Travis County Commissioners Court Agenda Request

Meeting Date: 04/22/2014, 9:00 AM, Voting Session
Prepared By/Phone Number: Victoria Ramirez, Planning and Budget, 854-6039
Elected/Appointed Official/Dept. Head: Jessica Rio, Budget Director, Planning and Budget
Commissioners Court Sponsor: Judge Samuel T. Biscoe

Review and approve annual application to the Automobile Burglary and Theft Prevention Authority to continue the Sheriff's Combined Auto Theft Task Force Program in the Travis County Sheriff's Office.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

The proposed grant application is a renewal of an existing program in the Travis County Sheriff's Office.

STAFF RECOMMENDATIONS:

PBO recommends approval.

ISSUES AND OPPORTUNITIES:

Additional information is provided on the grant summary sheet.

FISCAL IMPACT AND SOURCE OF FUNDING:

The grant requires a match from Travis County, as detailed on the grant summary sheet, which is fully funded within the department.

REQUIRED AUTHORIZATIONS:

Planning and Budget Office	Jessica Rio
County Judge's Office	David Salazar

TRAVIS COUNTY

4/22/2014

GRANT APPLICATIONS, CONTRACTS, AND PERMISSIONS TO CONTINUE
FY 2014

The following list represents those actions required by the Commissioners Court for departments to apply for, accept, or continue to operate grant programs.
This regular agenda item contains this summary sheet, as well as backup material that is attached for clarification.

	Dept.	Grant Title	Grant Period	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	PBO Notes	Auditor's Assessment	Page #
Applications												
A	137	SCATTF - Sheriff's Combined Auto Theft Task Force	09/01/14 - 08/31/15	$973,494	$134,925	$143,986	$153,522	$1,405,927	12.00	R	EC	9

PBO Notes:

R - PBO recommends approval
NR - PBO does not recommend approval
D - PBO recommends item be discussed

County Auditor's Complexity Assessment Measuring Impact to their Office's Resources/Workload

S - Simple
MC - Moderately Complex
C - Complex
EC - Extremely Complex

FY 2014 Grant Summary Report
Grant Applications Approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2013, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
117	Southwest Travis County Historical Survey	10/01/13 - 09/30/15	$8,500	$0	$7,500	$1,000	$17,000	0.00	11/12/2013
119	Underage Drinking Prevention grant	10/01/14 - 09/30/ 15	$161,204	$0	$35,951	$55,000	$252,155	3.00	11/26/2013
137	Bystander Intervention Conference	10/01/13 - 12/31/14	$37,450	$0	$0	$0	$37,450	0.00	1/28/2014
145	Juvenile Accountability Block Grant: Local Assessment Center	09/01/14 - 08/31/15	$47,903	$5,323	$0	$0	$53,226	0.00	1/28/2014
147	Emergency Management Performance Grant	10/01/13 - 09/30/14	$69,699	$69,699	$0	$0	$139,398	0.00	1/28/2014
124	Travis County Veterans' Court	09/01/14 - 08/31/15	$184,020	$0	$0	$0	$184,020	2.00	2/11/2014
124	Indigent Defense System Evaluation Project	10/01/14 - 09/30/15	$122,813	$0	$0	$0	$122,813	1.00	2/11/2014
145	Streamlining Assessment Practices to Improve Youth Substance Abuse Outcomes	09/01/14 - 08/31/15	$82,123	$0	$0	$0	$82,123	0.00	2/18/2014
145	Enhancing Services for Victims of Crime	09/01/14 - 08/31/15	$66,761	$16,690	$0	$0	$83,451	1.20	2/18/2014
145	Drug Court & In-Home Family Services	09/01/14 - 08/31/15	$241,596	$26,844	$0	$0	$268,440	2.30	2/18/2014
145	Trauma Informed Assessment and Response Program	09/01/14 - 08/31/15	$110,745	$0	$0	$0	$110,745	0.50	2/18/2014
142	State Drug Court Training Grant	09/01/14 - 08/31/15	$197,000	$0	$0	$0	$197,000	0.00	2/25/2014
145	The Eagle Soars: An Educational and Career Development Program	09/01/14 - 08/31/15	$75,822	$0	$0	$0	$75,822	0.00	2/25/2014
142	Drug Diversion Court	09/01/14 - 08/31/15	$132,586	$0	$0	$0	$132,586	0.00	2/25/2014
139	Adult Probation DWI Court	09/01/14 - 08/31/15	$242,175	$0	$0	$0	$242,175	4.00	2/25/2014
119	Family Violence Accelerated Prosecution Program	09/01/14 - 08/31/15	$85,874	$34,217	$0	$17,088	$137,179	2.23	2/25/2014

2

FY 2014 Grant Summary Report
Grant Applications Approved by Commissioners Court

The following is a list of grants for which application has been submitted since October 1, 2013, and the notification of award has not yet been received.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
122	Family Drug Treatment Court	09/01/14 - 08/31/15	$142,657	$0	$0	$0	$142,657	0.00	2/25/2014
145	Continuing the Culture of Safety	10/01/14 - 03/30/16	$17,338	$17,338	$0	$0	$34,676	0.00	3/4/2014
149	FY 14 Section 6 Nontraditional Grant-Balcones Canyonland Preserve	06/01/14 - 05/31/17	$2,000,000	$3,301,450	$0	$0	$5,301,450	0.00	3/4/2014
158	Parenting in Recovery II	09/30/13 - 09/29/14	$618,816	$333,209	$0	$0	$952,025	2.00	3/4/2014
139	Travis County Adult Probation Co-occurring Re-Entry Services	10/01/14 - 09/30/16	$599,941	$0	$0	$0	$599,941	4.00	3/11/2014
145	Opening Doors to Future Opportunities	10/01/14 - 09/30/15	$349,376	$0	$0	$0	$349,376	0.00	3/11/2014
158	National 4-H Council - Exploring Your Environment After-School Grant	08/31/14 - 12/31/14	$20,000	$0	$0	$0	$20,000	0.00	3/18/2014
145	Residential Substance Abuse Treatment (RSAT) Program	10/01/14 - 09/30/15	$188,510	$62,841	$0	$0	$251,351	2.90	3/25/2014
158	Coming of Age (DADS)	09/06/13 - 03/31/14	$24,484	$0	$0	$0	$24,484	0.00	3/25/2014
			$5,827,393	$3,867,611	$43,451	$73,088	$9,811,543	25.13	

