



Travis County Commissioners Court Agenda Request

Meeting Date: May 27, 2014

Prepared By/Phone Number: Shannon Pleasant, CTPM 854-1181 /
Marvin Brice, CPPB 854-9765

Elected/Appointed Official/Dept. Head: Cyd Grimes, C.P.M., CPPO

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Receive Update and Authorize Purchasing Agent to Commence Negotiations with the Top Ranked Respondents to Request for Services (RFS) No. 1402-001-SP Professional Early Childhood Services.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.
- On November 12, 2013 Travis County Health and Human Services & Veterans Service (TCHHSVS) requested that the Commissioners Court approve proposed strategies for investments in early childhood services. TCHHSVS received approval to offer a competitive procurement process with existing and expanded early childhood investments for Fiscal Year 2015.

On February 13, 2014, on behalf of TCHHSVS, the Travis County Purchasing Office (TCPO) released a Request for Services (RFS) No. 1402-001-SP, with the intent of funding services, in the amount of \$650,000 for Professional Early Childhood Services. The RFS closed on March 13, 2014. A total of eleven agencies responded with proposals. TCHHSVS is requesting that the Travis County Purchasing Agent obtain approval from Commissioners Court to commence negotiations with the six top-ranked respondents.

With guidance from TCPO and support from outside programmatic experts, TCHHSVS evaluated and scored proposals received in the areas of:

ID # 10878

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

- (1) Overall qualifications of the agency to provide services as demonstrated in an Administrative and Fiscal Review.
- (2) Overall experience of the agency and a description of how services will be provided, rationale for the program design, including performance measures and target population information.
- (3) Cost estimates for program leverage and sustainability, and estimated cost per client.

TCHHSVS submitted RFS scores to TCPO, who then ranked bids according to score. TCHHSVS recommends the following funding distribution based on individual agency RFS scores and ranking, availability of funds, and priority services areas:

Family Support	Early Childhood Education – Quality	Early Childhood Education – Mental Health
AVANCE: \$95,000	Workforce Solutions: \$193,000	Austin Child Guidance Center: \$58,000
Communities In Schools: \$98,000	Austin Community College: \$52,000	
Any Baby Can: \$154,000		
\$347,000 (53% of total funds)	\$245,000 (38% of total funds)	\$58,000 (9% of total funds)
Grand Total \$650,000		

The following unsuccessful respondents have been notified and invited to attend court session: Child Incorporated, Easter Seals, Campfire USA, Bookspring and The Overton Group.

Required Action

_____ Approved _____ Disapproved

Samuel T. Biscoe, County Judge

Date

ID # 10878

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Travis County Health and Human Services & Veterans Service: Early Childhood RFS# 1402-001-SP

Agency Name	Administrative & Fiscal Review (AFR) Scoring	Service Delivery Scoring	Cost of Services Scoring	Total Points Earned
AVANCE	48	28.8	16.5	93.3
Communities In Schools	41	27.6	18	86.6
Any Baby Can	42	27.3	17.1	86.4
Austin Child Guidance Center	43	25	16.3	84.3
Austin Community College	39	24	12.9	75.9
Workforce Solutions	37	25.8	12.3	75.1
Book Spring	43	19.3	12	74.3
Easter Seals	37	21.2	15.2	73.4
Child Inc	34	20.2	13.6	67.8
Campfire USA	41	14.2	12.2	67.4
Overton	16	6.3	4.7	27



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
& VETERANS SERVICE**

P. O. Box 1748
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MEMORANDUM

Date: May 12, 2014
To: Cyd Grimes, Purchasing Agent,
Travis County Purchasing Office
From: *Sherri E. Fleming*
Sherri E. Fleming, County Executive for
Travis County Health and Human Services & Veterans Service
Subject: Request Commissioners Court Approval to Commence Negotiations with
Awarded Agencies

This request pertains to RFS # 1402-001-SP – Professional Early Childhood Services. Travis County Health and Human Services & Veterans Service requests that the Travis County Purchasing Office take the steps to gain Commissioners Court approval to commence negotiations to fund a portion of the amounts bid for the top six (6) bidding firms.

In February 2014, on behalf of the TCHHS/VS Department, Purchasing released an RFS in the amount of \$650,000 for early childhood services.

The RFS closed on March 13, 2014. Eleven agencies responded with bids. The collective total amount bid was \$1.3 million.

With guidance from the TC Purchasing Office and support from outside programmatic experts, TCHHS/VS staff evaluated bids received in the areas of (1) overall qualifications of the agency to provide services as demonstrated in an Administrative and Fiscal Review, (2) overall experience of the agency and a description of how services will be provided, rationale for the program design, including performance

measures and target population information, and, (3) cost estimates for program leverage and sustainability, and estimated cost per client.

TCHHS/VS submitted RFS scores to Purchasing, who then ranked bids according to score. TCCHS/VS recommends the following funding distribution based on individual agency RFS scores and ranking, availability of funds, and priority services areas (note: no agency will be awarded the full amount requested through this RFS):

- AVANCE: Fund at 95% of total amount bid.
- Any Baby Can and Communities in Schools: Fund at approximately 85% of total amount bid.
- Austin Child Guidance Center: Fund at approximately 80% of total amount bid.
- Workforce Solutions and Austin Community College: Fund at approximately 70% of total amount bid.

Family Support	ECE – Quality	ECE – Mental Health
AVANCE: \$95,000	Workforce Solutions: \$193,000	Austin Child Guidance Center: \$58,000
Communities In Schools: \$98,000	Austin Community College: \$52,000	
Any Baby Can: \$154,000		
\$347,000 <i>(53% of total funds)</i>	\$245,000 <i>(38% of total funds)</i>	\$58,000 <i>(9% of total funds)</i>
Grand Total: \$650,000		

The following two agencies are existing HHS/VS contractors, and are being awarded dollars through this RFS for services they have provided via past contracts, but will experience a reduction from previous contract amounts: Workforce Solutions, Austin Community College.

The following agencies bid, but will not be awarded funds through this RFS process: Child Incorporated, Easter Seals, Campfire USA, Bookspring, and The Overton Group.

- CC: Marvin Brice, County Purchasing Office
 Shannon Pleasant, County Purchasing Office
 Mary Etta Gerhardt, County Attorney's Office
 Kathleen Haas, Finance Manager, TCHHS/VS
 Lisa Glass, Financial Analyst Lead, TCHHS/VS
 Brook Son, Senior Planner, TCHHS/VS
 Courtney Bissonnet Lucas, Performance Specialist, TCHHS/VS
 Laura Peveto, Prevention and Intervention Services Manager, TCHHS/VS
 Lawrence Lyman, Planning Manager, TCHHS/VS
 Blanca Leahy, Research & Planning Division Director, TCHHS/VS
 Jim Lehrman, Family Support Services Division Director, TCHHS/VS
 Deborah Britton, Community Services Division Director, TCHHS/VS