and evaluation efforts. As part of this effort, the grantee must collect and submit certain project data, as defined in the Project Profile and Volunteer Activity (PPVA) and must provide data as requested or needed to support external evaluations.

Grant Period
Unless otherwise specified, the Grant covers a three year project period. In approving a multiyear project period the Corporation makes an initial award for the first budget period. Additional funding for subsequent budget periods is contingent upon satisfactory progress and the availability of funds. The project period and the budget are noted on the award document.

Federal Financial Reports – Expenditures /Jan to Jun and Jul to Dec
Grantees paid through HHS/PMS must submit the Standard Form 425, Federal Financial Report (FFR), semi-annually from the start date of the grant to report the status of all funds. FFRs must report expenses on a cumulative basis over the performance period of the grant and be submitted according to the following schedule:

Period Covering:	*Report Due:*
January 1 to June 30	July 31
July 1 to December 31	January 31

Programs completing the final year of their grant must submit a final FFR that is cumulative over the entire grant period. This FFR is due 90 days after the close of the grant.

Federal Financial Reports – Expenditures /Apr to Sep and Oct to Mar
Grantees paid through HHS/PMS must submit the Standard Form 425, Federal Financial Report (FFR), semi-annually from the start date of the grant to report the status of all funds. FFRs must report expenses on a cumulative basis over the performance period of the grant and be submitted according to the following schedule:

Period Covering:	*Report Due:*
April 1 - September 30	October 31
October 1 - March 30	April 30

Programs completing the final year of their grant must submit a final FFR that is cumulative over the entire grant period. This FFR is due 90 days after the close of the grant.

Federal Financial Reporting - Disbursements
Grantees paid through HHS/PMS will report quarterly disbursements to HHS through SMARTLINK II. Grantees will report disbursements using the web based version of the Standard Form 425, Federal Financial Report, no later than 30 calendar days following the end of each quarter.

Annual Progress Report
Grantees must prepare a Progress Report at the end of the 4th quarter of the budget period. The report must be submitted in eGrants no later than 30 days after the end of the designated reporting period.

Recognition of Federal Funding
When issuing statements, press releases, requests for proposals, bid solicitations, annual reports and other documents describing projects or programs funded in whole or in part with Federal Corporation money, the grantee receiving federal funds, including but not limited to the state and local governments, shall clearly state (1) the percentage of the total cost of the program which will be financed with the Federal Corporation money, and (2) the dollar amount of Federal Corporation funds for the project or program.

Program/Project Manager Authority
The Program/Project Manager for this grant is listed on the face page of the Notice of Grant Award. The Program/Project Manager has full authority to represent the Corporation in connection with management of the technical and programmatic performance of the grant. They are not authorized to change the terms and conditions, estimated costs, or period of performance, or to give approvals, written or verbal, specifically reserved for the grant officer.

Program Income
Program income is to be used to further the purposes of the grant program for which the award was made. Program income from all sources must be reported and documented. Program income is revenue earned as a direct result of the grant-funded program activities during the award period and must be retained by the Grantee and used to finance the grant's non-Corporation share. Program income earned in excess of the amount needed to finance the Grantee share must follow the appropriate administrative requirements of 45 CFR 2541 or 45 CFR 2543, and cost principles of 2 CFR 205, 2 CFR 225, 2 CFR 230 (formerly OMB circulars A-87, A-122 and A-21) 0148 CFR Part 31 and be deducted from total claimed costs, or with approval from the Corporation through a budget amendment be used to enhance the program (additive process). Grantees that earn excess income must specify the amount of the excess in the comment box on the financial report.

Requirement for Central Contractor Registration (CCR)
Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the CCR until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

Requirement for Data Universal Numbering System (DUNS) Numbers
If you are authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity may receive a subaward from you unless the entity has provided its DUNS number to you.
2. May not make a subaward to an entity unless the entity has provided its DUNS number to you.

NOTE: This section in no way authorizes the making of sub-grants. A grantee must be authorized to make sub-grants under the national service laws in order to do so.

Reporting Subawards and Executive Compensation

a. Reporting of first-tier subawards.
   1. Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates $25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e of this award term).
   2. Where and when to report.
      i. You must report each obligating action described in paragraph a.1. of this award term to www.fsrs.gov.
      ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
   3. What to report. You must report the information about each obligating action that the submission instructions posted at www.fsrs.gov specify.

b. Reporting Total Compensation of Recipient Executives.
   1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if –
      i. the total Federal funding authorized to date under this award is $25,000 or more;
      ii. in the preceding fiscal year, you received –
         (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
         (B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
      iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)
   2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:
      i. As part of your registration profile at www.ccr.gov.
      ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.
   1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if - -

i. in the subrecipient's preceding fiscal year, the subrecipient received –
   (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
   (B) $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
   i. To the recipient.
   ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions
If, in the previous tax year, you had gross income, from all sources, under $300,000, you are exempt from the requirements to report:
   i. subawards, and
   ii. the total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:
1. "Entity" means all of the following, as defined in 2 CFR part 25:
   i. A Governmental organization, which is a State, local government, or Indian tribe;
   ii. A foreign public entity;
   iii. A domestic or foreign nonprofit organization;
   iv. A domestic or foreign for-profit organization;
   v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
2. "Executive" means officers, managing partners, or any other employees in management positions
3. "Subaward":

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. --.210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. "Subrecipient" means an entity that:
   i. Receives a subaward from you (the recipient) under this award; and
   ii. Is accountable to you for the use of the Federal funds provided by the subaward.
5. "Total compensation" means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
   i. Salary and bonus.

