



Travis County Commissioners Court Agenda Request

Meeting Date: December 17, 2013

Prepared By/Phone Number: Shannon Pleasant, CTPM 854-1181 /
Marvin Brice, CPPB 854-9765

Elected/Appointed Official/Dept. Head: Cyd Grimes, C.P.M., CPPO

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve Thirty Seven Fiscal Year 2014 Health and Human Services and Veterans Service Social Service Contracts and Interlocal Agreements (see Attachment 'A' for list of contracts).

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

Since 2007, Travis County Health and Human Services and Veterans Service (HHSVS) has managed the County's social services investment. HHSVS has provided fiscal and programmatic oversight by completing on-site invoice verification, monitoring visits as well as administering the administrative and fiscal review process to all funded agencies. These contracts are held by various agencies that provide a wide range of services to Travis County residents in need of assistance.

Attachment A lists thirty eight FY 2014 Social Services contracts and Interlocal Agreements. The contracts have a not to exceed amount of more than \$50,000.

The following contracts are currently with the contractor awaiting signatures. Once signed, the originals will be forwarded to the Judge for signature:

1. 4400001740 Austin Independent School District - Travis County Collaborative Afterschool Program. The agreement needs to be approved and signed by School Board at the next School Board Meeting, December 6, 2013. Partial funding of this Interlocal Agreement consists of a budget transfer. Approval of this transfer will

ID# 9952

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

be requested by the Planning and Budget Office on the December 17, 2013 Court Agenda.

2. 4400001751 Austin ISD - Adult Basic Education Services. The agreement needs to be approved and signed by School Board at the next School Board Meeting, December 6, 2013.
3. 4400001796 Austin ISD – Mentoring Advisory Council Services. The agreement needs to be approved and signed by School Board at the next School Board Meeting, December 6, 2013.
4. 4400001781 The Salvation Army, the contract is currently with the Territorial Director based in Atlanta, GA.

➤ **Contract Expenditures:** Within the last 12 months \$0.00 has been spent against this contract/requirement.

➤ **Contract-Related Information:** See Attachment A

Award Amount:

Contract Type:

Contract Period:

➤ **Contract Modification Information:** Not Applicable

Modification Amount:

Modification Type:

Modification Period:

➤ **Solicitation-Related Information:** Not Applicable

Solicitations Sent:

Responses Received:

HUB Information:

% HUB Subcontractor:

➤ **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

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➤ **Funding Information:**

Cost Center # 1580100001:	\$154,316	FR #300000960
Cost Center # 1580190001:	\$371,212	FR #300000961
Cost Center # 1580270001:	\$408,600	FR #300000966
Cost Center # 1580540001:	\$3,609,050	FR #300000962
Cost Center # 1580540001:	\$1,796,947	FR #300000963

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2014 SOCIAL SERVICES CONTRACTS

Contract Number	Vendor Name	2014 AWARDS ARE BASED ON 9-MONTH CONTRACT			Cost Center	GL	Issue Area
		Target Budget	Single Term	Ongoing			
4400001738	Capital Area Rural Transportation System (CARTS)-JARC	56,250			1580100001	511400	Basic Needs
4400001738	Capital Area Rural Transportation System (CARTS): Public Transportation Rural Travis County	98,066			1580100001	511400	Basic Needs
		154,316	0	0	1580100001 Total		
4400001739	Communities in Schools of Central Texas: Dropout Prevention	75,000			1580190001	511300	Child & Youth Development
4400001739	Communities in Schools of Central Texas: Care Coordination for YFAC	296,212			1580190001	511300	Child & Youth Development
		371,212	0	0	1580190001 Total		
4400001740	Austin ISD: Travis County Collaborative Afterschool Program	408,600	322,172		1580270001	511440	Child & Youth Development
		408,600	322,172	0	1580270001 Total		
4400001741	African American Youth Harvest Foundation, Inc.: Youth Resource Center	0	282,000		1580540001	511440	Child & Youth Development
4400001742	AIDS Services of Austin: Food Bank, Non-Medical Case Management, Mpowerment	293,578			1580540001	511440	Public Health and Access to Healthcare
4400001743	American YouthWorks: Parks	62,475			1580540001	511430	Workforce Development
4400001744	American YouthWorks: Workforce Development	49,609	141,620		1580540001	511430	Workforce Development
4400001745	Any Baby Can of Austin, Inc.	134,654			1580540001	511440	Child & Youth Development
4400001746	Arc of the Capital Area, The	73,242	15,000		1580540001	511440	Supportive Services for Independent Living
4400001749	Austin Child Guidance Center	76,007			1580540001	511440	Behavioral Health
4400001751	Austin ISD: Adult Basic Education Services	81,113			1580540001	511440	Education
4400001753	Austin Travis County Mental Health Mental Retardation (d.b.a. Austin Travis County Integral Care): CAN Coordinator	47,322		5,000	1580540001	511900	Planning & Evaluation
4400001757	Boys & Girls Clubs of Austin	0	150,000		1580540001	511440	Child & Youth Development
4400001759	Capital Area Food Bank of Texas, Inc.	43,325	19,312		1580540001	511440	Basic Needs
4400001760	Capital IDEA	600,000	75,000		1580540001	511430	Workforce Development
4400001761	Caritas of Austin: Community Kitchen	95,985			1580540001	511440	Basic Needs
4400001762	Caritas of Austin: Best Single Source	196,875			1580540001	511440	Housing Continuum
4400001763	CASA of Travis County	63,750			1580540001	511440	Legal Services
4400001765	Child Inc.	156,585			1580540001	511440	Child & Youth Development
4400001768	Easter Seals of Central Texas: Developmental and Clinical Solutions	92,431			1580540001	511440	Supportive Services for Independent Living

