



## Travis County Commissioners Court Agenda Request

**Meeting Date:** May 6, 2014

**Prepared By/Phone Number:** Yolanda Aleman, (512)854-9106

**Elected/Appointed Official/Dept. Head:** Leroy Nellis, Acting County Executive, Planning and Budget

**Commissioners Court Sponsor:** Judge Samuel T. Biscoe

**AGENDA LANGUAGE:** Consider and take appropriate action on budget amendments, transfers and discussion items.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**  
Please see attached documentation.

**STAFF RECOMMENDATIONS:** Please see attached documentation.

**ISSUES AND OPPORTUNITIES:** Please see attached documentation

**FISCAL IMPACT AND SOURCE OF FUNDING:** Please see attached documentation.

**REQUIRED AUTHORIZATIONS:**

Leroy Nellis – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

**AGENDA REQUEST DEADLINE:** All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

# BUDGET AMENDMENTS AND TRANSFERS

FY 2014

5/6/2014

## NEW BUDGET

<u>BA#</u>	<u>IO/WBS</u>	<u>FUND</u>	<u>COST CENTER/ SPNSRD PGM</u>	<u>COMMITMENT</u>	<u>Dept.</u>	<u>Line Item</u>	<u>Increase</u>	<u>Decrease</u>	<u>Pg #</u>
N1		2019	145046	500050	Juv. Probation	Salaries - Regular Employee	\$1,799.45		1
		2019	145046	410010	Juv. Probation	Grant Revenue RRB	\$1,799.45		

## AMENDMENTS

<u>BA#</u>	<u>IO/WBS</u>	<u>FUND</u>	<u>COST CENTER</u>	<u>COMMITMENT</u>	<u>Dept.</u>	<u>Line Item</u>	<u>Increase</u>	<u>Decrease</u>	<u>Pg #</u>
A1		0001	198000	580070	Reserves	CAR Reserves		\$84,000.00	4
		0001	121001	510140	District Clerk	Hardware Supplies & Equipment	\$84,000.00		

## TRANSFERS

<u>BA#</u>	<u>IO/WBS</u>	<u>FUND</u>	<u>COST CENTER</u>	<u>COMMITMENT</u>	<u>Dept.</u>	<u>Line Item</u>	<u>Increase</u>	<u>Decrease</u>	<u>Pg #</u>
T1		0001	158001	510070	HHSVS	Computer Equipment & Peripherals		\$190.00	8
		0001	158001	511700	HHSVS	Cellular (Air) Time Usage	\$190.00		
T2		0001	158027	510200	HHSVS	Office Supplies		\$221.87	8
		0001	158051	506010	HHSVS	FICA - OASDI	\$11.16		
		0001	158051	506050	HHSVS	Retirement Contribution	\$24.61		
		0001	158051	506060	HHSVS	Worker's Compensation	\$3.49		
		0001	158051	506020	HHSVS	Medicare	\$2.61		
		0001	158051	511710	HHSVS	Cellular (Air) Time Usage	\$180.00		

**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste. 1560  
P.O. Box 1748  
Austin, Texas 78767

**MEMORANDUM**

**TO:** Members of Commissioners Court

**FROM:** Aerin-Renee Toussaint, Budget Analyst

**DATE:** May 6, 2014

**RE:** Establishing New Budget for Revenue Received by the Travis County Juvenile Probation Department related to the Domestic Relations Office Non-IV-D Child Support Program

A handwritten signature in blue ink, appearing to be "Aerin-Renee Toussaint", written over the "FROM:" field.

Pursuant to the FY 2014 Budget Rules, PBO submits new revenue budget adjustments for Commissioners Court approval. This budget adjustment, for funds awarded by the Texas Office of the Attorney General, totals \$1,799.45 and establishes new budget in Fund 2019.

The Domestic Relations Office receives funds from the Office of the Attorney General related to child support on a reimbursement basis; consequently this fund is not included in the Revenue Estimate. Court can expect to see similar revenue certification "new" budget adjustments for this purpose this fiscal year.

The memo from the County Auditor certifying the revenue is attached.

PBO recommends approval of this new revenue budget adjustment.

