



## **Travis County Commissioners Court Agenda Request**

**Meeting Date:** May 27, 2014

**Prepared By/Phone Number:** Yolanda Aleman, (512)854-9106

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, Acting County Executive, Planning and Budget

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

**AGENDA LANGUAGE:** Consider and take appropriate action on budget amendments, transfers and discussion items.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

Please see attached documentation.

**STAFF RECOMMENDATIONS:** Please see attached documentation.

**ISSUES AND OPPORTUNITIES:** Please see attached documentation

**FISCAL IMPACT AND SOURCE OF FUNDING:** Please see attached documentation.

**REQUIRED AUTHORIZATIONS:**

**Leroy Nellis – Planning and Budget Office, (512)854-9106**

**Jessica Rio – Planning and Budget Office, (512)854-9106**

**David Salazar - County Judge's Office, (512)854-9555**

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.

# BUDGET AMENDMENTS AND TRANSFERS

FY 2014

5/27/2014

## AMENDMENTS

<u>BA#</u>	<u>IO/WBS</u>	<u>FUND</u>	<u>COST CENTER</u>	<u>COMMITMENT</u>	<u>Dept.</u>	<u>Line Item</u>	<u>Increase</u>	<u>Decrease</u>	<u>Pg #</u>
A1		0001	198000	580010	Reserves	Allocated Reserves		\$7,500.00	1
		0001	117001	595010	Historical Comm.	County Contribution to Grants	\$7,500.00		
A2		0001	198000	580010	Reserves	Allocated Reserves		\$32,071.00	4
		0001	119001	500050	County Attorney	Salaries - Regular Employee	\$10,484.00		
		0001	119001	506010	County Attorney	FICA - OASDI	\$650.00		
		0001	119001	506020	County Attorney	Medicare	\$152.00		
		0001	119001	506030	County Attorney	Medical Insurance Benefit	\$1,559.00		
		0001	119001	506040	County Attorney	Life Insurance Benefit	\$17.00		
		0001	119001	506050	County Attorney	Retirement Contribution	\$1,433.00		
		0001	119001	506060	County Attorney	Worker's Compensation	\$20.00		
		0001	119001	512030	County Attorney	Professional Licenses	\$42.00		
		0001	119001	512060	County Attorney	Subscription & Publications	\$67.00		
		0001	119001	512050	County Attorney	Registration Conference/Seminars	\$100.00		
		0001	119001	512090	County Attorney	Travel-Lodging Meals/Other	\$208.00		
		0001	119001	511270	County Attorney	Notary Services	\$12.00		
		0001	119001	510210	County Attorney	Office Furniture	\$5,800.00		
		0001	119001	510220	County Attorney	Office Supplies	\$125.00		
		0001	119001	512100	County Attorney	Travel Mileage	\$42.00		
		0001	119001	512040	County Attorney	Professional Membership	\$28.00		
		0001	119001	510070	County Attorney	Computer Equipment & Peripherals	\$11,332.00		

## OTHER

O1	Approve cell phone allowances for two (2) staff members in the Medical Examiner's Office	20
O2	Request from HRMD to internally fund the creation of 0.5 FTE for the Health and Wellness Program in the Employee Health Fund (8956)	24



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

700 Lavaca, Ste. 1560  
P.O. Box 1748  
Austin, Texas 78767

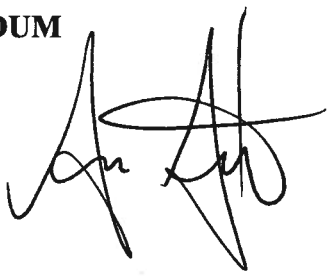
**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Aerin-Renee Toussaint, Budget Analyst

**DATE:** May 27, 2014

**RE:** Transfer from the Allocated Reserves for Historical Commission Grant Award



The Travis County Historical Commission is requesting the transfer of \$7,500 from the Allocated Reserves to the Historical Commission, to fund a County Cash Match for a grant awarded to the department through the Texas Historical Commission.

In November, the Historical Commission received Commissioners Court approval to apply for a grant originating from the United States Department of the Interior, through the National Park Service, that will fund a historical survey of the Southwest portion of Travis County. The survey will complete the ongoing historical survey of the county by the Historical Commission.

The total grant of \$17,000 requires a match of \$8,500 from the County. The department hopes to fulfill the match with \$7,500 cash from the County, and in-kind funding from volunteer hours, not to exceed \$1,000 worth. The FY 2014 Adopted Budget for the Historical Commission is \$7,942. After completing a previous regional survey and providing a cash match in FY 2014, the department's available budget is \$942, which is not sufficient to cover the cash portion of the match internally. The department's FY 2015 Budget Target is \$1,942.

In the grant application process, PBO noted the Historical Commission's intent to seek a transfer of \$7,500 from the Allocated Reserves to cover the amount, should the grant be awarded.

PBO recommends approval of the transfer from the Allocated Reserve.

**cc:** Leroy Nellis, Acting County Executive, PBO  
Tom Ashburn, Cathy Dawkins, Records Management and Communication Resources  
Travis Gatlin, Diana Ramirez, PBO  
Jessica Rio, Budget Director, PBO  
Bob Ward, Chair, Travis County Historical Commission



Travis County  
Historical Commission

May 12, 2014

Travis County Commissioners

Greetings,

On November 12, 2013, the Travis County Commissioners Court gave permission for the Travis County Historical Commission to apply for a Certified Local Government grant to provide an historical survey of southwest Travis County. This grant was in the form of \$8,500 from the National Park Service administered through the Texas Historical Commission along with a \$7,500 matching grant from the county. On April 3, 2014 we were awarded the grant and are now requesting the transfer of \$7,500 from the Allocated Reserve to the Historical Commission budget for the FY 14 Southwest Travis County Historical Survey. The actual grant contract will be presented to the judge and commissions court for final approval and signing.

Thanks,

Bob Ward  
Chair

# Header Information for Entry Doc Number

400005733

Doc. Number 400005733      Doc. Status Preposted      FM Area 1000  
Budget. Cate. Payment      Doc. Year 2014      Doc. Date May 20, 2014  
Value Type Budget      Version 0      Doc. Type TRAN  
Budget Type 2      Fiscal Year 2014      Year. Cash. Eff  
Process UI TRAN      Process SEND      Original. Applic. BWB      Doc. Family  
Creator ASHBURT      Creation Date May 20, 2014      Creation Time 08:50:34  
Resp. Person      Year Cohort      Public Law  
Legislation

## Additional Data

## Lines

Total Document  USD  from Allocated Reserve for grant match.