**Amended from original agreement.*

FY 2014 Grant Summary Report
Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2013.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
124	Travis County Veterans' Court	09/01/13 - 08/31/14	$185,919	$0	$0	$0	$185,919	2.00	10/1/2013
137	2010 Byrne Justice Assistance Grant*	10/01/09 - 03/31/14	$114,285	$0	$0	$0	$114,285	0.00	10/1/2013
139	Travis County Adult Probation DWI Court/SAMHSA	09/30/13 - 09/29/14	$101,270	$0	$0	$0	$101,270	1.30	10/1/2013
139	Travis County Adult Probation DWI Court/OOG	09/01/13 - 09/31/14	$228,460	$0	$0	$0	$228,460	4.00	10/1/2013
142	Drug Diversion Court	09/01/13 - 08/31/14	$132,585	$0	$0	$0	$132,585	0.00	10/1/2013
145	Drug Court and In-Home Family Services	09/01/13 - 08/31/14	$162,000	$18,007	$0	$0	$180,007	0.20	10/8/2013
158	Parenting in Recovery II	09/30/13 - 09/29/14	$481,000	$259,000	$0	$0	$740,000	2.00	10/8/2013
120	Electronic Transmission of Ballot Portal	09/30/14 - 12/31/18	$19,950	$0	$0	$0	$19,950	0.00	10/8/2013
137	Vision Summit	01/01/13 - 10/31/13	$78,147	$0	$0	$0	$78,147	0.00	10/8/2013
137	Child Abuse Victim Services Personnel	09/01/13 - 08/31/14	$23,092	$0	$34,639	$0	$57,731	1.00	10/15/2013
147	Emergency Management Performance Grant	10/01/12 - 03/31/14	$69,699	$69,699	$0	$0	$139,398	0.00	10/15/2013
147	Homeland Security Grant Program, State Homeland Security Program	09/01/13 - 01/31/15	$9,500	$0	$0	$0	$9,500	0.00	10/15/2013
147	Homeland Security Grant Program, State Homeland Security Law Enforcement Terrorist Prevention Activities Program	09/01/13 - 01/31/15	$22,500	$0	$0	$0	$22,500	0.00	10/15/2013
158	Title IV-E Child Welfare Services	10/01/13 - 09/30/14	$20,508	$67,430	$0	$0	$87,938	0.60	10/15/2013
119	Family Violence Accelerated Prosecution Program	09/01/13 - 08/31/14	$84,957	$34,053	$0	$0	$119,010	2.23	10/22/2013
122	Family Drug Treatment Court	09/01/13 - 08/31/14	$137,388	$0	$0		$137,388	1.00	10/22/2013

4

FY 2014 Grant Summary Report
Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2013.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
145	Juvenile Drug Treatment Court-SAMHSA/CSAT	09/30/13 - 09/29/14	$227,670	$0	$0	$0	$227,670	0.00	10/22/2013
145	Trauma Informed Assessment and Response program	09/01/13 - 08/31/14	$154,132	$0	$0	$0	$154,132	0.50	10/29/2013
145	The Eagle Soars program	09/01/13 - 08/31/14	$62,886	$15,722	$0	$0	$78,608	1.12	10/29/2013
145	Enhancing Services for Victims of Crime Program	09/01/13 - 08/31/14	$104,222	$0	$0	$0	$104,222	0.00	10/29/2013
124	Indigent Defense System Evaluation Project*	09/01/12 - 08/31/14	$230,318	$0	$0	$0	$230,318	1.00	11/5/2013
145	Juvenile Probation Pre-Doctoral Psychology Internship Program	09/01/11 - 08/31/16	$578,449	$99,779	$0	$0	$678,228	11.00	11/5/2013
145	Residential Substance Abuse Treatment Program	10/01/13 - 09/30/14	$142,933	$47,644	$0	$0	$190,577	1.67	11/19/2013
137	State Criminal Alien Assistance Program	07/11/11 - 06/30/12	$483,085	$0	$0	$0	$483,085	0.00	11/26/2013
158	Comprehensive Energy Assistance Program Amendment #2*	01/01/13 - 12/31/13	$2,898,329	$0	$0	$0	$2,898,329	6.00	11/26/2013
158	Coming of Age (DADS)	11/15/13 - 03/31/14	$14,282	$0	$0	$0	$14,282	0.00	12/3/2013
137	K9s4COPS	11/22/13 - 09/30/14	$12,000	$0	$0	$0	$12,000	0.00	12/10/2013
145	Juvenile Probation Pre-Doctoral Psychology Internship Program	07/01/14 - 07/31/15	$44,000	$0	$0	$0	$44,000	0.00	12/10/2013
135	Accessible Parking Awareness Campaign	01/01/14 - 06/30/14	$37,125	$12,375	$0	$0	$49,500	0.50	12/17/2013
157	NEH Preservation Assistance for Smaller Institutions	02/01/14 - 07/31/15	$6,000	$0	$0	$0	$6,000	0.00	12/30/2013
124	Veterans Commission Grant	01/01/14 - 12/31/14	$20,000	$0	$0	$0	$20,000	0.00	1/7/2014
158	2013 Phase 31 Emergency Food and Shelter Program	07/01/13 - 05/31/14	$25,000	$0	$0	$0	$25,000	0.00	1/7/2014

5

FY 2014 Grant Summary Report
Grants Approved by Commissioners Court

The following is a list of grants that have been received by Travis County since October 1, 2013.

Dept	Name of Grant	Grant Term	Grant Award	County Cost Share	County Contribution	In-Kind Contribution	Program Total	FTEs	Approval Date
137	TxDOT Impaired Driving Mobilization	01/13/14 - 09/30/14	$20,100	$7,033	$0	$0	$27,133	0.00	1/28/2014
137	Edward Byrne Justice Assistance Grant	11/13/13 - 09/30/16	$80,260	$0	$0	$0	$80,260	0.00	1/28/2014
149	Pace Bend Park -Tournament Point Boat Ramp*	09/30/12 - 09/30/15	$111,075	$0	$37,025	$0	$148,100	0.00	1/28/2014
145	A Culture of Excellence: Enhancing Organizational Capacity to Exceed PREA Standards*	04/01/13 - 09/30/14	$100,000	$0	$0	$0	$100,000	0.00	2/25/2014
158	Travis County Family Drug Treatment Court - The Children's Continuum*	10/01/11 - 09/30/14	$550,000	$0	$0	$183,333	$733,333	3.05	3/11/2014
124	Formula Grant - Indigent Defense Program	10/01/11 - 09/30/14	$1,494,376	$0	$0	$0	$1,494,376	0.00	3/11/2014
155	Prostitution Prevention Program - Planning Grant	01/01/14 - 12/31/14	$40,000	$0	$0	$0	$40,000	0.00	3/18/2014
137	2010 Byrne Justice Assistance Grant*	10/01/09 - 09/30/14	$114,285	$0	$0	$0	$114,285	0.00	4/1/2014
			$9,421,787	$630,742	$71,664	$183,333	$10,307,526	39.17	

**Amended from original agreement.*

8

FY 2014 Grants Summary Report
Permissions to Continue Approved by Commissioners Court

