



Travis County Commissioners Court Agenda Request

Meeting Date: November 26, 2013

Prepared By/Phone Number: Diana Ramirez (512) 854-9694

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached.

STAFF RECOMMENDATIONS: See attached.

ISSUES AND OPPORTUNITIES: See attached.

FISCAL IMPACT AND SOURCE OF FUNDING: See attached.

REQUIRED AUTHORIZATIONS:

Leslie Browder, County Executive, Planning and Budget Office

Jessica Rio, Budget Director, Planning and Budget Office

County Judge's Office

BUDGET AMENDMENTS AND TRANSFERS

FY 2014

11/26/2013

NEW BUDGET

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #	
N1		600821	4049	149027	422080	TNR	Contracted Construction Services	\$7,843.00		1
		600821	4049	149027	522030	TNR	Capital Outlay Matl-Imprvmts Other	\$7,843.00		
		600820	4049	149027	422080	TNR	Contracted Construction Services	\$47,167.00		
		600820	4049	149027	522030	TNR	Capital Outlay Matl-Imprvmts Other	\$47,167.00		
N2			0142	147001	415010	Emgncy Svcs	CAPCOG	\$447,834.00		6
			0142	147001	511620	Emgncy Svcs	Other Equipment Repairs & Maint.	\$447,834.00		

AMENDMENTS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #	
A1			4072	198000	580010	Reserves	Fund 4072 Allocated Reserves		\$220,325.00	10
		600142	4072	114011	522020	FMD	Capital Outlay Matl-Buildings	\$220,325.00		
A2			0001	198000	580010	Reserves	Allocated Reserves		\$59,065.00	12
			0001	131004	501010	Cons. Pct. 1	Salaries - POPS	\$41,406.00		
			0001	131004	506010	Cons. Pct. 1	FICA - OASDI	\$2,567.00		
			0001	131004	506020	Cons. Pct. 1	Medicare	\$7,793.00		
			0001	131004	506030	Cons. Pct. 1	Medical Insurance Benefit	\$83.00		
			0001	131004	506040	Cons. Pct. 1	Life Insurance Benefit	\$5,660.00		
			0001	131004	506050	Cons. Pct. 1	Retirement Contribution	\$556.00		
			0001	131004	510200	Cons. Pct. 1	Office Equipment	\$200.00		
			0001	131001	512050	Cons. Pct. 1	Registration Conference/Seminar	\$200.00		
			0001	131004	506060	Cons. Pct. 1	Worker's Compensation	\$600.00		
A3			0001	198000	580010	Reserves	Allocated Reserves		\$25,000.00	12
			0001	114004	511940	FMD	Security Services	\$25,000.00		
A4			0001	140001	511940	CES	Security Services		\$12,500.00	12
			0001	114004	511940	FMD	Security Services	\$12,500.00		
A5			0001	198000	580010	Reserves	Allocated Reserves		\$339,552.38	18
			0001	115001	511890	Purchasing	Other Consulting Services	\$339,552.38		
A6			0001	198000	580015	Reserves	Unallocated Reserves		\$7,710,741.00	20
		600843	0001	149900	520100	TNR	Cap Outlay-Groundskpg Equip	\$249,500.00		
		600843	0001	149900	520200	TNR	Cap Outlay-Road & Hwy Equip	\$1,478,000.00		
		600843	0001	149900	520020	TNR	Cap Outlay-Automobiles	\$3,503,241.00		
	PKCNx10301		0001	149900	522030	TNR	Capital Outlay-Auto Repair & Equip	\$2,480,000.00		
			0001	198000	580015	Reserves	Unallocated Reserves		\$2,286,458.00	20
		600840	0001	114900	522020	FMD	Capital Outlay Matl-Buildings	\$1,774,058.00		
		600841	0001	114900	522020	FMD	Capital Outlay Matl-Buildings	\$512,400.00		
			0001	198000	580015	Reserves	Unallocated Reserves		\$1,345,302.00	20
		600900	0001	112900	520050	ITS	Capital Outlay-Computer Equipment	\$250,000.00		
		600901	0001	112900	520210	ITS	Capital Outlay-Software	\$1,095,302.00		
			0001	198000	580015	Reserves	Unallocated Reserves		\$435,000.00	20
		600861	0001	137900	522030	TCSO	Capital Outlay Matl-Imprvmts Other	\$435,000.00		

OTHER

O1							Request from ITS to internally fund a monthly cell phone allowance for one staff member.			40
----	--	--	--	--	--	--	--	--	--	----



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Alan Miller, Budget Analyst *AM*

DATE: November 18, 2013

RE: Establishing New Budgets for Revenue Received in Lieu of Parkland Dedication by Transportation and Natural Resources (TNR)

The County Auditor's Office has certified additional unanticipated new revenues in lieu of parkland dedication. They are from MileStone Community Builders, LLC, Cantarra Ventures Ltd, and Pulte Group Raceway Single Family Subdivision section 4 Northeast Metro Park. TNR has submitted a budget adjustment to budget the donated funds. Pursuant to the FY 2013 Budget Rules, PBO is submitting this new revenue budget adjustment for Commissioners Court approval.