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-7,500	Per Aerin Toussaint 5/19/14
000002	0001		1170010001	595010	1650	NOT-RELEVANT	7,500	

~~\_\_\_\_\_~~ *in n May 22, 2014*



**PLANNING AND BUDGET OFFICE**  
**TRAVIS COUNTY, TEXAS**

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700 Lavaca, Suite 1560  
Austin, Texas 78701

**MEMORANDUM**

**TO:** Members of Commissioners Court  
**FROM:** Victoria Ramirez, Budget Analyst *VR*  
**DATE:** May 22, 2014  
**RE:** County Attorney Request to Create Two New Positions Reimbursed through the Interlocal Agreement with Central Health

On May 6, 2014, the Commissioners Court approved item 29 to amend an interlocal agreement between Travis County Healthcare District, d/b/a Central Health, and Travis County. Section 1.5 of the agreement states that the County "...shall provide legal advice and counsel [to Central Health] through the Travis County Attorney's Office in compliance with Texas Health and Safety Code Section 281.056 ... The County Attorney's Office will invoice Central Health monthly for the cost of Services." The approved amendment to this contract increased the annual not-to-exceed threshold for reimbursable legal services from \$405,880 to \$750,000 in order to provide resources for additional legal work for Central Health.

The County Attorney's Office is requesting additional staff to support the legal work that its Health Services Division provides for Central Health related to the amendment. Their most immediate need is for a paralegal and an experienced Attorney V. The estimated cost of hiring these two positions is \$171,777 in ongoing personnel expenditures, \$7,482 in ongoing operating expenditures, \$5,800 in one-time operating expenditures, and \$11,332 in computer/telecommunications equipment. The ongoing annual cost of these positions is \$179,259.

Central Health will reimburse the County for these expenses using an hourly billing rate which is designed to take into account all costs of hiring these employees, including overhead and the upfront one-time costs described. The request has been submitted by the office as a part of the FY 2015 budget process. However, the office is requesting midyear consideration in order to begin recruiting for the positions rather than delay the increased legal support while the request is considered a part of the budget process.

The Planning and Budget Office (PBO) has discussed with request with the office and the County Auditor's revenue staff. PBO supports the new positions to provide additional legal support requested by Central Health and supports transferring one month of personnel expenses as well as the start-up costs for the new positions from the Allocated Reserve. This totals \$32,071 and is recommended with the understanding that once the positions are filled and monthly reimbursements are deposited, the County Attorney's Office will work with the County Auditor's Office and PBO to place an item under the weekly Budget Amendments and Transfers to budget the additional certified revenue to fund the positions for the remainder of FY 2014 and to reimburse the Allocated Reserve. The FY 2015 expenditure budget for the County Attorney's Office will be based on the actual salaries of the filled positions. The revenue estimate will take into consideration the County Attorney's projected billings from the amended interlocal agreement.

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PBO recommends approval to support the amended interlocal agreement with Central Health for additional legal support.

cc: Leroy Nellis, Acting County Executive, Planning and Budget  
David Escamilla, County Attorney  
James Collins, Chantelle Abruzzo, Beth Devery, County Attorney's Office  
Jessica Rio, Travis Gatlin, Diana Ramirez, Planning and Budget  
Todd Osburn, Human Resources Management Department  
Dan Wilson, Adrienne Yust, County Auditor's Office



RECEIVED

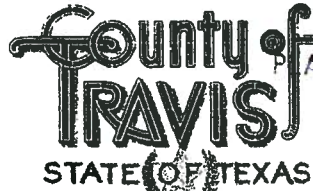
14 APR 30 AM 9:34

314 W. 11TH STREET  
GRANGER BLDG., SUITE 300  
AUSTIN, TEXAS 78701

**DAVID A. ESCAMILLA**  
COUNTY ATTORNEY

STEPHEN H. CAPELLE  
FIRST ASSISTANT

JAMES W. COLLINS  
EXECUTIVE ASSISTANT



TRAVIS COUNTY  
PLANNING & BUDGET OFFICE

P.O. BOX 1748  
AUSTIN, TEXAS 78767

(512) 854-9415  
FAX: (512) 854-9316

April 29, 2014

Victoria Ramirez  
Budget Analyst  
Travis County Planning & Budget Office  
P. O. Box 1748  
Austin, Texas 78767

Re: New Attorney and Paralegal Positions for Health District

Dear Ms. Ramirez:

The Travis County Attorney's Office is requesting additional legal resources to support the legal work that the Health Services Division provides. Specifically, it has been determined that the most immediate need is for an Attorney V and a Paralegal.

Central Health has indicated that they will fully compensate the County for these services using the current billing system.

The County Attorney's Office is requesting that the Commissioners Court approve this request as soon as possible instead of through the regular budget process.

Enclosed for your review are the following documents:

1. Memo from Beth Devery to David Escamilla
2. Memo Patricia A. Young Brown to David Escamilla
3. Health Services Division Staff packet (PB4, PB5 and ITS forms)

Should you have any questions regarding this request, please contact me at 512/854-4165.

Sincerely,

Chantelle Abruzzo  
Legal Services Program Manager

CA/av  
Enclosures

6



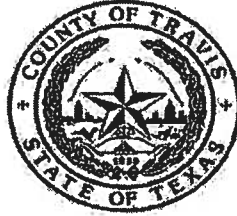
**DAVID A. ESCAMILLA**  
COUNTY ATTORNEY

STEPHEN H. CAPELLE  
FIRST ASSISTANT

JAMES W. COLLINS  
EXECUTIVE ASSISTANT

MAILING ADDRESS:  
P. O. BOX 1748  
AUSTIN, TEXAS 78787

(512) 854-9513  
FAX: (512) 854-4808



**HEALTH SERVICES DIVISION**

BETH DEVERY, RN, JD  
DIRECTOR †

PREMA GREGERSON †  
ASSISTANT COUNTY ATTORNEY

† Member of the College  
of the State Bar of Texas

314 W. 11<sup>TH</sup> STREET  
GRANGER BLDG., SUITE 420  
AUSTIN, TEXAS 78701

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**MEMORANDUM**

To: David Escamilla  
From: Beth Devery, Director, Health Services Division  
Date: February 7, 2014  
Re: Attorney and Paralegal positions

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Central Health has requested that the County Attorney's office provide additional legal resources to support the legal work that the Health Services Division provides. Specifically, it has been determined that the most immediate need is for an attorney with at least six years of experience and a paralegal. To meet their needs, we need to hire the following:

Attorney V  
Paralegal

Central Health has indicated that they will fully compensate the County for these services using the current billing system which uses a formula to determine an hourly billing rate that is charged to Central Health. The hourly billing rate is a complex formula which is designed to take into account all county staffing dedicated to serving Central Health as well as all overhead costs. It is my understanding that the overhead costs include computers, supplies and other non-compensation costs to the county.

