



Travis County Commissioners Court Agenda Request

Meeting Date: 5/27/14

Prepared By/Phone Number: Cynthia Lam-Roldan, 854-4822

Elected/Appointed Official/Dept. Head: Leroy Nellis, 854-9106

Commissioners Court Sponsor: Judge Samuel T. Biscoe

A handwritten signature in black ink, appearing to read "Leroy Nellis", is written over the right side of the text.

AGENDA LANGUAGE:

Consider and take appropriate action on the following items for Human Resources Management Department:

Proposed routine personnel amendments.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 8.

If you have any questions or comments, please contact Todd L. Osburn at 854-2744.

STAFF RECOMMENDATIONS:

N/A

ISSUES AND OPPORTUNITIES:

N/A

FISCAL IMPACT AND SOURCE OF FUNDING:

None.

REQUIRED AUTHORIZATIONS:

Todd Osburn, Human Resources Management Department, 854-2744

Debbie Maynor, Human Resources Management Department, 854-9170

Leroy Nellis, Planning and Budget Office, 854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



HRMD

Human Resources Management Department

700 Lavaca Street, 4th Floor

• P.O. Box 1748

• Austin, Texas 78767

• (512) 854-9165 / FAX (512) 854-9757

May 27, 2014

ITEM # :

DATE: May 16, 2014

TO: Samuel T. Biscoe, County Judge
Ron Davis, Commissioner, Precinct 1
Bruce Todd, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Pct. 3
Margaret Gomez, Commissioner, Precinct 4

VIA: Leroy Nellis, County Executive, Planning and Budget

FROM: Debbie Maynor, Director, HRMD *DM*

SUBJECT: Weekly Personnel Amendments

Attached are Personnel Amendments for Commissioners Court approval.

Routine Personnel Actions – Pages 2 – 8.

If you have any questions or comments, please contact Debbie Maynor at 854-9170 or Todd L. Osburn at 854-2744.

LN/DM/TLO

Attachments

- cc: Planning and Budget Department
- County Auditor
- County Auditor-Payroll (Certified copy)
- County Clerk (Certified copy)

WEEKLY PERSONNEL AMENDMENTS - ROUTINE

Action Type Description	Action Reason Description	Action Effective Date	Current Personnel Area	CURRENT		New Personnel Area	NEW	
				Position / Position Title / Employee Group / Grade / Level / Salary/Rate Amt	Position / Position Title / Employee Group / Grade / Level / Salary/Rate Amt			
New Hire	New Hire	05/19/2014	N/A	N/A	1250 - Planning and Budget	3000266 / Budget Analyst I / 1 - Regular / 01 - Full Time Exempt / GRD17 / 00 / \$42,397.66		
New Hire	New Hire	05/19/2014	N/A	N/A	1400 - Information Technology Service	30052328 / Intern / 2 - Temporary / 06 - Hourly - No Bnf / GRD12 / 00 / \$13.59		
New Hire	New Hire	05/20/2014	N/A	N/A	1450 - Facilities Management	30005982 / Building Security Guard / 2 - Temporary / 05 - Hourly - Retmt / GRD09 / 00 / \$11.09		
New Hire	New Hire	05/15/2014	N/A	N/A	1450 - Facilities Management	30005979 / Groundskeeper / 2 - Temporary / 06 - Hourly - No Bnf / GRD08 / 00 / \$11.00		
New Hire	New Hire	05/19/2014	N/A	N/A	1700 - Transportation and Nat Rsrc	30004966 / Road Maintenance Worker / 1 - Regular / 02 - Full Time Non-Exempt / GRD10 / 00 / \$26,166.40		
New Hire	New Hire	05/12/2014	N/A	N/A	1700 - Transportation and Nat Rsrc	30004633 / School Crossing Guard / 2 - Temporary / 05 - Hourly - Retmt / GRD11 / 00 / \$13.00		

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WEEKLY PERSONNEL AMENDMENTS - ROUTINE