PBO recommends approval of these three items totaling \$55,010 in new revenue.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Cynthia McDonald, Donna Willams-Jones, TNR

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Pulte Group Raceway Single Family Subdivision
Section 4 Northeast Metro Park

Date: November 13, 2013

I hereby certify an additional \$44,158 for the Transportation and Natural Resources Department from Pulte Group in lieu of parkland dedication. Funds are planned for improvements at Northeast Metro Park

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$44,158.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor 
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

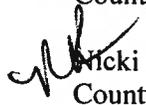
TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From:  Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees- Cantarra Ventures, Ltd. Cantarra
Section 2B-1 Northeast Metro Park

Date: November 13, 2013

I hereby certify an additional \$3,009 for the Transportation and Natural Resources Department from Cantarra Ventures, Ltd. in lieu of parkland dedication. Funds are planned for improvements at Northeast Metro Park

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services	\$3,009.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor 
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From: *NR* Nicki Riley
County Auditor

Subject: Certification of Revenue – Parkland Fees- MileStone Community Builders, LLC
Hills of Bear Creek

Date: November 13, 2013

I hereby certify an additional \$7,843 for the Transportation and Natural Resources Department from MileStone Community Builders, LLC in lieu of parkland dedication. Funds are planned for improvements at Manchaca Gardens.

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
4049	1490274049	422080	Contracted Construction Services.	\$7,843.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor *PL*
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
Cynthia McDonald, Financial Manager, TNR
Donna Williams Jones, Sr. Financial Analyst, TNR

Header Information for Entry Doc Number

400004471

Doc. Number 400004471 Doc. Status Preposted FM Area 1000

Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 14, 2013

Value Type Budget Version 0 Doc. Type TRAN

Budget Type 3 Fiscal Year 2014 Year. Cash. Eff

Process UI BALA Process BALS Original. Applic. BWB Doc. Family

Additional Data

Creator WILLIAD Creation Date Nov 14, 2013 Creation Time 16:44:40

Resp. Person DONNA WILLIAMS JONES Year Cohort Public Law

Legislation

Header Text FY14 Oct 2013 Parkland Fees Revenue Certifications

TextName

Lines

Total Document \$ 55,010 USD

new budget

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4049		1490274049	422080	1630	600821	7,843	New Budget Milestone Comm Builders Parkland Fees
000002	4049		1490274049	522030	1630	600821	7,843	New Budget Milestone Comm Builders Parkland Fees
000003	4049		1490274049	422080	1630	600820	3,009	New Budget Cantarra Ventures Ltd Parkland Fees
000004	4049		1490274049	522030	1630	600820	3,009	New Budget Cantarra Ventures Ltd Parkland Fees
000005	4049		1490274049	422080	1630	600820	44,158	New Budget Pulte Group Parkland Fees
000006	4049		1490274049	522030	1630	600820	44,158	New Budget Pulte Group Parkland Fees

Nov 22, 2013

[Signature]

9



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of the Commissioners Court

FROM: Bill Derryberry, Senior Planning and Budget Analyst 

DATE: November 19, 2013

SUBJECT: CAPCOG 911 Fund New Budget Amendment

Emergency Services is requesting the addition of a new budget of \$447,834 to the Capital Area Planning Council of Governments 911 Emergency Fees Fund (CAPCOG) (0142-1470010142-511620) based on a revenue certification of that amount from the County Auditor. CAPCOG receives funding annually for delivery of 9-1-1 system services. This funding is provided to Travis County annually under the Commission of State Emergency Communications (CSEC) Rule 251.3 to reimburse and fund eligible 9-1-1 system operation and network expenses under rule 251.3.

Please see the attached memo from the County Executive for Emergency Services on this request.

PBO recommends approval of this new budget amendment. If you have any questions, please call me at 4-4741.

Cc: Danny Hobby, County Executive, Emergency Services
Toby Fariss, Contract Compliance Specialist, Emergency Services
Christine Lego, Lead Financial Analyst, Emergency Services
Leslie Browder, County Executive for Planning & Budget
Jessica Rio, Budget Director, PBO
Diana Ramirez, Assistant Budget Director, PBO



EMERGENCY SERVICES

DANNY HOBBY, COUNTY EXECUTIVE
P.O.Box 1748 , AUSTIN, TEXAS 78767
(512) 854-4416, FAX (512) 854-4786

*Emergency Management
Pete Baldwin, Emergency Mgmt.
Coordinator*

*Fire Marshal
Hershel Lee*

MEMORANDUM

*Medical Examiner
Dr. David Dobnak*

*STAR Flight
Casey Ping, Program Director*

To: Leslie Browder, County Executive, PBO
From: Danny Hobby, County Executive, Emergency Services
Date: November 18, 2013
Subject: Use of Revenue Returned Under Rule 251.3

On October 1, 2013 Court approved a contract with the Capital Area Council of Governments ("CAPCOG") for the use of returned 9-1-1 revenue under the Commission on State Emergency Communications ("CSEC") Rule 251.3, allowing for the disbursement of \$447,834.00 from CAPCOG.

Travis County will use the funds for the sole purpose of reimbursing and funding eligible 9-1-1 system operation and network expenditures in compliance with rule 251.3. These expenditures are associated with the design of a 9-1-1 system and/or the purchase and maintenance of equipment and personnel necessary to establish and operate answering points and related operations within Travis County. A portion of the funds may be allocated to other entities within Travis County that have qualifying expenditures.

Please let me know if you need any additional information.

TRAVIS COUNTY
AUDITOR'S OFFICE

NICKI RILEY, CPA
COUNTY AUDITOR



TRAVIS COUNTY
ADMINISTRATION BUILDING
P.O. BOX 1748
AUSTIN, TX. 78767
(512) 854-9125
FAX: (512) 854-9164

To: Leslie Browder
County Executive, Planning and Budget

From: *NR* Nicki Riley
County Auditor

Subject: Certification of Revenue – Capital Area Council of Governments 911 Fees

Date: October 22, 2013

I hereby certify an additional \$447,834.00 for the Emergency Services Department from the Capital Area Council of Governments:

The funds should be allocated as follows:

<u>Fund</u>	<u>Fund Center</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
0142	1470010142	415010	CAPCOG	\$447,834.00

If you have any questions, please call.