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# CENTRAL HEALTH

## MEMORANDUM

To: David Escamilla, County Attorney

From: Patricia A. Young Brown, President and CEO  
Jeff Knodel, Chief Financial Officer

Date: December 5, 2013 (rev. 2/6/14)

Re: Legal Services for Central Health and CCC

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Central Health is currently evaluating its needs and the needs of the Community Care Collaborative (CCC) for the next three remaining years of the 1115 Medicaid Transformation Waiver, known as Demonstration Years (DY) 3-5. During those three years, Central Health, through the CCC and its partnership with Seton Healthcare Family, will be working to transform health care delivery through the creation of the Integrated Delivery System (IDS) and fourteen Delivery System Reform Incentive Payment (DSRIP) projects.

The Travis County Attorney's Office has provided legal services to Central Health since its inception. We are pleased with the value and quality of the services that are available through the County and anticipate more extensive use of services over the next three years. We have been in discussion with Beth Devery, the Travis County Health Services Division Director who currently functions as Central Health and CCC's counsel, regarding the legal needs of the CCC during the next three years. The CCC will be entering into a number of contracts with health care providers to implement fourteen projects with a total valuation of \$237 million. In addition to increased contract work, we anticipate extensive legal research regarding the statutory and regulatory framework surrounding the 1115 Waiver and its implementation.

Currently, the County provides two full time attorneys, a paralegal, legal secretary and part-time law clerk to support Central Health and the CCC. Central Health also engages outside counsel as needed. At a minimum, to meet the legal needs for DY 3-5, Central Health needs an additional full time contract/health law attorney with at least six years of experience and another paralegal dedicated to serving the CCC. It is likely that additional legal resources beyond those requested will be needed beyond next year. While we expect this year to be particularly busy, we expect to need the additional services at least through the DY 3-5 time frame and possibly beyond, acknowledging that it is difficult to determine what our needs will be in this rapidly changing health care environment.

Funding of the additional attorney and paralegal can be achieved using the current billing infrastructure which takes into account base salary plus benefits and uses a formula incorporating overhead costs to determine the appropriate hourly billing. Central Health can commit to funding through its invoices all legal services provided and invoiced by the County legal staff.

Please feel free to contact me or Jeff Knodel, Chief Financial Officer, if you have any questions.

**FY 2014 BUDGET SUBMISSION  
BUDGET REQUEST PROPOSAL (PB-4)**

<b>Name of Budget Request &amp; Priority # of Request:</b>	Health Services Division Staff	1
<b>Name of Program Area: (From applicable PB-3 Form)</b>	Civil Divisions	
<b>Funds Center:</b>	11900100001	
<b>Org Unit Name/#:</b>	119 County Attorney Health Services/10000141	
<b>Total Amount of Request:</b>	\$191,060	
<b>Collaborating Departments/Agencies:</b>	Travis County Healthcare District (Central Health)	
<b>Contact Information (Name/Phone):</b>	Beth Devery (512) 854-6654	

**1. Summary Statement: Include one or two sentences to be included in Commissioners Court materials.**

The Travis County Attorney's Office is requesting additional resources to support the legal work that the Health Services Division provides, which includes legal services to Central Health. Specifically, it has been determined that the most immediate need is for an Attorney V and a Paralegal.

**2. Description of Request: Describe the request, including current issues and how the request relates to the mission and services provided by the department, and arguments in favor of this proposal.**

Central Health is currently evaluating its needs and the needs of the Community Care Collaborative (CCC) for the next three remaining years of the 1115 Medicaid Transformation Waiver, known as Demonstration Years (DY) 3-5. During those three years, Central Health, through the CCC and its partnership with Seton Healthcare Family, will be working to transform health care delivery through the creation of the Integrated Delivery System (IDS) and fourteen Delivery System Reform Incentive Payment (DSRIP) projects.

The Travis County Attorney's Office has provided legal services to Central Health since its inception. The CCC will be entering into a number of contracts with health care providers to implement the fourteen projects with a total valuation of \$237 million. In addition to increased contract work, there is extensive legal research needed regarding the statutory and regulatory framework surrounding the 1115 Waiver and its implementation.

Currently, the County Attorney's Office provides two full time attorneys, a paralegal, legal secretary and part-time law clerk to support Central Health and the CCC. Central Health also engages outside counsel as needed. At a minimum, to meet the legal needs for DY 3-5, Central Health needs an additional full time contract/health law attorney with at least six years of experience and another paralegal dedicated to serving the CCC. It is likely that additional legal resources beyond those requested will be needed beyond next year.

Funding of the additional attorney and paralegal can be achieved using the current billing infrastructure which takes into account base salary plus benefits and uses a formula incorporating overhead costs to determine the appropriate hourly billing. Central Health has committed to funding through its invoices all legal services provided and invoiced by the County Attorney legal staff.

The Travis County Attorney has a statutory duty to provide legal services to Central Health.