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ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. Earnings for services under nonequity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.

v. Above-market earnings on deferred compensation which is not tax-qualified.

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds $10,000.

Trafficking Victims Protections Act of 2000

This term of award is pursuant to paragraph (g) of section 106 of the Trafficking Victims Protections Act of 2000, as amended (22 USC 7104).

a. Provisions applicable to a recipient that is a private entity.
   1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not—
      i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
      ii. Procure a commercial sex act during the period of time that the award is in effect; or
      iii. Use forced labor in the performance of the award or subawards under the award.
   2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
      i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
      ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
         A. Associated with performance under this award; or
         B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 CFR part 376.

b. Provision applicable to a recipient other than a private entity.
   We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—
   1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
   2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
      i. Associated with performance under this award; or
      ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 CFR part 376.

c. Provisions applicable to any recipient.
    1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term
    2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
        i. implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
        ii. is in addition to all other remedies for noncompliance that are available to us under this award.
    3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
d. Definitions. For purposes of this award term:
    1. "Employee" means either:
        i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
        ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
    2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
    3. "Private entity":
        i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
        ii. Includes:
            A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
            B. A for-profit organization.

"Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102)

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Prohibited Activities. While charging time to the Senior Corps program, accumulating Service, or training hours, or otherwise performing activities supported by the Senior Corps Program, or CNCS, staff and volunteers may not engage in the following activities:

Political activities. (A) No part of any grant shall be used to finance, directly or indirectly, any activity to influence the outcome of any election to public office, or any voter registration activity.

No project shall be conducted in a manner involving the use of funds, the provision of services, or the employment or assignment of personnel in a matter supporting or resulting in the identification of such project with:

(i) Any partisan or nonpartisan political activity associated with a candidate, or contending faction or group, in an election; or

(ii) Any activity to provide voters or prospective voters with transportation to the polls or similar assistance in connection with any such election; or

(iii) Any voter registration activity, except that voter registration applications and nonpartisan voter registration information may be made available to the public at the premises of the sponsor. But in making registration applications and nonpartisan voter registration information available, employees of the sponsor shall not express preferences or seek to influence decisions concerning any candidate, political party, election issue, or voting decision.

(B) The sponsor shall not use grant funds in any activity for the purpose of influencing the passage or defeat of legislation or proposals by initiative petition, except:

(i) In any case in which a legislative body, a committee of a legislative body, or a member of a legislative body requests any volunteer in, or employee of such a program to draft, review or testify regarding measures or to make representation to such legislative body, committee or member; or

(ii) In connection with an authorization or appropriations measure directly affecting the operation of the Foster Grandparent Program (FGP), Senior Companion Program (SCP), or Retired Senior Volunteer Program (RSVP).

Non-displacement of employed workers. A Senior Corps Volunteer shall not perform any service or duty or engage in any activity which would otherwise be performed by an employee of the sponsor or which would supplant the hiring of or result in the displacement of employees, or impair existing contracts for services.

Compensation for service. (A) A Senior Corps agency or organization to which Senior Corps volunteers are assigned, or which operates or supervises any Senior Corps program shall not request or receive any compensation from Senior Corps volunteers or from beneficiaries for services of Senior Corps volunteers.

(i) The regulations do not prohibit a sponsor from soliciting and accepting voluntary contributions from the community at large to meet its local support obligations under the grant or from entering into agreements with parties other than beneficiaries to support additional volunteers beyond those supported by the Corporation grant.

(ii) A volunteer station may contribute to the financial support of the Senior Corps Program. However, this support shall not be a required precondition for a potential station to obtain Foster Grandparent service, Senior Companion service or to obtain RSVP volunteers

(iii) If a volunteer station agrees to provide funds to support additional Foster Grandparents, Senior Companions, or RSVP volunteers or pay for other volunteer support costs, the agreement shall be stated in a written Memorandum of Understanding. The sponsor shall withdraw services if the station's inability to provide monetary or in-kind support to the project under the Memorandum of Understanding diminishes or jeopardizes the project's financial capabilities to fulfill its obligations.

(iv) Under no circumstances shall a Senior Corps volunteer (Foster Grandparent, Senior Companion, or RSVP Volunteer) receive a fee for service from service recipients, their legal guardian, members of their family, or friends.

Labor and anti-labor activity. The sponsor shall not use grant funds directly or indirectly to finance labor or anti-labor organization or related activity.

Fair labor standards. A sponsor that employs laborers and mechanics for construction, alteration, or repair of facilities shall pay wages at prevailing rates as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, as amended, 40 U.S.C. 276a.