NR/ay

cc: Paul S. Lyon, First Assistant County Auditor *PL*
Patti Smith, Chief Assistant County Auditor
Hannah York, Auditor Financial Analyst
Tracy LeBlanc, Financial Analyst – Revenues
Jessica Rio, Budget Director, PBO
William Derryberry, Budget Analyst Senior, PBO
Danny Hobby, Executive Manager Emergency Services
Toby Fariss, TCES
Brad Bearden, TCES
Christine Lego, TCES

J

Header Information for Entry Doc Number

400004325

Doc. Number 400004325 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Oct 28, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 6 Fiscal Year 2014 Year. Cash. Eff
Process UI BALA Process BALS Original. Applic. BWB Doc. Family
Creator LEGOC Creation Date Oct 28, 2013 Creation Time 15:11:21
Resp. Person LEGOC X44855 Year Cohort Public Law
Legislation

Additional Data

Header Text CAPCOG 911 funding

TextName

Lines

Total Document 447834 USD

new budget

Line	Fund	Budget Period	Funds Center	Comm. Item	Func Area Grant	Funded Program	Local Amount	Text Line
000001	0142		1470010142	415010	1320	NOT-RELEVANT NON-FUNDED-PROGRAM	447,834	CAPCOG See revenue cert attached
000002	0142		1470010142	511620	1320	NOT-RELEVANT NON-FUNDED-PROGRAM	447,834	

Rev. 22, 2013

9



**PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS**

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court *Travis R. Gatlin*
FROM: Travis R. Gatlin, Assistant Budget Director
DATE: November 14, 2013
SUBJECT: Granger Systems – Fire Sprinkler Funding

The 2012 Certificates of Obligation (Fund 4072) included resources for upgrades to the fire sprinkler system at the Granger Building. A project balance of \$220,325 fell to the ending fund balance of Fund 4072 and is currently budgeted in the fund's Allocated Reserve, but is needed to complete the approved project. The attached request from the Facilities Management Department is to move \$220,325 from the Allocated Reserve of Fund 4072 to the department to complete the project. The request has been anticipated by the Planning and Budget Office as a correction and was incorporated into our "scrubbing" process analysis.

The Planning and Budget Office recommends approval of the amendment in order to complete the project.

cc: Roger A El Khoury, John Carr, Amy Draper, FMD
Hannah York, County Auditor's Office
Leslie Browder, Jessica Rio, Diana Ramirez, PBO

Header Information for Entry Doc Number

400004412

Doc. Number 400004412 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 12, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 3 Fiscal Year 2014 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
Creator DRAPER Creation Date Nov 14, 2013 Creation Time 14:07:53
Resp. Person A DRAPER 49040 Year Cohort Public Law
Legislation

Additional Data

Header Text Xfer from reserve for Granger-Sys(Fire Sprinkler)

TextName

Lines

Total Document 0 220 325

USD from Fund 4072 allocated Reserves to Facilities Management

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	4072		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-220,325	Xfer from reserve for Granger-Sys(Fire Sprinkler)
000002	4072		1140110000	522020	1140	NOT-RELEVANT 600142	220,325	Xfer from reserve for Granger-Sys(Fire Sprinkler)

~~APR~~ APR Nov 22, 2013

11



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court

FROM: Travis R. Gatlin, Assistant Budget Director *Travis R. Gatlin*

DATE: November 19, 2013

RE: Request to use Earmark for Constable Staffing

During the FY 2014 budget process, the Commissioners Court directed a subcommittee of the Court to make recommendations regarding security staffing at 5501 Airport Boulevard. Since that time, Commissioner Daugherty has been serving as the lead, working with the County Clerk, Constable Precinct One and other stakeholders to develop a staffing plan for the remainder of FY 2014. As you know, the Constable Precinct One Office has provided base coverage at the site since FY 2008 and extended hour coverage since the end of FY 2012. The extended hour coverage has been provided by four Deputy Constable Special Project Workers. After discussion with the stakeholders at the site, Commissioner Daugherty supports the continuation of one of the four Deputy Constable Special Project Workers (position #30050294) for the remainder of the year to supplement the existing base coverage Monday through Friday. This recommended plan also includes contracted private armed guards to provide extended hour coverage during election cycles at the site starting on November 30, 2013. The private contracted services will be budgeted in the Facilities Management Department. The staffing plan is supported by the County Clerk, Constable, Precinct One, and other stakeholders at the site.

The cost of the plan for the remainder of FY 2014 is \$96,565, consisting of \$59,065 to continue one Deputy Constable (position #30050294) and \$37,500 for private contracted services. The plan also results in \$12,500 of savings in Counseling and Education Services security services line item can that be used to offset the amount requested for extend hour coverage. Counseling and Education Services has agreed to transfer \$12,500 to Facilities Management to reduce the amount needed from the Allocated Reserve. Once this transfer is included, the additional amount needed from the Allocated Reserve is \$84,065. Counseling and Education Services' FY 2015 target budget will also be reduced by this amount.

The FY 2014 Adopted Budget includes an earmark with a balance of \$255,081 that can be used for the resources needed for the remainder of the year. The balance of the earmark would be \$171,016 after the approval of the \$84,065 request from the Allocated Reserve. Upon approval of this plan and associated adjustments, the Planning and Budget Office recommends removal of the remaining earmark. While the attached budget amendments provide resources for this plan for the remainder of the year, departments will need to request to continue funding for next fiscal

12

year as a part of the FY 2015 budget process. The Planning and Budget Office will review the request with the new County Security Manager, when hired, for FY 2015 consideration.