**cc:**

- Dede Bell, Rhett Perry, Daniel Wilson, County Auditor's Office
- Travis Gatlin, Diana Ramirez, PBO
- Sylvia Mendoza, Israel Ramirez, Juvenile Probation Department
- Leroy Nellis, Interim County Executive, PBO
- Jessica Rio, Budget Director

TRAVIS COUNTY  
AUDITOR'S OFFICE

NICKI RILEY, CPA  
COUNTY AUDITOR



TRAVIS COUNTY  
ADMINISTRATION BUILDING  
P.O. BOX 1748  
AUSTIN, TX. 78767  
(512) 854-9125  
FAX: (512) 854-9164

To: Leroy Nellis, Interim County Executive Planning and Budget  
From: *NR* Nicki Riley, County Auditor  
Date: April 10, 2014

Re: Certification of Revenue – Domestic Relations Office Child Support

I hereby certify \$1,799.45 as additional revenue to be used by the Travis County Juvenile Probation Department for the Domestic Relations Office Non-IV-D Child Support Program in the FY13 budget.

These funds were awarded by the Texas Office of the Attorney General and should be allocated as follows:

<b>Fund #</b>	<b>Sponsor #</b>	<b>Grant #</b>	<b>Order</b>	<b>GL Acct</b>	<b>Revenue Type</b>	<b>Amount</b>
2019	500019	800187	100338	410010	Federal	<u>\$1,799.45</u>
Total Revenues						<u>\$1,799.45</u>

In the past, it has been the procedure of the Commissioners Court to increase the budget for the expenditures of these funds upon certification of revenue.

If you have any questions, please call Rhett Perry at 512-854-8821.

NR/rp

cc: Dan Wilson, Chief Assistant County Auditor  
Aerin-Renee Toussaint, Budget Analyst, Planning and Budget  
Sylvia Mendoza, Financial Manager, Juvenile Probation Dept.  
Israel Ramirez, Accountant Lead, Juvenile Probation Dept.  
DeDe Bell, Financial Manager - County Auditor  
Rhett Perry, Financial Analyst, Grants - County Auditor

# GM Budget - Display Preposted Document used by TOUSSAA

Document Number: 1000002521

**Process** Supplement  Document Status: Preposted  
**Grant** 800167 Document Date: 04/15/2014 Reversal Status: Normal  
**GM Doc Type** 61 Budget Version: 0 Budget Status: Released  
**Header Description** \*\*\*See BA Note\*\* Reason Code:

Line	FM Area	Fund	Sponsored Program	Sponsored Cla...	Grantee FY	Valid from Date	Valid to Date	Amount	Di...	Commitment Item	Funds Center	Functional Area	Funded Program	Text
								3,598.90						
000010	1000	2019	100338	500050	2014	10/01/2013	09/30/2014	1,799.45	1	500050	1450460001	1230	100338	
000020	1000	2019	100338	410010	2014	10/01/2013	09/30/2014	1,799.45	1	410010	1450460001	1230	100338	

*Q2 ~ April 30 2014*



**PLANNING AND BUDGET OFFICE**  
TRAVIS COUNTY, TEXAS

700 Lavaca, Suite 1560  
Austin, Texas 78701

**MEMORANDUM**

**TO:** Members of Commissioners Court  
**FROM:** Victoria Ramirez, Budget Analyst *VR*  
**DATE:** April 30, 2014  
**RE:** District Clerk Request from CAR Reserve for Scanning Equipment

The Travis County District Clerk's Office has requested \$84,000 from the Capital Acquisition Resources (CAR) Account Reserve to purchase four urgently needed high volume scanners. These scanners would replace four Fujitsu scanners which were purchased approximately ten years ago and which are no longer compatible with County technology standards. The District Clerk estimates that if new scanners are not purchased, the conversion rate of County records from paper to digital would be reduced by 80% to 85%. This would lead to increased costs for the storage and transportation of paper records.

As the attached documentation explains, the old scanners, which were purchased for about \$20,000 per unit, only work with the Windows XP operating system. This operating system is no longer supported by Travis County Information Technology Services (ITS) because as of April 2014, it is no longer supported by Microsoft Corporation. The District Clerk's Office would like to replace the outdated scanners with the newest equivalent Fujitsu model at a cost of \$21,000 per scanner.

