



Travis County Commissioners Court Agenda Request

Meeting Date: April 15, 2014

Prepared By/Phone Number: Yolanda Aleman, (512)854-9106

Elected/Appointed Official/Dept. Head: Leroy Nellis, Acting County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

FY 2014

4/15/2014

NEW BUDGET

BA#	IO/WBS	FUND	COST CENTER/SPNSRD	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
N1	101529	2062	158011	500050	HHS	Salaries - Regular Employee	\$9,416.36		1
	101529	2062	158011	506010	HHS	FICA - OASDI	\$583.82		
	101529	2062	158011	506020	HHS	Medicare	\$136.53		
	101529	2062	158011	506030	HHS	Medical Insurance Benefit	\$1,317.08		
	101529	2062	158011	506040	HHS	Life Insurance Benefit	\$18.82		
	101529	2062	158011	506050	HHS	Retirement Contribution	\$1,213.77		
	101529	2062	158011	506060	HHS	Worker's Compensation	\$18.37		
	101529	2062	158011	410010	HHS	Grant Revenue RRB	\$12,704.75		
N2	100423	2034	158011	511410	HHS	Utility Assistance	\$10,000.00		4
	100423	2034	158011	410010	HHS	Grant Revenue RRB	\$10,000.00		
N3	600794	4049	149027	422080	TNR	Contracted Construction Services	\$17,379.00		7
	600794	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$17,379.00		
	601080	4049	149027	422080	TNR	Contracted Construction Services	\$43,145.00		
	601080	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$43,145.00		
	601080	4049	149027	422080	TNR	Contracted Construction Services	\$8,732.00		
	601080	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$8,732.00		
	600790	4049	149027	422080	TNR	Contracted Construction Services	\$1,539.97		
	600790	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$1,539.97		
	600820	4049	149027	422080	TNR	Contracted Construction Services	\$168.00		
	600820	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$168.00		
	600820	4049	149027	422080	TNR	Contracted Construction Services	\$2,343.00		
	600820	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$2,343.00		
	600820	4049	149027	422080	TNR	Contracted Construction Services	\$396.00		
	600820	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$396.00		
	600788	4049	149027	422080	TNR	Contracted Construction Services	\$549.00		
	600788	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$549.00		
	600788	4049	149027	422080	TNR	Contracted Construction Services	\$3,028.00		
	600788	4049	149027	522030	TNR	Cap.Outlay Mtrl-Improvements Other	\$3,028.00		
N4		4050	149030	481320	TNR	Contracted Services	\$451,097.00		19
		4050	149030	522040	TNR	Cap.Outlay Mtrl-Infrastructure/Impvts	\$451,097.00		
N5		0001	124015	485190	Crim. Courts	Donation	\$681.11		22
		0001	124015	510020	Crim. Courts	Books	\$300.00		
		0001	124015	511370	Crim. Courts	Non Employee Education Services	\$300.00		
		0001	124015	510220	Crim. Courts	Office Supplies	\$81.11		

AMENDMENTS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1		0001	198000	580320	Reserves	STAR Flight Maintenance Reserve		\$564,341.00	27
		0001	159006	510010	EMS	Aircraft & Boating Supplies & Equip.	\$453,082.00		
		0001	159006	511010	EMS	Counseling Services	\$111,259.00		
A2		0001	198000	580240	Reserves	SMART Building Maintenance Reserve		\$27,031.00	32
		0001	114009	510030	FMD	Building Maintenance, Supplies & Equip	\$27,031.00		

TRANSFERS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
T1		0001	112014	500050	ITS	Salaries - Regular Employee		\$1,631.00	36
		0001	112017	500050	ITS	Salaries - Regular Employee		\$1,631.00	
		0001	112014	500070	ITS	Salaries - Temporary Employee	\$1,631.00		
		0001	112017	500070	ITS	Salaries - Temporary Employee	\$1,631.00		



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca St., Suite 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Alan Miller, Budget Analyst *AM*

DATE: April 7, 2014

RE: Establishing New Budgets for Revenue Received Related to the Travis County Housing Finance Corporation Memorandum of Understanding Related to a Grant from the Texas Department of Housing and Community Affairs through the U.S. Department of Housing and Urban Development

The Travis County Housing Finance Corporation receives a grant from the Texas Department of Housing and Community Affairs through the U.S. Department of Housing and Urban Development. The Travis County Housing Finance Corporation through a memorandum of understanding contracts with Travis County Health and Human Services and Veterans Service Department to administer the grant. The grant provides funds for case management to Travis County as well as rental and utility assistance through the Housing Finance Corporation.

Funds to support the rental and utility assistance and case management services are received by the Housing Finance Corporation when a family is accepted into the program. Through the MOU, the Housing Finance Corporation passes the case management funds to Travis County. HHS has submitted budget adjustments to budget the received funds. Pursuant to the FY 2014 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of this item totaling \$12,704.75 in new revenue. The MOU was approved December 10, 2013. These are the first funds received this year under this agreement.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, Andrea Shields, PBO
Kathleen Haas, HHS
Janice Cohoon, Dede Bell, County Auditor's Office

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION
BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

March 20, 2014

TO: Leslie Broward, County Executive, Planning & Budget Office
FROM:  Nicki Riley, County Auditor
SUBJECT: Certification of Revenue – TCHFC- MOU with Travis County

I hereby certify \$12,704.75 as revenue to be used by the Travis County Health and Human Services department for the Travis County Housing Finance Corporation Memorandum of Understanding in the FY '14 Budget.

These funds were granted to the Travis County Housing Finance Corporation by the Texas Department of Housing and Community Affairs through the U.S. Department of Housing and Urban Development and should be allocated as follows:

Federal Grant # 800353

Fund # 2062

Sponsor # 500062

Amount for the period July 2013 through December 2013: \$12,704.75

In the past, it has been the procedure of the Commissioners' Court to increase the budget for the expenditures of these funds upon certification of revenue.

If you have any questions, please call Dede Bell at 854-9125

NR/jc

cc: Dan Wilson, Financial Services, County Auditor
Alan Miller, Budget Analyst, Planning and Budget
Aerin Toussaint, Budget Analyst, Planning and Budget
Andrea Shields, Administrator, TCHFC
Sherri Fleming, Executive Manager, TCHHS/VS
Kathleen Haas, Financial Manager, TCHHS/VS
Janice Cohoon, Financial Analyst, County Auditor

Document Number 1000002450

Check OK

Header Additional Information

Process Enter
Grant 800353
GM Doc Type B1
Header Description Set up FY14 Budget

Currency USD
Document Date 03/21/2014
Budget Version 0

Document Status Preposted
Reversal Status Normal
Budget Status Released
Reason Code

Detail Data

12704.75 New Revenue

Line	FM Area	Fund	Sponsored Program	Sponsored Class	Grantee FY	Valid from Date	Distribution off	Distribution	Automatic Distribution off	Valid to Date	Amount	Distribution Key	Commitment Item	Funds Center	Functional Area	Funded Program
											25,409.50					
000010	1000	2062	101529	500050	2014	10/01/2013				09/30/2014	9,416.36 1		500050	1580110001	1530	101529
000020	1000	2062	101529	506010	2014	10/01/2013				09/30/2014	583.82 1		506010	1580110001	1530	101529
000030	1000	2062	101529	506020	2014	10/01/2013				09/30/2014	136.53 1		506020	1580110001	1530	101529
000040	1000	2062	101529	506030	2014	10/01/2013				09/30/2014	1,317.08 1		506030	1580110001	1530	101529
000050	1000	2062	101529	506040	2014	10/01/2013				09/30/2014	18.82 1		506040	1580110001	1530	101529
000060	1000	2062	101529	506050	2014	10/01/2013				09/30/2014	1,213.77 1		506050	1580110001	1530	101529
000070	1000	2062	101529	506060	2014	10/01/2013				09/30/2014	18.37 1		506060	1580110001	1530	101529
000080	1000	2062	101529	410010	2014	10/01/2013				09/30/2014	12,704.75 1		410010	1580110001	1530	101529

~~Ben~~ Ben April 9, 2014



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca St., Suite 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Alan Miller, Budget Analyst *AM*
DATE: April 7, 2014
RE: Establishing New Budgets for Revenue Received Related to the TX GAS Share the Warmth Grant In Health and Human Services and Veterans Service Department.