We recommend approval to continue position #30050294 in Office of Constable Precinct One and the associated budget amendments based on the supported plan.

: Leslie Browder, Jessica Rio, Diana Ramirez, Belinda Powell, Alan Miller, William Derryberry, Katie Gipson, PBO
Roger El Khoury, John Carr, Amy Draper, FMD
Todd Osburn, HRMD
Dana DeBeauvoir, County Clerk
Susan Bell, County Clerk's Office
Bruce Elfant, Tax Assessor/Collector
Tina Morton, Tax Office
Dee Lopez, Tax Office
Roger Jefferies, County Executive Justice and Public Safety
Caryl Colburn, CES
Constable Danny Thomas, Constable Precinct One
Deputy Chief Willie Madison, Constable Precinct One
Sergeant John Sission, Constable Precinct One
Gwen Doyle, Constable Precinct One Office
Rachel Fishback, Purchasing Office

Header Information for Entry Doc Number

400004442

Doc. Number 400004442 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 18, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process RECV Original. Applic. BWB Doc. Family
 Creator DOYLEG Creation Date Nov 18, 2013 Creation Time 10:13:29
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Header Text to Continue one SPW Dep Constable remainder of year

TextName

Lines

Total Document 0 59065 USD

from Gen. Fund allocated Reserves to CWI.

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1310040001	501010	1310	NOT-RELEVANT	41,406	
000002	0001		1310040001	506010	1310	NOT-RELEVANT	2,567	
000003	0001		1310040001	506020	1310	NOT-RELEVANT	7,793	
000004	0001		1310040001	506030	1310	NOT-RELEVANT	83	
000005	0001		1310040001	506040	1310	NOT-RELEVANT	5,660	
000006	0001		1310040001	506050	1310	NOT-RELEVANT	556	
000007	0001		1310040001	510200	1310	NOT-RELEVANT	200	
000008	0001		1310010001	512050	1310	NOT-RELEVANT	200	

14 *[Signature]* Nov. 22, 2013

Line	Fund	Fund center	Comm. Item	FuncArea	Grant	Funded Program	Local Amount	Line Text
000009	0001		1310040001	506060	1310	NOT-RELEVANT	NON-FUNDED-PROGRAM	600
000010	0001		1980000000	580010	1120	NOT-RELEVANT	NON-FUNDED-PROGRAM	-59,065

Header Information for Entry Doc Number

400004483

Doc. Number 400004483 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 20, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator DRAPER A Creation Date Nov 20, 2013 Creation Time 08:27:52
 Resp. Person A DRAPER 49040 Year Cohort Public Law
 Legislation

Header Text Xfr from reserve for contracted security services

TextName

Lines

Total Document 0 25000 USD

from GF allocate Reserves to FMD.

Line	Fund	Budget Period	Funds Center	Comm. Item	Func Area	Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	NON-FUNDED-PROGRAM	-25,000	Xfr from reserve for contracted security services
000002	0001		1140040001	511940	1140	NOT-RELEVANT	NON-FUNDED-PROGRAM	25,000	Xfr from reserve for contracted security services

~~AD~~ ~ Nov 22, 2013

Header Information for Entry Doc Number

400004478

Doc. Number 400004478 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 20, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator VILLALM Creation Date Nov 20, 2013 Creation Time 08:36:37
 Resp. Person Year Cohort Public Law
 Legislation

Additional Data

Header Text

TextName

Lines

Total Document 0 12500 USD from CES to FMD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1400010001	511940	1420	NOT-RELEVANT	-12,500	
000002	0001		1140040001	511940	1140	NOT-RELEVANT	12,500	

See Doc Nov 22, 2013



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street, Ste. 1560
Austin, Texas 78701

P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court

FROM: Diana A. Ramirez, Assistant Budget Director 

DATE: November 20, 2013

RE: Request from Purchasing Office to Secure Funding from the Allocated Reserve for the Disparity Study

On Tuesday, November 19, 2013, Commissioners Court approved the Purchasing Office to contract for a Disparity Study with National Economic Research Associates, Inc. through an interlocal agreement with the City of Austin. The cost of the study is \$339,552. The Allocated Reserve had an Earmark in FY 2013 that was not carried forward into FY 2013. However, this continues to be the identified source of funding for this project.

PBO recommends approval of the budget adjustment amending the Purchasing Office budget by \$339,552 from the Allocated Reserve. Please note that of this amount, \$35,595.61 is from restricted funds within the Allocated Reserve. These restricted funds are from the 2012 capital credits received from the State Comptroller's Office that can be used "to improve the extent to which women and minority businesses are awarded county contracts." This is one of several potential uses.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Cyd Grimes, Purchasing Agent
Sylvia Lopez, HUB Coordinator
Alice Leslie, Patricia Estrada, Purchasing Office

Header Information for Entry Doc Number

400004485

Doc. Number 400004485

Doc. Status Preposted

FM Area 1000

Budget Cate. Payment

Doc. Year 2014

Doc. Date Nov 20, 2013

Value Type Budget

Version 0

Doc. Type TRAN

Budget Type 1

Fiscal Year 2014

Year. Cash. Eff

Process UI TRAN

Process SEND

Original. Applic. BMB

Doc. Family

Additional Data

Creator

ESTRADPP

Creation Date Nov 20, 2013

Creation Time 13:19:46

Resp. Person

Year Cohort

Public Law

Header Text Disparity Study

Legislation

TextName

Lines

Total Document 0 339,552.38 USD

from Allocated Reserves to Purchasing

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-339,552.38	Disparity Study
000002	0001		1150010001	511890	1120	NOT-RELEVANT	339,552.38	