The Planning and Budget Office has coordinated with ITS as well as Records Management and Communication Resources (RMCR) to ensure that the purchase of the requested scanners is both necessary for the work of the District Clerk and that it is the most prudent solution. ITS staff confirmed that they no longer support Windows XP, which the old scanners are dependent upon to function. RMCR staff has indicated that the specific scanners the District Clerk's Office would like to purchase are "ideal" for their business needs, are of high quality, and are a good value.

PBO has asked whether this request could be delayed and considered during the Fiscal Year 2015 budget process. However, the scanners are needed sooner than that would allow due to the recent withdrawal of support by Microsoft. It would be very difficult for the District Clerk's Office to internally absorb the replacement scanners within their FY 2014 budget. Therefore, we recommend approval of the attached budget amendment. The CAR Reserve balance to date is \$1,894,714.

cc: Leroy Nellis, Acting County Executive, Planning and Budget  
Amalia Rodriguez-Mendoza, District Clerk  
Michelle Brinkman, Chief Deputy District Clerk  
Robert Chappell, Financial Manager, District Clerk's Office  
Jessica Rio, Budget Director  
Travis Gatlin, Assistant Budget Director  
Diana Ramirez, Assistant Budget Director

*4*



**Amalia Rodriguez-Mendoza**

District Clerk, Travis County  
Travis County Courthouse Complex  
P. O. Box 679003  
Austin, Texas 78767

**DATE: April 29, 2014**  
**TO: Sam Biscoe, County Judge**  
**FROM: Amalia Rodriguez-Mendoza, District Clerk**  
**COPIES: Planning & Budget Office**  
**RE: Purchase of New High Volume Scanners**

The District Clerk is requesting \$84,000 from allocated reserve to purchase four high volume scanners to use in converting paper records to digital records. The attached document explains why our current scanners can no longer be used for this conversion process. It should be noted that the District Clerk used these scanners for ten years, way beyond their expected life cycle, and has delayed this purchase as long as possible.

If new scanners are not acquired, the District Clerk will have to virtually discontinue its project to convert paper files to digital (using desktop scanners results in a 80%-85% reduction in output and is not a cost effective alternative). Over time, maintaining paper records is costly, not only because of the storage, but also because an additional fee is charged each time a document is transported to and from offsite storage. This is in addition to the building space used to store paper records at both downtown courthouses.

Please let me know if you have any questions regarding this request.

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**Administrative Offices**  
(512) 854-9737  
Fax: 854-4744

**Civil and Family Division**  
(512) 854-9457  
Fax: 854-6610

**Criminal Division**  
(512) 854-9420  
Fax: 854-4566

**Jury Office**  
(512) 854-4295  
Fax: 854-4457



**Amalia Rodriguez-Mendoza**  
District Clerk, Travis County  
Travis County Courthouse Complex  
P. O. Box 679003  
Austin, Texas 78767

**JUSTIFICATION:**

The Travis County District Clerk's office purchased four high volume Fujitsu Fi-4850c scanners over ten years ago. At the time of purchase, the scanners cost a little over \$20,000 per unit. The District Clerk's office would like to replace these scanners with the newest equivalent model, the Fujitsu Fi-5950, at a cost of \$21,000 per unit. The District Clerk's business requirement depends heavily upon high volume scanning operations. We will require four of the new scanners.

There are several reasons for which these scanning stations have reached the end of their service life. They will only work on older PCs that have motherboards with conventional PCI slots. The scanners and the computers communicate through a SCSI Kofax card. These cards are only supported by Windows XP. Neither Travis County ITS nor Microsoft support Windows XP at this point. The older Fujitsu scanners only have SCSI; there is not a usb port or any other way to interface these antiquated scanners to our newer PCs. While the scanners themselves still function, they are being used with obsolete software on PCs that should have been replaced two or more FY budget cycles ago.

The District Clerk's office has maintained the old scanners for as long as possible due to budget concerns. With Microsoft announcing that they have stopped supporting Windows XP this month, and with the current computer configurations failing, we are in desperate need for these high volume scanners to be replaced. Our office depends on these scanners to make documents available to the judges, courts, and the public.