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New Hire	New Hire	05/19/2014	N/A	1700 - Transportation and Nat Rsrc	30050019 / Park Tech I / 2 - Temporary / 06 - Hourly - No Bnf / GRD08 / 00 / \$11.00		
New Hire	New Hire	05/12/2014	N/A	1700 - Transportation and Nat Rsrc	30050020 / Park Tech I / 2 - Temporary / 06 - Hourly - No Bnf / GRD08 / 00 / \$11.00		
New Hire	New Hire	05/16/2014	N/A	1800 - Rcd Mgmt and Comm Rsrc	30052327 / Mailroom Services Asst / 2 - Temporary / 06 - Hourly - No Bnf / GRD09 / 00 / \$11.09		
New Hire	New Hire	05/19/2014	N/A	1850 - Health and Human Sv and Vet Sv	30005366 / Case Worker / 1 - Regular / 02 - Full Time Non- Exempt / GRD16 / 00 / \$40,352.00		
New Hire	New Hire	05/19/2014	N/A	1850 - Health and Human Sv and Vet Sv	30005365 / Case Worker / 1 - Regular / 02 - Full Time Non- Exempt / GRD16 / 00 / \$40,352.00		
New Hire	New Hire	05/16/2014	N/A	1850 - Health and Human Sv and Vet Sv	30052451 / Office Specialist / 2 - Temporary / 06 - Hourly - No Bnf / GRD12 / 00 / \$13.59		
New Hire	New Hire	05/19/2014	N/A	3500 - Sheriff	30002426 / Security Coord / 1 - Regular / 02 - Full Time Non-Exempt / GRD13 / 00 / \$37,042.72		

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New Hire	New Hire	05/27/2014	N/A	3500 - Sheriff	30003366 / Law Enforcement Sheriff D / 1 - Regular / 02 - Full Time Non-Exempt / GRD72 / 03 / \$54,414.67		
New Hire	New Hire	05/19/2014	N/A	3500 - Sheriff	30002588 / Security Coord / 1 - Regular / 02 - Full Time Non-Exempt / GRD13 / 00 / \$37,042.72		
New Hire	New Hire	05/19/2014	N/A	3500 - Sheriff	30002761 / Cadet / 1 - Regular / 02 - Full Time Non-Exempt / GRD80 / 01 / \$38,919.50		
New Hire	New Hire	05/27/2014	N/A	3650 - Juvenile Probation	30004055 / Office Asst / 1 - Regular / 02 - Full Time Non-Exempt / GRD10 / 00 / \$27,643.20		
New Hire	New Hire	05/27/2014	N/A	3650 - Juvenile Probation	30004511 / Business Analyst I / 1 - Regular / 01 - Full Time Exempt / GRD22 / 00 / \$60,590.40		
New Hire	New Hire	05/09/2014	N/A	3650 - Juvenile Probation	30004480 / Housekeeper / 2 - Temporary / 05 - Hourly - Retmt / GRD07 / 00 / \$10.56		
Re-Hire	Re-Hire	05/12/2014	N/A	1700 - Transportation and Nat Rsrc	30050010 / Park Tech I / 2 - Temporary / 06 - Hourly - No Bnf / GRD08 / 00 / \$11.00		

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Re-Hire	Re-Hire	05/19/2014	N/A	N/A	3100 - County Attorney	30000843 / Law Clerk I / 1 - Regular / 04 - Part Time Non-Exempt / GRD15 / 00 / \$17,304.25			
Re-Hire	Re-Hire	04/28/2014	N/A	N/A	3150 - County Clerk	30006679 / Elections Early Voting CI / 2 - Temporary / 06 - Hourly - No Bnf / NCF01 / 00 / \$10.00			
Re-Hire	Re-Hire	04/27/2014	N/A	N/A	3150 - County Clerk	30006519 / Elections Early Voting CI / 2 - Temporary / 06 - Hourly - No Bnf / NCF01 / 00 / \$10.00			
Mobility	Career Ladder	05/07/2014	3500 - Sheriff	30002093 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	3500 - Sheriff	30002093 / Corrections Officer Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD83 / 01 / \$48,226.26			
Mobility	Career Ladder	05/20/2014	3500 - Sheriff	30002404 / Cadet / 1 - Regular / 02 - Full Time Non-Exempt / GRD80 / 01 / \$38,919.50	3500 - Sheriff	30002404 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27			
Mobility	Career Ladder	05/20/2014	3500 - Sheriff	30002577 / Cadet / 1 - Regular / 02 - Full Time Non-Exempt / GRD80 / 01 / \$38,919.50	3500 - Sheriff	30002577 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27			
Mobility	Career Ladder	05/01/2014	3500 - Sheriff	30003390 / Law Enforcement Sheriff Deputy / 1 - Regular / 02 - Full Time Non-Exempt / GRD72 / 01 / \$52,301.81	3500 - Sheriff	30003390 / Law Enforcement Sheriff Deputy Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD74 / 01 / \$55,962.82			