 Agi Nov 22, 2013



**PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS**

700 Lavaca St., Suite 1560
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Commissioners Court *Travis R. Gatlin*
FROM: Travis R. Gatlin, Assistant Budget Director
DATE: November 20, 2013
SUBJECT: Budget Adjustments Related to FY 14 Reimbursement Resolutions

The Commissioners Court has previously approved reimbursement resolutions totaling \$19,106,000 for time sensitive projects that must begin prior to the receipt of proceeds in the spring. The projects were the 416th W. 11th Street Courts System Office Building approved on October 15, 2013, and the Maha Loop Road: Pearce Lane to State Highway 71 Project approved on November 12, 2013. These two items were presented earlier than the Planning and Budget Office's anticipated schedule for reimbursement resolutions due to the cash flow requirements of the projects. County departments have identified additional critical projects that require reimbursement resolutions to avoid delays to their project schedules. The Planning and Budget Office has posted the reimbursement resolution for these additional projects as a separate item.

The total for the reimbursement resolution is \$11,883,000, which is rounded and varies slightly from the requested project totals of \$11,876,526. This amount includes \$99,025 for the 5501 Airport Boulevard 2nd Floor Remodel and Wellness Clinic Expansion that will be temporarily funded by the Facilities Management Department through an internal automatic budget adjustment within existing departmental resources. The remaining \$11,777,501 of the actual project totals for reimbursement resolution has been requested by departments from the Unallocated Reserve. Please see the tables on the next page and the attached memos from departments for additional details on each of the requests.

Reimbursement Resolution Projects Requesting Transfers from the Unallocated Reserve		
Project/Proposed Funding Source	Budget Amendment Amount	Notes
Centrally Budgeted Vehicles and Heavy Equipment (Certificates of Obligation).	\$5,230,741	Funds requested to place the FY 2014 vehicle order before manufacture cut-off dates that typically occur between late December and January for the current model year. The department has stated that placing orders after the cut-off date could result in additional costs or delays since production for the current model year may have already reached production capacity.
New Entrance Road for Northeast Metropolitan Park (2011 Bond Authorization for Proposition Two)	\$2,480,000	Funds requested in order to complete a new entrance road to Northeast Metropolitan Park that will provide the public with direct access to the BMX track, which is nearing completion.
Subtotal TNR Projects	\$7,710,741	
Executive Office Building Renovations Floors 4 11 (Certificates of Obligation)	\$1,774,058	Funds requested to complete renovations Executive Office Building this fiscal year in order to permit the relocation of personnel from the Criminal Justice Center and the Gault Building as needed to prepare for the two new criminal courts.
Collier Evidence Warehouse Expansion (Certificates of Obligation)	\$512,400	Funds requested to complete renovations to the Travis County Sheriff's Evidence Warehouse this fiscal year. The FY 2014 Adopted Budget includes additional evidence staff in the Sheriff's Office to assist with the enhancement of the program
Subtotal FM	\$2,286,458	
TechShare Software Source Code/AMCAD Enterprise License (Certificates of Obligation)	\$1,095,302	Funds requested by Justice and Public Safety for the purchase of the source code and related AMCAD enterprise license under the Conference of Urban Counties TechShare Program. Justice and Public Safety has placed a separate item on the agenda for an amendment to the agreement for the program for this purchase.
Information Security Appliance	\$250,000	Funds requested to purchase needed information security appliance to provide an additional critical layer to the County's defense to counter emerging malware threats.
Subtotal ITS	\$1,345,302	
Phase II of the Perimeter Security Fence Upgrade at the Travis County Correctional Complex.	\$435,000	Funds requested to award Phase II of the project to Texas Department of Criminal Justice, which is already on site for Phase I of the project and avoid purchase order and project delays.
Subtotal TCSO	\$435,000	
Total	\$11,777,501	Amount temporarily requested from the Unallocated Reserve

The current balance of the Unallocated Reserve is \$48,979,598 and includes a reductions \$19,106,000 for previously approved reimbursement resolution related budget amendments for the 416th W. 11th Street Courts System Office Building Project and the Maha Loop Road: Pearce Lane to State Highway 71 Project. Upon approval of the additional amendments, it will temporarily be further reduced to \$37,202,097. The Unallocated Reserve will be replenished once the proceeds from the sale of debt are available and any needed reclassifications are processed. It is estimated that this will occur in the June/July timeframe.

We recommend approval of the requested Reimbursement Resolution and related budget transfers in order to complete these time sensitive approved projects.

cc: John Hille, County Attorney's Office
Nicki Riley, County Auditor
Melinda Grahmann, Hannah York, County Auditor's Office
Leslie Browder, Jessica Rio, Diana Ramirez, Alan Miller, Katie Gipson, Deborah
Laudermilk, PBO
Steven Manilla, Cynthia McDonald, Donna Williams-Jones, Isabelle Lopez, TNR
Roger El-Khoury, John Carr, Amy Draper, (FMD)
Greg Hamilton, Travis County Sheriff
Major Phyllis Clair, Major Darren Long, Captain Michael Gottner, Captain Wes Priddy,
Paul Mathews, Maria Wedhorn, Meg Seville, Meredith Sansoucy, TCSO
Tanya Acevedo, Randy Lott, Sheryl Holder, ITS
Roger Jefferies, Mitchel Goertz, CJP
Glen Opel, Bond Counsel
Ladd Pattillo, County's Financial Advisor

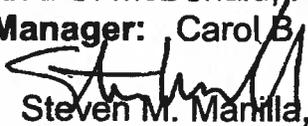


Travis County Commissioners Court Agenda Request

Meeting Date: November 26, 2013

Prepared By: Cynthia C. McDonald, Financial Manager Phone #: (512) 854-4239

Division Director/Manager: Carol B. Joseph, Assistant Director

Department Head:  Steven M. Manilla, P.E., County Executive-TNR

Sponsoring Court Member: County Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on the requests for the following:

- A) Approve a Reimbursement Resolution that includes \$5,230,741 from reserves to the appropriate expenditure accounts for the purchase of the FY14 replacement vehicles; and
- B) Approve a Reimbursement Resolution that includes \$2,480,000 from reserves to the appropriate expenditure accounts for the construction of a new entrance road for Northeast Metropolitan Park.