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**Administrative Offices**  
(512) 854-9737  
Fax: 854-4744

**Civil and Family Division**  
(512) 854-9457  
Fax: 854-6610

**Criminal Division**  
(512) 854-9420  
Fax: 854-4566

**Jury Office**  
(512) 854-4295  
Fax: 854-4457

6

# Header Information for Entry Doc Number

400005561

Doc. Number 400005561 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr 24, 2014  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 1 Fiscal Year 2014 Year.Cash.Eff  
 Process UI TRAN Process SEND Original.Applic. BWB Doc.Family  
 Creator CHAPPER Creation Date Apr 24, 2014 Creation Time 13:22:00  
 Resp. Person Year Cohort Public Law  
 Legislation

## Additional Data

Total Document  USD   
 equipment replacement  
 CAIR Reserve

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580070	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-84,000	Microsoft no longer supports Windows XP operating system which scanners interface with.
000002	0001		1210010001	510140	1220 NOT-RELEVANT	NON-FUNDED-PROGRAM	84,000	

*April 30, 2014*



**PLANNING AND BUDGET OFFICE**  
**TRAVIS COUNTY, TEXAS**

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700 Lavaca, Ste 1560  
P.O. Box 1748  
Austin, Texas 78767

**TO:** Members of Commissioners Court

**From:** Aerin-Renee Toussaint, Budget Analyst

**DATE:** May 6, 2014

**RE:** Cell Phone Allowance, HHSVS

The Health and Human Services and Veterans Service Department is requesting to internally fund a monthly cellular allowance for two staff members (Positions 30005423 and 30005276) who use their personal phone for a significant amount of work-related business.

According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda.

A total of \$411.87 is being transferred internally to fund the cell phone allowances within the department. Documentation for the applicable budget transfers is attached.

PBO concurs with this request.

**cc:** Sherri Fleming, County Executive, HHSVS  
Leroy Nellis, Interim County Executive for Planning and Budget  
Brad Bearden, Emergency & Wireless Communication Manager  
Travis Gatlin, Diana Ramirez, PBO  
Kathleen Haas, Caula McMarion, HHSVS  
Nicki Riley, Travis County Auditor  
Jessica Rio, Travis County Budget Director



**TRAVIS COUNTY HEALTH and HUMAN SERVICES  
and VETERANS SERVICE  
100 North I.H. 35  
P. O. Box 1748  
Austin, Texas 78767**

**Sherrí E. Fleming, County Executive  
(512) 854-4100**

**DATE:** April 8, 2014

**TO:** Aerin Toussaint, Budget Analyst, Planning and Budget Office

**FROM:**

*Sherrí E. Fleming*  
Sherrí E. Fleming, County Executive  
Travis County Health and Human Services and Veterans Service

**SUBJECT:** Health and Human Services and Veterans Service Cellular Phone Allowance Request

**Proposed Motion:** Consider and take appropriate action to approve the cellular phone allowance request for Elena Rivera.

**Summary:** The employee listed above is frequently in the field and away from routine telephone communication. The use of cellular phones is pertinent to performing her job functions. The department is requesting authorization of the cell phone allowance for this employee following Chapter 39.032 of the Travis County Wireless Communications Policy. The HHSVS County Executive has approved the request form to establish the monthly cellular allowance for this employee.

**Budgetary and Fiscal Impact:** The FY'2014 funds are split between CDBG's grant #800345 (60%) and general fund (40%) have been set aside in CDBG's program cost center 1580060001.

These monthly amounts are supplemental income as processed through the payroll system, included in the employee's gross income and subject to standard payroll withholding for federal taxation and retirement contributions.

**cc:** Leslie Browder, County Executive, Planning and Budget  
Brad Bearden, Emergency & Wireless Communications Manager  
Nicki Riley, Travis County Auditor  
Scott Diamond, Travis County Auditor Payroll  
Caula McMarion, HHSVS Accountant  
Kathleen Haas, HHSVS Finance Manager

## Travis County Monthly Cellular Service Allowance REQUEST FORM

Pursuant to Travis County Code, Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of monthly cellular service allowances within my Office/Department.

*Sherril G. Fleming*  
 Official/Department Head Signature and Date

*4/8/14*  
 effective date

**NOTE:** All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, and then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95 POPS positions), 2007 (1.45%), and the remaining into 4107. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
A, #30005423, Planner	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Comments:**  
 Requesting that cell phone allowances be set up for two new employees Ariel Bumbala and Susie Kirk effective February 28, 2014.