The TX Gas-Share the Warmth Grant provides funds to assist those in need with gas utility assistance. The program receives funding through donations which are passed to Travis County as additional grant revenue.

HHS has submitted budget adjustments to budget the donated funds for utility assistance. Pursuant to the FY 2014 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of this item totaling \$10,000 in new revenue. The grant was awarded on April 24, 2012 and extended on September 24, 2013. To date, including this revenue, \$68,066.84 has been received associated with this grant.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, PBO
Lisa Glass, Kathleen Haas, HHS
Cynthia Sayles, Dede Bell, County Auditor's Office

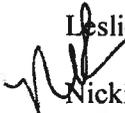
TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

March 24, 2014

TO: Leslie Browder, County Executive, Planning and Budget
FROM:  Nicki Riley, County Auditor
SUBJECT: Certification of Revenue – Texas Gas Service – Share the Warmth

I hereby certify **\$10,000.00** of as additional revenue to be used by Travis County Health & Human Services for the use on the Texas Gas Service – Share the Warmth grant.

These funds were awarded by Texas Gas Service and should be used as follows:

Local Grant # 800212	Internal Order # 100423
Fund # 2034	Sponsor Class: 485190
Sponsor # 500034	Amount: \$ 10,000.00

In the past, it has been the procedure of the Commissioners' Court to increase the budget for the expenditures of these funds upon certification of revenue.

If you have any questions, please call Cynthia Sayles at 854-4233.

NR/cs

cc: Dan Wilson, Chief Asst. County Auditor, County Auditor
Diana Ramirez, Budget Analyst, PBO
Lisa Sindermann, Financial Analyst, Travis County Health & Human Services
Dede Bell, Financial Manager, County Auditor
Cynthia Sayles, County Auditor

Document Number 1000002442

Check OK

Header Additional Information

Process: Enter Document Status:

Grant: 800212 Reversal Status:

GM Doc Type: B1 Budget Status:

Header Description: Accept funds from TX Gas Reason Code:

Currency: USD Document Date: 03/25/2014 Budget Version: 0

Detail Data

10,000 Alleviate revenue

Line	FM Area	Fund	Sponsored Program	Sponsored Class	Grantee FY	Valid from Date	Distribution	Valid to Date	Amount	Distribution Key	Commitment Item	Funds Center	Functional Area	Funded Program	
000010	1000	2034	100423	511410	2014	10/01/2013	Distribution off	09/30/2014	10,000.00	1	511410	1580110001	1530	100423	
000020	1000	2034	100423	410010	2014	10/01/2013	Distribution off	09/30/2014	10,000.00	1	410010	1580110001	1530	100423	
									20,000.00						

Handwritten signature and date: [Signature] 09/14



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca St., Suite 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Alan Miller, Budget Analyst
DATE: April 7, 2014
RE: Establishing New Budgets for Revenue Received in Lieu of Parkland Dedication by Transportation and Natural Resources (TNR)

The County Auditor's Office has certified additional unanticipated new revenues in lieu of parkland dedication. These are:

Developer (Owner)	Park	Amount
Mark Collins Builders, Inc	Mansfield Dam Park	\$549.00
Mark Collins Builders, Inc	Mansfield Dam Park	\$3,028.00
Peter Pham and Ha Vu	Northeast Metro Park	\$396.00
Angelisle, LP	Northeast Metro Park	\$1,539.97
Cantarra Ventures, Ltd	Northeast Metro Park	\$2,343.00
Santana Chaparro	Northeast Metro Park	\$168.00
Taylor Morrison of Texas, Inc	Selma Hughes Park	\$43,145.00
TR Vista Preserve, LLC	Selma Hughes Park	\$8,732.00
Ashton Austin Residential, LLC	Windmill Run Park	\$17,379.00
Total:		\$77,279.97

TNR has submitted budget adjustments to budget the donated funds. Pursuant to the FY 2014 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of these items totaling \$77,279.97 in new revenue to be used for park purposes. These funds can be used for the acquisition or improvement of parks that will benefit the subdivision connected to the donation. Funds may also be used at other parks provided the donated funds benefit all County residents and have typically supplemented funding for large capital park projects. TNR recommendations for the use of the funds will be brought back as individual projects are identified. PBO recommends approval.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, PBO
Cynthia McDonald, Donna Willams-Jones, TNR

TRAVIS COUNTY
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FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Mark Collins Builders, Inc.- Lakeside Villas
Condominiums I- Mansfield Dam Park I/O 600788

Date: March 24, 2014

I hereby certify an additional \$549.00 for the Transportation and Natural Resources Department from Mark Collins Builders, Inc. in lieu of parkland dedication. Funds are planned for improvements at Mansfield Dam Park (I/O 600788).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$549.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

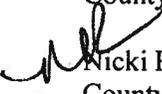
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To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Mark Collins Builders, Inc.- Lakeside Villas
Condominiums - Mansfield Dam Park I/O 600788

Date: March 24, 2014

I hereby certify an additional \$3,028.00 for the Transportation and Natural Resources Department from Mark Collins Builders, Inc. in lieu of parkland dedication. Funds are planned for improvements at Mansfield Dam Park (I/O 600788).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$3,028.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees- Peter Pham-Ha Vu- Howard
Subdivision Final Plat-Northeast Metro Park I/O 600820

Date: March 26, 2014

I hereby certify an additional \$396.00 for the Transportation and Natural Resources Department from Peter Pham and Ha Vu in lieu of parkland dedication. Funds are planned for improvements at Northeast Metro Park (I/O 600820).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$396.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

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(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees- Angelisle, LP –Sola Vista Section
Four Final Plat- Milton Reimers Park I/O 600790

Date: March 26, 2014

I hereby certify an additional \$1,539.97 for the Transportation and Natural Resources Department from Angelisle, LP in lieu of parkland dedication. Funds are planned for improvements at Northeast Metro Park (I/O 600790).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$1,539.97

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
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(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Cantarra Ventures, Ltd- Cantarra IIB-2- Northeast
Metro Park I/O 600820

Date: March 24, 2014

I hereby certify an additional \$2,343.00 for the Transportation and Natural Resources Department from Cantarra Ventures, Ltd in lieu of parkland dedication. Funds are planned for improvements at Northeast Metro Park (I/O 600820).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$2,343.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
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12