BACKGROUND/SUMMARY OF REQUEST:

Item A) In the FY2014 Budget process, the Court approved \$5,230,741 for replacing vehicles (\$1,120,259 to be funded by existing CO's). Vehicle manufacturers typically have order cut-off dates anywhere from late December to late January. However, Certificates of Obligation funds are not expected to be available until roughly June. Therefore, in order to issue the necessary purchase orders for the replacements, funding needs to be in place as soon as possible. Item B above is an approved capital improvement projects whose funding comes from voter approved bonds. The issuance for these projects, however, as with the Certificates of Obligation, will not be received until the summer. In order to avoid any delays of the projects, funding is needed immediately.

STAFF RECOMMENDATIONS:

Therefore, TNR is requesting that a Reimbursement Resolution including the above projects (totaling \$7,710,741) be approved by the Court. This will allow TNR to meet the vehicle manufacturer deadlines, and avoid delays in the capital improvement projects noted above.

ISSUES AND OPPORTUNITIES:

If a Reimbursement Resolution is not approved, or if vehicle replacements are not included in a Reimbursement Resolution, then the County will miss the order window. This means vehicle replacements would be delayed until the following year.

With respect to the capital improvement projects at Northeast Metropolitan Park, the new entrance road is needed to provide direct access to the BMX Track, which is nearing completion.

FISCAL IMPACT AND SOURCE OF FUNDING:

The fiscal impact of the Reimbursement Resolution for a total of \$7,710,741 for TNR will be the temporary use of General Fund Reserves. Once Bond Funds and Certificates of Obligation have been received, TNR will work with PBO and the Auditor's Office to ensure that the General Fund is reimbursed.

ATTACHMENTS/EXHIBITS:

Fleet Manager Memo

REQUIRED AUTHORIZATIONS:

Cynthia McDonald	Financial Manager	TNR	(512) 854-4239
Steven M. Manilla	County Executive	TNR	(512) 854-9429

CC:

Travis Gatlin	Assistant Budget Manager	PBO	(512) 854-9065
Jessica Rio	Budget Manager	PBO	(512) 854-4455
Steve Sun	Assistant Director, Public Works	TNR	(512) 854-4660
Mike Joyce	Fleet Manager	TNR	(512) 854-4658

: :
0101 - Administrative -

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE



700 Lavaca Street-5th Floor
Travis County Administration Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

November 4, 2013

MEMORANDUM

TO: Alan Miller, Planning & Budget Analyst, Senior

THROUGH: *Carol O. Doyle*
Steve Manilla, County Executive, TNR

FROM: Mike Joyce, Fleet Manager, TNR

SUBJECT: Approval of Reimbursement Resolution for FY14 Vehicle Purchases

Proposed Motion: TNR is requesting approval of the Reimbursement Resolution totaling \$5,230,741 from the unallocated reserve account to the appropriate expense accounts for the purchase of FY14 replacement vehicles.

Summary and Staff Recommendation: TNR recommends approval of the Reimbursement Resolution in the amount of \$5,230,741 from the general fund unallocated reserve account for the purchase of FY14 budgeted vehicles approved for purchase from the new FY14 Certificates of Obligations (C.O.).

TNR is requesting that these funds be made available earlier (ASAP) than the C.O. fund would allow for the following reasons:

- The vehicle manufacturers have order cut-off dates anywhere from late December to late January.
- If TNR does not have orders in by cut-off time we will not receive vehicles for that model year and/or not receive vehicles at all.
- The lead-time from funding, to the vendor receiving a purchase order, is approximately 3 to 4 weeks.
- The later the orders go in, the greater the likelihood that the manufacturer has reached its production capacity and will no longer accept orders.
- Prices will have likely increased by the time C.O. funds are available.
- If vehicle deliveries are delayed, then Travis County can anticipate additional costs due to increased maintenance and lost productivity due to excessive downtime of the vehicles that are waiting to be replaced.

- The county starts many projects (Facilities, Road Maintenance, Parks) in the spring and needs to have good and dependable equipment to work with at that time. If the CO funding does not become available until the middle of summer and we start the ordering process then, then we will not be receiving our needed equipment until fall or later. That is too late to run an effective and dependable fleet.

Budgetary/Fiscal Impact: Temporary use of general fund reserves pending receipt of bond proceeds. The total amount approved by Court for the vehicle replacements is \$6,351,000. Of that amount, \$1,120,259 is being funded by existing CO's. The remaining balance of \$5,230,741 is being requested as new CO's. And therefore, that is the amount that TNR is requesting as part of the reimbursement resolution.