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<b>3. Anticipated Outcome of Request and Proposed Timeline: Timeline should include the expected dates of results and may extend past FY 2015.</b>				
Increased legal services will be available to all clients effective upon hiring the new positions with a corresponding increase to the amount paid by Central Health for those services through the monthly invoicing. These results will occur as soon as the positions are hired.				
<b>4. Description of Program Measurement and Evaluation: Describe how the proposal will be measured and evaluated and note if there is an independent evaluation component. In addition, indicate whether a comparative analysis of similar local programs is available.</b>				
Services will be measured and quantified through the monthly invoice.				
<b>5a. Performance Measures: List applicable current and new performance measures related to the request that highlight the impact to the program area if the request is funded.</b>				
	<b>Actual FY 2013 Measure</b>	<b>Revised FY 2014 Measure</b>	<b>Projected FY 2015 Measure at Target Level</b>	<b>Projected FY 2015 Measure with Added Funding</b>
Billable hours per Attorney and paralegal per year	1664	1621	1715	1700
<b>5b. Impact on Performance: Describe the impact of funding the request on departmental performance measures, service levels, and program outcomes:</b>				
We expect projected performance measures to go down to about 1700 billable hours per attorney and paralegal (the target goal). We expect additional legal services to be available to all clients.				
<b>6. Impact of Not Funding Request: Describe the impact of not funding the request in FY 2015 in terms of meeting statutory/mandated requirements and how service levels and program outcomes will be impacted, and any arguments against this proposal.</b>				
Travis County Attorney's Office per Texas Health & Safety Code Section 281.056 (b-1) is statutorily required to represent Central Health. The relevant provision states, "The county attorney, district attorney, or criminal district attorney, as appropriate, with a duty to represent the county in civil matters shall, in all legal matters, represent a hospital district located in [deleted (1) and (2)] (3) a county with a population of more than 800,000 that was not included in the boundaries of a hospital district before September 1, 2003." Failure of the County to fund the request will result in our other clients receiving fewer legal services.				
<b>7. Leveraged Resources and Collaboration: If the proposal leverages other resources such as grant funding or non-County external agency resources, list and describe impact. Describe any collaboration efforts with other departments/agencies that provide similar or supporting services, and provide contact information. Describe ways that these departments/agencies can collaborate to ensure success of the proposal.</b>				
Full funding of the request will be provided by Central Health through the monthly invoicing.				
<b>8.</b>	Additional Revenue: Does this proposal generate additional revenue? Y/N			Y
	If yes, is copy of the County Auditor's revenue form and other relevant backup information attached? Y/N <i>Please send original revenue materials to the Auditor's Office.</i>			Y

9.	If requesting a new position(s), is office space currently available? Y/N			Y
	If no, attach plan from Facilities Management explaining how to acquire space for this proposal. If yes, identify proposed position location below:			
	Building Location#	314 West 11 <sup>th</sup> Street	Floor #	5
	Suite/Office #	547, 581, & work area 010	Workstation #	
10a. Supplemental Information for Capital Projects. Please describe the scope of the project (Do not include acronyms or department specific terms).				
N/A				
10b. Does the requested item meet the definition of an improvement? If so, how (e.g., higher quality material, increase in efficiency and/or capacity)?				
Yes, increased capacity.				

**COUNTY AUDITOR'S OFFICE  
FY 2014 REVENUE ESTIMATE FORM**

Office/Department: County Attorney

Fund	Cost Center Number or Funds Center Number	General Ledger Number or Commitment Item Number	General Ledger Name or Commitment Item Name	Total Revenue	How Was This Number Calculated? What Did You Assume and Why?  If This Is a New Line Item, What Is the Statutory Authority?  This estimate is based on the assumption that there will be three attorneys providing services to the Travis County Healthcare District. The revenue estimate is based on current billing rates if each attorney bills an average of 110 hours per month.
001-1910-332.10-08	Legal Fees - Healthcare District			\$ 530,772	
<b>Total - FY14 Revenue Estimate</b>				<b>\$ 530,772</b>	

4/28/2013  
Date

Beth Devery  
Preparer (Typed Name)

\_\_\_\_\_  
Signature-Elected/Appointed Official or County Executive

\_\_\_\_\_  
Telephone Number(s) for Preparer(s)

\_\_\_\_\_  
Fax Number(s)

**FY 2014 BUDGET SUBMISSION**  
**Budget Request Details (PB-5)**

<b>Name of Budget Request:</b>	Health Services Division Staff			
<b>Budget Request Priority #:</b>	N/A	<b>Dept #:</b>	119	<b>Dept Name:</b> County Attorney

<b>A. Personnel</b>									
Job Title	Pay Grade	FTE	Fund	Funds Center	Fund %	Emp Type	Annual Cost		
							Salary	Benefits	Total
Attorney V	028	1.00	0001	1190010001	100%	Regular	\$ 83,424	\$ 26,225	\$ 109,649
Paralegal	018	1.00	0001	1190010001	100%	Regular	\$ 42,382	\$ 17,716	\$ 60,098
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
					100%	Regular	\$ -	\$ -	\$ -
Temporary Employees	N/A	N/A			100%	Temp	\$ -	\$ -	\$ -
Overtime	N/A	N/A			100%	OT	\$ -	\$ -	\$ -
<b>TOTAL PERSONNEL</b>							<b>\$ 125,806</b>	<b>\$ 43,941</b>	<b>\$ 169,747</b>

<b>B. Operating</b>							
Commitment Item Category	Commitment Item Description	Fund	Funds Center	Func Area	Commitment Item	One-time or Ongoing	Cost
Travel_Professional_Dev.	Professional Licenses	0001	1190010001	1220	512030	Ongoing	\$ 500
Travel_Professional_Dev.	Subscriptions & Publications	0001	1190010001	1220	512060	Ongoing	\$ 800
Travel_Professional_Dev.	Registration Conferences/Seminars	0001	1190010001	1220	512050	Ongoing	\$ 600
Travel_Professional_Dev.	Travel-Lodging Meals & Other	0001	1190010001	1220	512090	Ongoing	\$ 1,250
Services	Notary Services	0001	1190010001	1220	511270	Ongoing	\$ 142
Supplies_Equipment	Office Furniture	0001	1190010001	1220	510210	One-time	\$ 5,800
Supplies_Equipment	Office Supplies	0001	1190010001	1220	510220	Ongoing	\$ 750
Travel_Professional_Dev.	Travel-Mileage	0001	1190010001	1220	512100	Ongoing	\$ 250
Travel_Professional_Dev.	Professional Membership	0001	1190010001	1220	512040	Ongoing	\$ 340
							\$ -
							\$ -
							\$ -
						Ongoing	\$ -
<b>TOTAL OPERATING</b>							<b>\$ 10,432</b>

