



Travis County Commissioners Court Agenda Request

Meeting Date: December 31, 2013

Prepared By/Phone Number: Robert Resnick, Commissioners Court Specialist, 512-854-4722

Elected/Appointed Official/Dept. Head: Dana DeBeauvoir, Travis County Clerk

Commissioners Court Sponsor: Judge Biscoe

AGENDA LANGUAGE: Approve the Commissioners Court Minutes for the Voting Session of December 10, 2013.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

STAFF RECOMMENDATIONS:

ISSUES AND OPPORTUNITIES:

FISCAL IMPACT AND SOURCE OF FUNDING:

REQUIRED AUTHORIZATIONS:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.



Minutes for the Travis County Commissioners Court Tuesday, December 10, 2013 Voting Session

Minutes Prepared by the Travis County Clerk
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Call to Order

Meeting called to order on December 10, 2013, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

Samuel T. Biscoe	County Judge	Present
Ron Davis	Precinct 1, Commissioner	Present
Bruce Todd	Precinct 2, Commissioner	Present
Gerald Daugherty	Precinct 3, Commissioner	Present
Margaret J. Gómez	Precinct 4, Commissioner	Present

Citizens Communication

Members of the Court heard from:
Melissa Velasquez, Executive Assistant, County Judge's Office
Carlos León, Travis County resident
Gus Peña, Travis County resident
Zenobia C. Joseph, Travis County resident

Clerk's Note: The Court paid tribute to the late Nelson Mandela and observed a moment of silence in his honor.

Special Items

1. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

Members of the Court heard from:
Hershel Lee, Travis County Fire Marshal

Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains lifted.

RESULT: DISCUSSED

2. Receive briefing regarding fireworks in unincorporated Travis County for the December 2013 sales season and take appropriate action.

Members of the Court heard from:
Hershel Lee, Travis County Fire Marshal

RESULT: DISCUSSED

3. Receive presentation of recognition to the Travis County Commissioners Court and the Travis County Veterans Service Office for the support and promotion of Texas Veterans Land and Housing Programs to Texas veterans.

Members of the Court heard from:

Bill McLemore, Deputy Commissioner, Texas Veterans Land Board
Olie Pope, Director, Veterans' Services, Travis County Health and Human Services and Veterans Service (TCHHS&VS)

RESULT: DISCUSSED

4. Consider and take appropriate action regarding the following requests to address damage to County-owned and private properties due to recent flooding:
 - a. Use of existing funds to obtain appraisals of potential buy-out properties;
 - b. Revisions to the County policy on relocation expenses pursuant to applicable state law;
 - c. Authorize and fund repairs to the Onion Creek Greenway Project;
 - d. Authorize and fund roof repairs and debris removal from Moya Park;
 - e. Authorize and fund playscape repairs or replacement at Webberville Park;
 - f. Whether to include commercial properties in Travis County buy-out program, if any; and
 - g. Other related issues.

Members of the Court heard from:

Steve Manilla, County Executive, Transportation and Natural Resources (TNR)
Melinda Mallia, Environmental Project Manager, TNR
Travis Gatlin, Assistant Budget Director, Planning and Budget Office (PBO)
Stacey Scheffel, Program Manager, On-site Sewage Facilities, TNR
Tom Nuckols, Assistant County Attorney
Les Juliano, Travis County resident

Clerk's Note: Judge Biscoe noted that Items 4.c, d, and e would be postponed until December 17, 2013.

Judge Biscoe announced that Items 4.b, f, and g would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney and Gov't. Code Ann. 551.072, Real Property.

MOTION: Proceed with the Timber Creek buyout program.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

MOTION: Appraise the commercial properties for which applications for participation in a buyout program have been submitted; indicate the Court's intention to cover the appraisals if sufficient funds can be identified; begin to work on a policy regarding the buyout of commercial properties; and that staff present the Court with a status report on the appraisals in January, 2014.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

MOTION: Proceed with residential appraisals outside of Timber Creek, beginning with properties suffering major damage, then moving on to those suffering less serious damage. The Court will attempt to locate additional revenue that might be used to implement a buyout program.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

Purchasing Office Items

5. Approve contract award of engineering services for the bridge rehabilitation projects, RFQ No. Q110243-LP, to the highest qualified firm, K Friese & Associates, Inc.