Dept	Name of Grant	Grant Term per Application	*Amount requested for PTC* Personnel Cost	Operating Transfer	Total Request	Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Has the General Fund been Reimbursed?
158	AmeriCorps Grant Program	08/01/13 - 07/31/14	$100,540	$7,300	$107,840	31.00	9/30/2013	7/30/2013	Yes
119	Family Violence Accelerated Prosecution Program	09/01/13 - 08/31/14	$13,150	$0	$13,150	1.00	10/31/2013	8/27/2013	Yes
119	Other Victim Assistance Grant Program	09/01/13 - 08/31/14	$9,286	$0	$9,286	1.00	10/31/2013	8/27/2013	Yes
122	Family Drug Treatment Court	09/01/13 - 08/31/14	$5,422	$0	$5,422	1.00	9/30/2013	8/27/2013	Yes
124	Veterans' Court Program	09/01/13 - 08/31/14	$13,801	$0	$13,801	2.00	10/31/2013	8/27/2013	Yes
137	Child Abuse Victim Services Personnel Program	09/01/13 - 08/31/14	$8,852	$0	$8,852	1.00	10/31/2013	8/27/2013	Yes
142	Drug Diversion Court Program	09/01/13 - 08/31/14	$10,376	$0	$10,376	1.00	10/31/2013	8/27/2013	Yes
145	Juvenile Accountability Block Grant Local Assessment Center Program	09/01/13 - 08/31/14	$9,800	$0	$9,800	1.00	10/31/2013	8/27/2013	Yes
145	Trauma Informed Assessment and Response Program	09/01/13 - 08/31/14	$5,966	$0	$5,966	0.50	10/31/2013	8/27/2013	Yes
145	Austin/Travis County Integral Care Community Partners for Children Coordinator	09/01/13 - 08/31/14	$10,250	$0	$10,250	1.00	10/31/2013	8/27/2013	Yes
145	Texas Juvenile Justice Department Grants	09/01/13 - 08/31/14	$405,477	$0	$405,477	72.00	10/31/2013	8/27/2013	Yes
139	Adult Probation DWI Court	09/01/13 - 08/31/14	$52,519	$0	$52,519	4.00	11/30/2013	9/10/2013	Yes

FY 2014 Grants Summary Report
Permissions to Continue Approved by Commissioners Court

Dept	Name of Grant	Grant Term per Application	*Amount requested for PTC* Personnel Cost	Operating Transfer	Total Request	Filled FTEs	PTC Expiration Date	Cm. Ct. PTC Approval Date	Has the General Fund been Reimbursed?
124	Travis County Veterans' Court	09/01/13 - 08/31/14	$13,801	$0	$13,801	2.00	10/31/2013	9/24/2013	Yes
122	Family Drug Treatment Court	09/01/13 - 08/31/14	$5,566	$0	$5,566	1.00	10/31/2013	9/24/2013	Yes
145	Residential Substance Abuse Treatment Program	10/01/13 - 09/30/14	$10,098	$0	$10,098	1.67	11/30/2013	9/24/2013	Yes
158	Parenting in Recovery II	09/30/13 - 09/29/14	$22,909	$0	$22,909	1.00	12/31/2013	9/24/2013	Yes
158	Comprehensive Energy Assistance Program	01/01/14 - 12/31/14	$63,805	$500,000	$563,805	7.00	3/31/2014	12/10/2013	No
158	Low Income Home Energy Assistance Act Weatherization Assistance Program**	01/01/14 - 03/31/14	$0	$200,000	$200,000	0.00	6/30/2014	4/8/2014	No
	Totals		$761,618	$707,300	$1,468,918	129.17			

*** This request will temporarily use General Fund resources for grant program related operating expenses. Expenses will be made in the General Fund and reclassified against the grant once funds are available.*

A

TRAVIS COUNTY

FY 14 GRANT SUMMARY SHEET

Contract #:

SAP #:

Check One:	Application Approval: ☑	Permission to Continue: ☐
	Contract Approval: ☐	Status Report: ☐
Check One:	Original: ☑	Amendment: ☐
Check One:	New Grant: ☐	Continuation Grant: ☑
Department/Division:	Travis County Sheriff's Office / Law Enforcement	
Contact Person/Title:	Tracy J Miller, Planner	
Phone Number:	512.854.6923	

Grant Title:	SCATTF - Sheriff's Combined Auto Theft Task Force			
Grant Period:	From: 09-01-2014	To: 08-31-2015		
Fund Source:	Federal: ☐	State: ☑	Local: ☐	
Grantor:	Auto Burglary Theft Prevention Authority			
Will County provide grant funds to a sub-recipient?	Yes: ☑	No: ☐		
Are the grant funds pass-through from another agency? If yes, list originating agency below.	Yes: ☐	No: ☑		
Originating Grantor:				

Budget Categories	Grant Funds	County Cost Share	***Budgeted County Contribution*** ***#595010 (Cash Match)***	In-Kind	**TOTAL**
Personnel:	$ 725,812.00	$ 134,925.00	$ 143,986.00	$ 153,522.00	$ 1,158,245.00
Operating:	$ 46,682.00	$ 0.00	$ 0.00	$ 0.00	$ 46,682.00
Capital Equipment:	$ 201,000.00	$ 0.00	$ 0.00	$ 0.00	$ 201,000.00
Indirect Costs:	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
Totals:	$ 973,494.00	$ 134,925.00	$ 143,986.00	$ 153,522.00	$ 1,405,927.00
FTEs:	11.00	1.00	0.00	0.00	12.00

Permission to Continue Information					
Funding Source (Cost Center)	Personnel Cost	Operating Cost	Estimated Total	Filled FTE	PTC Expiration Date
	$ 0.00	$ 0.00	$ 0.00	0.00	

Department	Review	Staff Initials	Comments
County Auditor	☒	JC	
County Attorney	☒	JK	

Performance Measures					
#	Measure	Actual FY 12 Measure	Projected FY 13 Measure	Projected FY 14 Measure	Projected FY 15 Measure
+ -	Applicable Departmental Measures				
1.					
2.					
3.					
+ -	Measures for the Grant				
1.					
	Outcome Impact Description				
2.					
	Outcome Impact Description				
3.					
	Outcome Impact Description				

PBO Recommendation:

The Travis County Sheriff's Office is requesting approval to submit the annual application to the Automobile Burglary and Theft Prevention Authority for the Sheriff's Combined Auto Theft Task Force Grant. The application is submitted on behalf of Travis County and 16 other Counties with the Sheriff of each County forming the advisory board of the program. Travis County has typically received roughly half of the award with the other counties receiving the remaining funds.

The actual amount that Travis County will receive is approximately $340,925 of the award and could very slightly depending on the travel needs of the other agencies. Travis County's portion of the cost share is $143,986 and portion of the county contribution is $141,633. No additional funding is required to meet the Travis County match.

The program has been in existence for seventeen years. PBO recommends approval of this application.

1. Brief Narrative - Summary of Grant: What is the goal of the program? How does the grant fit into the current activities of the department? Is the grant starting a new program, or is it enhancing an existing one?

The goal of the program is to reduce auto theft rates in the task force areas.

2. Departmental Resource Commitment: What are the long term County funding requirements of the grant?

NA

3. County Commitment to the Grant: Is a county match required? If so, how does the department propose to fund the grant match? Please explain.

Matching funds are from Travis County for one field agent's salary and fringe benefits and Travis County grant employees fringe benefits; plus the outside seven County agents fringe benefits.

4. Does the grant program have an indirect cost allocation, in accordance with the grant rules? If not, please explain why not.

No - not allowable.

5. County Commitment to the Program Upon Termination of the Grant: Will the program end upon termination of the grant funding: Yes or No? If No, what is the proposed funding mechanism: (1) Request additional funding or (2) Use departmental resources. If (2), provide details about what internal resources are to be provided and what other programs will be discontinued as a result.

NA

6. If this is a new program, please provide information why the County should expand into this area.

The Task Force has been in existence since 1995.

7. Please explain how this program will affect your current operations. Please tie the performance measures for this program back to the critical performance measures for your department or office.

The program has been very successful in combining multi-county efforts to combat auto theft rings and individuals in our part of the State of Texas.

JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF
P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheriff.org

DARREN LONG
Major - Law Enforcement

WES PRIDDY
Major - Corrections

MARK SAWA
Major - Administration & Support

April 9, 2014

MEMORANDUM

TO: Honorable Sam Biscoe, County Judge
Honorable Ron Davis, Commissioner, Precinct 1
Honorable Bruce Todd, Precinct 2
Honorable Gerald Daughtery, Commissioner, Precinct 3
Honorable Margaret Gomez, Commissioner, Precinct 4

FROM: Tracy J Miller, Planner

SUBJECT: FY2015 Auto Theft Prevention Authority Grant Application

Attached is our grant renewal application to the Auto Theft Prevention Authority for the FY2015 grant cycle.

This will be our 18th year of participation by Travis County and the Sheriff's Combined Auto Theft Task Force (SCATTF) in this program. The SCATTF is currently comprised of 17-Counties (Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Wharton and Wilson) with the Sheriff of each county forming the Advisory Board of SCATTF.

The grant request is in the amount of $1,405,927. We project our match will be in excess of $278,911. The match will consist of one deputy from Travis County and the fringe salary benefits from all personnel to the task force.

We appreciate the support the Travis County Commissioners Court has given us in our effort to reduce crimes against people and property, which are so costly to our citizens and are hopeful that our application to continue will be fully funded in the upcoming year by the Auto Theft Prevention Authority and the State of Texas.

xc: Travis Gatlin, PBO
Jennifer Kraber, County Attorney
Janice Cohoon, Financial Analyst

Revised 12/11

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

APPLICATION FOR STATE ASSISTANCE
AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY (ABTPA)

1. For ABTPA Use Only	3. a. Date Submitted	b. Applicant Identifier
2. State Program Classification (For ABTPA Use Only)	4. a. Date Received by State	b. State Application Identifier

5. Applicant Information

a. Legal Name: **Travis County**

b. Address (give street or P. O. Box, City, County, State, and Zip Code)
PO Box 1748
Austin, TX 78767

c. Organizational Unit: **Travis County Sheriff's Office**

d. Name and telephone number of person to be contacted on matters involving this application (give area code)
Captain Cyril Friday 512.854.9776

6. State Payee Identification Number:
74-6000192

7. Type of Applicant (enter the appropriate letter in box)
B

A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School District
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Nonprofit Organization
N. Other (specify): _____

8. Type of Application:

☐ New ☑ Continuation ☐ Revision

If Revision, check appropriate box(es).

☐ Increase Award ☐ Decrease Award ☐ Other (specify)

☐ Increase Duration ☐ Decrease Duration

9. Name of Grantor Agency:

Texas Automobile Burglary & Theft Prevention Authority
4000 Jackson Avenue
Austin, Texas 78731
Phone: (512) 465-4011
Fax: (512) 465-3775
Website: www.txwatchyourcar.com

10. Title of Project:
Sheriff's Combined Auto Theft Task Force (SCATTF)

11. Areas of Project Activities (Cities, Counties, States, etc.)
Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Travis, Wharton & Wilson Counties

12. Proposed Project

Start Date: **09-01-2014**

Ending Date: **08-31-2015**

13. Is application subject to review by state executive order 12372 process?

☐ YES, this application was made available to the Texas Review and Comment System (TRACS) for review on _____ Date

☐ Program is not covered by E. O. 12372

☐ Program has not been selected by state for review

☑ NO.

14. Funding Summary:
Total of a, b, & c must agree with d.
Note: Please enter whole dollars for the amounts requested.

a. Total State Grant Funds Requested (ABTPA)	$ 973,494
b. Cash Match	$ 432,433
c. In-Kind Match	$
d. TOTAL(s)	$ **1,405,927**

15. Is the applicant delinquent on any federal debt?

☐ YES If "Yes" attach an explanation ☑ NO

16. To the best of my knowledge and belief, all data in this application is true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Samuel T. Biscoe	**County Judge**	**512.854.9555**
a. Typed name of Authorized Official	b. Title	c. Telephone Number

d. Signature of Authorized Official e. Date Signed

PROJECT APPROVAL INFORMATION

Item 1.
Does this assistance request require state, local, regional, or other priority rating?
☐ Yes ☑ No

Name of Governing Body _____
Priority Rating _____

Item 2.
Does this assistance require state, or local advisory, educational, or health clearance?
☐ Yes ☑ No

Name of Agency or Board _____
(Attach Documentation)

Item 4.
Does this assistance request require state, local, regional, or other planning approval?
☐ Yes ☑ No

Name of Approving Agency _____

Item 6.
Will the assistance requested serve a federal installation?
☐ Yes ☑ No

Name of Federal Installation _____
Federal Population Benefiting from Project _____

Item 8.
Will the assistance requested have an impact or effect on the environment?
☐ Yes ☑ No

See instructions for additional information to be provided.

Item 9.
Will the assistance requested cause the displacement of individuals, families, businesses or farms?
☐ Yes ☑ No

Number of Individuals _____
Families _____
Businesses _____
Farms _____

Item 10.
Is there other related assistance on this project (previous, pending, or anticipated)?
☐ Yes ☑ No

See instructions for additional information to be provided.

BUDGET SUMMARY

Section A—Budget Summary						
Line	Schedule	Budget Categories	(1) ABTPA Funds	(2) Cash Match	(3) In-Kind Match	(4) Total
1	A	Personnel (Direct Salaries)	725,812	93,313		$819,125
2	A	Personnel (Fringe Benefits)		339,120		$339,120
3	B	Professional and Contractual Services				
4	C	Travel	7,853			$7,853
5	D	Equipment	201,000			$201,000
6	E	Supplies and Direct Operating Exp.	38,829			$38,829
7		Total Direct Charges (Sum of 1-6)	973,494	432,433		$1,405,927
8	F	Indirect Costs				
9		TOTALS (Sum of 7-8)	**973,494**	**432,433**		**$1,405,927**

Section B—Cash and/or In-Kind Match

Enter separately each source of matching funds and the amounts.
Total Match must agree with the total of Line 9, Column 2 and Column 3 above and the total of lines 14 (b) and (c) on ABTPA-1.

CASH				TOTAL
Source	Amount	Source	Amount	
Travis County Benefits & 1 FTE	$278,911			$278,911
Other Counties Benefits	$153,522			$153,522
PROGRAM INCOME (To be utilized.)				TOTAL $432,433
Total Program Income (available)	$ 123,113			
IN-KIND (Total must agree with ABTPA-1, Line 14c.)				TOTAL
Schedule	Amount	Schedule	Amount	
A		D		
B		E		
C				
				TOTAL MATCH $432,433

SCHEDULE A

PERSONNEL

1. Direct Salaries

Title or Position	% of Salary	(1) ABTPA Funds	(2) Cash Match	(3) In-Kind	(4) TOTAL
(A) Task Force Sergeant	100	102,520			102,520
(B) Public Awareness Coordinator	100	41,779			41,779
(C) Field Agent (Bastrop County)	100	48,922			48,922
(D) Field Agent (Colorado County)	100	44,640			44,640
(E) Field Agent (Comal County)	100	69,929			69,929
(F) Field Agent (Guadalupe County)	100	54,272			54,272
(G) Field Agent (Hays County)	100	63,353			63,353
(H) Field Agent (Travis County)	100	93,313			93,313
(I) Field Agent (Travis County)	100	93,313			93,313
(J) Field Agent (Travis County)	0	-0-	93,313		93,313
(K) Field Agent (Wharton County)	100	49,263			49,263
(L) Field Agent (Bell County)	100	54,508			54,508
(M)					
(N)					
Overtime		10,000			10,000
TOTAL Direct Salaries		**$725,812**	**$93,313**		**$819,125**