Reviewed by PBO

*[Signature]*  
 Signature and date

Approved by Commissioner's Court

\_\_\_\_\_  
 Date

Processed by Auditor's Office

\_\_\_\_\_  
 Signature and date

Return a copy to: Brad Bearden, Emergency & Wireless Communications Manager  
 Travis County Emergency Services Phone 854-4895 Fax 854-4786 Email  
 Brad.Bearden@co.travis.tx.us



**TRAVIS COUNTY HEALTH and HUMAN SERVICES  
and VETERANS SERVICE  
100 North I.H. 35  
P. O. Box 1748  
Austin, Texas 78767**

**Sherri E. Fleming, County Executive  
(512) 854-4100**

**DATE:** April 24, 2014

**TO:** Aerin Toussaint, Budget Analyst, Planning and Budget Office

**FROM:**

*Richard Britton Jr*  
\_\_\_\_\_  
Sherri E. Fleming, County Executive

Travis County Health and Human Services and Veterans Service

**SUBJECT:** Health and Human Services and Veterans Service Cellular Phone Allowance Request

**Proposed Motion:** Consider and take appropriate action to approve the cellular phone allowance request for Erinn Butler.

**Summary:** The employee listed above is frequently in the field and away from routine telephone communication. The use of cellular phones is pertinent to performing her job functions. The department is requesting authorization of the cell phone allowance for this employee following Chapter 39.032 of the Travis County Wireless Communications Policy. The HHSVS County Executive has approved the request form to establish the monthly cellular allowance for this employee.

**Budgetary and Fiscal Impact:** The FY'2014 funds are set aside in cost center 1580510001, BA #400005548.

These monthly amounts are supplemental income as processed through the payroll system, included in the employee's gross income and subject to standard payroll withholding for federal taxation and retirement contributions.

**cc:** Leroy Nellis, Acting County Executive, Planning and Budget  
Brad Bearden, Emergency & Wireless Communications Manager  
Nicki Riley, Travis County Auditor  
Scott Diamond, Travis County Auditor Payroll  
Caula McMarion, HHSVS Accountant  
Kathleen Haas, HHSVS Finance Manager

## Travis County Monthly Cellular Service Allowance REQUEST FORM

Pursuant to Travis County Code, Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of monthly cellular service allowances within my Office/Department.

Michael Britton      4/24/14  
*Official/Department Head Signature and Date*

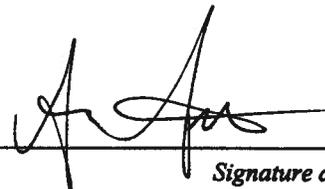
4/24/14  
*effective date*

**NOTE:** All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, and then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 506010 (6.2%), 506050 (13.67%), 506060 (1.95 POPS positions), 506020 (1.45%), and the remaining into 511710. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
A, #30005276, Social Services Program Spec.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Comments:**

Reviewed by PBO

  
*Signature and date*

Approved by Commissioner's Court

\_\_\_\_\_  
*Date*

Processed by Auditor's Office

\_\_\_\_\_  
*Signature and date*

Return a copy to: Brad Bearden, Emergency & Wireless Communications Manager  
 Travis County Emergency Services Phone 854-4895 Fax 854-4786 Email  
 Brad.Bearden@co.travis.tx.us

12

# Header Information for Entry Doc Number

400005613

Doc. Number 400005613 Doc. Status Preposted FIM Area 1000  
Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr 28, 2014  
Value Type Budget Version 0 Doc. Type TRAN  
Budget Type 1 Fiscal Year 2014 Year. Cash. Eff  
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family  
Creation Date Apr 28, 2014 Creation Time 14:04:07  
Creator MCMARIC Year Cohort Public Law  
Resp. Person Legislation

## Additional Data

Header Text Transfer to cover ~~wireless card~~ wireless card  
TextName

## Lines

Total Document 0 USD internal transfers (HHS)

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1580010001	510070	1530 NOT-RELEVANT	NON-FUNDED-PROGRAM	-190	Transfer to cover <del>wireless card</del> wireless card
000002	0001		1580010001	511700	1530 NOT-RELEVANT	NON-FUNDED-PROGRAM	190	

