

# Item 11 Late

## Backup



# Travis County Commissioners Court Agenda Request

**Meeting Date:** February 18, 2014

**Prepared By/Phone Number:** David Salazar, Judge's Office, x49555

**Elected/Appointed Official/Dept. Head:** Samuel T. Biscoe, County Judge

**Commissioners Court Sponsor:** Samuel T. Biscoe, County Judge

### **AGENDA LANGUAGE:**

RATIFY THE JUDGE'S DECISION TO AUTHORIZE THE AUSTIN BLACK LAWYERS ASSOCIATION TO USE THE TRAVIS COUNTY COMMISSIONERS COURTROOM AND WAIVE ASSOCIATED FEES FOR A SPECIAL MEMBERSHIP MEETING.

### **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

See memo from Judge Biscoe.

### **STAFF RECOMMENDATIONS:**

Recommend approval.

### **ISSUES AND OPPORTUNITIES:**

n/a

### **REQUIRED AUTHORIZATIONS:**

n/a

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.



**SAMUEL T. BISCOE**  
COUNTY JUDGE

TRAVIS COUNTY ADMINISTRATION BUILDING  
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Item # 11

To: Commissioners Court

From: Sam Biscoe S TB

Re: Request to use Commissioners Courtroom and waive fees

On January 17, 2014, the Austin Black Lawyers Association requested to have its membership meeting in the Commissioners Courtroom on February 6, 2014 from 5pm to 9pm. Unfortunately, this item was inadvertently left off both our January 28 and February 4 agendas. On February 3, I authorized the use of our courtroom, and the Association had its meeting. I request that the court ratify this decision.

In addition to the use of the space, I also advised that I would ask the court to waive the following fees:

1. \$25.00 per hour for electricity and custodial - \$75.00; and
  2. HVAC usage - \$105.00
- Total - \$180.00

The association cleaned up after the meeting. No refreshments were provided.

The association has little or no funds and payment of this amount would be a hardship. I request that we waive these fees and any parking fees that were not paid.