Nondiscrimination. A sponsor or sponsor employee shall not discriminate against a Senior Corps volunteer on the basis of race, color, national origin, sex, age, religion, or political affiliation, or on the basis of disability, if the Senior Corps volunteer with a disability is qualified to serve.

Religious activities. (A) A Senior Corps volunteer (Foster Grandparent, Senior Companion, or RSVP Volunteer) or a member of the project staff funded by the Corporation shall not give religious instruction, conduct worship services or engage in any form of proselytization as part of his or her duties.

(i) A sponsor or volunteer station may retain its independence and may continue to carry out its mission, including the definition, development, practice, and expression of its religious beliefs, provided that it does not use Corporation funds to support any inherently religious activities, such as worship, religious instruction, or proselytization, as part of the programs or services funded. If an organization conducts such activities, the activities must be offered separately, in time or location, from the programs or services funded under this part.

Nepotism. Persons selected for project staff positions shall not be related by blood or marriage to other project staff, sponsor staff or officers, or members of the sponsor Board of Directors, unless there is written concurrence from the community group established by the sponsor under Subpart B of this part and with notification to the Corporation.

TRAVIS COUNTY

FY 14 GRANT SUMMARY SHEET

Contract #:

SAP #:

Check One:	Application Approval: ☐	Permission to Continue: ☑
	Contract Approval: ☐	Status Report: ☐
Check One:	Original: ☑	Amendment: ☐
Check One:	New Grant: ☐	Continuation Grant: ☑
Department/Division:	Juvenile Probation	
Contact Person/Title:	Lisa Eichelberger/Business Analyst III	
Phone Number:	512-854-7054	

Grant Title:	Trauma Informed Assessment and Response program		
Grant Period:	From: Sep 1, 2014	To: Aug 31, 2015	
Fund Source:	Federal: ☑	State: ☐	Local: ☐
Grantor:	Office of the Governor, Criminal Justice Division		
Will County provide grant funds to a sub-recipient?	Yes: ☐	No: ☑	
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☑	No: ☐	
Originating Grantor:	US Department of Justice		

Budget Categories	Grant Funds	County Cost Share	***Budgeted County Contribution #595010 (Cash Match)***	In-Kind	**TOTAL**
Personnel:	$ 35,823.00	$ 0.00	$ 0.00	$ 0.00	$ 35,823.00
Operating:	$ 37,705.00	$ 0.00	$ 0.00	$ 0.00	$ 37,705.00
Capital Equipment:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Indirect Costs:	$ 1,470.00	$ 0.00	$ 0.00	$ 0.00	$ 1,470.00
Totals:	$ 74,998.00	$ 0.00	$ 0.00	$ 0.00	$ 74,998.00
FTEs:	0.50	0.00	0.00	0.00	0.50

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
1450160001	$ 2,976.75	$ 0.00	$ 2,976.75	1.00	Sep 30, 2014
1450160001	$ 5,953.50	$ 0.00	$ 5,953.50	1.00	Nov 30, 2014

Department	Review	Staff Initials	Comments
County Auditor	☒	RP	
County Attorney	☒	JK	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.	Number of program youth referred	n/a	499	514	
2.	Number of program youth screened/assessed	n/a	182	187	
3.	Number of program youth served	n/a	100	100	
4.	Number of program youth with formal psychological/ psychiatric evaluations	n/a	100	100	
+ -	Measures for the Grant				
1.	Number of program youth completing program requirements	n/a	53	53	
	Outcome Impact Description	To reduce the need for out of home placement and the likelihood of recidivating for juveniles with a trauma-based diagnosis.			
2.	Number of youth complying with an aftercare plan	n/a	53	53	
	Outcome Impact Description	To increase the supervision success rate for juveniles with a trauma-based diagnosis.			
3.	Number of program youth exhibiting a decrease in antisocial behavior	n/a	64	64	
	Outcome Impact Description	To reduce the need for out of home placement and the likelihood of recidivating for juveniles with a trauma-based diagnosis.			
4.	Number of program youth exhibiting a decrease in substance use	n/a	58	58	
	Outcome Impact Description	To improve access to substance abuse treatments and related services that will address the juveniles' exposure to trauma.			
5.	Number of program youth exhibiting an improvement in family relationships	n/a	55	55	
	Outcome Impact Description	To improve family functioning through access to therapeutic services that will address the juveniles' exposure to trauma.			
6.	Number of program youth exhibiting an improvement in social competencies	n/a	59	59	
	Outcome Impact Description	To reduce the need for out of home placement and the likelihood of recidivating for juveniles with a trauma-based diagnosis.			
7.	Number of program youth who offend or reoffend	n/a	30	30	
	Outcome Impact Description	To increase community safety.			

PBO Recommendation:

The Juvenile Probation Department is requesting permission to continue the Trauma Informed Assessment and Response program until the forthcoming agreement is fully executed. The department indicates that is anticipates the grant being renewed for FY 2015. This Permission to Continue will fund the 0.5 FTE position associated with the grant until November 30, 2014, or until a new agreement is in place. The requested funding for the position will be used to supplement the Department's trauma-informed infrastructure to identify youth who have been exposed to trauma and provide targeted services for intervention.