2. Fringe Benefits

	% or $ Rate	ABTPA	Cash Match	In-Kind	TOTAL
FICA	@		52,176		52,176
Retirement	@		112,523		112,523
Insurance	@		122,835		122,835
Other (medicare, workers compensation, unemployment, life insurance, longevity, certification)	@		51,586		51,586
TOTAL Fringe Benefits			**$339,120**		**$339,120**
TOTAL PERSONNEL BUDGET		**$725,812**	**$432,433**		**$1,158,245**

SCHEDULE A PERSONNEL NARRATIVE

1. Attach a description of the duties or responsibilities of each position. ***(Job posting cannot substitute for descriptive narrative for each position.)***

- **Include only one position per line.**
- **Percentage of salary to be funded by grant funds.**
- **Should reflect employee's gross salary attributable to the project.**
- **Include percent of time on auto theft for each position. (40 hours per week)**

TASK FORCE SERGEANT (40 hours / week, 100%):

- Oversees daily operations and management of the task force. Direct liaison with all public entities.
- Overall field operations. Oversees all aspects of the seizure and forfeitures (sales, etc.) by the task force members.
- Confidential informant files; support operations; scheduling assignments; planning and schedule training.
- Strategic planning for resource deployment and organizational objectives.
- Make official visits to out of county agent offices.
- Help agents achieve their goals; maintain time sheets and evaluations for all task for members. Provide guidance.
- Review all search warrants. Assist in all covert and overt operations. Intelligence and information sharing.
- Work closely with the other 29 Auto theft Task Forces within the State of Texas. Be actively involved with the ABTPA Board and TAVTI.

FIELD AGENTS (40 hours / week, 100%):

- Investigate criminal activity related to Auto Theft primarily in but not limited to their geographical area.
- Perform salvage inspections. Locate chop shops. Conduct training classes. Perform covert and overt interdiction assignments. Plan and conduct surveillance operations for burglary of vehicle (BOV's). Write search warrants.
- Investigate insurance fraud and arson cases related to auto theft. Aid in public awareness presentations and events.

PUBLIC AWARENESS COORDINATOR (40 hours / week, 100%):

- Gather and prepare monthly reports. File all paperwork related, but not limited to goals set forth through the grant. Serves as a notary.
- Conduct public awareness events throughout the 17-county area. Coordinate with local media for coverage of public awareness events.
- Prepares requisitions for all equipment, clothing and office supplies ordered for the Task Force. Receives all items. Monitors inventory.
- Webmaster for the website, www.scattf.org.
- Responsible for meeting grant goals.

2. Fringe Benefits Narrative
(Describe fringe benefits and how expenses were calculated).

Fringe Benefits are various benefits received by an employee in addition to his or her regular pay. Fringe Benefits for the SCATTF are paid by the county in which the investigator / employee works. These benefits are calculated and placed in the 'cash match' section of the grant. These benefits are Medicare, workers compensation, unemployment, life insurance, longevity, certification and miscellaneous expenses paid by the requesting county such as a uniform stipend.

SCHEDULE A - OVERTIME NARRATIVE

REQUIRED NARRATIVE: Provide a brief summary on the use of overtime funds.

1. Include description of work activity to be conducted.
2. Estimate number of hours and cost for overtime activities.

Overtime will be used for:

- Game Camera Operations / Trailer Operations
- Burglary of Vehicle surveillance
- After-hours call outs for Auto Theft and Burglary of Vehicle
- Late calls and hold overs for investigators
- Public Awareness events, to include those held after normal business hours and on weekends

Requested Amount	$10,000	Equals hours available
(Average hrly wage x time and a half)	($31.44 x 1.5)	~211 hours

SCHEDULE B

PROFESSIONAL AND CONTRACTUAL SERVICES

	(1)	(2)	(3)	(4)
Description of Service	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A)				
(B)				
(C)				
(D)				
(E)				
(F)				
(G)				
(H)				
(I)				
TOTAL PROFESSIONAL AND CONTRACTUAL SERVICES				

SCHEDULE B PROFESSIONAL AND CONTRACTUAL SERVICES NARRATIVE

REQUIRED NARRATIVE: Briefly describe any anticipated contractual arrangement and work products expected. Describe basis for arriving at the cost of each line item. Professional services (such as consultants, trainers, counselors, evaluators, etc.) should be described by type of service, number of hours, rate per hour, and travel costs, if any.

N / A

SCHEDULE C

TRAVEL

1. In-State Travel (Specify clearly and use continuation pages if necessary)

		(1)	(2)	(3)	(4)
Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
TAVTI Conference	San Marcos	4,441			$4,441
ABTPA Annual Summit	TBD	2,704			$2,704
Border Solutions Meeting	TBD	708			$708
TOTAL In-State Travel		**$7,853**			**$7,853**

2. Out-of-State Travel (Specify clearly and use continuation pages if necessary)

		(1)	(2)	(3)	(4)
Purpose	Destination	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
None					
TOTAL Out-Of-State Travel					
TOTAL TRAVEL BUDGET		**$7,853**			**$7,853**

SCHEDULE C TRAVEL NARRATIVE

REQUIRED NARRATIVE: Briefly describe the applicant's travel policy (i.e., mileage rates and per diem rates). Specify purposes for each item of travel. Break out costs of each in-state and each out-of-state trip to separately show the specific costs of transportation and per diem. Describe travel purposes and expense calculations (example: purpose, number of participants, number of days/nights, costs for lodging/per diem, transportation, parking, etc.

Travis County policy allows the state contracted room rate plus taxes and parking expenses. If no government rate is quoted, the county will pay the quoted room rate. Meal expenses reimbursed only when the employee is required to be away from home overnight. Per diem and mileage will be reimbursed in accordance with the Travis County Travel Policy current at the time of travel for the purpose of this request. The rates effective October 1, 2012 ($46 per day and 0.55 per mile) are used. All members of the Sheriff's Combined Auto Theft Task Force are considered employees of Travis County and should be allowed to travel as such.

Purpose for Travel	# of Nights	Travel	Per Diem	Lodging	Misc Expense	TOTAL
TAVTI Conference San Marcos	5	-0-	$1,380	$2,186	$875	$4,441
Border Solutions Meeting TBD	2	-0-	$368	$290	$50	$708
ABTPA Annual Summit TBD	4	-0-	$920	$1,784	$0	$2,704

IN-STATE Travel

TAVTI Conference – Five task force members to attend the conference in San Marcos. Miscellaneous expenses include registration. We are also hosting this event.

Border Solutions Meeting – The task force sergeant and one other member will attend this meeting, location to be determined. Miscellaneous expenses include hotel parking expenses.

ABTPA Annual Summit – Four force members to attend the conference, location to be determined. There are no registration costs or miscellaneous expenses associated with this event.

OUT-OF-STATE Travel

There will be no out of state travel this grant year.