*APR 29, 2014*

# Header Information for Entry Doc Number

400005548

Doc. Number 400005548 Doc. Status Preposted FM Area 1000  
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr. 24, 2014  
 Value Type Budget Version 0 Doc. Type TRAN  
 Budget Type 1 Fiscal Year 2014 Year. Cash. Eff  
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

## Additional Data

Creator MCMARIC Creation Date Apr 24, 2014 Creation Time 10:30:23  
 Resp. Person Year Cohort Public Law  
 Legislation

Header Text To cover ~~cell~~ cell phone allowance thru Sept

TextName

## Lines

Total Document 0 USD

internal transfers (HHD)

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1580270001	510200	NOT-RELEVANT	NON-FUNDED-PROGRAM	-221.87	To cover <del>cell</del> cell allowance thru Sept
000002	0001		1580510001	506010	NOT-RELEVANT	NON-FUNDED-PROGRAM	11.16	
000003	0001		1580510001	506050	NOT-RELEVANT	NON-FUNDED-PROGRAM	24.61	
000004	0001		1580510001	506060	NOT-RELEVANT	NON-FUNDED-PROGRAM	3.49	
000005	0001		1580510001	506020	NOT-RELEVANT	NON-FUNDED-PROGRAM	2.61	
000006	0001		1580510001	511710	NOT-RELEVANT	NON-FUNDED-PROGRAM	180	

Approved April 30, 2014



IF

**Allocated Reserve Status (580010)**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
10,718,725.00			Beginning Balance
13,799.02	Allocated Reserve	10/8/13	Liquidated Purchase Orders-Variou Depts
7,350.74	Allocated Reserve	10/15/13	Liquidated Purchase Orders-Variou Depts
(23,425.00)	Constable Pct. 1	10/22/13	Constable Staffing @ 5501 Airport
5,352.82	Allocated Reserve	10/22/13	Liquidated Purchase Orders-Variou Depts
2,506.95	Allocated Reserve	10/29/13	Liquidated Purchase Orders-Variou Depts
(8,018.00)	FMD	11/5/13	Security Fencing Project
(19,327.00)	Sheriff's Office	11/5/13	TCSO Deputy for County Court-at-Law #8
3,478.13	Allocated Reserve	11/5/13	Liquidated Purchase Orders-Variou Depts
(25,000.00)	HRMD	11/12/13	NeoGov Maintenance Agreement
150.00	Allocated Reserve	11/12/13	Liquidated Purchase Orders-Variou Depts
(28,482.00)	Probate Court	11/19/13	Probate Judge's Additional Pay
23,517.75	Allocated Reserve	11/19/13	Liquidated Purchase Orders-Variou Depts
(59,065.00)	Constable Pct. 1	11/26/13	Constable Staffing @ 5501 Airport
(25,000.00)	FMD	11/26/13	Constable Staffing @ 5501 Airport
(339,552.38)	Purchasing	11/26/13	Disparity Study
18,954.85	Allocated Reserve	11/27/13	Liquidated Purchase Orders-Variou Depts
32,868.06	Allocated Reserve	12/20/13	Liquidated Purchase Orders-Variou Depts
(4,141.00)	County Judge	12/30/13	ACC Internship Program
(4,141.00)	Civil Courts	12/30/13	ACC Internship Program
(4,141.00)	Cons. Pct. 1	12/30/13	ACC Internship Program
(4,141.00)	Records Mngt.	12/30/13	ACC Internship Program
2,128.88	Allocated Reserve	1/7/14	Liquidated Purchase Orders-Variou Depts
(50,000.00)	General Administration	1/14/14	Organizational Review
33,203.06	Allocated Reserve	1/22/14	Liquidated Purchase Orders-Variou Depts
(15,000.00)	HRMD	1/28/14	ADA Program Funding
(22,100.00)	TNR	1/28/14	CAPCOG
20,293.84	Allocated Reserve	1/28/14	Liquidated Purchase Orders-Variou Depts
8,602.20	Allocated Reserve	1/29/14	Liquidated Purchase Orders-Variou Depts
(20,086.00)	Sheriff's Office	2/4/14	TCSO Deputy for County Court-at-Law #6
(38,883.16)	Probate Court	2/11/14	Family ElderCare Guardianship Contract
1,199.35	Allocated Reserve	2/11/14	Liquidated Purchase Orders-Variou Depts
(75,000.00)	County Attorney	2/18/14	MERS Case Expenses
(1,186,224.00)	TNR	2/18/14	Buyouts for Onion Creek and Other Areas
21,349.37	Allocated Reserve	3/7/14	Liquidated Purchase Orders-Variou Depts
(2,500,000.00)	TNR	3/18/14	Reimbursement Resolution for State Highway 45 Southwest between Loop 1 (MOPAC) and FM 1626
(472,000.00)	TNR	3/25/14	Repair Water Quality Control & Flood Detention Structures damaged in the October, 2013 Flood
13,395.38	Allocated Reserve	3/24/14	Liquidated Purchase Orders-Variou Depts
4,141.00	County Judge	4/1/14	Reimbursement of unused funds for ACC Internship Program
10,551.26	Allocated Reserve	4/1/14	Liquidated Purchase Orders-Variou Depts
5,621.75	Allocated Reserve	4/8/14	Liquidated Purchase Orders-Variou Depts
1,048.88	Allocated Reserve	4/17/14	Liquidated Purchase Orders-Variou Depts
5,359.28	Allocated Reserve	4/28/14	Liquidated Purchase Orders-Variou Depts
<b>6,029,871.03</b>	<b>Current Balance</b>		

