



# Travis County Commissioners Court Agenda Request

**Meeting Date:** July 1, 2014

**Prepared By/Phone Number:** Mike Long, 854-4850; Marvin Brice, 854-9765

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Requested Action:** Approve twelve-month extension (modification no. 5) to Contract No. 4400000356, Austin State Hospital for environmental services for CIT offices.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Interlocal Agreement No. 4400000356 serves to reimburse Austin State Hospital (ASH) for environmental services and utilities. The annual contract amount is \$25,872.00 and is shared by the City of Austin.

Modification No. 5 will renew the agreement for the final period beginning September 1, 2014 and continue through August 31, 2015.

Modification No. 4:

- a. increased the annual contract price from \$25,872 to \$27,072, an increase of \$1,200.
- b. renewed the agreement for a one year period beginning September 1, 2013 and continues through August 31, 2014.

Modification No. 3 renewed the agreement for a one year period beginning September 1, 2012 and continuing through August 31, 2013.

Modification No. 2 renewed the agreement for a one-year period beginning September 1, 2011 and continued through August 31, 2012.

Modification No. 1 renewed the agreement for a one-year period beginning September 1, 2010 and continued through August 31, 2011.

- **Contract Expenditures:** Within the last 10 months \$21,560.00 has been spent against this agreement.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

➤ **Contract-Related Information:**

Award Amount: \$25,872.00

Contract Type: Interlocal Agreement

Contract Period: September 1, 2012 – August 31, 2013

➤ **Contract Modification Information:**

Modification Amount: N/A

Modification Type: Professional Service

Modification Period: September 1, 2014 – August 31, 2015

➤ **Funding Information:**

Shopping Cart/Funds Reservation in SAP: N/A

Cost Center-G/L no.: 1370750001-511630

Comments: Funds to be encumbered when budget is approved for FY'15



JAMES N. SYLVESTER  
Chief Deputy

**GREG HAMILTON**  
TRAVIS COUNTY SHERIFF

P.O. Box 1748  
Austin, Texas 78767  
(512) 854-9770  
www.tcssheriff.org

DARREN LONG  
Major - Law Enforcement

WES PRIDDY  
Major - Corrections

MARK SAWA  
Major - Administration & Support

**MEMORANDUM**

Date: June 13, 2014

TO: Mike Long  
Travis County Purchasing Agent

From: Linda Hollis   
TCSO Accountant Associate

Through: Maria Wedhorn  
Financial Analyst Lead

Subject: Interlocal Agreement-IL040278ML- Indirect Costs Associated with Austin State Hospital

TCSO would like to exercise the option to renew Interlocal Agreement No. IL040278ML Sap Contract no 4400000356-for Indirect Costs associated with Austin State Hospital for one additional year with Department of State Health Services.

The Agreement will continue to be funded from line item: 1370750001/GL:511630

If you have any additional questions, please contact me at 854-5219.

Thanks



*Safety, Integrity, Tradition of Service*

**MODIFICATION OF CONTRACT NUMBER: 440000356 ASH Service Agreement** **PAGE 1 OF 2 PAGES**

ISSUED BY: PURCHASING OFFICE 700 Lavaca/8 <sup>th</sup> floor AUSTIN, TX 78701	PURCHASING AGENT ASST: <b>Michael Long</b> TEL. NO: (512) 854-4850 FAX NO: (512) 854-9185	DATE PREPARED: <b>June 10, 2014</b>
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ISSUED TO: Dept. of State Health Services 4110 Guadalupe St. Austin, TX 78751 Attn: Carl Schock, Superintendent	MODIFICATION NO.: <b>5</b>	EXECUTED DATE OF ORIGINAL CONTRACT: <b>September 30, 2008</b>
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ORIGINAL CONTRACT TERM DATES: 10/1/08-8/31/10 CURRENT CONTRACT TERM DATES: 9/1/12-8/31/13

**FOR TRAVIS COUNTY INTERNAL USE ONLY:**  
Original Contract Amount: \$25,872.00 Current Modified Amount N/A

**DESCRIPTION OF CHANGES:**

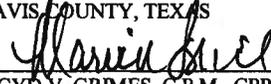
Upon execution of this modification, pursuant to Section VI, Term of Agreement:

- The term of Agreement is renewed for an additional one-year term beginning September 1, 2014 and continuing through August 31, 2015.
- Agreement to Renew form is attached on page 2.

Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

**Note to Vendor:**  
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.  
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME:  BY: <b>See page 2 for signature line approval</b> _____ SIGNATURE	<input type="checkbox"/> DBA <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER
BY: _____ PRINT NAME	DATE:
TITLE: _____	

TRAVIS COUNTY, TEXAS BY:  CYD V. GRIMES, C.P.M., CPPO, TRAVIS COUNTY PURCHASING AGENT	DATE: <b>6-23-14</b>
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TRAVIS COUNTY, TEXAS BY: <b>See page 2 for signature line approval</b> _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	DATE:
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**AGREEMENT TO RENEW  
CONTRACT AGREEMENT FORM FOR  
ENVIRONMENTAL AND MAINTENANCE SERVICES  
AT CRISIS INTERVENTION TEAM OFFICES AT ASH**

WHEREAS, the City of Austin and Travis County, as Receiving Parties, and the Austin State Hospital, as Performing Party, previously entered into a Contract Agreement Form for environmental and maintenance services for CIT offices at the Austin State Hospital, a copy of which is attached hereto and made apart hereof (the "Agreement"); and,

WHEREAS, the current term of the Agreement is scheduled to terminate on August 31, 2014; and,

WHEREAS, the Agreement provides that it is subject to renewal for 5 additional one year periods at the option of APD/TCSD with approval from Austin State Hospital; and,

WHEREAS, the City of Austin, Travis County, and the Austin State Hospital desire to renew the Agreement for an additional one-year period beginning upon the expiration of the current term and continuing through August 31, 2015;

NOW, THEREFORE, IT IS AGREED THAT:

1. The term of the Agreement is renewed for an additional one-year term beginning upon the expiration of the current term and continuing through August 31, 2015.
2. Except for the term renewal described herein, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

RECEIVING PARTIES:

TRAVIS COUNTY

By: \_\_\_\_\_  
Samuel T. Biscoe, County Judge

Date: \_\_\_\_\_

CITY OF AUSTIN

By: Lauraine Rizer  
Lauraine Rizer, Officer  
Office of Real Estate Services

Date: May 29, 2014

PERFORMING PARTY:

AUSTIN STATE HOSPITAL

By: Randall Hines  
Dr. Randall Hines, Superintendent

Date: June 3, 2014

Approved as to Form:

Gregory D. Miller  
Gregory D. Miller  
Assistant City Attorney