2014 SOCIAL SERVICES CONTRACTS

Contract Number	VENDOR NAME	2014 AWARDS ARE BASED ON 9-MONTH CONTRACT			TOTAL CY 2014 AWARD (JAN-SEP)	Cost Center	GL	Issue Area
		TARGET BUDGET	SINGLE TERM	ONGOING				
4400001770	Family Eldercare	95,576			95,576	1580540001	511440	Supportive Services for Independent Living
4400001772	Goodwill Industries of Central Texas	103,079			103,079	1580540001	511430	Workforce Development
4400001774	Meals on Wheels and More, Inc.: Meals on Wheels	86,270	52,350		138,620	1580540001	511440	Supportive Services for Independent Living
4400001775	Meals on Wheels and More: Congregate Meal Program	61,486	61,078		122,564	1580540001	511440	Supportive Services for Independent Living
4400001778	Pflugerville ISD	69,159			69,159	1580540001	511440	Child & Youth Development
4400001781	Salvation Army, The	73,739			73,739	1580540001	511440	Housing Continuum
4400001782	Skillpoint Alliance	183,724	248,615		432,339	1580540001	511430	Workforce Development
4400001784	Travis RioGrande Legal Aid, Inc.	130,256			130,256	1580540001	511440	Legal Services
4400001785	Travis County Domestic Violence and Sexual Assault Survival Center (d.b.a. SafePlace)	138,723			138,723	1580540001	511440	Housing Continuum
4400001788	Workforce Solutions - Capital Area Workforce Board: Quality	157,500			157,500	1580540001	511440	Child & Youth Development
4400001789	Child Care Collaborative (CC3)	300,118			300,118	1580540001	511430	Workforce Development
4400001790	Workforce Solutions - Capital Area Workforce Board: Rapid Employment Model	56,775			56,775	1580540001	511440	Public Health and Access to Healthcare
4400001791	Wright House Wellness Center, Inc.	67,947			67,947	1580540001	511440	Behavioral Health
4400001793	Young Women's Christian Association (YWCA) of Greater Austin	70,939			70,939	1580540001	511440	Behavioral Health
4400001794	Youth and Family Alliance (d.b.a. LifeWorks): Counseling	105,080			105,080	1580540001	511440	Housing Continuum
4400001795	Youth and Family Alliance (d.b.a. LifeWorks): Housing Development	54,421			54,421	1580540001	511440	Child & Youth Development
	TOTAL	3,821,743	1,367,147	5,000	4,871,718	1580540001 Total		
		4,755,871	1,367,147	5,000	6,128,018			

2014 SOCIAL SERVICES CONTRACTS - Fund Reservation # 300000703

Contract Number	VENDOR NAME	2014 AWARDS ARE BASED ON 9-MONTH CONTRACT			TOTAL CY 2014 AWARD (JAN-SEP)	Cost Center	GL	Issue Area
		TARGET BUDGET	SINGLE TERM	ONGOING				
4400001796	ASD Mentoring Advisory Council		15,000		15,000			Child & Youth Development
	TOTAL		15,000		15,000			