**Allocated Reserve Status (580010)**

**Possible Future Expenses Against Allocated Reserve Previously Identified:**

	<b>Explanation</b>
(\$310,200)	Records Management - Postage Cost of City of Austin Redistricting
(\$275,000)	Civil Courts-Legally Mandated Fees- Civil Indigent Attorney Fees
(\$228,552)	Criminal Courts - Veterans Court
(\$175,000)	Criminal Courts-Legally Mandated Fees - Attorney Fees for Capital Cases
(\$150,000)	Human Resources - Tuition Reimbursement Program
(\$144,233)	Civil Courts - Family Drug Treatment Court
(\$62,350)	Criminal Justice Planning - Paralegal for OPR
(\$65,291)	Criminal Justice Planning - Paralegal for OCR
(\$35,000)	Criminal Courts-Legally Mandated Fees - Forced Medication Hearings
(\$8,178)	Human Resources - Travis County/Austin Community College Internship Program
(\$33,000)	Civil Courts-Legally Mandated Fees - Foreign Language Court Interpreters
(\$10,000)	Human Resources - ADA Program Funding
(\$19,600)	Pretrial Services - Electronic Monitoring Services
<b>(\$1,516,404)</b>	<b>Total Possible Future Expenses (Earmarks)</b>

**\$4,508,108 Remaining Allocated Reserve Balance After Possible Future Expenditures**

**Capital Acquisition Resources Account Reserve Status (580070)**

**CAR RESERVE TRANSFERS**

<b>Amount</b>	<b>Dept Transferred Into</b>	<b>Date</b>	<b>Explanation</b>
2,431,317			Beginning Balance
(135,828)	ITS	10/29/13	EOB Renovations
(12,489)	ITS	11/19/13	Computers for Automated Assessment Tools
(226,779)	ITS	12/10/13	EOB Renovations
(61,707)	ITS	2/4/14	EOB Renovations
(34,800)	Emergency Services	2/11/14	Starflight Maintenance
(65,000)	Medical Examiner	2/18/14	Replacement Headspace Auto Sampler - Gas Chromatograph
<b>1,894,714 Current Reserve Balance</b>			

**Possible Future Expenses Against CAR Reserves Previously Identified:**

<b>Amount</b>	<b>Explanation</b>
(\$500,000)	Transportation and Natural Resources - Road Materials
(\$320,000)	Juvenile Probation - Juvenile Probation Master Plan
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$100,000)	Transportation and Natural Resources - Guardrail Replacement
(\$20,200)	Emergency Services (StarFlight) - STAR Flight Maintenance
(\$50,000)	Transportation and Natural Resources - ADA Sidewalk Upgrades
(\$15,798)	Criminal Justice Planning - Paralegal for OCR
(\$5,798)	Criminal Justice Planning - Paralegal for OPR
(\$1,204,546)	Total Possible Future Expenses (Earmarks)
<b>\$690,168</b>	<b>Remaining CAR Reserve Balance After Possible Future Expenditures</b>

