



## Travis County Commissioners Court Agenda Request

**Meeting Date:** June 24, 2014

**Prepared By/Phone Number:** John Carr, 854-4772

**Dept. Head:** Roger A. El Khoury, M.S., P.E., Director, FMD, 854-4579

**County Executive:** Leroy Nellis, Acting County Executive, PBO, 854-9106

**Sponsoring Court Members:** County Judge Samuel T. Biscoe

### **AGENDA LANGUAGE:**

Consider and take appropriate action on request from the District Attorney's Office to use the Commissioners Courtroom in the 700 Lavaca Street building on June 27, 2014.

### **BACKGROUND/SUMMARY OF REQUEST:**

Facilities Management Department (FMD) received a request from Gary Cobb, Director, District Attorney Grand Jury/Intake Division, to use the Commissioners Court from 1 pm to 5 pm on June 27, 2014. Purpose of the use is for a District Attorney prosecutor CLE. Seven to ten prosecutors will present an assortment of legal issues. The Commissioners Courtroom is not reserved at this time for any other approved use.

### **STAFF RECOMMENDATIONS:**

Facilities Management Department recommends the Commissioners Court approve the requested use of the Commissioners Courtroom for the District Attorney's Office training session.

### **ISSUES AND OPPORTUNITIES:**

This requested use of the Commissioners Court use by a County department is during normal business hours. There are no additional facilities related costs associated with this use of the Commissioners Courtroom.

### **FISCAL IMPACT AND SOURCE OF FUNDING:**

None

### **ATTACHMENTS/EXHIBITS:**

None

### **REQUIRED AUTHORIZATIONS:**

None