**TRAVIS COUNTY HEALTH and HUMAN SERVICES
and VETERANS SERVICE
502 E. Highland Mall Blvd.
P. O. Box 1748
Austin, Texas 78767**

**Sherri E. Fleming
County Executive
(512) 854-4100
Fax (512) 279-1608**

DATE: November 14, 2013

TO: Cyd V. Grimes, C.P.M., CPPO, Travis County Purchasing Agent

FROM: *Sherri E. Fleming*
Sherri E. Fleming, County Executive
Travis County Health and Human Services and Veterans Service

SUBJECT: Acceptance of the Social Service Contracts for the Period of
January 1, 2014 through September 30, 2014

Proposed Motion:

Consider and take appropriate action regarding Travis County Health and Human Services and Veterans Service request to approve contracts with social service agencies.

Summary and Staff Recommendations:

Travis County Health and Human Service and Veterans Service have directly managed the County's social services investments since calendar year 2007, providing fiscal and programmatic oversight. The department has received approval from the Commissioners Court for a nine month funding cycle for the 2014 social services funding to transition to fiscal year contract terms rather than calendar year terms. This will eliminate the need for a fiscal year funding split during the contract period.

The department is recommending the Commissioners Court approve contracts with seventy-two (72) social service vendors (see attached spreadsheet) that provide a wide-range of services for a diverse population of Travis County residents in need of assistance.

The department is developing a competitive request for proposals for Early Childhood Education services to be funded in Fiscal Year 2015 and also working on a process to identify other needs in the community and plans to implement a second request for proposals also to be funded in Fiscal Year 2015. The department is planning for all non-critical, Travis County funded social services to be re-bid during the next five years.

The department requests the Texas Closed Caption contract be moved to an auto renewal term contract.

Fiscal Impact and Source of Funding: or Budgetary and Fiscal Impact:

Funding is available in the FY 2014 budget.

Cost Center # 1580100001:	\$154,316 – FR #300000960
Cost Center # 1580190001:	\$371,212 – FR #300000961
Cost Center # 1580270001:	\$408,600 – FR #300000966
Cost Center # 1580540001:	\$3,609,050 – FR #300000962
Cost Center # 1580540001:	\$1,796,947 – FR #300000963

Grand Total: \$6,340,125

Special Conditions:

During 2013, several vendors experienced problems providing adequate supporting documentation for their Travis County contracts. The following vendors will have special conditions in the 2014 Travis County contracts: Capital IDEA, Austin Area Urban League, Child Inc and The Overton Group. Special Conditions require vendors to submit complete and accurate supporting documentation with each of their 2014 billings and/or performance reports. Special Conditions are placed on contracts after HHS/VS staff works with the vendors to address and correct deficiencies and vendor continues to have program and/or financial findings and/or deficiencies. Special Conditions may also include additional programmatic and quality performance reporting requirements.

Attachment

Cc: Nicki Riley, C.P.A., Travis County Auditor
Patti Smith, Chief Assistant, Travis County Auditor
Kapp Schwebke, Financial Auditor Analyst IV, Travis County Auditor
Mary Etta Gerhardt, Assistant County Attorney
Marvin G. Brice, CPPB, Asst. Purchasing Agent, County Purchasing Office
Shannon Pleasant, Purchasing Agent Asst., County Purchasing Office
Aerin Toussaint, Budget Analyst Sr., Planning and Budget Office
Lisa Sinderman-Glass, Financial Analyst Lead, Finance Division, TCHHS/VS
LaDonna Brazell, Contract Compliance Specialist, Finance Division, TCHHS/VS
San Juana Gonzales, Contract Compliance Specialist, Finance Division, TCHHS/VS
LaTrice Johnson, Contract Compliance Specialist, Finance Division, TCHHS/VS
Caula McMarion, Accountant, Finance Division, TCHHS/VS
Jim Lehrman, Division Director, Family Support Services, TCHHS/VS
Kathleen Haas, Financial Services Manager, Finance Division, TCHHS/VS
Deborah Britton, Division Director, Community Services, TCHHS/VS