



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, December 17, 2013

Prepared By/Phone Number: Sydney Ceder, (512)854-9882

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve contract awards for Miscellaneous Groceries, IFB No. 1306-036-SC, to the low bidders for each line item, Labatt Foodservice and Heart of Texas Biscuits, Inc.

- **Purchasing Recommendation and Comments:** Purchasing concurs with the departments and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes. These contracts will provide miscellaneous groceries to Travis County Correctional Complex and Travis County Jail and the Gardner-Betts Juvenile Facility

IFB No. 1306-036-SC was issued on October 21, 2013. A total of forty-two (42) vendors were solicited and three (3) bids were received which included one (1) "No Bid". The Travis County Sheriff's Office and the Gardner-Betts Juvenile Facility recommend awards to the low bidders, Labatt Foodservice and Heart of Texas Biscuits, Inc.

- **Contract-Related Information:**

Award Amount: Estimated Quantity – as needed requirements

Contract Type: Annual

Contract Period: December 17, 2013 through December 16, 2014

- **Solicitation-Related Information:**

Solicitations Sent: 42

Responses Received: 3

HUB Information: N/A

% HUB Subcontractor: N/A

- **Funding Information:**

Shopping Cart/Funds Reservation in SAP: N/A

Comments: Shopping carts are processed at the time of the requirement.

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

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PHYLLIS CLAIR
Major - Law Enforcement

DARREN LONG
Major - Corrections

MARK SAWA
Major - Administration & Support

MEMORANDUM

TO: Sydney Ceder
Purchasing Agent Assistant

FROM:  Mary Sue Fleming
Accountant Associate

THROUGH: Maria Wedhorn
Financial Analyst

DATE: November 20, 2013

SUBJECT: **Bid #1306-036-SC – Miscellaneous Groceries**

The Travis County Sheriff's Office would like the items listed on this bid awarded in the following manner:

Labatt Food Service - Items 01-01 thru 06-09
Items 07-04 thru 07-12
Items 08-01 thru 13-01

Heart of Texas Biscuits, Inc. – Items 07-01, 07-02, 07-03, 07-13

Expenditures will continue to be funded within General Fund 1370440001, GL 510110.

If you have any questions please contact me at 512-854-5308.

1306-036-SC--13-01 DAIRY PRODUCTS: BOOST, Vanilla					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
Labatt Foodservice	First Offer - \$32.48	700 / case	\$22,736.00		Y
Product Code: Unit Amount Text: thirtytwodollarsfortyeightcents Total Amount Text: twentytwothousandsevenhundredthirtyfivedollarsninetyninecents Agency Notes:			Supplier Product Code: 2163300 Supplier Notes: Item Number: 2163300 Package Size: 27/8oz Brand: Boost		

Supplier Totals

Labatt Foodservice		\$873,887.31 (142/142 items)
Bid Contact	Victoria Pierce vpierce@labattfood.com Ph 800-324-5060	Address 4105 Fredrich Lane Austin, TX 78744
Agency Notes:		Supplier Notes:
Heart of Texas Biscuits, Inc.		\$93,384.00 (4/142 items)
Bid Contact	Scott Corbin joel@hotbiscuitsinc.com Ph 254-753-0046	Address 204 Deb Avenue Waco, TX 76712
Qualifications	SB TX	
Agency Notes:		Supplier Notes:

** All bids/proposals submitted for the designated project are reflected on this tabulation sheet. However, the listing of the bid/proposal on this tabulation sheet shall not be construed as a comment on the responsiveness of such bid/proposal or as any indication that the agency accepts such bid/proposal as being responsive. The agency will make a determination as to the responsiveness of the vendor responses submitted based upon compliance with all applicable laws, purchasing guidelines and project documents, including but not limited to the project specifications and contract documents. The agency will notify the successful vendor upon award of the contract and, as according to the law, all bid/proposal responses received may be available for inspection at that time.