SCHEDULE D

EQUIPMENT PURCHASES

Equipment Name or Description and Quantity (Do Not List Brand Names)	(1) ABTPA Funds	(2) Cash Match	(3) In-Kind Match	(4) TOTAL
(A) Patrol Trucks (6)	201,000			$201,000
(B)				
(C)				
(D)				
(E)				
(F)				
(G)				
(H)				
(I)				
(J)				
(K)				
(L)				
(M)				
(N)				
(O)				
(P)				
(Q)				
TOTAL EQUIPMENT PURCHASES	201,000			$201,000

SCHEDULE D EQUIPMENT NARRATIVE

REQUIRED NARRATIVE: Briefly describe the use of equipment and the cost of each line item.

Patrol Trucks – replacement trucks for investigators. We have not purchased new vehicles since 2007 and all vehicles are currently well over 100,000 miles. The trucks will be assigned to the investigators within the task force; who together cover a 17-county region. The local sheriff offices will cover the cost of fuel, insurance and maintenance. Due to the recent budget cuts within the sheriff's offices these vehicles would be of great benefit in our continued effort to combat vehicle theft. They are $33,500 each x 6 = $201,000.

SCHEDULE E

SUPPLIES AND DIRECT OPERATING EXPENSES

	(1)	(2)	(3)	(4)
Directly Charged Supplies and Other Operating Expenses	ABTPA Funds	Cash Match	In-Kind Match	TOTAL
(A) Fuel and maintenance	10,085			$10,085
(B) Cellular airtime	13,850			$13,850
(C) Public Awareness Funds	6,000			$6,000
(D) Confidential Informant Funds	5,000			$5,000
(E) Renewal contract Javelin Devices	3,894			$3,894
(F)				
(G)				
(H)				
(I)				
(J)				
(K)				
(L)				
(M)				
(N)				
(O)				
(P)				
(Q)				
TOTAL SUPPLIES AND DIRECT OPERATING EXPENSES	**38,829**			**$38,829**

SCHEDULE E SUPPLIES AND DIRECT OPERATING EXPENSES NARRATIVE

REQUIRED NARRATIVE: Briefly describe the basis for arriving at the cost of each line item AND THE USE OF EACH ITEM.

For BOTH the Public Awareness and the Pool Vehicle – Funds for fuel and maintenance. The **PUBLIC AWARENESS VEHICLE** is used to tow the trailer to aid in the public awareness events. We estimate 150 gallons per month, x 12 month, at $3.85 per gallon, equals $6,930 plus $1,000 for maintenance. The **POOL VEHICLE** is used to tow the Public Awareness trailer when needed and is also used by the agents when their vehicles are in the shop. We estimate 25 gallons per month, x 12 months, at $3.85 per gallon, equals $1,155 plus $1,000 for maintenance.

Cellular Airtime – Funds for phones, laptops and trackers. Cell phones are supplied to members of the task force. The average fee is $733.08 per month, x 12 months, equals $8,797. The task force members are provide mobile computers to allow them internet access and the ability to access email from the field. The average fee is $421.09 a month, x 12 months, equals $5053.

Public Awareness Funds – Public Awareness Funds will be used to purchase items to be used to increase awareness regarding auto thefts and burglary within our 17-county area such as community gatherings, fairs, festivals, etc.

Confidential Funds – Funds to be used in accordance with Travis County Sheriff's Office Policy. All funds will be tracked and reported. Will be used for things such as undercover operations, surveillance and informant payments. All uses must be approved by the Task Force Sergeant and receipts will be provided.

Renewal Contract for the Javelin Devices – This is a yearly fee for the 6-Javelin devices with 10 second tracking.

SCHEDULE F NARRATIVE

Currently ABTPA does not fund indirect costs, except for the Council of Governments agencies. Applicants may not use option (A) without having an official cost allocation plan developed in accordance with OMB Circular No. A-87. The amount may be entered as ABTPA funds or cash match for those applicants having such an approved plan.

N / A

PROGRAM NARRATIVE

I. To be considered for funding, a proposed grant project:

1. Must address a problem that is clearly identified, is measurable and is supported by relevant statistical evidence;
2. Must minimize duplication or overlapping of existing programs;
3. Must have a design wherein the activities and objectives are realistic and attainable;
4. Preferably should, but is not required to, be innovative in its concept/ design/operation; (a project is considered innovative if it provides a new and different strategy or approach that prevents, deters, intervenes, or stops a criminal act from occurring);
5. Must have a cost structure which is realistic when compared to its goals;
6. Must cooperate and coordinate its activities with other appropriate agencies/projects;
7. Must include a proposed evaluation design that provides relevant data to measure the effectiveness of the project and a plan for performing such evaluation; and,
8. Must include measurable objectives to reach the standard goals of the authority's mission, listed below for each category of funding:

STANDARD GOALS FOR CATEGORIES LISTED BELOW:
The categories below reflect more enforcement activity, thus the suggested goals are directed more toward similar activities.

GOAL 1: REDUCE THE NUMBER OF MOTOR VEHICLE THEFT INCIDENTS

Goal 1: Locate and shut down Chop Shops (5).
Goal 2: Conduct salvage inspections (15).
Goal 3: Conduct interdiction activities (200).

GOAL 2: REDUCE THE NUMBER OF INCENTS OF THEFT FROM A MOTOR VEHICLE

Goal 1: Training (4).
Goal 2: Conduct burglary of vehicle operations (10).
Goal 3: Conduct game camera / sign board operations (5).

GOAL 3: PUBLIC AWARENESS METHODS USED TO EDUCATE THE CITIZENS OF TEXAS AND TRAINING OF QUALIFIED PERSONNEL IN DETECTION AND PREVENTION OF AUTO BURGLARY AND THEFT

Goal 1: Public Awareness Events (100).
Goal 2: Training (4).
Goal 3: Reach 14,000,000 people through Public Awareness and Training.

GOAL 5: THE NUMBER OF PERSONS ARRESTED FOR MOTOR VEHICLE THEFT

Goal 1: Warrant arrests (15).
Goal 2: Work motor vehicle theft cases (600).
Goal 3: Recover stolen vehicles (500).

II. The Program Narrative should present the information by which the eligibility and merit of the project can be assessed. Applications will be evaluated for funding consideration, according to the congruence of the project with the criteria stated above. The Program Narrative should include but is not limited to the following information:

1. PROBLEM STATEMENT & HISTORICAL INFORMATION:
(Please limit information to 300 words)

a. Provide an assessment of the auto theft problem in the areas of coverage and existing activities that address the problem. Identify the target population and the geographic target area.

The SCATTF region is a hub of crossroads between Mexico and states north along the IH-35 corridor, US Hwy 59 to the East and West of IH-10 between San Antonio and Houston and US Hwy 290 East and West. In 1997 with the aid of the ABTPA Grant, Travis County initiated the first regional effort to combat auto-related criminal activity and has continued to focus on those efforts ever since. Total square mileage of the geographical area of the 17-Counties that are the Task Force equal 14,409 square miles. The target population, being made up of both urban (where more thefts occur) and rural (where theft rings and chop shops can go undetected more easily) is 2,078,025. Counties in the Task Force include: Bastrop, Bell, Blanco, Caldwell, Colorado, Comal, Fayette, Gonzales, Guadalupe, Hays, Jackson, Lee, Llano, Milam, Travis, Wharton and Wilson. The members of the Task Force continue to educate the citizens of the SCATTF jurisdictional areas and education is the most effective tool in the prevention of Auto Thefts and Vehicle Burglaries alike.

b. Describe the extent to which this project will duplicate or overlap existing activities, and why that (if any) is necessary.