17

**Reserve for Emergencies and Contingencies Status (580120)**

Amount	Dept Transferred Into	Date	Explanation
5,000,000.00			Beginning Balance
<b>\$5,000,000 Current Reserve Balance</b>			

**Fuel & Utilities Reserve Status (580130)**

Amount	Dept Transferred Into	Date	Explanation
300,000.00			Beginning Balance
<b>\$300,000 Current Reserve Balance</b>			

**Civil and Family Justice Center (Planning) Reserve Status (580210)**

Amount	Dept Transferred Into	Date	Explanation
5,446,000.00			Beginning Balance
(1,779,411.00)	PBO	10/22/13	Phase I & II
(2,673,810.00)	PBO	4/8/14	IR/CA Contract
<b>\$992,779 Current Reserve Balance</b>			

**Juvenile Justice Reserve Status (580260)**

Amount	Dept Transferred Into	Date	Explanation
504,726.00			Beginning Balance
<b>\$504,726 Current Reserve Balance</b>			

**Smart Building Maintenance Reserve Status (580240)**

Amount	Dept Transferred Into	Date	Explanation
297,948.00			Beginning Balance
(\$27,031)	FMD	4/15/14	Maintenance Expenditures for SMART facility
<b>\$270,917 Current Reserve Balance</b>			

**Reserve for Replacement of Integrated Justice Systems Status (580160)**

Amount	Dept Transferred Into	Date	Explanation
5,235,265.00			Beginning Balance
(\$2,315,079)	ITS	3/25/14	CUC TechShare
<b>\$2,920,186 Current Reserve Balance</b>			

**Reserve for State Funding Cuts Status (580310)**

Amount	Dept Transferred Into	Date	Explanation
250,000.00			Beginning Balance
<b>\$250,000 Current Reserve Balance</b>			

**STAR Flight Maintenance Reserve Status (580320)**

Amount	Dept Transferred Into	Date	Explanation
1,995,050.00			Beginning Balance
\$ (564,341)	EMS	4/15/14	Additional repairs needed
<b>\$1,430,709 Current Reserve Balance</b>			

**Reserve for 1115 Waiver Participation Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
<b>\$1,000,000 Current Reserve Balance</b>			

**Reserve for Interlocal Agreements Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
1,950,308.00			Beginning Balance
(406,090.00)	HHSVS	12/3/13	City of Austin Public Health Services & Animal Services
<b>\$1,544,218 Current Reserve Balance</b>			

**Reserve for External Social Services Contracts Status (580200)**

Amount	Dept Transferred Into	Date	Explanation
1,155,025.00			Beginning Balance
(322,172.00)	HHSVS	12/17/13	Collaborative Afterschool Program
(500,000.00)	HHSVS	1/21/14	Collaborative Afterschool Program
<b>\$332,853 Current Reserve Balance</b>			

**Sheriff's Office Overtime Reserve Status (580330)**

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
<b>\$1,000,000 Current Reserve Balance</b>			

**Unallocated Reserve Status (580015)**

Amount	Dept Transferred Into	Date	Explanation
68,085,598.00			Beginning Balance
(2,500,000.00)	TNR	10/15/13	Reimbursement Resolution for 416 W. 11th Street
(16,606,000.00)	TNR	11/12/13	Reimbursement Resolution for Maha Loop Road: Pearce Lane
(5,230,741.00)	TNR	11/26/13	Reimbursement Resolution for Vehicle and Heavy Equipment
(2,480,000.00)	TNR	11/26/13	Reimbursement Resolution for New Entrance for NE Metropolitan Park
(1,774,058.00)	FMD	11/26/13	Reimbursement Resolution for EOB Renovations Floors 4 - 11
(512,400.00)	FMD	11/26/13	Reimbursement Resolution for Collier Evidence Warehouse Expansion
(1,095,302.00)	ITS	11/26/13	Reimbursement Resolution for TechShare Software Source Code/AMCAD Enterprise License
(250,000.00)	ITS	11/26/13	Reimbursement Resolution for Information Security Appliance
(435,000.00)	TCSO	11/26/13	Reimbursement Resolution for Phase II of the Perimeter Security Fence Upgrade at Correctional Complex
<b>\$37,202,097 Current Reserve Balance</b>			

20