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FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees- Santana Chaparro- Santana
Subdivision Final Plat-Northeast Metro Park I/O 600820

Date: March 26, 2014

I hereby certify an additional \$168.00 for the Transportation and Natural Resources Department from Santana Chaparro in lieu of parkland dedication. Funds are planned for improvements at Northeast Metro Park (I/O 600820).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$168.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
Cynthia McDonald, Financial Manager, TNR
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(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees- Taylor Morrison of Texas, Inc.-
Austin- McCormick Ranch on Lake Austin Phase Two-Selma Hughes Park I/O
601080

Date: March 26, 2014

I hereby certify an additional \$43,145 for the Transportation and Natural Resources Department from Taylor Morrison of Texas, Inc. in lieu of parkland dedication. Funds are planned for improvements at Selma Hughes Park (I/O 601080).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$43,145.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
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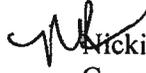
TRAVIS COUNTY
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COUNTY AUDITOR



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(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees- TR Vista Preserve, LLC-McCormick
Ranch on Lake Austin Phase One-Selma Hughes Park I/O 601080.

Date: March 26, 2014

I hereby certify an additional \$8,732.00 for the Transportation and Natural Resources Department from TR Vista Preserve, LLC in lieu of parkland dedication. Funds are planned for improvements at Selma Hughes Park (I/O 601080).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$8,732.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

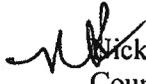
TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Ashton Austin Residential, LLC Ridgeview Phase II,
Final Plat- Windmill Run Park I/O 600794

Date: March 18, 2014

I hereby certify an additional \$17,379.00 for the Transportation and Natural Resources Department from Ashton Austin Residential, LLC in lieu of parkland dedication. Funds are planned for improvements at Windmill Run Park (I/O 600794).

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$17,379.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

Header Information for Entry Doc Number

400005394

Doc. Number 400005394

Doc. Status Preposted

FM Area 1000

Budget. Cate. Payment

Doc. Year 2014

Doc. Date Apr 7, 2014

Value Type Budget

Version 0

Doc. Type TRAN

Budget Type 3

Fiscal Year 2014

Year.Cash.Eff

Process UI BALA

Process BALS

Original.Applic. BWB

Doc. Family

Additional Data

Creator WILLIAD

Creation Date Apr 7, 2014

Creation Time 09:04:31

Resp. Person DONNA WILLIAMS JONES

Year Cohort

Public Law

Header Text Rev Certifications Fund 4049

Legislation

TextName

Lines

Total Document 77,279.97 USD new revenue

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	NOT-RELEVANT	17,379	Rev Cert Windmill Run Ridgeview Phil Final Plat
000002	4049		1490274049	522030	1630	NOT-RELEVANT	17,379	Rev Cert Windmill Run Ridgeview Phil Final Plat
000003	4049		1490274049	422080	1630	NOT-RELEVANT	43,145	Rev Cert Selma Hughes Lake Austin Ph Two
000004	4049		1490274049	522030	1630	NOT-RELEVANT	43,145	Rev Cert Selma Hughes Lake Austin Ph Two
000005	4049		1490274049	422080	1630	NOT-RELEVANT	8,732.	Rev Cert Selma Hughes Lake Austin Ph One
000006	4049		1490274049	522030	1630	NOT-RELEVANT	8,732	Rev Cert Selma Hughes Lake Austin Ph One
000007	4049		1490274049	422080	1630	NOT-RELEVANT	1,539.97	Rev Cert Milton Reimers Sola Vista Sec4 Final Plat
000008	4049		1490274049	522030	1630	NOT-RELEVANT	1,539.97	Rev Cert Milton Reimers Sola Vista Sec4 Final Plat

See April 9, 2014

Line	fund	Funds center	Comm. Item	FuncArea	Grant	Funded Program	Local Amount	Line Text
000009	4049		1490274049	422080	1630	NOT-RELEVANT	600820	168 Rev Cert NE Metro Santana Subdivision Final Plat
000010	4049		1490274049	522030	1630	NOT-RELEVANT	600820	168 Rev Cert NE Metro Santana Subdivision Final Plat
000011	4049		1490274049	422080	1630	NOT-RELEVANT	600820	2,343 Rev Cert NE Metro Cantarra IIB-2
000012	4049		1490274049	522030	1630	NOT-RELEVANT	600820	2,343 Rev Cert NE Metro Cantarra IIB-2
000013	4049		1490274049	422080	1630	NOT-RELEVANT	600820	396 Rev Cert NE Metro Howard Subdivision Final Plat
000014	4049		1490274049	522030	1630	NOT-RELEVANT	600820	396 Rev Cert NE Metro Howard Subdivision Final Plat
000015	4049		1490274049	422080	1630	NOT-RELEVANT	600788	549 Rev Cert Mansfield Dam Lakeside Villas Condos I
000016	4049		1490274049	522030	1630	NOT-RELEVANT	600788	549 Rev Cert Mansfield Dam Lakeside Villas Condos I
000017	4049		1490274049	422080	1630	NOT-RELEVANT	600788	3,028 Rev Cert Mansfield Dam Lakeside Villas Condos
000018	4049		1490274049	522030	1630	NOT-RELEVANT	600788	3,028 Rev Cert Mansfield Dam Lakeside Villas Condos



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Alan Miller, Budget Analyst *A*
DATE: April 7, 2014
RE: Establishing New Budget for Revenue Received for Road improvements

The County Auditor's Office has certified additional revenue from Carma Properties Westport, LLC. The funds are provided for road improvements on US 183 North of FM 812.

TNR has submitted a budget adjustment to budget the additional funds. Pursuant to the FY 2014 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of this budget adjustment for \$451,097 in new revenue.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, PBO
Cynthia McDonald, Donna Williams-Jones, TNR

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – US 183 North of FM 812-Customer 270090-WBS
RDCN.149.000041.01.

Date: March 24, 2014

I hereby certify an additional \$451,097.00 for the Transportation and Natural Resources Department from developer Carma Properties Westport, LLC. Funds are planned for improvements on US 183 North of FM 812.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4050	1490304050	481320	Contracted Services	\$451,097.00

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Alan Miller, Budget Analyst Sr., PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

Header Information for Entry Doc Number

400005393

Doc. Number 400005393 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr 7, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 3 Fiscal Year 2014 Year. Cash. Eff
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family
 Creator WILLIAD Creation Date Apr 7, 2014 Creation Time 08:33:47
 Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law
 Legislation

Additional Data

Header Text Rev Certification US183 N FM812

TextName

Lines

Total Document 902,194 USD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncAreaGrant	Funded Program	Local Amount	Text Line
000001	4050		1490304050	481320	1710	NOT-RELEVANT RDCN14900004101	451,097	Revenue Certification US183 North FM812
000002	4050		1490304050	522040	1710	NOT-RELEVANT RDCN14900004101	451,097	Revenue Certification US183 North FM812



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca, Suite 1560
Austin, Texas 78701

MEMORANDUM

TO: Members of Commissioners Court
FROM: Victoria Ramirez, Budget Analyst *VR*
DATE: April 9, 2014
RE: Request to Establish New Budget for Revenue from Danielle Ammon (Kendra Scott Designs)

On December 30, 2013, the Commissioners Court approved item 21 to accept a donation of \$681.11 from Danielle Ammon of Kendra Scott Designs. The donor, Ms. Ammon, would like the funds to go to Project Engage in support of education initiatives for young defendants. Project Engage is a specialized docket for young defendants housed in County Court-at-Law #6. The Criminal Courts request that the donated funds be budgeted accordingly to supplement this program.

