



## Travis County Commissioners Court Agenda Request

**Meeting Date:** May 13, 2014

**Prepared By/Phone Number:** C.W. Bruner, 512-854-9760

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Approve Contract Award for the Transport of Cadavers, IFB No. 1402-003-CW, to the sole bidder, Sarah Moore d/b/a H. Moore, LLC.**

- **Purchasing Recommendation and Comments:** Purchasing recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract will provide cadaver transport for the Travis County Office of the Medical Examiner.

IFB No. 1402-003-CW was issued on April 7, 2014. A total of thirty-one (31) vendors were solicited and one (1) bid was received. Others who viewed the solicitation were not interested in providing a bid response due to inexperience in this specialized service.

The Travis County Office of the Medical Examiner recommends award to the sole bidder, Sarah Moore d/b/a H. Moore, LLC.

- **Contract-Related Information:**

Award Amount: N/A (Requirements Contracts, As needed)

Contract Type: Annual, Unilateral

Contract Period: June 5, 2014 through June 4, 2015

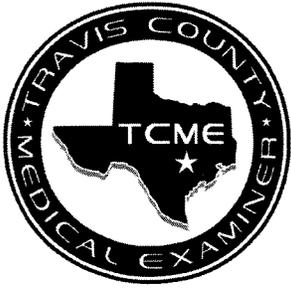
- **Solicitation-Related Information:**

Solicitations Sent:	31	Responses Received:	1
HUB Information:	N/A	% HUB Subcontractor:	N/A

- **Funding Information: N/A**

SAP Shopping Cart / Funds Reservation #: N/A

Comments: Shopping carts are processed at time of requirement at which time funding will occur.



**TRAVIS COUNTY OFFICE  
OF THE MEDICAL EXAMINER**

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**DAVID DOLINAK, MD**  
Diplomate of American Board of Pathology  
CHIEF MEDICAL EXAMINER

**SATISH CHUNDRU, DO**  
Diplomate of American Board of Pathology  
DEPUTY CHIEF MEDICAL EXAMINER

**KENDALL CROWNS, MD**  
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DEPUTY MEDICAL EXAMINER

**LEISHA WOOD, MD**  
Diplomate of American Board of Pathology  
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**VICKIE WILLOUGHBY, DO**  
Diplomate of American Board of Pathology  
DEPUTY MEDICAL EXAMINER

**KATHERINE S. CALLAHAN, M.D.**  
Diplomate of American Board of Pathology  
DEPUTY MEDICAL EXAMINER

April 29, 2014

**TO:** Cyd Grimes, Purchasing Agent  
C.W. Bruner, Purchasing Agent Assistant

**FROM:** David Dolinak, M.D. *(signature)*  
Chief Medical Examiner

**SUBJECT:** Recommend Award of Contract Concerning IFB No. 1403-0008-CW, Transport  
Cadavers

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Review of the Bid concerning the aforementioned Invitation for Bid (IFB) was conducted. I recommend that the award of this contract to the sole bidder, Moore LLC.

The funding for this contract is in the Fund Center No.1380010001, Commitment Item No. 511900.

If you have any questions, please contact Darlene M. Dunn, Financial Analyst Sr., at (512) 854-9042.

Thank you.

cc: Sarah Scott



**Moore LLC**

Bid Contact **Richard Moore** Address **11407 Catalonia**  
**moorellc@yahoo.com** **Austin, TX 78759**  
**Ph 512-850-9163**

Qualifications **MBE WBE**

Bid Notes **The following are at NO CHARGE to the county:**  
**(1) delayed or canceled calls**  
**(2) "fallen heroes" - law enforcement (fire, police, etc...) killed in the line of duty**  
**(3) children under 2 years old**

Item #	Line Item	Notes	Unit Price	Qty/Unit	Attch. Docs	
1402-003-CW--01-01	Transport of Cadavers	<b>Supplier Product Code:</b>	<b>First Offer - \$200.00</b> <b>Text: TWO HUNDRED US DOLLARS</b>	1300 / each	<b>\$260,000.00</b> <b>Text: TWO HUNDRED SIXTY THOUSAND US DOLLARS</b>	Y
1402-003-CW--01-02	Service Call Cancellation	<b>Supplier Product Code:</b> <b>Supplier Notes:</b> No charge for cancelled calls.	<b>First Offer - \$0.00</b> <b>Text: ZERO US DOLLARS</b>	1 / each	<b>\$0.00</b> <b>Text: ZERO US DOLLARS</b>	Y
<b>Supplier Total</b>					<b>\$260,000.00</b>	