We often overlap with the Austin Police Department Interdiction Project. We both conduct VTC 68-A inspections, PR events, game camera operations and on occasion some of our investigations overlap. APD works for the City of Austin only. We work the unincorporated areas.

c. Describe and document trends of the problem and the need that makes this grant necessary.

Our area is mainly small rural Sheriff's Offices. Without our expertise, these agencies have no one to call upon. Since DPS – MVT is now obsolete, we are the ones called upon. Most agencies have very limited manpower or experience in the Auto Theft or Vehicle Burglary fields.

d. Using the spreadsheet below, provide accurate statistical data for problem in project area. (e.g., cite 3 years of UCR data) Please provide all data that is available for your agency or agencies:

Vehicle Theft Data	FY11	FY12	FY13
Number of Stolen Vehicles	458	403	502
Number of Recovered Vehicles	603	603	810
Number of Arrests	146	206	217
Number of Auto Theft Training Classes	15	12	13
Number of (*other*)	404	449	523

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

Theft from a Motor Vehicle Data	FY11	FY12	FY13
Number of Burglaries of a Vehicle	1,187	1,289	1,258
Number of Recovered Items	Did not track this data		
Number of Arrests	12	43	35
(other)Value of recovered parts	31,005	31,240	13,223
(other) Value of stolen parts	$918,349	$799,044	$1,144,794

Other Motor Vehicle Crimes	FY11	FY12	FY13
68A Inspections	1,152	1,293	1,618
Salvage Inspections	35	25	22
Number of Stolen Vehicle Inquiries	BATIC only		
(other)Gateway Crimes	64	54	23

PROGRAM NARRATIVE

2. PROPOSED OBJECTIVES:

- The applicant must provide specific objectives for the project that are consistent with the proposal. The objectives should reflect the overall impact that you intend the project to attain in reaching the standard goal for the authority.
- The objectives should explain how the goal will be accomplished. The activities described should support the goal and be Specific, Measurable, Action-oriented, Realistic, and Time-oriented.
- The applicant must include an objective that addresses ***auto theft, auto burglary, and crime prevention*** that you intend the project to attain.

a. State the standard goal and describe the specific objectives of the project. Include any quantifiable data by which activities measure.

We will conduct training (4); sign board / game camera operations (5); work motor vehicle theft cases (600) and recover stolen vehicles (500) throughout the upcoming year.

b. Describe how the project will impact the stated problem.

The expertise of the Task Force is well known both inside and outside the 17-County region and is called upon routinely for assistance. We are quickly becoming experts in counterfeit or fraudulent dealer license plates and fraudulent titles as well. We will continue to accomplish all of this through training of Law Enforcement agencies and working to educate the public through public awareness campaigns.

c. Describe proposed plan for auto theft crime prevention, education and training.

VIN etchings, neighborhood meetings, Lions and Rotary Clubs, mock citations, stuff brochures in billings, etc. Hold Auto Theft, Salvage Inspections and Highway Interdiction classes for Law Enforcement throughout the state.

3. FUNCTIONS OF PROPOSED PROJECT:

The functions of the project should: **(Please limit information to 300 words)**

- Identify the service needs to be met by this project and the applicant's experience or qualifications.
- Describe how this project will cooperate / coordinate activities with other appropriate agencies/projects.
- Describe in what way (if any) is this project innovative and what methods taken to assure that the project demonstrates cross-cultural awareness in all project activities and in its staffing and training.

This is a multi-agency task force. This unit is among one other task force within this 17-county region who specializes in motor vehicle theft investigations and its investigators are trained experts in this field. The smaller surrounding counties have no one to call upon but our Task Force; they depend on us for assistance and guidance in our areas of expertise. All officers are trained in cultural awareness.

4. EVALUATION DESIGN:

- The program evaluation should indicate how the applicant will assess the success of the project and the extent to which the strategy achieved the project's goals and objectives.

a. Describe the design of a plan for local evaluation of this project.

An important aspect in evaluating a program of this magnitude is whether the participating agencies (Sheriff's) perceive the program as one that is worthwhile. We will continue to host bi-yearly Board of Governor's meetings to discuss agenda items relevant to this project and receive feedback. Minutes are recorded and all present are invited to speak on any item of interest.

b. Cite relevant data that will be used to measure the effectiveness of this project.

We keep monthly statistics to track the progress of the unit and to monitor the counties, our region and the state as a whole; to ensure we are continuing to make a difference in the fight against Auto Thefts and Burglary of Vehicles.

c. Describe the mechanism to evaluate the program's progress.

We will continue to track our monthly, quarterly and yearly statistics. We will ensure our goals are reached each year (for example knowing how many public relations events or salvage inspections have been conducted). We will also use feedback from our bi-yearly Board of Governor's Meetings.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

DESIGNATION OF GRANT OFFICIALS

ABTPA rules require that three persons be designated to the positions of Authorized Official, Project Director, and Financial Officer for the purposes of administering a grant. The Project Director and the Financial Officer may not be the same person, but under extenuating circumstances, one person may otherwise fill two positions. In accordance with the criteria and definition of responsibilities set forth in the Financial and Administrative Requirements section of the ABTPA Grant Application and Administration Guidelines governing submission of this application, the following designations are made:

APPLICANT: Travis County

PROJECT TITLE: Sheriff's Combined Auto Theft Task Force

Project Director

Cyril	Friday	
First Name	**Last Name**	
Captain, Travis County Sheriff's Office		
Title and Agency		
PO Box 1748 | Collier Bldg		
Business Address (Street or P. O. Box)		
Austin	TX	78767
City	**State**	**Zip**
Office 512.854.9776	Fax 512.854.7410	
Telephone and Fax Numbers		
Cyril.Friday@co.travis.tx.us		
E-Mail		

Project Manager

Tommy	Wooley	
First Name	**Last Name**	
Sergeant, Travis County Sheriff's Office		
Title and Agency		
PO Box 1748 | Collier Bldg		
Business Address (Street or P. O. Box)		
Austin	TX	78767
City	**State**	**Zip**
Office 512.854.7423	Fax 512.854.7410	
Telephone and Fax Numbers		
Tommy.Wooley@co.travis.tx.us		
E-Mail		

Financial Officer

Nicki	Riley	
First Name	**Last Name**	
County Auditor, Travis County		
Title and Agency		
PO Box 1748		
Business Address (Street or P. O. Box)		
Austin	TX	78767
City	**State**	**Zip**
Office 512.854.9125	Fax 512.854.9164	
Telephone and Fax Numbers		
Nicki.Riley@co.travis.tx.us		
E-Mail		

Authorized Official

The Authorized Official is the Chief Executive Officer, or designee of the Agency.