The department will fund the costs using personnel funds within the department. Upon awarding and approval of the grant contract for FY 2015, the General Fund will be reimbursed for eligible expenses.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

The goal of Trauma Informed Assessment and Response is to develop a trauma-informed infrastructure that will aid in the identification of youth who have been exposed to trauma and provide targeted services for intervention. Identifying and directing care toward the needs of these youth will provide linkages to services that appropriately target trauma, improve behavioral and emotional functioning of both youth and their families, and empower parents and youth to develop better coping strategies. Eligible youth will be directed to services that include more rigorous psychological evaluation, psychiatric evaluation, trauma-based therapy, youth advocacy, alternative therapies (e.g., equine, music, or art therapy), and other services based on individual needs. If appropriate and beneficial for TCJPD and its youth, youth from other programs may use the services from this grant as well.

There are two objectives of this program. One is to improve outcomes for youth with identified mental health needs by diagnosing trauma and providing specific treatment and targeted services to meet those needs. A more rigorous mental health assessment process will identify a larger number of youth who have experienced trauma. Another objective is to leverage the existing collaborative efforts between TCJPD, CPS, and CASA for youth with trauma-based mental health disorders. Collaboration between these agencies will allow the program to provide more intensive services to address the needs of these youth.

The grant will pay for a .50 FTE senior counselor and/or therapist (licensed), who will be paid solely out of this grant, a contract with CASA of Travis County to provide a guardian ad litem for program participants, a contract with Dr. Casey O'Neal to provide intensive psychological and/or psychiatric evaluations, and trauma based/ alternative therapeutic services to program participants for a total cost of $74,998.00.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements of this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No match is required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

2% indirect costs have been calculated.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Department intends to request subsequent continuation funding for personnel, contractual, and services through proposals submitted to the Federal and State government, as well as private foundations. As previously presented to the Court, the County will have the opportunity to consider investment in the staff positions as well as other areas of Special Services Division.

6. If this is a new program, please provide information why the County should expand into this area.

n/a This is an established program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The Travis County Commissioner's Court approved the community plan, entitled--"Travis County Community Plan for Coordination of Criminal Justice and Related Activities FY 2012 - FY 2015," on December 6, 2011. Nearly 30 Travis County government agencies including Travis County Juvenile Probation Department, school districts, and nonprofit organizations participated in developing the Community Plan. This project addresses priority C from the juvenile justice section. Priority C states: "Travis County is in need of services and programming for youth with mental health/co-occurring disorders and substance abuse problems." To address this priority, the Trauma Informed Assessment and Response program will collaborate with service providers, non-profits, and multiple units within TCJPD to maximize resources, improve quality of services and outcomes, and reduce justice system involvement for youth experiencing mental health/co-occurring disorders and substance abuse problems associated with exposure to trauma.

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

TO: Aerin Toussaint, PBO
Budget Analyst

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: Lisa Eichelberger
Lisa Eichelberger
Business Analyst III

SUBJECT: Request Permission to Continue the Trauma Informed Assessment and Response Program

DATE: August 5, 2014

On February 18, 2014, Commissioners' Court approved the grant application to continue the Trauma Informed Assessment and Response program for FY 2015. Although approval of the application by the Office of the Governor, Criminal Justice Division appears likely, the contract will not be fully executed by the grant's start date of September 2014. Our Department is requesting approval to continue the Trauma Informed Assessment and Response Program until a fully executed grant to continue is approved.

Juvenile Probation is requesting permission to continue the existing grant through November 2014. The department is hopeful that an agreement will be executed sooner. Any expenses incurred during this period will likely be reimbursed by the grant once it is approved. The requested funding will be used to supplement the Department's trauma-informed infrastructure that will aid in the identification of youth who have been exposed to trauma and provide targeted services for intervention. Identifying and directing care toward the needs of these youth will provide linkages to services that appropriately target trauma, improve behavioral and emotional functioning of both youth and their families, and empower parents and youth to develop better coping strategies. Eligible youth will be directed to services that include more rigorous psychological evaluation, psychiatric evaluation, trauma-based therapy, youth advocacy, alternative therapies (e.g., equine, music, or art therapy), and other services based on individual needs..

Please review this item and place it on the **August 12, 2014** Commissioner's Court agenda for their consideration and signature. You may contact Lisa Eichelberger at x47054 for further information.

Thank you in advance for your attention to this request.

