



Travis County Commissioners Court Agenda Request

Meeting Date: March 25, 2014

Prepared By/Phone Number: C.W. Bruner, 512-854-9760

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Approve twelve-month extension (Modification No. 26) to Contract No. 4400000009 (HTE Contract No. 02T00215OJ), Milliman USA, Inc., for Actuarial Services for the Travis County self-funded plan.

- **Purchasing Recommendation and Comments:** Purchasing recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The contract is for actuarial services for the County self-funded plan. The contractor assesses the County's experience in the self-funded plans for the Preferred Provider Organization (PPO) and the Choice EPO (EPO). The Commissioners Court approved the award of this contract on June 18, 2002.

- This Modification No. 26 will approve the hourly rate set forth in Attachment F of the contract and will extend the contract for an additional twelve months, from April 1, 2014 through March 31, 2015.

- **Contract Modification Information:**

Modification Amount: \$80,000.00(Estimate)

Modification Type: Bilateral

Modification Period: April 1, 2014 through March 31, 2015

- **Funding Information:**

SAP Shopping Cart # / Funds Reservation #: N/A

Comments: Funding is processed at the time of requirement.



Human Resources Management Department

700 Lavaca St, Suite 420, Austin, Texas 78701

• P.O. Box, Austin, Texas 78767

• (512) 854-0404 / Fax (512) 854-6677

March 4, 2014

MEMORANDUM

To: C.W Bruner, Purchasing

From: Shannon Steele, Benefits Administrator *Sms*
John Rabb, Benefits Manager *AR*

Department: Human Resources Management Department

Re: FY14 Milliman USA Actuarial Renewal

Contract #: 02T00215OJ- Actuarial Services for Self Funded Plan

Actuarial services for the Travis County Self-Funded Plan have been performed satisfactorily by Milliman USA for the last contract period. It is the recommendation of Benefits Staff to extend this contract for a subsequent contract period from April 1, 2014 to March 31, 2015.

This is a Professional Services contract and has been deemed exempt from the County Purchasing Act.

The fees and expenses to be incurred during this additional contract year ending March 31, 2015 are estimated to be \$80,000.

Funding # 111 006 8956 511 180

The following are the current staff and rates for Milliman for Travis County.

Consultant	Title	Rate
Bauerlein, John	Principal	\$370
Berger, Corey	Senior Actuary	\$250
Brace, Gary	Principal	\$370
Choi, Jason	Actuary	\$205
Collins, Greg	Analyst	\$155
Conway, Brooks	Analyst	\$155
Davis, Zach	Actuary	\$205
Dong, Hailey	Associate Actuary	\$155
Fitzpatrick, Ben	Analyst	\$155
Flaks, Joe	Actuary	\$205
Fritzer, Jackie	Analyst	\$155
Gillespie, Michael	Analyst	\$155
Hayes, David	Senior Actuary	\$250
Heintzelman, Joe	Associate Actuary	\$155
Janke, Emily	Actuary	\$205
Killian, Rachel	Senior Actuary	\$250
Large, Andy	Actuary	\$205
Mone, Bob	Senior Actuary	\$250
Myers, Liz	Senior Actuary	\$250
Reinstein, Josh	Actuary	\$205
Rosen, Adrian	Senior Actuary	\$250
Sanders, Sabrena	Admin Support	\$ 80
Santmyer, Dan	Senior Actuary	\$250
Sgrosso, Greg	Actuary	\$205
Shotwell, Jeremy	Associate Actuary	\$155
St. John, Kathy	Admin Support	\$ 80
Stone, Patrick	Analyst	\$155
Sweatman, Brian	Analyst	\$155
Swenson, Ryan	Senior Actuary	\$250
Thomas, Michael	Associate Actuary	\$155
White, Courtney	Principal	\$370
Wille, Todd	Associate Actuary	\$155
Wittmann, Sondra	Associate Actuary	\$155
Yip, David	Associate Actuary	\$155

Kathy St. John | Office Manager | kathy.stjohn@milliman.com
Milliman | 3424 Peachtree Road NE | Suite 1900 | Atlanta, GA 30326-1123 | USA
 Tel +1 404 254 6755 | Fax +1 404 237 6984 | milliman.com



MODIFICATION OF CONTRACT NUMBER: 02T002150J, Actuarial Services, (SAP # 4400000009) PAGE 1 OF 2 PAGES

ISSUED BY: PURCHASING OFFICE P.O. Box 1748 AUSTIN, TX 78767	PURCHASING AGENT ASST: C.W. Bruner TEL. NO: (512) 854-9760 FAX NO: (512) 854-4211	DATE PREPARED: March 4, 2014
--	--	--

ISSUED TO: 1000002741 Milliman, Inc. Attn: Mr. John Bauerlein 3424 Peachtree Road NE, Suite 1900 Atlanta, GA 30326-1123	MODIFICATION NO.: 26	EXECUTED DATE OF ORIGINAL CONTRACT: June 18, 2002
---	--------------------------------	---

ORIGINAL CONTRACT TERM DATES: April 1, 2002 through March 31, 2003 CURRENT CONTRACT TERM DATES: April 1, 2014 through March 31, 2015

FOR TRAVIS COUNTY INTERNAL USE ONLY: Original Contract Amount: \$25,000 (NTE) Current Modified Amount: \$80,000.00 (Estimate)

DESCRIPTION OF CHANGES: Except as provided herein, all terms, conditions, and provisions of the document referenced above as heretofore modified, remain unchanged and in full force and effect.

