

Item 18 LATE



Travis County Commissioners Court Agenda Request

Meeting Date: April 1, 2014

Prepared By/Phone Number: Melissa Velasquez, Judge's Office, x49555

Elected/Appointed Official/Dept. Head: Samuel T. Biscoe, County Judge

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON WHETHER TO ISSUE A CALL FOR RECOMMENDATIONS TO NAME THE NEW TRAVIS COUNTY DISTRICT ATTORNEY OFFICE BUILDING LOCATED AT 416 WEST 11TH STREET, AUSTIN, TEXAS.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

See attachment for Draft Call for recommendations.

STAFF RECOMMENDATIONS:

Recommend approval.

ISSUES AND OPPORTUNITIES:

n/a

REQUIRED AUTHORIZATIONS:

n/a

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

Date: April 1, 2014

Contact: Travis County Facilities Management (512) 854-4579

Commissioners Court Calls For Recommendations To Name The New Travis County District Attorney's Office Building At 416 West 11th St.

The Travis County Commissioners Court voted today to issue the call to submit recommendations to name the new Travis County District Attorney's Office building located at 416 West 11th Street in Travis County - Downtown Austin.

The Commissioners Court encourages any private citizen or group to make a recommendation regarding the naming of the new facility.

All recommendations must be in writing. If the recommendation is to name the facility after an individual:

- The individual must have made a significant contribution to Travis County; and
- The recommendation must include a biographical sketch of the individual.

The deadline to submit recommendations is Monday, May 12, 2014. A public discussion will be held Tuesday, May 20, 2014, at 9:00 a.m., in the Commissioners Courtroom on the first floor, 700 Lavaca Street.

Submit recommendations to:

Roger A. El Khoury, P.E., Director, Travis County Facilities Management

P.O. Box 1748

Austin, Texas 78767

Phone: (512) 854-4579

Fax: (512) 854-9226

-OR-

E-mail: roger.elkhoury@co.travis.tx.us

Naming Facilities Policy Outline:

At any time a Travis County facility is to be named:

1. Commissioners Court will issue a call for recommendations.
2. Commissioners court will provide notice as to the opportunity.
3. Commissioners court will schedule the matter for public discussion and consideration by the Commissioners Court.
4. Commissioners court will submit all recommendations to the Travis County Historical Commission for review and comment.
5. Commissioners court will receive comments from the Travis County Historical Commission.
6. Commissioners Court will consider all recommendations and make a final determination.
7. Commissioners court will must obtain permission of that person prior to naming the facility; If deceased, the Court should contact immediate family members when feasible.
8. The decision by the Commissioners Court to name or not to name a facility will be final, and the sole discretion remains with the Court.
9. The fact that criteria have been met does not obligate the Commissioners Court to name a county facility.