



Travis County Commissioners Court Agenda Request

Meeting Date: February 18, 2014

Prepared By/Phone Number:

Belinda Powell, Strategic Planning Manager, Planning & Budget Office 
512-854-9506, and
Matias Segura, Task Manager, URS Corporation, CFCH Program Manager
512-419-5408

Elected/Appointed Official/Dept. Head:

Leslie Browder, County Executive,
Planning & Budget Office 512-854-9106 

Roger Jefferies, County Executive,
Justice and Public Safety, 512-854-4415 

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

AGENDA LANGUAGE:

CONSIDER AND TAKE APPROPRIATE ACTION ON THE STATUS OF MEMBERSHIP AND CHARGE FOR THE COMMUNITY FOCUS COMMITTEE FOR THE PROPOSED CIVIL AND FAMILY COURT HOUSE PROJECT.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

On January 21, 2014, the Commissioners Court discussed with the URS team the development of a Community Focus Committee for the Civil and Family Court House project. The team was directed to meet with the Civil Judges to discuss the proposed role of the committee, makeup of the committee, and to solicit input for potential membership. Additionally, the team was asked to request input on specific individual appointments from members of the Commissioners Court. To date, several meetings have been held and the attached back-up material represents the feedback received and the recommendations of the URS team.

STAFF RECOMMENDATIONS:

After discussions with Civil Judges and members of the Commissioners Court, the URS team proposes the following composition of the Community Focus Committee:

Family Services	3 members
Legal and Professional	3 members
Downtown Interests	3 members
Built Environment	2 members
Aesthetics	
Accessibility	1 member
Commissioners Court member appointments	5 members

Specific focus on establishing both geographic and cultural diversity of the membership is recommended. Additional members may still need to be added to round out the group.

The URS team requests that members of the Commissioners Court submit their appointments this week so that specific membership for the committee can be discussed and approved by the Commissioners Court on February 25, 2014. The URS team also requests approval of the draft charge as attached, so that specific information related to the committee role and responsibilities can be provided to potential members as decisions are made related to the specific appointments to the committee.

ISSUES AND OPPORTUNITIES: NA

FISCAL IMPACT AND SOURCE OF FUNDING: NA

REQUIRED AUTHORIZATIONS: NA

ATTACHMENTS:

- 1. Updated Community Focus Committee Structure and Proposed Membership Composition**
- 2. Draft Charge for the Community Focus Committee**

**DRAFT CHARGE FOR THE
TRAVIS COUNTY CIVIL AND FAMILY COURT HOUSE COMMUNITY FOCUS COMMITTEE**

The charge of the Travis County Civil and Family Court House Community Focus Committee (CFC) is as follows:

- To act as a sounding board for the Commissioners Court and the Program Manager on the development of the new Civil and Family Courthouse, providing observations about how the project is perceived by the general public based on the individual expertise of the committee members. These observations, which may include comparisons of alternative options, will be informed by the project data provided by the Program Manager, URS Corporation, as well as the Independent Representative/Compliance Architect (IRCA). Topics of interest and concern might include:
 - Accessibility
 - Mobility
 - Public space
 - Aesthetics
 - Public education
 - Usability
 - Sustainability
 - Affordability
 - Cost effectiveness and efficiency
 - Other features for the use, service, dignity and security of the residents of Travis County
- To serve as a linkage to other specialty focus groups as needed
- The CFC will:
 - Meet once monthly, for duration not to exceed 90 minutes, at a regularly scheduled time to be decided at the first meeting
 - Decide to have officers or be facilitated by a team member
 - Be in place through construction of the TCCFCH
- CFC member terms will be for three years, staggered
- CFC members will not be term limited, but may be released at any time so desired by the member or the Commissioners Court