Project Engage aims to reduce the number of revocations, convictions, and jail sentences for teenage offenders by providing the additional support and structure of judicial oversight within a probation term with maximum supervision. The program strongly emphasizes mandatory school and/or work for participants. If approved, the newly budgeted funds would be used to pay for participants' books, tuition, and school supplies.

Pursuant to the FY 2014 Budget Rules, the Planning and Budget Office is submitting this new revenue budget adjustment for Commissioners Court approval so these one-time funds can be budgeted in County Court-at-Law #6 in the Criminal Courts.

PBO recommends approval of this budget amendment.

cc: Leroy Nellis, Acting County Executive, Planning and Budget
Debra Hale, Director of Court Management, Criminal Courts
Joseph Kertz, Lead Financial Analyst, Criminal Courts
Jessica Rio, Budget Director
Travis Gatlin, Assistant Budget Director
Diana Ramirez, Assistant Budget Director



Travis County Commissioners Court Agenda Request

Meeting Date: December 31, 2013
Prepared By/Phone Number: Debra Hale, 854-9432
Elected/Appointed Official/Dept. Head: Brandy Mueller
County Court at Law #6 Judge
Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE:

Consider and take appropriate action on acceptance of a donation of \$681.11 from Danielle Ammon (Kendra Scott Designs) for the benefit of County Court at Law #6 Project Engage Program.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

The Criminal Courts request approval to accept a \$681.11 donation from Danielle Ammon of Kendra Scott Designs. Ms. Ammon is presenting this donation to assist the County Court at Law #6 Project Engage to provide incentives and tangible rewards to participants, as recommended by evidence based practices.

Project Engage is a specialized docket for the adult criminal justice system's youngest defendants, ages 17, 18 and 19 years of age. It aims to reduce the number of revocations, convictions and jail sentences by providing teenage offenders the additional support and structure of regular judicial oversight within a probation term with maximum supervision.

The program has a heavy emphasis on mandatory school and/or work. Ms. Ammon would like the funds to be used to further this goal of education. They would cover books, school supplies, tuition costs and/or scholarships for the participants.

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

N/A

FISCAL IMPACT AND SOURCE OF FUNDING:

There is no negative fiscal impact to the County. The \$681.11 donation from Danielle Ammon and Kendra Scott Designs will be used for books, school supplies, tuition costs and/or scholarships for participants in Project Engage.

REQUIRED AUTHORIZATIONS:

November 18, 2013

Travis County Judge Biscoe
Travis County Commissioners Davis, Todd, Daugherty and Gomez
PO Box 1748
Austin, Texas 78767

Dear Judge Biscoe & Travis County commissioners:

I am pleased to make a financial donation in the amount of \$681.11 to Travis County for the benefit of Project Engage in County Court at Law No. 6. Judge Mueller has created the Project Engage docket for misdemeanor defendants who are ages 17 through 19, with the goal of providing Travis County's youngest adult offenders with additional support and structure during their probation term to help reduce the number of revocations, convictions and jail sentences among these participants, while also giving back to our community in the form of specific monthly community service projects.

I am very supportive of the mission of Project Engage, and I am particularly supportive of the emphasis that is placed on mandatory school and/or work. I would like for Travis County to use my monetary donation to help cover any educational costs for Project Engage participants. These include, but should not be limited to, such things as books, school supplies, tuition costs and/or scholarships.

If any further information is needed, please do not hesitate to contact me. I can be reached at (512) 900 6282.

Sincerely,

A handwritten signature in cursive script, appearing to read "Danielle Ammon". The signature is written in black ink and is positioned below the word "Sincerely,".

Danielle Ammon

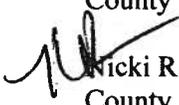
TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Donation from Kendra Scott Designs (IO# 600983)

Date: February 10, 2014

I hereby certify an additional \$681.11 for the Travis County Criminal Courts from Kendra Scott Designs planned for the benefit of Project Engage in County Court at Law No. 6.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
0001	1240150001	485190	Donation	\$681.11

If you have any questions, please call.

NR/ay

cc: Patti Smith, First Assistant County Auditor
Melinda Grahmann, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Holly Huff, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Debra Hale, Director of Court Management
Joseph Kertz, Financial Analyst Lead, Criminal Courts

Header Information for Entry Doc Number

400005364

Doc. Number 400005364 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr 1, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 6 Fiscal Year 2014 Year. Cash. Eff
 Process UI BALA Process BALS Original. Applic. BWB Doc. Family
 Creator KERTZJ Creation Date Apr 2, 2014 Creation Time 08:40:57
 Resp. Person JOE KERTZ Year Cohort Public Law
 Legislation

Additional Data

Header Text Set up New Budget for Project Engage

TextName

Lines

Total Document 681.11 USD donation

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1240150001	485190	1210 NOT-RELEVANT	600983	681.11	Revenue - Kendra Scott Donation to Project Engage
000002	0001		1240150001	510020	1210 NOT-RELEVANT	600983	300	For Books for Project Engage Clients
000003	0001		1240150001	511370	1210 NOT-RELEVANT	600983	300	For Tuition for Project Engage Clients
000004	0001		1240150001	510220	1210 NOT-RELEVANT	600983	81.11	For School Supplies for Project Engage Clients

See inside, 2014



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca St., Suite 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court
FROM: Alan Miller, Budget Analyst *A*
DATE: April 7, 2014
RE: Request to Transfer Funds from Star Flight Maintenance Reserve for Unanticipated FY 2014 Additional Repair Needs

As part of each year's Budget Process, Star Flight provides a list of anticipated and possible major maintenance needs for inclusion in the budget. Star Flight has had several significant incidents of unscheduled repair needs in FY 2014 beyond budgeted resources that are greater than prior years. Attached is a Star Flight memorandum cataloging these unanticipated additional repairs. The most substantial of these are an engine turbine wheel replacement costing \$151,494 for one helicopter and a repair to the main gearbox assembly of another helicopter costing \$212,180. The total of all the year to date unanticipated repairs is \$564,341.

Through the agreement with Seton to support the third helicopter, the County has annually received \$640,000 for the last five years to support large Star Flight maintenance items, such as engine overhauls. Travis County has just received the final payment from Seton of \$640,000. PBO expects these funds to be certified as additional revenue in FY 2014. The total amount received was \$3,200,000. These donated funds are held in a specific reserve. These funds have also been used to cover unexpected mid-year maintenance in the past and PBO recommends that this reserve be used to meet this year's unanticipated needs as well.

As part of the annual assessment of StarFlight Expenses, PBO and the department assess the planned use of the reserve. Attached is a revised estimated expenditure prediction on the use of the StarFlight Reserve. Barring any additional unanticipated expenditure needs, the reserve should be sufficient to cover the expense of major overhauls in FY 2015 and FY 2016 and should be depleted in FY 2017. The attachment includes the recent final payment.