CC: Jennifer Kraber
Rhett Perry
Dr. Erin Foley
Darryl Beatty
Britt Canary
Sylvia Mendoza
Grant File

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TRAVIS COUNTY
FY 14 GRANT SUMMARY SHEET

Contract #:

SAP #:

Check One:	Application Approval: ☐	Permission to Continue: ☑
	Contract Approval: ☐	Status Report: ☐
Check One:	Original: ☑	Amendment: ☐
Check One:	New Grant: ☐	Continuation Grant: ☑
Department/Division:	Juvenile Probation	
Contact Person/Title:	Lisa Eichelberger/Business Analyst III	
Phone Number:	512-854-7054	

Grant Title:	Juvenile Accountability Block Grant (JABG) Local Assessment Center			
Grant Period:	From: Sep 1, 2014	To: Aug 31, 2015		
Fund Source:	Federal: ☑	State: ☐	Local: ☐	
Grantor:	Office of the Governor, Criminal Justice Division			
Will County provide grant funds to a sub-recipient?	Yes: ☐	No: ☑		
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☑	No: ☐		
Originating Grantor:	United States Department of Justice			

Budget Categories	Grant Funds	County Cost Share	***Budgeted County Contribution*** ***#595010*** ***(Cash Match)***	In-Kind	**TOTAL**
Personnel:	$ 36,264.00	$ 5,323.00	$ 0.00	$ 0.00	$ 41,587.00
Operating:	$ 10,700.00	$ 0.00	$ 0.00	$ 0.00	$ 10,700.00
Capital Equipment:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Indirect Costs:	$ 939.00	$ 0.00	$ 0.00	$ 0.00	$ 939.00
Totals:	$ 47,903.00	$ 5,323.00	$ 0.00	$ 0.00	$ 53,226.00
FTEs:	0.50	0.09	0.00	0.00	0.59

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
1450430001	$ 5,042.32	$ 0.00	$ 5,042.32	1.00	Sep 30, 2014
1450430001	$ 10,084.64	$ 0.00	$ 10,084.64	1.00	Nov 30, 2014

Department	Review	Staff Initials	Comments
County Auditor	☒	CS	
County Attorney	☒	JK	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.	Total number of youth receiving mental health and/or substance abuse screening	2117	2223	2290	2062
2.	Number (percentage) of youth identified as requiring more extensive assessment	782 (37%)	812 (37%)	836 (37%)	784 (38%)
3.	Number (percentage) of youth who receive more extensive assessment based on need	662 (85%)	674 (83%)	694 (83%)	478 (61%)
+ -	Measures for the Grant				
1.	Graduated Sanctions	2117	2223	2290	2062
	Outcome Impact Description	Number of eligible youth served using Graduated Sanctions approaches			
2.	Successful Completion	2117	2223	2290	2062
	Outcome Impact Description	Number of program youth completing program requirements			
3.	Full Assessments Given	2117	2223	2290	2062
	Outcome Impact Description	Number of program youth fully assessed using risk and needs assessments			
4.	Recidivism	419	400	412	433
	Outcome Impact Description	Number of youth who reoffend			
5.	Services Received	662	674	694	478
	Outcome Impact Description	Number of times services identified through youth assessment that are actually received by the assessed youth			
6.	Detentions Alternatives	1627	1711	1762	1402
	Outcome Impact Description	Number of cases that result in alternatives to detention			

PBO Recommendation:

The Juvenile Probation Department is requesting permission to continue the Juvenile Accountability Block Grant (JABG) Local Assessment Center program until the forthcoming agreement is fully executed. The department indicates that is anticipates the grant being renewed for FY 2015. This Permission to Continue will fund the position associated with the grant until November 30, 2014, or until a new agreement is in place. The requested funding for the position will be used to supplement the Department's trauma-informed infrastructure that helps identify youth who have been exposed to trauma and provide targeted services for intervention.

The department will fund the costs using personnel funds within the department. Upon awarding and approval of the grant contract for FY 2015, the General Fund will be reimbursed for eligible expenses.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

The JABG program's purpose is to develop programs that promote greater accountability in the Juvenile Justice System. Screening and assessing youth at the front end of the referral process to Travis County Juvenile Probation (TCJPD) ensures proper service delivery and case management for youth with substance abuse issues, mental health disorders, and/or developmental delays. Proper screening and further assessments when indicated affords juveniles a greater opportunity to change their life-course when given proper support at onset of the activity in the juvenile justice system. The goal of the program is to screen and assess all youth who are referred to TCJPD in a timely fashion and direct them to appropriate services that may be needed to reduce substance abuse, address mental health issues, and /or address developmental delays in order to divert them from a path of serious, violent and chronic delinquency. Based on an annual calculation of juvenile crime data in Travis County, the Juvenile Probation Department is eligible to apply for $47,903 in this grant.

This grant will support a .5 FTE Chemical Dependency Counselor, psychiatric/psychological evaluations, mental health and substance abuse assessments, educational assessments, and counseling.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

N/A; there are no long term County funding requirements.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

The Juvenile Accountability Block Grant program requires a grantee match of at least 10%, which is calculated on the total project costs, not on the amount requested from CJD. This is being provided by 8.6% of an existing Chemical Dependency Counselor's salary and fringe benefits.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

A 2% indirect cost rate has been calculated.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

The Department intends to request subsequent year continuation funding for the Juvenile Assessment Center through proposals submitted to the Federal and State government, as well as private foundations. As previously presented to the Court, the County will have the opportunity to consider investment in the assessment center as well as other areas of Substance Abuse Services only after all other sources of funding have been exhausted.