Samuel T.	Biscoe	
First Name	**Last Name**	
County Judge, Travis County		
Title and Agency		
PO Box 1748		
Business Address (Street or P. O. Box)		
Austin	TX	78767
City	**State**	**Zip**
Office 512.854.9555	Fax 512.854.9535	
Telephone and Fax Numbers		
Sam.Biscoe@co.travis.tx.us		
E-Mail		

AMERICANS WITH DISABILITIES ACT CERTIFICATION

The Grantee hereby assures and certifies compliance with Subchapter II, Part A of the Americans with Disabilities Act (ADA), 42 U.S.C., Sections 12131-12134, and Department of Justice ADA regulations, 28 CFR Part 35.

Authorized Official **Date**

Travis County

Grantee

Sheriff's Combined Auto Theft Task Force

Project Title

Non Supplanting Certification

I certify that the programs proposed in this application meet all the requirements of the Texas Civil Statutes, Article 4413(32a), §6(a)(7), (a) Texas Civil Statutes, Article 4413(32a), §6(a)(7), requires that state funds provided by this Act shall not be used to supplant state or local funds. Public Law 98-473 requires that federal funds provided by that Act shall not be used to supplant state or local funds.

I further certify that ABTPA funds have not been used to replace state or local funds that would have been available in the absence of ABTPA funds. The certification shall be incorporated in each grantee's report of expenditure and status of funds referred to under §57.3(6) of this title (relating to Adoption by Reference).

Authorized Official _____ **Date** _____

Travis County

Grantee

SPECIAL CONDITION

COMPLIANCE REQUIREMENT

The attached digest of your grant application represents the Automobile Burglary & Theft Prevention Authority Board's approved amount. The digest represents budgeted amounts only and does not approve any items that conflict with the participating agency's personnel, procurement, travel, or local government code policies and procedures.

The grantee will be responsible in determining that the following requirements are being met prior to the release of funds:

1) **Salaries are in accordance with local policy of the participating agencies.**

2) **Personnel are classified in accordance with the needed qualification for the position.**

3) **Fringe Benefits are in accordance with local policy of the participating agencies.**

4) **Travel Policy is in accordance with the travel policy of the participating agencies.**

Authorized Official **Date**

Travis County

Grantee

SPECIAL CONDITION

EQUAL EMPLOYMENT OPPORTUNITY PROGRAM CERTIFICATION

I, _____, certify that:

This agency employs fewer than 50 people; therefore, the _____ (Agency)

is not required to file an equal opportunity program in accordance with 28 CFR 42.301 et seq., Subpart E.

or

This agency employs 50 or more people and has received or applied to the Automobile Burglary & Theft Prevention Authority for total funds in excess of $25,000; therefore, the County of Travis (Agency) has formulated an equal employment opportunity

program in accordance with 28 CFR 42.301 et seq., Subpart E and that it is on file in the office of:

Debbie L. Maynor (name) | Director of Human Resources (title)

PO Box 1748 | Austin | TX | 78767 (address)

for review or audit by an official of the Automobile Burglary & Theft Prevention Authority as required by relevant laws and regulations.

PROJECT TITLE: Sheriff's Combined Auto Theft Task Force

Authorized Official (signature) | Project Director (signature)

Date | Date

SPECIAL CONDITION

ASSURANCES

A Grantee and the Applicant hereby makes and certifies that as grantee, it and any subgrantee shall comply with the following conditions:

1. **A grantee and subgrantee must comply with ABTPA grant rules and UGMS.**

2. **A grantee and subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any persons related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person who shall have been continuously employed for a period of two years, or such period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.**

3. **A grantee and subgrantee must insure that all information collected, assembled or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.**

4. **A grantee and subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special or called meeting of governmental bodies to be open to the public, except as otherwise provided by law.**

5. **A grantee and subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child payments.**

6. **No health and human services agency or public safety or law enforcement agency may contact with or issue a license, certificate or permit to the owner, operator or administrator of a facility if the license, permit or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.**

7. **A grantee and subgrantee that is a law enforcement agency regulated by Texas Government Code, Chapter 415, must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 415, Texas Government Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in process of achieving compliance with such rules.**

ASSURANCES (continued)

8. **When incorporated into a grant award or contract, these standards assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contact administration system to insure that all terms, conditions, and specifications are met. (See Section ____.36 for additional guidance on contract provisions.)**

9. **A grantee and subgrantee must comply with the Texas Family Code, Section 261.101 which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Grantees and subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.**

10. **Grantees and subgrantees will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps and the Americans With Disabilities Act of 1990; (d) the Age Discrimination Act of 1974, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to the nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statue(s) which may apply to the application.**

11. **Grantees and subgrantees will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. §§ 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.**

12. **Grantees and subgrantees will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.**

ASSURANCES (continued)

13. Grantees and subgrantees will comply with the provisions of the Hatch Political Activity Act (5 U.S.C. § 7321-29) which limit the political activity of employees whose principal employment activities are funded in whole or in part with Federal funds.

14. Grantees and subgrantees will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act and the Intergovernmental Personnel Act of 1970, as applicable.

15. Grantees and subgrantees will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protections Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA. (EO11738)

16. Grantees and subgrantees will comply with Article IX, Section 5 of the state appropriations act which prohibit the use of state funds to influence the outcome of any election or the passage or defeat of any legislative measure.

AUTOMOBILE BURGLARY & THEFT PREVENTION AUTHORITY

SPECIAL CONDITION

ASSURANCES CERTIFICATION

I certify that the programs proposed in this application meet all the requirements of the Texas Automobile Burglary & Theft Prevention Authority Program, that all the information presented is correct, and that the applicant will comply with the provisions of the Automobile Burglary & Theft Prevention Authority and all other federal and state laws, regulations, and guidelines. By appropriate language incorporated in each grant, subgrant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions above apply to all recipients of assistance.

Authorized Official _____ Date _____

INDEPENDENT ANNUAL AUDIT CERTIFICATION

The grantee hereby assures compliance by itself and its applicable sub-recipients (contractors) with the Single Audit Act Amendments of 1996, PL 104 - 156 and, particularly, with the requirements of OMB Circular A-133 as follows (check one):

1. X — Grant(s) expenditures of $300,000 or more in federal funds - An annual single audit by an independent auditor made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133.
2. _____ Grant(s) expenditures of $300,000 or more in state funds - An annual single audit by an independent auditor made in accordance with the Uniform Grant and Contract Management Standards (UGCMS).
3. _____ Grant(s) expenditures of less than $300,000 in federal funds - Exempt from the Single Audit Act. However, ABTPA may require a limited scope audit as defined in OMB Circular A-133.
4. _____ Grant(s) expenditures less than $300,000 but $50,000 or more in state funds - A program-specific audit.
5. _____ Grant(s) expenditures less than a total of $50,000 in state funds - Financial Statements audited in accordance with Generally Accepted Auditing Standards (GASS).

***NOTE*: Grantees exempt from the Single Audit Act requirements (i.e. those expending less than $300,000 in total federal financial assistance) are prohibited from charging the cost of a Single Audit to a Federal Award.**

Authorized Official (signature)	**Financial Officer (signature)**
Date	**Date**
Travis County	SA-T01-1069-15
Grantee Organization	**Grant Number**

Regardless of items checked above, the grantee should, within 60 days following the date of the grant award, furnish the following information:

1. The identity of the organization conducting the audit.
2. Approximate time audit will be conducted.
3. Audit coverage to be provided.