RESULT: **ADDED TO CONSENT**

6. Consider and take appropriate action on a waterline relocation and reimbursement agreement between Travis County and the West Travis County Public Utility Agency for U.S. Highway 290 waterline relocation project.

RESULT: **ADDED TO CONSENT**

7. Discuss and authorize Purchasing Agent to issue request for qualifications (RFQ) for Independent Representative/Compliance Architect for design-build development of the new civil and family courthouse project.

Members of the Court heard from:

Cyd Grimes, Travis County Purchasing Agent
Belinda Powell, Capital Planning Coordinator, PBO

MOTION: Approve the draft RFQ.
RESULT: **APPROVED [4 TO 0]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Gerald Daugherty, Commissioner
AYES: Samuel T. Biscoe, Ron Davis, Bruce Todd, Gerald Daugherty
ABSTAIN: Margaret J. Gómez

Planning and Budget Dept. Items

8. Consider and take appropriate action on budget amendments, transfers and discussion items.

RESULT: **ADDED TO CONSENT**

9. Approve requests regarding grant programs, applications, contracts and related special budgets, and permissions to continue:
 - a. New contract with K9s4COPS, a 501(c)(3) non-profit organization for the K9s4COPS program in the Travis County Sheriff's Office;

- b. Annual contract with the Meadows Foundation to continue the Travis County Juvenile Probation Pre-Doctoral Psychology Internship Program; and
- c. Permission to continue the Comprehensive Energy Assistance Program and use Health and Human Services and Veterans Service's budget for related operating expenses until an agreement is fully executed.

Clerk's Note: Judge Biscoe noted that the amount in Item 9.c would be up to \$563,805.00.

RESULT: ADDED TO CONSENT

- 10. Consider and take appropriate action on proposed routine personnel amendments.

RESULT: ADDED TO CONSENT

- 11. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$940,233.39 for the period of November 22 to November 28, 2013.

RESULT: ADDED TO CONSENT

- 12. Consider and take appropriate action on request to approve the first amendment to the lease agreement between Harry Whittington d/b/a Travis Properties and Travis County for space located at 205-209 West 9th Street in Austin, Texas.

Members of the Court heard from:

Roger El Khoury, Director, Facilities Management Department (FMD)

MOTION: Approve Item 12.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Gerald Daugherty, Commissioner
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

- 13. Consider and take appropriate action on the use of street level parking at the 700 Lavaca parking garage.

Members of the Court heard from:

Roger El Khoury, Director, FMD
Daniel Bradford, Assistant County Attorney
Sydnia Crosby, Financial Analyst, TNR

MOTION: Approve the plan with the suggested revisions and bring it back for Court approval in two weeks, December 23, 2013.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Bruce Todd, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

- 14. Consider and take appropriate action on execution of parking leases between Travis County and others to include:
 - a. Lease agreement with Central Parking System of Texas, Inc., for parking at the 812 San Antonio parking garage; and

- b. Lease agreement with the Texas Oil and Gas Association for parking at 1300 Guadalupe.

RESULT: POSTPONED

- 15. Consider and take appropriate action regarding adjustments to the space program for the new Travis County District Attorney office building at 416 W. 11th Street, Austin, Texas.

Members of the Court heard from:
Roger El Khoury, Director, FMD

MOTION: Approve Item 15.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

Justice and Public Safety Items

- 16. Consider and take appropriate action on appointment of Brad Bearden as the Travis County member on the Strategic Advisory Committee, an advisory committee of the newly formed Capital Area Emergency Communications District.

RESULT: ADDED TO CONSENT

- 17. Acknowledge receipt of notice of termination of interlocal agreement for enforcement of Travis County Fire Code between Travis County and the City of Manor by City of Manor and confirm December 10, 2013 as the effective date of termination.

RESULT: ADDED TO CONSENT

Health and Human Services Dept. Items

- 18. Consider and take appropriate action regarding the Travis County school lands located in Throckmorton County, including:

- a. Renewal of the current grazing lease with Spade Ranches, Inc.; and
- b. Renewal of hunting, fishing and camping lease with Spade Ranches, Inc.

RESULT: ADDED TO CONSENT

- 19. Consider and take appropriate action on request to approve Memorandum of Understanding between Travis County and the Travis County Housing Finance Corporation for contract administrative services for a tenant based rental assistance program.

RESULT: ADDED TO CONSENT

Transportation and Natural Resources Dept. Items

- 20. Discuss and receive update on Third and Fourth Quarters, FY2013 Countywide recycling implementation.