6. If this is a new program, please provide information why the County should expand into this area.

n/a

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The Juvenile Assessment Center will continue to improve systems of screenings and assessments which result in more appropriate treatment placement.

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

TO: Aerin Toussaint, PBO
Budget Analyst

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: Lisa Eichelberger
Lisa Eichelberger
Business Analyst III

SUBJECT: Request Permission to Continue the Juvenile Accountability Block Grant (JABG) Local Assessment Center Program

DATE: August 5, 2014

On January 28, 2014, Commissioners' Court approved the grant application to continue the Juvenile Accountability Block Grant (JABG) Local Assessment Center grant for FY 2015. Although approval of the application by the Office of the Governor, Criminal Justice Division appears likely, the contract will not be fully executed by the grant's start date of September 2014. Our Department is requesting approval to continue the JABG Local Assessment Center Program until a fully executed grant to continue is approved.

Juvenile Probation is requesting permission to continue the existing grant through November 2014. The department is hopeful that an agreement will be executed sooner. Any expenses incurred during this period will likely be reimbursed by the grant once it is approved. The requested funding will be used to supplement the Department's Juvenile Assessment Center, which provides juveniles an initial screening with the Massachusetts Youth Screening Instrument - Second Version (MAYSI-2) and Substance Use Survey (SUS) Screening Inventory. When indicated by either the MAYSI-2 or SUS, additional assessments including a secondary screening by a qualified mental health professional, a Mental Health Assessment (MHA), the CASI, or a psychological evaluation is completed by a qualified credentialed mental health professional.

Please review this item and place it on the **August 12, 2014** Commissioner's Court agenda for their consideration and signature. You may contact Lisa Eichelberger at 4-7054 for further information.

Thank you in advance for your attention to this request.

CC: Jennifer Kraber
Cynthia Sayles
Dr. Erin Foley
Dr. Daniel Hoard
Sylvia Mendoza
Grant File

TRAVIS COUNTY

FY 14 GRANT SUMMARY SHEET

Contract #:

SAP #:

Check One:	Application Approval: ☐	Permission to Continue: ☑
	Contract Approval: ☐	Status Report: ☐
Check One:	Original: ☑	Amendment: ☐
Check One:	New Grant: ☑	Continuation Grant: ☐
Department/Division:	Juvenile Probation	
Contact Person/Title:	Lisa Eichelberger/Business Analyst III	
Phone Number:	512-854-7054	

Grant Title:	Enhancing Services for Victims of Crime		
Grant Period:	From: Sep 1, 2014	To: Aug 31, 2015	
Fund Source:	Federal: ☑	State: ☐	Local: ☐
Grantor:	Office of the Governor, Criminal Justice Division		
Will County provide grant funds to a sub-recipient?	Yes: ☐	No: ☑	
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☑	No: ☐	
Originating Grantor:	United States Department of Justice		

Budget Categories	Grant Funds	County Cost Share	***Budgeted County Contribution #595010 (Cash Match)***	In-Kind	**TOTAL**
Personnel:	$ 59,093.00	$ 16,690.00	$ 0.00	$ 0.00	$ 75,783.00
Operating:	$ 7,668.00	$ 0.00	$ 0.00	$ 0.00	$ 7,668.00
Capital Equipment:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Indirect Costs:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Totals:	$ 66,761.00	$ 16,690.00	$ 0.00	$ 0.00	$ 83,451.00
FTEs:	1.00	0.20	0.00	0.00	1.20

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
1450230001	$ 5,158.41	$ 0.00	$ 5,158.41	1.00	Sep 30, 2014
1450230001	$ 10,316.82	$ 0.00	$ 10,316.82	1.00	Nov 30, 2014

Department	Review	Staff Initials	Comments
County Auditor	☒	CS	
County Attorney	☒	JK	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.	Number of victims / survivors seeking services who were served. (Notification packets received).	n/a	n/a	1096	1129
2.	Number of survivors participating in restorative justice efforts	n/a	n/a	136	140
3.					
+ -	Measures for the Grant				
1.	Number of victims returning to TCJPD as a result of a new victimization either by the same perpetrator or a different perpetrator.	n/a	n/a	31	31
	Outcome Impact Description	A measure of efficiency of services to victims by determining the number of victims who are victimized more than once.			
2.					
	Outcome Impact Description				
3.					
	Outcome Impact Description				

PBO Recommendation:

The Juvenile Probation Department is requesting permission to continue the Enhancing Services for Victims of Crime program from the Office of the Governor, Criminal Justice Division (OOG), until the forthcoming agreement is fully executed. The office indicates that is anticipates the grant being renewed for FY 2015. This Permission to Continue will fund the position associated with the grant until November 30, 2014. By continuing this position, the program objectives of increasing communication with victims; providing a single point of contact for all Spanish speaking victims; and ensuring that victims receive restitution will be met.

