



Travis County Commissioners Court Agenda Request

Meeting Date: July 8, 2014

Prepared By/Phone Number: Gloria Souhami, (512) 854-4229

Elected/Appointed Official/Dept. Head:

Commissioners Court Sponsor:

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON REQUEST TO APPROVE SIGNATURE AUTHORITY FOR UNDERAGE DRINKING PREVENTION PROGRAM DIRECTOR FOR LETTERS OF SUPPORT FOR RELATED COMMUNITY PROGRAMS.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:

RE: Letter of Support

Dear _____:

As set forth in this letter, Travis County, through the Travis County Attorney's Office - Travis County Underage Drinking Prevention Program (UDPP) represents its support for the services provided by _____ and provides certain services which would compliment those services.

UDPP would be pleased to work with _____ to develop a partnership which would help to ensure your project's successful endeavor.

The mission of UDPP is to create a community consensus that underage drinking is illegal, unhealthy, and unacceptable in partnership with social service agencies, law enforcement, and other agencies and individuals, including TxDOT, Mothers Against Drunk Driving, the Travis County Sheriff's Office, the Texas Alcoholic Beverage Commission (TABC, APD, area school districts, local colleges and universities, and health care providers.

UDPP anticipates that its role and responsibilities as a partner in your project will be to continue to provide those services currently provided in coordination and cooperation with _____. Additionally, UDPP will continue to provide the staffing expertise, program materials and guidance in areas included in UDPP's work. UDPP will continue to exchange and share information that results from research and data analysis produced within the program. Actual participation by the County in any future efforts will, of course, be limited by the budgetary limitations approved by the Travis County Commissioners Court in any related fiscal year.

It is understood that the individual signing this letter of support has no authority to bind Travis County to any action or commitment, but is only providing unofficial input and communication on behalf of Travis County through the Travis County Attorney's Office - Travis County Underage Drinking Program representative. This letter of support is for internal management purposes and is not legally enforceable and shall not be construed to create any legal obligation on the part of any member of UDPP or Travis County; nor is it a funds nor fiscal obligation document. All actual performance of commitments would be subject to approval of a written agreement by the Travis County Commissioners Court and subject to available funding from Travis County current revenue funds as approved by the Commissioners Court or applicable grant funding, within the terms of the funding document.

It is understood that UDPP and _____ are each an independent contractor and assumes all of the rights, obligations and liabilities applicable to it as an independent contractor. No employee of either party shall be considered an employee of the other party or gain any rights against the other party.

It is expressly understood and agreed that neither the signing of this letter of support, nor any conduct of any representative of Travis County, shall be considered to waive, nor shall it be deemed to have waived, any immunity or defense that would otherwise be available to it against claims arising in the exercise of its governmental powers and functions, nor shall it be considered a waiver of sovereign immunity to suit.

UDPP supports _____ with this project and looks forward to working with _____ to coordinate the provision of services to maximize the efforts and benefits to clients and efficiency of effort for the providers.

Sincerely

Gloria Souhami
UDPP Program Director