



## Travis County Commissioners Court Agenda Request

**Meeting Date:** December 3, 2013

**Prepared By/Phone Number:** John Carr, 854-4772

**Dept. Head:** Roger El Khoury, M.S., P.E., Director, FMD, 854-4579

**County Executive:** Leslie Browder, Planning and Budget, 854-9106

**Sponsoring Court Members:** County Judge Samuel T. Biscoe

### AGENDA LANGUAGE:

Consider and take appropriate action on request to hold calendar year 2014 Bail Bond Board meetings at the Commissioners Courtroom in the 700 Lavaca Street building.

### BACKGROUND/SUMMARY OF REQUEST:

Facilities Management Department (FMD) received a request from Vickie Herrera, Bail Bond Board Secretary to use the Commissioners Courtroom at 700 Lavaca for the 2014 Bail Bond Board monthly meetings. These meetings are scheduled for the first Wednesday of each month and start at 12 noon. Meetings do not exceed 1.5 hours in length. Dates of the proposed meetings are as follows:

Wednesday, January 8, 2014  
 Wednesday, February 5, 2014  
 Wednesday, March 5, 2014  
 Wednesday, April 2, 2014  
 Wednesday, May 7, 2014  
 Wednesday, June 4, 2014  
 Wednesday, July 2, 2014  
 Wednesday, August 6, 2014  
 Wednesday, September 3, 2014  
 Wednesday, October 1, 2014  
 Wednesday, November 5, 2014  
 Wednesday, December 3, 2014

Calendar year 2013 Bail Bond Board meetings were also held in the Commissioners Courtroom at 700 Lavaca.

**STAFF RECOMMENDATIONS:**

Facilities Management Department recommends the Commissioners Court approve the requested use of the Commissioners Courtroom for the Bail Bond Board meetings for calendar year 2014.

**ISSUES AND OPPORTUNITIES:**

These Bail Bond Board meetings are held during the business days. There are no additional facilities related costs associated with this use of the Commissioners Courtroom.

**FISCAL IMPACT AND SOURCE OF FUNDING:**

Not applicable.

**ATTACHMENTS/EXHIBITS:**

None

**REQUIRED AUTHORIZATIONS:**

Not Applicable.