Given the magnitude of unanticipated expenses is greater this year than in prior years, PBO and Star Flight have discussed the need for FY 2014 and how they can be better anticipated through the budget process. Most of the costs were unpredictable. In two cases, PBO concurred with the department that if it was a probable need in either FY 2014 or FY 2015, the cost should remain part of the reserve until the need was realized. In order, to keep the fleet operational, PBO recommends approval of this budget adjustment from the StarFlight Maintenance Reserve. In addition, PBO will continue to monitor these expenses with the department in preparation for the FY 2015 Budget Process.

cc: Leroy Nellis, Jessica Rio, Travis Gatlin, PBO
Danny Hobby, Christine Lego, Emergency Services
Casey Ping, Star Flight

27



Travis County
STAR Flight



7800 Old Manor Road
Austin, TX 78724
www.starflightrescue.org

Dispatch 1-800-531-STAR
Administration (512) 854-6464
Fax (512) 854-6466

To: Travis County Commissioners Court
Through: Danny Hobby, County Executive, Emergency Services
From: Casey Ping, Program Director, **STAR Flight**
Date: April 4, 2014
Subject: FY14 Maintenance Expenses/Transfer Request

During the FY14 budget process **STAR Flight** requested reserve funds totaling \$190,000 for the scheduled replacement of two engine turbine wheels and for the scheduled overhaul of one rescue hoist. Final invoices for this work totaled \$244,292, a difference of **\$54,292**. The cost overrun is due to the scope of work of the hoist overhaul increasing, which included additional components not accounted for in the original estimate, and in the case of the turbine wheels, additional work was identified upon engine disassembly.

In addition, unforeseen inspections and premature equipment failures have occurred requiring funding outside what is a typical budget cycle.

Aircraft N378TC required an unscheduled engine repair costing **\$37,195**.

Aircraft N373TC required an engine rental during the period of repairs to our asset costing **\$4,282**.

Aircraft N373TC required an unscheduled replacement hydraulic servo costing **\$33,607**.

Aircraft N378TC required an unscheduled replacement hydraulic servo costing **\$33,607**.

Aircraft N373TC received a scheduled exchange replacement of an intermediate gearbox. The published exchange price is \$15,626. The amount request in the FY14 budget was \$18,000. The bill back charges associated to the core gearbox totaled \$15,972 resulting in a total cost of \$31,597. The difference between the total cost and the amount budgeted is **\$13,597**.

Aircraft N378TC will be receiving a scheduled exchange replacement of an intermediate gearbox. The amount requested in the FY14 budget was \$18,000. Based on the actual bill back charges incurred with the gearbox on N373TC, we should also consider the possibility that the final invoice might be **\$13,597** over the budgeted amount. A bill back charge is the cost it takes to overhaul the original equipment sent in by the customer. These costs cannot be predicted prior to disassembly and detailed inspection.

Aircraft N378TC is requiring engine turbine wheel replacements. This was originally anticipated for FY15, but due to accelerated engine cycle accumulation it will now fall in FY14. We have received quotes in the amount of **\$151,494**.

Aircraft N392TC is requiring an unscheduled repair to a main gearbox assembly. Final cost is **\$212,180**.

Aircraft N392TC has required a rental main gearbox assembly during the period of repairs to our asset. Invoices to date total **\$10,490**.



Travis County
STAR Flight



7800 Old Manor Road
Austin, TX 78724
www.starflightrescue.org

Dispatch 1-800-531-STAR
Administration (512) 854-6464
Fax (512) 854-6466

STAR Flight, Emergency Services and PBO have discussed and agreed that unscheduled aircraft maintenance expenses at this level will require additional funding during the fiscal year.

STAR Flight and Emergency Services is recommending the Commissioners Court authorize the transfer of **\$564,341** from the Seton Network donation fund to the Department maintenance line items. This will assist with maintaining adequate funding for aircraft maintenance for the rest of this fiscal year.

Attached is a maintenance summary sheet comparing timelines in both maintenance requirements and Seton funding donations.

Please let me know if additional information or assistance is needed in this matter.

Future Aircraft Maintenance vs. Donation
Revenue vs. Expense FY 11 to FY 17

Revenue		Expense		Expense Detail	
Year	Description	Dollar Amount	Year	Description	Dollar Amount
FY2011	Seton Donation #1	\$640,000	FY2011	Reserve	\$0
	Total	\$640,000	FY2011	Maintenance Expense:	\$0
			FY2011	Ending Reserve	\$0
FY2012	Seton Donation #2	\$640,000	FY2012	Reserve	\$640,000
	Total	\$640,000	FY2012	Maintenance Expense:	(\$278,950)
			FY2012	Ending Reserve	\$361,050
FY2013	Seton Donation #3	\$640,000	FY2013	Reserve	\$1,001,050
	Seton Donation #4	\$640,000	FY2013	Maintenance Expense:	(\$96,000)
	Total	\$1,280,000	FY2013	Ending Reserve	\$905,050
FY2014	Seton Donation #5	\$640,000	FY2014	Reserve	\$2,825,050
	Total	\$640,000	FY2014	Maintenance Expense	(\$754,341)
			FY2014	Ending Reserve	\$2,070,709
FY2015		\$0	FY2015	Reserve	\$2,070,709
	Total	\$0	FY2015	Estimated Expense	(\$900,000)
			FY2015	Ending Reserve	\$1,170,709
FY2016		\$0	FY2016	Reserve	\$1,170,709
	Total	\$0	FY2016	Estimated Expense	(\$689,750)
			FY2016	Ending Reserve	\$480,959
FY2017		\$0	FY2017	Reserve	\$480,959
	Total	\$0	FY2017	Estimated Expense	(\$557,450)
			FY2017	Ending Reserve	(\$76,491)
TOTALS	Donations	\$3,200,000	TOTALS	Expense	\$3,276,491
				Ending Reserve	(\$76,491)
				Total Expense	\$3,200,000

FY	Item Replaced	Amount	Total
2012	Rescue Hoist	\$ 245,000.00	
2012	Exchange Fuel Control Unit	\$ 33,950.00	\$ 278,950.00
2013	Engine Inspections	\$ 48,000.00	
2013	Replace Altitude Heading Reference System	\$ 48,000.00	\$ 96,000.00
2014	(2) Turbine Wheel Replacement	\$ 120,000.00	
2014	Rescue Hoist Overhaul	\$ 70,000.00	
2014	Additional funding in April 2014	\$ 564,341.00	\$ 754,341.00
2015	Overhaul of 2 engines	\$ 850,000.00	
	Rental of engine assets	\$ 50,000.00	\$ 900,000.00
2016	Overhaul of 2 engines	\$ 650,000.00	
	Rental of engine assets	\$ 39,750.00	\$ 689,750.00
2017	Overhaul of 1 main gearbox	\$ 438,304.00	
	Rescue Hoist Overhaul	\$ 119,101.00	
	Main Gearbox rental	\$ 20,000.00	\$ 557,405.00

Header Information for Entry Doc Number

400005395

Doc. Number 400005395 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr 2, 2014
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 1 Fiscal Year 2014 Year.Cash.Eff
Process UI TRAN Process SEND Original.Applic. BWB Doc. Family
Creation Date Apr 7, 2014 Creation Time 11:10:29
Creator LEGOC Year Cohort Public Law
Resp. Person Legislation

Additional Data

Lines

Total Document 0 8564,341 USD from Star Flight Reserve

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580320	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-564,341	FY14 Maintenance Request SF Reserves
000002	0001		1590060001	510010	1510 NOT-RELEVANT	NON-FUNDED-PROGRAM	453,082	
000003	0001		1590060001	511010	1510 NOT-RELEVANT	NON-FUNDED-PROGRAM	111,259	

[Signature] = ALN April 9, 2014



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director 

DATE: April 7, 2014

RE: Request by Facilities Management Department to reimburse its General Fund budget for maintenance expenditures for the SMART facilities

As part of the lease agreements with Travis County, the Community Supervision and Corrections Department (CSCD) agreed to pay an annual maintenance fee to the county for necessary maintenance costs for the two SMART facilities. The expenditures for the first five months of FY 2014 total \$27,031 and are described in the attached list submitted by FMD. Over \$17,000 of the expense is for the replacement of two rooftop air conditioning units. The majority of the remaining expense is for security system maintenance.