Required Authorization: Commissioners Court

Cc: Jessica Rio, Planning and Budget Office Director
Cynthia McDonald, TNR Financial Services Director
Travis Gatlin, Assistant Budget Director



FACILITIES MANAGEMENT DEPARTMENT

Roger A. El Khoury, M.S., P.E., Director

1010 Lavaca, Suite 400 • P.O. Box 1748, Austin, Texas 78767 • Phone: (512) 854-9661 • Fax: (512) 854-9226

MEMORANDUM

Project No: FY 14 Budget

File: 102

TO: Travis Gatlin, Assistant Budget Director, Planning and Budget Office

FROM: Roger A. El Khoury, M.S., P.E., Director

DATE: November 6, 2013

SUBJECT: Reimbursement Resolution – FY 14 FMD Projects

Facilities Management Department (FMD) requests approval of a reimbursement resolution to allow three FY 14 Certificates of Obligation (CO) projects to proceed starting in November 2013. CO funding in the amount of \$2,385,483 has been approved for these three projects. Project funding requested to be included on the reimbursement resolution includes the following:

Project	Approved CO Funding	Reimbursement Amount	Justification for Reimbursement
EOB – Renovations Floors 4-11	\$1,774,058	\$1,774,058	Funding to complete MEP design services and to award renovations of floors. Architectural design is completed and floor renovations anticipated to be awarded in December. Funding needed in November to allow all renovations to be completed this FY to permit relocation of personnel from CJC/Gault as needed to prepare for new courts.
Collier – TCSO Evidence Warehouse	\$512,400	\$512,400	Funding required to allow for the completion of the Evidence Warehouse renovations to occur during the fiscal year as scheduled.
5501 ABB 2 nd Floor Remodel and Wellness Clinic Expansion	\$99,025	\$99,025	Full funding for project required in November to allow completion of renovations by scheduled completion date of April 30, 2014.
Totals:	\$2,385,483	\$2,385,483	

Please contact me at 44579 if you have any questions. Your assistance is greatly appreciated.

COPY TO:

Leslie Browder, County Executive, PBO
John Carr, Administrative Director, FMD
Amy Draper, CPA, Financial Manager, FMD
Jessica Rio, Budget Director, PBO
Diana Ramirez, Budget Analyst, PBO



JUSTICE & PUBLIC SAFETY DIVISION

Roger Jefferies, County Executive

P.O. Box 1748 Austin, Texas 78767 Phone (512) 854-4415 Fax (512) 854-4417

Criminal Justice Planning
Roger Jefferies
(512) 854-4415

Counseling & Education Services
Caryl Colburn
(512) 854-9540

Juvenile Public Defender
Kameron D. Johnson
(512) 854-4128

To: Sam Biscoe, Travis County Judge
Ron Davis, Commissioner, Precinct 1
Bruce Todd, Commissioner, Precinct 2
Gerald Daugherty, Commissioner, Precinct 3
Margaret Gomez, Commissioner, Precinct 4

Via: Planning and Budget Office

From: Roger Jefferies, County Executive, Justice and Public Safety

Date: November 20, 2013 (Updated from memo dated November 13, 2013)

SUBJECT: REQUEST FOR REIMBURSEMENT RESOLUTION AND ASSOCIATED BUDGET AMENDMENT FOR THE PURCHASE OF SOFTWARE SOURCE CODE FOR THE TECHSHARE COURT PROJECT IN CONNECTION WITH THE PURCHASE OF AMCAD ENTERPRISE SOFTWARE LICENSE UNDER THE CONFERENCE OF URBAN COUNTIES TECHSHARE PROGRAM

As part of the contract with AMCAD, Travis, Tarrant and Dallas Counties have the option to purchase the enterprise license and software source code for the new TechShare Court Project which will permit the use of the software in any trial court in Texas through this enhanced ownership.

It was originally contemplated that the counties would exercise the option to obtain the software source code and enterprise license for the courts project in FY 2015. AMCAD, the vendor supplying the software source code, is offering a discount if the counties would consider exercising the option earlier in the project and contract timeline, specifically in FY 2014 before the end of the calendar year 2013.

We presented AMCAD's offer to the Commissioners Court on September 10, 2013 (please see 9/4/13 backup attached) at which time the concept was approved contingent upon the other two counties agreeing to participate. But no source of funding was identified at that time.

Since our last presentation in September, both Tarrant and Dallas Counties have agreed to participate in this purchase of the AMCAD software source code and enterprise license. We have been working with PBO and the CA's office who have determined that this purchase could be completed with certificates of obligation. You approved the purchase of the software source code and enterprise license with certificates of obligation on November 19, 2013.

We are now requesting a reimbursement resolution for \$1,095,302 and related budget amendment which would allow us to make the payment to the vendor by their December deadline to achieve the discount.

We are also posting as a separate item a request to the Commissioners Court for the approval of Amendment 1 to TechShare Court Development Project Addendum to the 2013 Master Interlocal Agreement between the CUC, Travis, Tarrant and Dallas Counties through the Texas Conference of Urban Counties Urban Counties TechShare Program. The amendment changes the contract budget for the project to allow for the FY 2014 purchase of the AMCAD software source code and enterprise license.



Travis County Courthouse, Austin, Texas

TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES
Tanya Acevedo, Interim Chief Information Officer

700 Lavaca Street, Suite 501A, Austin, Tx 78701 (512) 854-9666 Fax (512) 854-4401

DATE: November 18, 2013
TO: Leslie Browder, County Executive for Planning and Budget
FROM: Tanya Acevedo, Interim Chief Information Officer *TJA*
SUBJ: Proposed ITS FY 14 Reimbursement Resolution Item

ITS Recommendation:

Approve transfers totaling \$250,000 from the Unallocated Reserve account to the appropriate ITS expense accounts.

Summary:

ITS requests Commissioners Court approval to move \$250,000 from the PBO-identified Unallocated Reserve account for the purchase of services and materials for a project approved for funding with the new FY 2014 Certificates of Obligation (C.O.). This is a request for the temporary use of General Fund reserves pending receipt of CO and voter approved bond proceeds. Upon receipt of CO bond funds, those proceeds will be reimbursed to the reserve.