<b>C. Computer/Telecommunication and Capital Related to This Request</b>		
TOTAL COMPUTER/TELECOMMUNICATION EQUIPMENT FROM ITS FORMS		\$ 10,881
TOTAL CAPITAL EQUIPMENT FROM CAPITAL BUDGET REQUEST (PB-6)		
<b>TOTAL ALL CAPITAL</b>		<b>\$ 10,881</b>

<b>TOTAL BUDGET REQUEST</b>	<b>One-Time \$</b>	<b>Ongoing \$</b>	<b>Total FY 14</b>
<b>TOTAL REQUESTED NON-CAPITAL (A + B)</b>	<b>\$ 5,800</b>	<b>\$ 174,379</b>	<b>\$ 180,179</b>
<b>TOTAL REQUESTED (A + B + C)</b>	<b>\$ 16,681</b>	<b>\$ 174,379</b>	<b>\$ 191,060</b>

Form Completed By: \_\_\_\_\_



**TRAVIS COUNTY**  
**Computer & Telecommunication Equipment**  
**FY 14 Budget Year - New Program, Staff and/or Equipment**

Please enter data in blue outlined cells

**Request Name:** Health Services Division Staff  
(Same budget request name as reflected on PB-4/5)

**Number of New Staff included in request:** 2  
**Number of New Staff requiring computing or telecommunication equip:** 2

**Funds Center:**

<b>Funds Center Name</b>	<b>Funds Ctr. No.</b>
Please enter a valid Funds Center	????

**Building:**

<b>Location</b>	<b>Room No.</b>
	5th Floor

**Electrical:**

Is Service currently available within 8 feet to desired location? Yes/No/Maybe	Yes
If No or Maybe, please contact Facilities Management	

	Quantity Requested	
<b>New Computer Device (Includes MS Office Professional Suite; Word, Excel, PowerPoint, Access)</b>		
Please refer to budget instructions for definitions	Personal Computer	0
	Standard Mobile Notebook	0
	Standard Workstation Notebook	2
	Mobile Data Computer (MDC)	0

<b>New Printer Equipment</b>	
Network Laser Printer Basic Functionality: Small Workgroups, medium volume output	0

<b>New Telephone Equipment</b>	
Multi-line Phone	1
Dual-line Phone	1
Headset w/base	

<b>CATV -Cabling &amp; Outlet</b>	
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<b>Total Computer &amp; Telecommunication Equip to be included on PB-5</b>	<b>10,881</b>
--	---------------

For assistance please contact the helpdesk at 854-9175

**Please provide electronic copy to PBO and ITS with Budget Submission**

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<b>TRAVIS COUNTY</b> <b>Computer &amp; Telecommunication Equipment</b> <b>FY 14 Budget Year - Replacement Telephone Equipment</b>
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Please enter data in blue outlined cells

**Request Name:**

Health Services Division Staff
--------------------------------

(Same budget request name as reflected on PB-4/5)

**Funds Center:**

<b>Funds Center</b>
Please enter a valid Funds Center

**Building:**

<b>Location</b>
Granger

<i>Telephone Equipment</i>
Multi-line Phone
Dual-line Phone
Headset w.base


<i>Telephone Equipment</i>
Multi-line Phone
Dual-line Phone
Headset w.base

	\$270
	\$210
	\$150

<i>Line Item</i>	<i>Amount</i>
Educ, Communcatn, Eq & Supp	3013      0

Total Replacement Telephone Equipment to be included on PB-5	0
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For assistance please contact the helpdesk at 854-9175

**Please provide electronic copy to PBO and ITS with Budget Submission**



# Header Information for Entry Doc Number

400005698

Doc. Number 400005698 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment 2014 Doc. Date May 14, 2014  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 2 Fiscal Year 2014 Year.Cash.Eff  
 Process UI TRAN Process SEND Original.Applic. BWB Doc.Family  
 Creator ABRUZZC Creation Date May 15, 2014 Creation Time 16:00:12  
 Resp. Person Year Cohort Public Law  
 Legislation

## Additional Data

Header Text Health Care District Staff

TextName

## Lines

Total Document 0 USD 32,071 from allocated Reserve to be reimbursed from Central Health

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-32,071	
000002	0001		1190010001	500050	1220	NOT-RELEVANT	10,484	
000003	0001		1190010001	506010	1220	NOT-RELEVANT	650	
000004	0001		1190010001	506020	1220	NOT-RELEVANT	152	
000005	0001		1190010001	506030	1220	NOT-RELEVANT	1,559	
000006	0001		1190010001	506040	1220	NOT-RELEVANT	17	
000007	0001		1190010001	506050	1220	NOT-RELEVANT	1,433	
000008	0001		1190010001	506060	1220	NOT-RELEVANT	20	

8 ~~\_\_\_\_\_~~ = *Di* May 22, 2014

000009	0001	1190010001	512030	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	42
000010	0001	1190010001	512060	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	67
000011	0001	1190010001	512050	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	100
000012	0001	1190010001	512090	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	208
000013	0001	1190010001	511270	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	12
000014	0001	1190010001	510210	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	5,800
000015	0001	1190010001	510220	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	125
000016	0001	1190010001	512100	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	42
000017	0001	1190010001	512040	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	28
000018	0001	1190010001	510070	1220	NOT-RELEVANT	NON-FUNDED-PROGRAM	11,332

**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560  
P.O. Box 1748  
Austin, Texas 78767

May 15, 2014,

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

A handwritten signature in blue ink, appearing to read "Katie Petersen Gipson".

Re: Cell phone allowance

The Medical Examiner's Office is requesting to internally fund a monthly cellular allowance for two staff members (positions 30003450 & 30051602) who use their personal phone for a significant amount of work-related business.

According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda. Please note that the wireless policy will be reviewed by Commissioners Court in the near future. It is possible that future cell phone allowance requests will not require Commissioner Court-level approval.

PBO concurs with this request. No actual budget transfer is needed at this time because there is sufficient funding in the appropriate line items.