The annual maintenance fee is placed in a special reserve to ensure that it is spent only on maintenance for the SMART buildings and that unspent balances are rebudgeted into the new fiscal year. Currently, the SMART reserve has a balance of \$297,948. After this amendment, the reserve balance will total \$270,917.

PBO recommends approval of this amendment.

cc: Jessica Rio, Travis Gatlin, PBO
Roger El-Khoury, John Carr, Lloyd Evans, Amy Draper, FMD



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

**FMD Project: SMART General
FILE: 200**

TO: Diana Ramirez, Assistant Budget Director, Planning and Budget Office

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: April 2, 2014

SUBJECT: Expenditure Reimbursement from SMART Reserve

Facilities Management Department (FMD) requests approval of a funding reimbursement of \$27,031 from the SMART reserve. Reimbursement covers purchase orders (POs) executed and paid from October 2013 through February 2014 for Fiscal Year 2014.

The funds transfer from SMART Reserve fund center 1980000000, fund 0001, commitment item 580240 with a credit to fund center 1140090001, commitment item 510030.

Please contact Roger at 44579 or Amy at 49040 if you have any questions. Your assistance is greatly appreciated.

ATTACHMENTS:

SMART Reimbursement Oct 2013 – Feb 2014

COPY TO:

John Carr, Administrative Director, FMD
Amy Draper, CPA, Financial Manager, FMD
Jessica Rio, Budget Director, PBO

RECEIVED
TRAVIS COUNTY
PLANNING & BUDGET OFFICE
14 APR -4 PM 2014
OFFICE

SMART Reimbursement
 Oct 2013 - Feb 2014

DATE	PO NUMBER	Name	Description	PAID
10/3/13	4100030506	49536 WO#415147 (SMART) COMMER WARRENB	INSK S5125-26 DISPOSER	1,743.00
10/3/13	4100030506	49536 WO#415147 (SMART) COMMER WARRENB	FREIGHT	
10/3/13	4100030424	49536 WO#416019 CSI (SMART) WARRENB	ALARM SYSTEM DOWN AT SMART	125.00
10/3/13	4100031000	49536 WO#415921 VIKING (SMART) WARRENB	INSTALL 46 FEET OF CHAIN LINK AT SMART	1,199.68
10/7/13	4100030574	49782 WO#415283 *SMART* VILLARS1	4' WRAP LEN 8.5" WIDE PRISM FL10108	1,345.00
10/7/13	4100030574	49782 WO#415283 *SMART* VILLARS1	14" ACRYLIC WRAP LENS F4LT7	
10/7/13	4100030574	49782 WO#415283 *SMART* VILLARS1	FREIGHT	
10/21/13	4100029259	49782 MOD 4100029259 CSI SMART* VILLARS1	CERTIFIED SECURITY TECH	670.00
10/21/13	4100029259	49782 MOD 4100029259 CSI SMART* VILLARS1	TRIP CHARGE	
10/21/13	4100029259	49782 MOD 4100029259 CSI SMART* VILLARS1	PANASONIC WV-CF354 CAMERA	
10/25/13	4100032787	49782 WO#416868 CSI **SMART** VILLARS1	CERTIFIED SECURITY TECH & TRIP CHARGE	1,000.00
10/30/13	4100032789	49782 WO#416936 *SMART* CSI VILLARS1	CERTIFIED SECURITY TECH & TRIP CHARGE	265.00
11/14/13	4100036116	49872 WO#417346 CSI SMART VILLARS1	CERTIFIED SECURITY TECH & TRIP CHARGE	-
11/19/13	4100033379	49782 WO#417545 **SMART** VILLARS1	VALVE ACTUATOR NON SPRING RETURN	1,373.56
11/19/13	4100033379	49782 WO#417545 **SMART** VILLARS1	FREIGHT	
11/20/13	4100033624	49536 WO#417645 (SMART) LENNOX WARRENB	RTU ROOF TOP UNITS A/C 4,7	17,070.00
11/20/13	4100033624	49536 WO#417645 (SMART) LENNOX WARRENB	RTU ROOF TOP UNITS A/C 5,11	
11/21/13	4100036105	49782 WO#417668 CSI *SMART* VILLARS1	CERTIFIED TECH SECURITY & TRIP CHARGE	-
12/4/13	4100036103	49782 WO#418074 CSI *SMART* VILLARS1	CERTIFIED SECURITY TECH & TRIP CHARGE	290.00
12/9/13	4100033960	49782 MOD PO 4100033960 *SMART* VILLARS1	HOURLY LABOR	1,740.00
12/9/13	4100033960	49782 MOD PO 4100033960 *SMART* VILLARS1	PARTS/MATERIALS	
1/3/2014	4100035644	49782 WO#418803 CSI **SMART** VILLARS1	LABOR:RPR-CERTIFIED SEC TECH #36	105.00
1/3/2014	4100035644	49782 WO#418803 CSI **SMART** VILLARS1	TRIP CHR9 8 MILE RADIUS CRTHOUSE #42	
1/3/2014	4100035695	49782 WO#418804 CSI **SMART** VILLARS1	LABOR:RPR-CERTIFIED SECURITY TECH #36	105.00
1/3/2014	4100035695	49782 WO#418804 CSI **SMART** VILLARS1	TRIP CHR9 8 MILE RADIUS CRTHOUSE #42	
2/4/14	4100037630	49782 WO#417659 UNITED **SMART** VILLARS	ABOR & MATERIALS REFRIGERATION SYSTEM	
TOTAL REIMBURSEMENT				27,031.24

34

Header Information for Entry Doc Number

400005421

Doc. Number 400005421 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr 8, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creation Date Apr 8, 2014 Creation Time 15:06:02
 Creator DRAPER Year Cohort Public Law
 Resp. Person A DRAPER 49040
 Legislation

Additional Data

Header Text Reimburse SMART expenditures thru Feb 2014

TextName

Lines Total Document 0 \$27,031 USD from SMART Reserve

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580240	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-27,031	Reimburse SMART expenditures thru Feb 2014
000002	0001		1140090001	510030	1140	NOT-RELEVANT NON-FUNDED-PROGRAM	27,031	Reimburse SMART expenditures thru Feb 2014

AD - April 9, 2014

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

April 7, 2014

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

A handwritten signature in black ink, appearing to read "Katie Petersen", is written over the "From:" line.