Members of the Court heard from:

Tom Weber, Environmental Program Manager, TNR
Shaun Marie Auckland, Conservation Coordinator, TNR

RESULT: DISCUSSED

21. Consider and take appropriate action on the following requests:

- a. A plat for recording: Sweetwater Ranch Section One Village I final plat (long form final plat -128 total lots – Pedernales Summit Parkway – no ETJ); and
- b. A Travis County subdivision construction agreement between Travis County and WS-COS Development, LLC, in Precinct Three (Commissioner Daugherty)

RESULT: ADDED TO CONSENT

Other Items

22. Consider and take appropriate action on a Travis County organizational review and assessment for the Commissioners Court. (Commissioners Todd and Daugherty)

Members of the Court heard from:

Cyd Grimes, Travis County Purchasing Agent
Sherri Fleming, County Executive, TCHHS&VS

RESULT: DISCUSSED

Reset for: 12/17/2013

23. Consider and take appropriate action on request to increase the Law Library change fund balance.

Clerk's Note: Judge Biscoe noted that the amount in the Law Library change fund is \$302.00.

RESULT: ADDED TO CONSENT

24. Receive presentation from the Texas A&M Transportation Institute on their Mobility Investment Priorities Project: Long-term Central Texas IH-35 Improvements Scenarios Report. (Commissioner Todd)

Members of the Court heard from:

Ginger Goodin, Senior Research Engineer, Texas A&M Transportation Institute

RESULT: DISCUSSED

25. Consider and take appropriate action on the reappointment of Jerry Stein to the Emergency Services District Number 6 Board of Commissioners for the two year term beginning January 1, 2014. (Commissioner Todd)

RESULT: ADDED TO CONSENT

26. Consider and take appropriate action regarding Travis County appointment to the Central Health Board of Managers.

Members of the Court heard from:

Deece Eckstein, Intergovernmental Relations Officer, Intergovernmental Relations (IGR)

MOTION: Approve staff's recommendation to reappoint Clarke Heidrick to the Central Health Board of Managers for a four-year term and keep the other applicants' names available for the next vacancy.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Samuel T. Biscoe, Judge
SECONDER: Margaret J. Gómez, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

27. Receive briefing and take appropriate action on Compensation Committee's recommended modifications to the Travis County Compensation Policy.

Members of the Court heard from:

Sherri Fleming, Executive Manager, TCHHS&VS
Tom Osburn, Compensation Manager, Human Resources Management Department (HRMD)
Carol Guthrie, Senior Labor Relations Officer, Local 1624, American Federation of State, County and Municipal Employees (AFSCME)

Clerk's Note: Judge Biscoe recommended that staff present a draft document to the Court in one week, December 17, 2013; that the Court give tentative approval to that document and thereafter, circulate the document to all County employees and plan to have a public hearing and adopt the Compensation Policy in mid-January, 2014.

RESULT: DISCUSSED

Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

Note 1: Gov't Code Ann 551.071, Consultation with Attorney

Note 2: Gov't Code Ann 551.072, Real Property

Note 3: Gov't Code Ann 551.074, Personnel Matters

Note 4: Gov't Code Ann 551.076, Security

Note 5: Gov't Code Ann 551.087, Economic Development Negotiations

28. Consider and take appropriate action regarding request to apply "Just Cause" policy to all Travis County employees covered by the Commissioners Court's Personnel Policy.¹

Judge Biscoe announced that Item 28 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.

RESULT: DISCUSSED

Consent Items

- C1. Receive bids from County Purchasing Agent.
C2. Approve payment of claims and authorize County Treasurer to invest County funds.
C3. Receive revenue and expenditure reports, and other statutorily required reports, for the month of October, 2013 from the County Auditor's Office.

Members of the Court heard from:
Zenobia C. Joseph, Travis County resident

MOTION: Approve Consent Items C1–C3 and Agenda Items 5, 6, 8, 9.a–c, 10, 11, 16, 17, 18, 19, 21.a–b, 23, and 25.
RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Margaret J. Gómez, Commissioner
SECONDER: Gerald Daugherty, Commissioner
AYES: Biscoe, Davis, Todd, Daugherty, Gómez

Minutes approved by the Commissioners Court

Date of Approval

Samuel T. Biscoe, Travis County Judge