CC: Dr. David Dolinak, Chief Medical Examiner  
Darlene Dunn, Medical Examiner's Office  
Jessica Rio, PBO  
Diana Ramirez, PBO

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**TRAVIS COUNTY OFFICE  
OF THE MEDICAL EXAMINER**

1213 Sabine Street PO Box 1748 Austin, TX 78767  
Tel: (512) 854-9599 Fax: (512) 854-9044  
www.co.travis.tx.us/medical\_examiner

**DAVID DOLINAK, MD**  
Diplomate of American Board of Pathology  
CHIEF MEDICAL EXAMINER

**SATISH CHUNDRU, DC**  
Diplomate of American Board of Pathology  
DEPUTY CHIEF MEDICAL EXAMINER

**KENDALL CROWNS, MD**  
Diplomate of American Board of Pathology  
DEPUTY MEDICAL EXAMINER

**LEISHA WOOD, MD**  
Diplomate of American Board of Pathology  
DEPUTY MEDICAL EXAMINER

**VICKIE WILLOUGHBY, DC**  
Diplomate of American Board of Pathology  
DEPUTY MEDICAL EXAMINER

**KATHERINE S. CALLAHAN, MD**  
Diplomate of American Board of Pathology  
DEPUTY MEDICAL EXAMINER

**DATE:** May 14, 2014  
**TO:** Katie Peterson, Planning and Budget Office  
**FROM:** David Dolinak, MD *(signature)*  
**SUBJECT:** Cellular Phone Allowance

Due to the nature of the mission of our department, we have been authorized to provide cellular phone allowances to our investigative staff. We would like to add Krysten L. Addison, Employee ID Number 0200147 and Carly M. Nall, Employee ID Number 2002140 to the list of employees currently receiving cellular phone allowances. As Forensic Medical Examiner Investigators, Ms. Addison and Ms. Nall work different shifts, weekends and holidays, and must be contacted on a recurrent basis at any hour of the day and night. They must also respond in an expeditious time frame when notified of a death that requires investigation by our office.

Sufficient funding exists within our current budget to pay Ms. Addison and Ms. Nall a cellular phone allowance. Ms. Addison has been hired in a new position and Ms. Nall is replacing Joani Mendoza who had been authorized to receive a cell phone allowance.

We are requesting cellular telephone allowance in the amount of \$20 per month for each of these employees for the rest of the current fiscal year and all subsequent fiscal years.

We would like the effective date to be May 15, 2014.

Your consideration is greatly appreciated.

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## TRAVIS COUNTY CELLULAR ALLOWANCE REQUEST FORM

Pursuant to Travis County Code Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of cellular telephone allowances within my Office/Department.

*[Signature]*  
Official/Department Head Signature and Date

5/14/14  
effective date

**Note:** All requests for new allowances or increases to previously approved allowances must first go through PBO and then processed through the Auditor's Office. Along with this request form a budget transfer sheet should be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95% POPS positions), 2007(1.45%) and the remaining into 4107. Unless the allowance is for a limited period of time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A Cell Phone Allowance Is Requested For:	\$10	\$20	\$30
(A or C, Employee ID #, Position title and slot number)			
A 2002 140, ME INVESTIGATOR I, 300003150		J	

**Comments:**

Reviewed by PBO *[Signature]* 5/15/14  
Signature & date

Approved By Commissioners Court \_\_\_\_\_  
date

Processed by Auditors Office \_\_\_\_\_  
Signature & date

Cc [danny.hobby@co.travis.tx.us](mailto:danny.hobby@co.travis.tx.us)








**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560  
Austin, Texas 78701

P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Diana A. Ramirez, Assistant Budget Director 

**DATE:** May 13, 2014

**RE:** Request from HRMD to internally fund the creation of 0.5 FTE for the Health and Wellness Program in the Employee Health Fund (8956)

HRMD is requesting to internally fund the creation of 0.5 FTE in the Employee Health Fund (8956) and combine it with an existing 0.5 FTE Medical Assistant position already budgeted in that fund. The intent is to reclassify the proposed new 1.0 FTE to a new position title, currently proposed to be Health and Wellness Program Administrator. HRMD's Compensation Division is reviewing the Position Analysis Questionnaire for the proposed position title and will bring its recommendation forward if the Court approves this action.

These proposed changes will be funded using permanent salary savings created by the vacant Medical Director position in the Employee Health Fund. HRMD has informed PBO that the entry level salary for the Medical Director position (\$140,096) is sufficient to accommodate any future plans for the position.

In discussions with PBO, HRMD determined that making this change midyear is preferred because it will allow the position to be hired this fiscal year and be on board early enough in the FY 2015 budget process to bring a proposal for the new Health and Wellness Program to the Commissioners Court this year. HRMD has been working to roll out a revamped, comprehensive Health and Wellness Program that will engage employees, retirees, and their dependents in changing behaviors and making consumer-driven health care decisions. However, the department has been hampered by a lack of staff resources committed to planning and implementing the program.

Another reason that this position is considered urgent by HRMD and is supported by PBO for creation midyear, is that the contracting process for the health plan's Third Party Administrator will be decided by Commissioners Court this summer in time for employee and retiree open enrollment. That new contract may provide new opportunities for health and wellness initiatives that the department will want to pursue beginning in October 2014 for the new plan year.

PBO supports this request to create and internally fund 0.5 FTE in the Employee Health Fund. As the costs of employee and retiree health care continue to increase, it is imperative that the

County dedicate resources to educate health plan participants in becoming better consumers of health care and to provide programs that can change behaviors and result in a healthier workforce. Please call me at 512-854-9694 or John Rabb, Benefits Manager, at 512-854-2742 if you have any questions on this request.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, PBO  
Debbie Maynor, John Rabb, Shannon Steele, HRMD



# HRMD

*Human Resources Management Department*

1010 Lavaca Street, 2<sup>nd</sup> Floor • P.O. Box 1748 • Austin, Texas 78767 • (512) 854-9165 / FAX(512) 854-4203

## MEMORANDUM

Date: April 28, 2014  
To: Diana Ramirez, Budget Assistant Director  
From: John Rabb, Benefits Manager, HRMD  
Re: Budget Amendment Request for Position 30005857

Position 30005857, under the Health and Wellness Clinic is currently listed as a Medical Assistant and the position is currently vacant. The position is listed as a 0.5 full time equivalent (FTE) and is currently funded for full benefits. I am requesting a Budget Amendment of this position to a full 1.0 FTE. There is also a pending reclassification request of this position from a Medical Assistant to a Health and Wellness Program Administrator.