Re: Request to use temporary salary savings for summer interns

ITS is requesting to use \$3,262 in temporary salary savings to fund two intern positions for the summer. These interns will help with web development and the mobile data program from May until August. According to the FY 2014 Budget Rule #5, this transfer requires Commissioners Court approval because the salary savings are not being used for a direct backfill of a permanent position. PBO has confirmed that ITS has sufficient savings for these positions and will meet their budgeted salary savings for the fiscal year. PBO recommends approval of this transfer. Please see departmental memo for additional details.

CC: Tanya Acevedo, Chief Information Officer
Randy Lott, ITS
Jessica Rio, PBO
Diana Ramirez, PBO



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES

Tanya Acevedo, Chief Information Officer

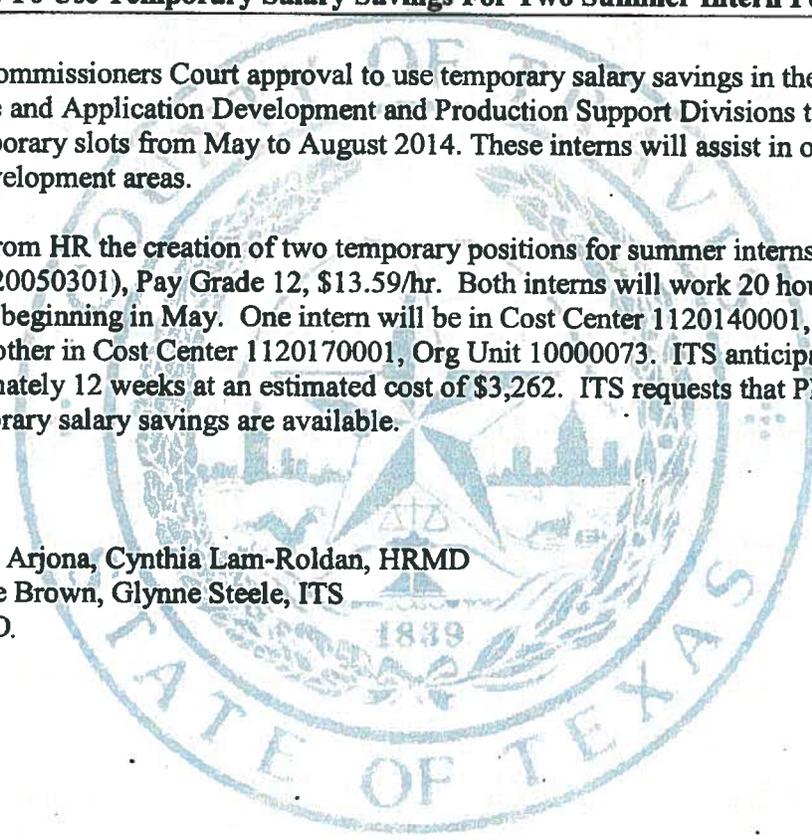
700 Lavaca · Suite 501A · Austin, TX 78701 · (512) 854-9666 · Fax (512) 854-4401

Date: April 4, 2014
To: Katie Gipson, Budget Analyst
From: Tanya Acevedo, CIO *TJA*
Subject: Request To Use Temporary Salary Savings For Two Summer Intern Positions

ITS is requesting Commissioners Court approval to use temporary salary savings in the Program Management Office and Application Development and Production Support Divisions to fund two summer intern temporary slots from May to August 2014. These interns will assist in our mobile data and web application development areas.

ITS has requested from HR the creation of two temporary positions for summer interns under the "Intern" job title (Job Code 20050301), Pay Grade 12, \$13.59/hr. Both interns will work 20 hours per week during the summer, beginning in May. One intern will be in Cost Center 1120140001, Org Unit 10050351 with the other in Cost Center 1120170001, Org Unit 10000073. ITS anticipates using these interns for approximately 12 weeks at an estimated cost of \$3,262. ITS requests that PBO confirm that the necessary temporary salary savings are available.

CC:
Todd Osburn, Elijo Arjona, Cynthia Lam-Roldan, HRMD
David Lampi, Janice Brown, Glynne Steele, ITS
Diana Ramirez, PBO.



Header Information for Entry Doc Number

400005349

Doc. Number 400005349 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Apr 4, 2014
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2014 Year. Cash. Eff.
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator LOTTR Creation Date Apr 4, 2014 Creation Time 11:35:40
 Resp. Person Year Cohort Public Law
 Legislation

Header Text

TextName

Lines

Total Document 0 \$3,262 USD internal transfer (ITS)

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1120140001	500050	1110	NOT-RELEVANT	-1,631	For summer intern PMO
000002	0001		1120140001	500070	1110	NOT-RELEVANT	1,631	
000003	0001		1120170001	500050	1110	NOT-RELEVANT	-1,631	For summer intern ADPS
000004	0001		1120170001	500070	1110	NOT-RELEVANT	1,631	

A. Lio n April 9, 14

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
10,718,725.00			Beginning Balance
13,799.02	Allocated Reserve	10/8/13	Liquidated Purchase Orders-Variou Depts
7,350.74	Allocated Reserve	10/15/13	Liquidated Purchase Orders-Variou Depts
(23,425.00)	Constable Pct. 1	10/22/13	Constable Staffing @ 5501 Airport
5,352.82	Allocated Reserve	10/22/13	Liquidated Purchase Orders-Variou Depts
2,506.95	Allocated Reserve	10/29/13	Liquidated Purchase Orders-Variou Depts
(8,018.00)	FMD	11/5/13	Security Fencing Project
(19,327.00)	Sheriff's Office	11/5/13	TCSO Deputy for County Court-at-Law #8
3,478.13	Allocated Reserve	11/5/13	Liquidated Purchase Orders-Variou Depts
(25,000.00)	HRMD	11/12/13	NeoGov Maintenance Agreement
150.00	Allocated Reserve	11/12/13	Liquidated Purchase Orders-Variou Depts
(28,482.00)	Probate Court	11/19/13	Probate Judge's Additional Pay
23,517.75	Allocated Reserve	11/19/13	Liquidated Purchase Orders-Variou Depts
(59,065.00)	Constable Pct. 1	11/26/13	Constable Staffing @ 5501 Airport
(25,000.00)	FMD	11/26/13	Constable Staffing @ 5501 Airport
(339,552.38)	Purchasing	11/26/13	Disparity Study
18,954.85	Allocated Reserve	11/27/13	Liquidated Purchase Orders-Variou Depts
32,868.06	Allocated Reserve	12/20/13	Liquidated Purchase Orders-Variou Depts
(4,141.00)	County Judge	12/30/13	ACC Internship Program
(4,141.00)	Civil Courts	12/30/13	ACC Internship Program
(4,141.00)	Cons. Pct. 1	12/30/13	ACC Internship Program
(4,141.00)	Records Mngt.	12/30/13	ACC Internship Program
2,128.88	Allocated Reserve	1/7/14	Liquidated Purchase Orders-Variou Depts
(50,000.00)	General Administration	1/14/14	Organizational Review
33,203.06	Allocated Reserve	1/22/14	Liquidated Purchase Orders-Variou Depts
(15,000.00)	HRMD	1/28/14	ADA Program Funding
(22,100.00)	TNR	1/28/14	CAPCOG
20,293.84	Allocated Reserve	1/28/14	Liquidated Purchase Orders-Variou Depts
8,602.20	Allocated Reserve	1/29/14	Liquidated Purchase Orders-Variou Depts
(20,086.00)	Sheriff's Office	2/4/14	TCSO Deputy for County Court-at-Law #6
(38,883.16)	Probate Court	2/11/14	Family Eldercare Guardianship Contract
1,199.35	Allocated Reserve	2/11/14	Liquidated Purchase Orders-Variou Depts
(75,000.00)	County Attorney	2/18/14	MERS Case Expenses
(1,186,224.00)	TNR	2/18/14	Buyouts for Onion Creek and Other Areas
21,349.37	Allocated Reserve	3/7/14	Liquidated Purchase Orders-Variou Depts
(2,500,000.00)	TNR	3/18/14	Reimbursement Resolution for State Highway 45 Southwest between Loop 1 (MOPAC) and FM 1626
(472,000.00)	TNR	3/25/14	Repair Water Quality Control & Flood Detention Structures damaged in the October, 2013 Flood
13,395.38	Allocated Reserve	3/24/14	Liquidated Purchase Orders-Variou Depts
4,141.00	County Judge	4/1/14	Reimbursement of unused funds for ACC Internship Program
10,551.26	Allocated Reserve	4/1/14	Liquidated Purchase Orders-Variou Depts
5,621.75	Allocated Reserve	4/8/14	Liquidated Purchase Orders-Variou Depts
6,023,462.87	Current Balance		