The department will fund the costs using personnel funds within the department. Upon awarding and approval of the grant contract for FY 2015, the General Fund will be reimbursed for eligible expenses.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

The goal of this program is to enhance the Victim Services division of TCJPD to address existing gaps. Objectives of this program are: 1) Increase direct communication with victims; 2) have a single point of contact for all Spanish speaking victims and 3) Ensure that victims receive compensation if they participate in the court ordered restitution program. Through this project, TCJPD will hire a bilingual Victim Counselor Senior that can meet all of these needs.

This grant fits into the current activities of the department because its proposed activities fit TCJPD's mission of addressing the needs of victims of crime. This grant is enhancing an existing program.

This grant will pay for a newly hired 1.0 FTE Victim Counselor Senior who will be paid for solely out of this grant. This individual will provide counseling, crisis stabilization, and support services to clients and assist with problems resulting from victimization. Additionally, this grant will pay for day-to-day office supplies and training.

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2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There are no long term County funding requirements of this grant.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

A 20% county match is required, which amounts to $16,690. TCJPD will fund this through a portion of a current staff member's salary and benefits.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

This grant does not allow indirect costs.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

This program will not end upon termination of grant funding. The Department intends to request subsequent continuation funding for personnel through proposals submitted to the Federal and State government, as well as private foundations. The County will have the opportunity to consider investment in the staff position as well as other areas of the Victim Services Division.

6. If this is a new program, please provide information why the County should expand into this area.

n/a This is not a new program.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

This program will enhance services to victims of crime so that TCJPD is able to meet the demand for services. It will allow TCJPD to communicate more regularly with victims, ensure that all victims that desire services are able to have them, and allow Spanish speaking victims more ease with the process of Victim Services.

The Travis County Commissioners' Court approved the community plan, entitled - "Travis County Community Plan for Coordination of Criminal Justice and Related Activities FY2012-FY2015" on December 6, 2011. Nearly 30 Travis County government agencies including Travis County Juvenile Probation Department, school districts, and nonprofit organizations participated in developing the Community Plan. This project addresses Priority A from the Victim Services section. Priority A states: "Travis County needs to increase local capacity to respond to victims of crime." To address this priority, this program will increase the capacity of TCJPD to communicate with victims. By doing this, all victims of crime will have access to high quality services and be able to achieve wholeness.

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704
Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

TO: Aerin Toussaint, PBO
Budget Analyst

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: Lisa Eichelberger
Lisa Eichelberger
Business Analyst III

SUBJECT: Request Permission to Continue the Enhancing Services for Victims of Crime

DATE: August 5, 2014

On February 18, 2014, Commissioners' Court approved the grant application to continue the Enhancing Services for Victims of Crime grant for FY 2015. Although approval of the application by the Office of the Governor, Criminal Justice Division appears likely, the contract may not be fully executed by the grant's start date of September, 2014. Our Department is requesting approval to continue the Enhancing Services for Victims of Crime program until a fully executed grant to continue is approved.

Travis County Juvenile Probation Department is requesting permission to continue the existing grant through November 2014. The department is hopeful that an agreement will be executed sooner. Any expenses incurred during this period will likely be reimbursed by the grant once it is approved. The requested funding will be used to enhance the Victim Services division of TCJPD to address existing gaps. Objectives of this program are: 1) increase direct communication with victims; 2) have a single point of contact for all Spanish speaking victims; and 3) ensure that victims receive compensation if they participate in the court ordered restitution program.

Please review this item and place it on the **August 12, 2014** Commissioner's Court agenda for their consideration and signature. You may contact Lisa Eichelberger at x47054 for further information.

Thank you in advance for your attention to this request.

CC: Jennifer Kraber
Cynthia Sayles
Britt Canary
Danica Castaneda
Sylvia Mendoza
Grant File

TRAVIS COUNTY

FY 14 GRANT SUMMARY SHEET

Contract #:

SAP #:

Check One:	Application Approval: ☐	Permission to Continue: ☑
	Contract Approval: ☐	Status Report: ☐
Check One:	Original: ☑	Amendment: ☐
Check One:	New Grant: ☐	Continuation Grant: ☑
Department/Division:	Juvenile Probation	
Contact Person/Title:	Lisa Eichelberger/Business Analyst III	
Phone Number:	512-854-7054	

Grant Title:	Community Partners for Children Coordinator			
Grant Period:	From: Sep 1, 2014	To: Aug 31, 2015		
Fund Source:	Federal: ☐	State: ☑	Local: ☐	
Grantor:	Austin/Travis County Integral Care (ATCIC)			
Will County provide grant funds to a sub-recipient?	Yes: ☐	No: ☑		
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☑	No: ☐		
Originating Grantor:	Texas Department of State Health Services			

Budget Categories	Grant Funds	County Cost Share	Budgeted County Contribution #595010 (Cash Match)	In-Kind	TOTAL
Personnel:	$ 81,868.00	$ 0.00	$ 0.00	$ 0.00	$ 81,868.00
Operating:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Capital Equipment:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Indirect Costs:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Totals:	$ 81,868.00	$ 0.00	$ 0.00	$ 0.00	$ 81,868.00
FTEs:	1.00	0.00	0.00	0.00	1.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
1450310001	$ 5,791.04	$ 0.00	$ 5,791.04	1.00	Sep 30, 2014
1450310001	$ 11,582.08	$ 0.00	$ 11,582.08	1.00	Nov 30, 2014