This re-classed position will administer and support the rollout of a new wellness and employee health program. The increase in salary as a result of the re-classification and and the increase in FTE can be funded with ongoing salary savings from position 30000300 – Vacant Medical Director.

The projected trend total health plan costs for FY 15 is 5.2% and the trend for FY 14 was 9%. Based on these trends and the additional yearly costs to employee, retirees and the County, it is important for the County to roll-out, implement and engage employees and their dependents in a well-designed wellness program. Critical to the success of a wellness program is a person or group of dedicated resources who can design, lead, implement and report the return on investment of the program.

The current staffing model of the Clinic would continue with this change and position 30005857 is no longer needed to support patient care and is better utilized with the shifting need to reduce overall spend of the County's Benefit Fund.

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**Allocated Reserve Status (580010)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
10,718,725.00			Beginning Balance
13,799.02	Allocated Reserve	10/8/13	Liquidated Purchase Orders-Variou Depts
7,350.74	Allocated Reserve	10/15/13	Liquidated Purchase Orders-Variou Depts
(23,425.00)	Constable Pct. 1	10/22/13	Constable Staffing @ 5501 Airport
5,352.82	Allocated Reserve	10/22/13	Liquidated Purchase Orders-Variou Depts
2,506.95	Allocated Reserve	10/29/13	Liquidated Purchase Orders-Variou Depts
(8,018.00)	FMD	11/5/13	Security Fencing Project
(19,327.00)	Sheriff's Office	11/5/13	TCSO Deputy for County Court-at-Law #8
3,478.13	Allocated Reserve	11/5/13	Liquidated Purchase Orders-Variou Depts
(25,000.00)	HRMD	11/12/13	NeoGov Maintenance Agreement
150.00	Allocated Reserve	11/12/13	Liquidated Purchase Orders-Variou Depts
(28,482.00)	Probate Court	11/19/13	Probate Judge's Additional Pay
23,517.75	Allocated Reserve	11/19/13	Liquidated Purchase Orders-Variou Depts
(59,065.00)	Constable Pct. 1	11/26/13	Constable Staffing @ 5501 Airport
(25,000.00)	FMD	11/26/13	Constable Staffing @ 5501 Airport
(339,552.38)	Purchasing	11/26/13	Disparity Study
18,954.85	Allocated Reserve	11/27/13	Liquidated Purchase Orders-Variou Depts
32,868.06	Allocated Reserve	12/20/13	Liquidated Purchase Orders-Variou Depts
(4,141.00)	County Judge	12/30/13	ACC Internship Program
(4,141.00)	Civil Courts	12/30/13	ACC Internship Program
(4,141.00)	Cons. Pct. 1	12/30/13	ACC Internship Program
(4,141.00)	Records Mngt.	12/30/13	ACC Internship Program
2,128.88	Allocated Reserve	1/7/14	Liquidated Purchase Orders-Variou Depts
(50,000.00)	General Administration	1/14/14	Organizational Review
33,203.06	Allocated Reserve	1/22/14	Liquidated Purchase Orders-Variou Depts
(15,000.00)	HRMD	1/28/14	ADA Program Funding
(22,100.00)	TNR	1/28/14	CAPCOG
20,293.84	Allocated Reserve	1/28/14	Liquidated Purchase Orders-Variou Depts
8,602.20	Allocated Reserve	1/29/14	Liquidated Purchase Orders-Variou Depts
(20,086.00)	Sheriff's Office	2/4/14	TCSO Deputy for County Court-at-Law #6
(38,883.16)	Probate Court	2/11/14	Family Eldercare Guardianship Contract
1,199.35	Allocated Reserve	2/11/14	Liquidated Purchase Orders-Variou Depts
(75,000.00)	County Attorney	2/18/14	MERS Case Expenses
(1,186,224.00)	TNR	2/18/14	Buyouts for Onion Creek and Other Areas
21,349.37	Allocated Reserve	3/7/14	Liquidated Purchase Orders-Variou Depts
(2,500,000.00)	TNR	3/18/14	Reimbursement Resolution for State Highway 45 Southwest between Loop 1 (MOPAC) and FM 1626
(472,000.00)	TNR	3/25/14	Repair Water Quality Control & Flood Detention Structures damaged in the October, 2013 Flood
13,395.38	Allocated Reserve	3/24/14	Liquidated Purchase Orders-Variou Depts
4,141.00	County Judge	4/1/14	Reimbursement of unused funds for ACC Internship Program
10,551.26	Allocated Reserve	4/1/14	Liquidated Purchase Orders-Variou Depts
5,621.75	Allocated Reserve	4/8/14	Liquidated Purchase Orders-Variou Depts
(25,000.00)	County Attorney	4/15/14	Legal Services

**Allocated Reserve Status (580010)**

1,048.88	Allocated Reserve	4/17/14	Liquidated Purchase Orders-Variou Depts
5,359.28	Allocated Reserve	4/28/14	Liquidated Purchase Orders-Variou Depts
(20,000.00)	TNR	4/29/14	Maha Loop Right of Way
23,220.14	Allocated Reserve	5/5/14	Liquidated Purchase Orders-Variou Depts
115,729.21	Allocated Reserve	5/13/14	Liquidated Purchase Orders-Variou Depts
19,524.42	Allocated Reserve	5/21/14	Liquidated Purchase Orders-Variou Depts
<b>6,143,344.80</b>	<b>Current Balance</b>		

**Possible Future Expenses Against Allocated Reserve Previously Identified:**

	<b>Explanation</b>
(\$310,200)	Records Management - Postage Cost of City of Austin Redistricting
(\$275,000)	Civil Courts-Legally Mandated Fees- Civil Indigent Attorney Fees
(\$228,552)	Criminal Courts - Veterans Court
(\$175,000)	Criminal Courts-Legally Mandated Fees - Attorney Fees for Capital Cases
(\$150,000)	Human Resources - Tuition Reimbursement Program
(\$144,233)	Civil Courts - Family Drug Treatment Court
(\$62,350)	Criminal Justice Planning - Paralegal for OPR
(\$65,291)	Criminal Justice Planning - Paralegal for OCR
(\$35,000)	Criminal Courts-Legally Mandated Fees - Forced Medication Hearings
(\$8,178)	Human Resources - Travis County/Austin Community College Internship Program
(\$33,000)	Civil Courts-Legally Mandated Fees - Foreign Language Court Interpreters
(\$10,000)	Human Resources - ADA Program Funding
(\$19,600)	Pretrial Services - Electronic Monitoring Services
<b>(\$1,516,404)</b>	<b>Total Possible Future Expenses (Earmarks)</b>