Allocated Reserve Status (580010)

Possible Future Expenses Against Allocated Reserve Previously Identified:

	Explanation
(\$310,200)	Records Management - Postage Cost of City of Austin Redistricting
(\$275,000)	Civil Courts-Legally Mandated Fees- Civil Indigent Attorney Fees
(\$228,552)	Criminal Courts - Veterans Court
(\$175,000)	Criminal Courts-Legally Mandated Fees - Attorney Fees for Capital Cases
(\$150,000)	Human Resources - Tuition Reimbursement Program
(\$144,233)	Civil Courts - Family Drug Treatment Court
(\$62,350)	Criminal Justice Planning - Paralegal for OPR
(\$65,291)	Criminal Justice Planning - Paralegal for OCR
(\$35,000)	Criminal Courts-Legally Mandated Fees - Forced Medication Hearings
(\$8,178)	Human Resources - Travis County/Austin Community College Internship Program
(\$33,000)	Civil Courts-Legally Mandated Fees - Foreign Language Court Interpreters
(\$10,000)	Human Resources - ADA Program Funding
(\$19,600)	Pretrial Services - Electronic Monitoring Services
(\$1,516,404)	Total Possible Future Expenses (Earmarks)

\$4,507,059 Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
2,431,317			Beginning Balance
(135,828)	ITS	10/29/13	EOB Renovations
(12,489)	ITS	11/19/13	Computers for Automated Assessment Tools
(226,779)	ITS	12/10/13	EOB Renovations
(61,707)	ITS	2/4/14	EOB Renovations
(34,800)	Emergency Services	2/11/14	Starflight Maintenance
(65,000)	Medical Examiner	2/18/14	Replacement Headspace Auto Sampler - Gas Chromatograph
1,894,714 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
(\$500,000)	Transportation and Natural Resources - Road Materials
(\$320,000)	Juvenile Probation - Juvenile Probation Master Plan
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$100,000)	Transportation and Natural Resources - Guardrail Replacement
(\$20,200)	Emergency Services (StarFlight) - STAR Flight Maintenance
(\$50,000)	Transportation and Natural Resources - ADA Sidewalk Upgrades
(\$15,798)	Criminal Justice Planning - Paralegal for OCR
(\$5,798)	Criminal Justice Planning - Paralegal for OPR
(\$1,204,546)	Total Possible Future Expenses (Earmarks)

\$690,168 Remaining CAR Reserve Balance After Possible Future Expenditures

Reserve for Emergencies and Contingencies Status (580120)

Amount	Dept Transferred Into	Date	Explanation
5,000,000.00			Beginning Balance
\$5,000,000 Current Reserve Balance			

Fuel & Utilities Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
300,000.00			Beginning Balance
\$300,000 Current Reserve Balance			

Civil and Family Justice Center (Planning) Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
5,446,000.00			Beginning Balance
(1,779,411.00)	PBO	10/22/13	Phase I & II
(2,673,810.00)	PBO	4/8/14	IR/CA Contract
\$992,779 Current Reserve Balance			

Juvenile Justice Reserve Status (580260)

Amount	Dept Transferred Into	Date	Explanation
504,726.00			Beginning Balance
\$504,726 Current Reserve Balance			

Smart Building Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
297,948.00			Beginning Balance
\$297,948 Current Reserve Balance			

Reserve for Replacement of Integrated Justice Systems Status (580160)

Amount	Dept Transferred Into	Date	Explanation
5,235,265.00			Beginning Balance
(\$2,315,079)	ITS	3/25/14	CUC TechShare
\$2,920,186 Current Reserve Balance			

Reserve for State Funding Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
250,000.00			Beginning Balance
\$250,000 Current Reserve Balance			

STAR Flight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
1,995,050.00			Beginning Balance
\$1,995,050 Current Reserve Balance			

Reserve for 1115 Waiver Participation Status (580200)

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
\$1,000,000 Current Reserve Balance			

Reserve for Interlocal Agreements Status (580200)

Amount	Dept Transferred Into	Date	Explanation
1,950,308.00 (406,090.00)	HHSVS	12/3/13	Beginning Balance City of Austin Public Health Services & Animal Services
\$1,544,218 Current Reserve Balance			

Reserve for External Social Services Contracts Status (580200)

Amount	Dept Transferred Into	Date	Explanation
1,155,025.00 (322,172.00) (500,000.00)	HHSVS HHSVS	12/17/13 1/21/14	Beginning Balance Collaborative Afterschool Program Collaborative Afterschool Program
\$332,853 Current Reserve Balance			

Sheriff's Office Overtime Reserve Status (580330)

Amount	Dept Transferred Into	Date	Explanation
1,000,000.00			Beginning Balance
\$1,000,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
68,085,598.00			Beginning Balance
(2,500,000.00)	TNR	10/15/13	Reimbursement Resolution for 416 W. 11th Street
(16,606,000.00)	TNR	11/12/13	Reimbursement Resolution for Maha Loop Road: Pearce Lane
(5,230,741.00)	TNR	11/26/13	Reimbursement Resolution for Vehicle and Heavy Equipment
(2,480,000.00)	TNR	11/26/13	Reimbursement Resolution for New Entrance for NE Metropolitan Park
(1,774,058.00)	FMD	11/26/13	Reimbursement Resolution for EOB Renovations Floors 4 - 11
(512,400.00)	FMD	11/26/13	Reimbursement Resolution for Collier Evidence Warehouse Expansion
(1,095,302.00)	ITS	11/26/13	Reimbursement Resolution for TechShare Software Source Code/AMCAD Enterprise License
(250,000.00)	ITS	11/26/13	Reimbursement Resolution for Information Security Appliance
(435,000.00)	TCISO	11/26/13	Reimbursement Resolution for Phase II of the Perimeter Security Fence Upgrade at Correctional Complex
\$37,202,097 Current Reserve Balance			