Department	Review	Staff Initials	Comments
County Auditor	☒	RP	
County Attorney	☒	JK	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.	Number of youth served by the program	124	110	110	
2.	Percentage of youth served by the program who are of juvenile age	85%	90%	93%	
3.	Number of youth participants in program from TCJPD	45	41	40	
4.	Number discharged from program	34	38	26	
5.	Percent of youth who successfully completed the program	65%	68%	67%	
6.	Number of youth re-referred to TCJPD as an adult	7	7	5	
7.	Percent of youth re-referred to TCJPD or arrested as an adult	41%	37%	37%	
+ -	Measures for the Grant				
1.	n/a				
	Outcome Impact Description				
2.					
	Outcome Impact Description				
3.					
	Outcome Impact Description				

PBO Recommendation:

The Juvenile Probation Department is requesting permission to continue the Austin/Travis County Integral Care Community Partners for Children Coordinator Program, until the forthcoming agreement is fully executed. The department indicates that is anticipates the grant being renewed for FY 2015. This Permission to Continue will fund the position associated with the grant until November 30, 2014, or until a new agreement is in place. This FTE will continue to provide children and their families with complex needs a single point of access, information, and referral to community service providers.

The department will fund the costs using personnel funds within the department. Upon awarding and approval of the grant contract for FY 2015, the General Fund will be reimbursed for eligible expenses.

PBO recommends approval.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

Austin/Travis County Integral Care is currently negotiating the renewal of our Community Partners for Children Coordinator contract. This contract will provide a single point of access to youth and families receiving services through Community Partners for Children. Through this contract, ATCIC agrees to provide $81,868 to the Juvenile Probation Department. This contract supports one full time staff person who serves as the Community Partners for Children Coordinator. This position provides access to community services for families with children that have complex needs.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

There has been some additional funding provided by TCJPD in the past years. County funds have paid the longevity in the past for the position and COLA increases due to limited funding from the grantor. Funding may be needed for additional mileage and travel.

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

No County match is required.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

n/a

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

There is no one program directly associated with this agreement. Instead, the activities that are supported through this agreement represent progressive efforts to streamline access to services that are already in existence and that are funded through other sources.

6. If this is a new program, please provide information why the County should expand into this area.

n/a

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The activities supported through this contract affect TCJPD's current services in that they provide for a single point of access and referral for services provided by ATCIC and other government and non-profit agencies in the county that collaborate to serve youth with special needs.

The Travis County Commissioner's Court approved the community plan, entitled–"Travis County Community Plan for Coordination of Criminal Justice and Related Activities FY 2012 - FY 2015," on December 6, 2011. Nearly 30 Travis County government agencies including Travis County Juvenile Probation Department, school districts, and nonprofit organizations participated in developing the Community Plan. This project addresses priority C from the juvenile justice section. Priority C states: "Travis County is in need of services and programming for youth with mental health/co-occurring disorders and substance abuse problems."

TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

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Phone: (512)854-7000 Fax: (512)854-7097

ESTELA P. MEDINA
Chief Juvenile Probation Officer

TO: Aerin Toussaint, PBO
Budget Analyst

FROM: Estela P. Medina
Estela P. Medina
Chief Juvenile Probation Officer

THROUGH: Lisa Eichelberger
Lisa Eichelberger
Business Analyst III

SUBJECT: Request Permission to Continue the Austin/Travis County Integral Care (ATCIC) Community Partners for Children Coordinator

DATE: August 5, 2014

Travis County Juvenile Probation Department (TCJPD) is requesting that the Commissioner's Court approve a Permission to Continue (PTC) for the FY15 Austin/Travis County Integral Care (ATCIC) Community Partners for Children Coordinator grant which will continue the inter-local agreement to fund our Community Partners for Children Coordinator. Currently TCJPD is awaiting award notification from Austin/Travis County Integral Care (ATCIC) as to whether or not we will receive another contract.

Juvenile Probation is requesting permission to continue the existing grant through November 2014. A PTC is needed to ensure enough time for Travis County to receive the contract, submit the contract to Commissioner's Court, and to subsequently obtain required signatures to fully execute the contract. Any expenses incurred during this period will likely be reimbursed by the grant once it is approved. The requested funding will be used to supplement the Department's support of one full-time staff person who serves as the Community Partners for Children Coordinator. This staff will continue to provide children and their families with complex needs a single point of access, information, and referral to community service providers.

Please review this item and place it on the August 12, 2014 Commissioner's Court agenda for their consideration and signature. You may contact Lisa Eichelberger at x47054 for further information.

Thank you in advance for your attention to this request.

CC: Jennifer Kraber
Rhett Perry
Chris Hubner
Danica Castaneda
Britt Canary
Sylvia Mendoza
Grant File