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Mobility	Career Ladder	05/06/2014	3500 - Sheriff	30002545 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	3500 - Sheriff	30002545 / Corrections Officer Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD83 / 01 / \$48,226.26	
Mobility	Career Ladder	05/21/2014	3500 - Sheriff	30006037 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	3500 - Sheriff	30006037 / Corrections Officer Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD83 / 01 / \$48,226.26	
Mobility	Career Ladder	05/20/2014	3500 - Sheriff	30002625 / Cadet / 1 - Regular / 02 - Full Time Non- Exempt / GRD80 / 01 / \$38,919.50	3500 - Sheriff	30002625 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	
Mobility	Career Ladder	05/20/2014	3500 - Sheriff	30002953 / Cadet / 1 - Regular / 02 - Full Time Non- Exempt / GRD80 / 01 / \$38,919.50	3500 - Sheriff	30002953 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	
Mobility	Career Ladder	05/20/2014	3500 - Sheriff	30002225 / Cadet / 1 - Regular / 02 - Full Time Non- Exempt / GRD80 / 01 / \$38,919.50	3500 - Sheriff	30002225 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	
Mobility	Career Ladder	05/21/2014	3500 - Sheriff	30002777 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	3500 - Sheriff	30002777 / Corrections Officer Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD83 / 01 / \$48,226.26	
Mobility	Career Ladder	05/21/2014	3500 - Sheriff	30002746 / Corrections Officer / 1 - Regular / 02 - Full Time Non-Exempt / GRD81 / 01 / \$44,368.27	3500 - Sheriff	30002746 / Corrections Officer Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD83 / 01 / \$48,226.26	

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WEEKLY PERSONNEL AMENDMENTS - ROUTINE

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Mobility	Interdpt Change	05/05/2014	3650 - Juvenile Probation	30004132 / Administrative Asst II / 1 - Regular / 02 - Full Time Non-Exempt / GRD15 / 00 / \$44,706.10	1850 - Health and Human Sv and Vet Sv	30000648 / Office Supv / 1 - Regular / 02 - Full Time Non-Exempt / GRD16 / 00 / \$45,000.00	
Mobility	Lateral Transfer	05/12/2014	1800 - Rcd Mgmt and Comm Rsrc	30005628 / ACC Intern / 2 - Temporary / 06 - Hourly - No Bnf / NCF01 / 00 / \$12.00	1800 - Rcd Mgmt and Comm Rsrc	30005992 / Imaging Production Tech / 2 - Temporary / 06 - Hourly - No Bnf / GRD11 / 00 / \$12.71	
Mobility	Promotion	06/02/2014	1700 - Transportation and Nat Rsrc	30004814 / Park Supv II / 1 - Regular / 01 - Full Time Exempt / GRD17 / 00 / \$48,828.51	1700 - Transportation and Nat Rsrc	30004793 / District Park Mgr / 1 - Regular / 01 - Full Time Exempt / GRD22 / 00 / \$62,254.40	
Mobility	Promotion	05/17/2014	3500 - Sheriff	30002365 / Certified Peace Officer Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD84 / 13 / \$68,588.62	3500 - Sheriff	30003002 / Corrections Sergeant / 1 - Regular / 02 - Full Time Non-Exempt / GRD88 / 13 / \$90,592.94	
Mobility	Promotion	05/16/2014	3500 - Sheriff	30003369 / Law Enforcement Sheriff Deputy Sr / 1 - Regular / 02 - Full Time Non-Exempt / GRD74 / 12 / \$72,876.75	3500 - Sheriff	30003045 / Law Enforcement Detective / 1 - Regular / 02 - Full Time Non-Exempt / GRD75 / 12 / \$86,381.98	

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Mobility	Second Job	04/01/2014	N/A	N/A	N/A	3300 - District Attorney	30050052 / Attorney III / 2 - Temporary / 05 - Hourly - Retmt / GRD25 / 00 / \$32.80	

 Samuel T. Biscoe, County Judge

 Ron Davis, Commissioner, Pct. 1

 Bruce Todd, Commissioner, Pct. 2

 Gerald Daugherty, Commissioner, Pct. 3

 Margaret Gomez, Commissioner, Pct. 4