1.0 By this modification, County exercises its annual option under subsection 2.21 to extend this contract for an additional contract period of one year commencing on April 1, 2014 and ending on March 31, 2015.

2.0 The following is added to Section 5.0 INVOICING AND PAYMENT between 5.275 and 5.28:

5.276 In consideration of full performance of the services and activities referred to in 3.0 and 4.0 of this contract as stated before this modification and performed during and after this option period, County shall pay Contractor based on the time incurred to provide services at the fees stated in the Attachment F attached to Modification No. 26. The fees and expenses to be incurred during this additional contract year ending March 31, 2015 are estimated to be \$80,000.

3.0 The following is added to Section 5.0 INVOICING AND PAYMENT between 5.285 and 5.3:

5.286 In consideration of full performance of the specific services and activities referred to in Paragraph 2.0 of Modification No. 2 and the general provisions in 3.0 and 4.0 of this contract as stated before this modification and performed during and after this option period, County shall pay Contractor based on the time incurred to provide services at the fees stated in the Attachment F attached to Modification No. 26. The fees and expenses to be incurred during this additional contract year ending March 31, 2015 are estimated to be \$80,000.

4.0 All terms and conditions related to the services remain unchanged and in full force and effect.

5.0 EFFECTIVE DATE

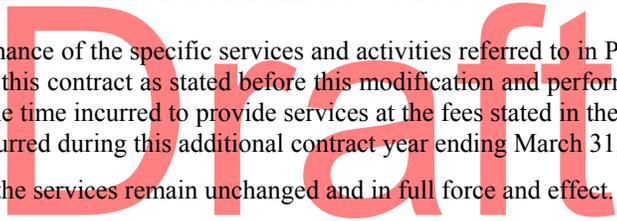
5.1 The changes in this modification are effective April 1, 2014.

Note to Vendor:
 Complete and execute (sign) your portion of the signature block section below for all copies and return all signed copies to Travis County.
 DO NOT execute and return to Travis County. Retain for your records.

LEGAL BUSINESS NAME: _____	<input type="checkbox"/> DBA
BY: _____ SIGNATURE	<input type="checkbox"/> CORPORATION
BY: _____ PRINT NAME	<input type="checkbox"/> OTHER
TITLE: _____ ITS DULY AUTHORIZED AGENT	DATE: _____

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ CYD V. GRIMES, C.P.M., TRAVIS COUNTY PURCHASING AGENT	

TRAVIS COUNTY, TEXAS	DATE: _____
BY: _____ SAMUEL T. BISCOE, TRAVIS COUNTY JUDGE	



**Attachment F
Current Staff and Applicable Rates for Milliman, Inc.**

Staff may change during the year. Not all of the staff listed below will provide services to Travis County.

Consultant	Title	Rate
Bauerlein, John	Principal	\$370
Berger, Corey	Senior Actuary	\$250
Brace, Gary	Principal	\$370
Choi, Jason	Actuary	\$205
Collins, Greg	Analyst	\$155
Conway, Brooks	Analyst	\$155
Davis, Zach	Actuary	\$205
Dong, Hailey	Associate Actuary	\$155
Fitzpatrick, Ben	Analyst	\$155
Flaks, Joe	Actuary	\$205
Fritzer, Jackie	Analyst	\$155
Gillespie, Michael	Analyst	\$155
Hayes, David	Senior Actuary	\$250
Heintzelman, Joe	Associate Actuary	\$155
Janke, Emily	Actuary	\$205
Killian, Rachel	Senior Actuary	\$250
Large, Andy	Actuary	\$205
Mone, Bob	Senior Actuary	\$250
Myers, Liz	Senior Actuary	\$250
Reinstein, Josh	Actuary	\$205
Rosen, Adrian	Senior Actuary	\$250
Sanders, Sabrena	Admin Support	\$ 80
Santmyer, Dan	Senior Actuary	\$250
Sgrosso, Greg	Actuary	\$205
Shotwell, Jeremy	Associate Actuary	\$155
St. John, Kathy	Admin Support	\$ 80
Stone, Patrick	Analyst	\$155
Sweatman, Brian	Analyst	\$155
Swenson, Ryan	Senior Actuary	\$250
Thomas, Michael	Associate Actuary	\$155
White, Courtney	Principal	\$370
Wille, Todd	Associate Actuary	\$155
Wittmann, Sondra	Associate Actuary	\$155
Yip, David	Associate Actuary	\$155