**\$4,626,941 Remaining Allocated Reserve Balance After Possible Future Expenditures**

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**Capital Acquisition Resources Account Reserve Status (580070)**

**CAR RESERVE TRANSFERS**

Amount	Dept Transferred Into	Date	Explanation
2,431,317			Beginning Balance
(135,828)	ITS	10/29/13	EOB Renovations
(12,489)	ITS	11/19/13	Computers for Automated Assessment Tools
(226,779)	ITS	12/10/13	EOB Renovations
(61,707)	ITS	2/4/14	EOB Renovations
(34,800)	Emergency Services	2/11/14	Starflight Maintenance
(65,000)	Medical Examiner	2/18/14	Replacement Headspace Auto Sampler - Gas Chromatograph
(84,000)	District Clerk	5/6/14	Scanning Equipment
(757,654)	ITS	5/13/14	Complete FY 2014 FMD Projects
<b>1,053,060 Current Reserve Balance</b>			

**Possible Future Expenses Against CAR Reserves Previously Identified:**

Amount	Explanation
(\$500,000)	Transportation and Natural Resources - Road Materials
(\$320,000)	Juvenile Probation - Juvenile Probation Master Plan
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$100,000)	Transportation and Natural Resources - Guardrail Replacement
(\$20,200)	Emergency Services (StarFlight) - STAR Flight Maintenance
(\$50,000)	Transportation and Natural Resources - ADA Sidewalk Upgrades
(\$15,798)	Criminal Justice Planning - Paralegal for OCR
(\$5,798)	Criminal Justice Planning - Paralegal for OPR
(\$1,204,546)	Total Possible Future Expenses (Earmarks)

**(\$151,486) Remaining CAR Reserve Balance After Possible Future Expenditures**

**Reserve for Emergencies and Contingencies Status (580120)**

Amount	Dept Transferred Into	Date	Explanation
5,000,000.00			Beginning Balance
<b>\$5,000,000 Current Reserve Balance</b>			

**Fuel & Utilities Reserve Status (580130)**

Amount	Dept Transferred Into	Date	Explanation
300,000.00			Beginning Balance
<b>\$300,000 Current Reserve Balance</b>			

**Civil and Family Justice Center (Planning) Reserve Status (580210)**

Amount	Dept Transferred Into	Date	Explanation
5,446,000.00			Beginning Balance
(1,779,411.00)	PBO	10/22/13	Phase I & II
(2,673,810.00)	PBO	4/8/14	IR/CA Contract
<b>\$992,779 Current Reserve Balance</b>			

**Juvenile Justice Reserve Status (580260)**

Amount	Dept Transferred Into	Date	Explanation
504,726.00			Beginning Balance
<b>\$504,726 Current Reserve Balance</b>			

**Smart Building Maintenance Reserve Status (580240)**

Amount	Dept Transferred Into	Date	Explanation
297,948.00			Beginning Balance
(\$27,031)	FMD	4/15/14	Maintenance Expenditures for SMART facility
<b>\$270,917 Current Reserve Balance</b>			

**Reserve for Replacement of Integrated Justice Systems Status (580160)**

Amount	Dept Transferred Into	Date	Explanation
5,235,265.00			Beginning Balance
(\$2,315,079)	ITS	3/25/14	CUC TechShare
<b>\$2,920,186 Current Reserve Balance</b>			



**Reserve for State Funding Cuts Status (580310)**

Amount	Dept Transferred Into	Date	Explanation
250,000.00			Beginning Balance
<b>\$250,000 Current Reserve Balance</b>			

**STAR Flight Maintenance Reserve Status (580320)**

Amount	Dept Transferred Into	Date	Explanation
1,995,050.00			Beginning Balance
\$ (564,341)	EMS	4/15/14	Additional repairs needed
\$ 640,000	EMS	4/15/14	Seton Donation Installment
<b>\$2,070,709 Current Reserve Balance</b>			

**Reserve for 1115 Waiver Participation Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
<b>\$1,000,000 Current Reserve Balance</b>			

**Reserve for Interlocal Agreements Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
1,950,308.00			Beginning Balance
(406,090.00)	HHSVS	12/3/13	City of Austin Public Health Services & Animal Services
<b>\$1,544,218 Current Reserve Balance</b>			

**Reserve for External Social Services Contracts Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
1,155,025.00			Beginning Balance
(322,172.00)	HHSVS	12/17/13	Collaborative Afterschool Program
(500,000.00)	HHSVS	1/21/14	Collaborative Afterschool Program
<b>\$332,853 Current Reserve Balance</b>			

**Sheriff's Office Overtime Reserve Status (580330)**

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
<b>\$1,000,000 Current Reserve Balance</b>			

**Unallocated Reserve Status (580015)**

Amount	Dept Transferred Into	Date	Explanation
68,085,598.00			Beginning Balance
(2,500,000.00)	FMD	10/15/13	Reimbursement Resolution for 416 W. 11th Street
(16,606,000.00)	TNR	11/12/13	Reimbursement Resolution for Maha Loop Road: Pearce Lane
(5,230,741.00)	TNR	11/26/13	Reimbursement Resolution for Vehicle and Heavy Equipment
(2,480,000.00)	TNR	11/26/13	Reimbursement Resolution for New Entrance for NE Metropolitan Park
(1,774,058.00)	FMD	11/26/13	Reimbursement Resolution for EOB Renovations Floors 4 - 11
(512,400.00)	FMD	11/26/13	Reimbursement Resolution for Collier Evidence Warehouse Expansion
(1,095,302.00)	ITS	11/26/13	Reimbursement Resolution for TechShare Software Source Code/AMCAD Enterprise License
(250,000.00)	ITS	11/26/13	Reimbursement Resolution for Information Security Appliance
(435,000.00)	TCSO	11/26/13	Reimbursement Resolution for Phase II of the Perimeter Security Fence Upgrade at Correctional Complex
<b>\$37,202,097 Current Reserve Balance</b>			