Since funds are not expected to be available until much later in the fiscal year, ITS is requesting the temporary use of the reserves for the following project:

FireEye NX Series Information Security Appliance - \$250,000

Travis County faces an exponentially growing threat from "zero day" (previously unknown) malware. Many times this malware escapes detection because it is not in the current antivirus vendor's virus definition list that is used to identify incoming threats. FireEye combines heuristics examination with deep packet inspection in a Virtual Machine that resides in the appliance to identify and isolate malware that has not been previously catalogued. This system will be placed at the Travis County network Internet access points in order to help identify and stop malware such as Trojans, Botnet Callbacks, and Ransomware. The appliance will alert to any threats that are seen, active attacks can be blocked and machines that may have already been infected and are attempting to reach out to connect to malware Command and Control servers on the Internet will also be blocked. Finally, unlike traditional antivirus appliances where it is necessary for the vendor to push out updated virus definition files to end users after threat discovery, FireEye Dynamic Threat Intelligence uses a cloud-based system that is used to share intelligence on the latest inbound attack vectors as well as outbound callback destinations gathered by local analysis engines (end users). The appliance is then automatically updated with this information. This is not a replacement for the McAfee VirusScan Enterprise that is currently used by ITS, but another critical layer ("defense in depth") to counter emerging threats.

Currently, Travis County possesses a trial version of the FireEye appliance that is enabled to "monitor" mode only – it can only detect threats and cannot isolate malware or block callbacks from infected machines. During the period from 6/06/13 to 11/04/13, 1,513 alerts were detected. For these 151 days, that breaks down to 10.02 infections discovered per day. This number includes multiple infections on the same system. These are attacks for which Travis County WOULD NOT have had any indications until the damage was already done.

The \$250,000 includes the FireEye NX Series appliance, knowledge transfer, professional services and the first year's maintenance as part of the initial purchase price.

**Cc: Jessica Rio, Travis Gatlin, Katie Gipson, Planning and Budget Office
Walter LaGrone, Randy Lott, Sheryl Holder, Bruni Cruz, ITS**



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON
TRAVIS COUNTY SHERIFF

P.O. Box 1748
Austin, Texas 78767
(512) 854-9770
www.tcsheiff.org

DARREN LONG
Major - Corrections

PHYLLIS CLAIR
Major - Law Enforcement

MARK SAWA
Major - Administration & Support

Date: 11/14/13

MEMORANDUM

To: Travis Gatlin, Assistant Budget Director, Planning & Budget Office

From: Maria Wedhorn, Financial Analyst Lead

Subj: Reimbursement Resolution – FY 14 Phase II Fencing Project

The Sheriff's Office requests approval of a reimbursement resolution to allow the FY 14 Certificate of Obligation project for the Phase II Fencing proceed starting in November 2013. Funding in the amount of \$500,000 has been approved for Phase II with \$65,000 of those funds identified from allocated reserves Fund 4081. The remaining \$435,000 will be included in the spring CO Issuance.

Project:	Reimbursement Amt:
Phase II Fencing Upgrade	\$435,000

Justification:

Phase I of the Perimeter TCCC Fencing project has already been approved and funded in the amount of \$501,274.36. Scope of Work has been awarded to Texas Dept. of Criminal Justice (Texas Correctional Industries) on Sept 05, 2013.

Reimbursement resolution will allow for TCI to manufacture and ship all materials for Phases I and II at the same time. A single construction period for both phases will be scheduled to coordinate material storage and staging, housing and feeding of TCI inmates who will be installing the fencing, identify underground utilities, drainage, etc., installing outer and inner perimeter fencing independently of one another, removal of old fencing and displacement of excavated materials, continual supervision and coordination between TCSO & TCI.

If you have any questions please feel free to give me a call at 854-4474



Safety, Integrity, Tradition of Service

Header Information for Entry Doc Number

400004511

Doc. Number 400004511 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 22, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2014 Year.Cash.Eff
 Process UI TRAN Process SEND Original.Applic. BWB Doc.Family

Additional Data

Creator JENSENC Creation Date Nov 22, 2013 Creation Time 09:07:39
 Resp. Person Year Cohort Public Law
 Legislation

Header Text

TextName

Lines

Total Document 0 \$ 5,230,741 USD

RR from Unallocated Reserves to TNR

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT	-5,230,741	RR for FY14 Capital Equipment/Vehicles
000002	0001		1499000001	520100	1710	NOT-RELEVANT	249,500	RR for FY14 Capital Equipment/Vehicles
000003	0001		1499000001	520200	1710	NOT-RELEVANT	1,478,000	RR for FY14 Capital Equipment/Vehicles
000004	0001		1499000001	520020	1710	NOT-RELEVANT	3,503,241	RR for FY14 Capital Equipment/Vehicles

Jan Nov 22, 2013

Header Information for Entry Doc Number

400004501

Doc. Number 400004501 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 14, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 3 Fiscal Year 2014 Year.Cash.Eff
Process UI TRAN Process SEND Original.Applic. BWB Doc.Family
Creation Date Nov 21, 2013 Creation Time 11:34:29
Creator LOPEZI Year Cohort Public Law
Resp. Person ISABELLE LOPEZ
Header Text Reimb. Resolution-NE Metro Park Const.11 26 13
Legislation

Additional Data

Lines

Total Document 0 2480000 USD RR Unallocate Reserves to TUR

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120 NOT-RELEVANT	NON-FUNDED-PROGRAM	-2,480,000	Northeast Metro Park-Reimb. Resolution
000002	0001		1499000001	522030	1710 NOT-RELEVANT	PKCN1490000010301	2,480,000	Northeast Metro Park-Reimb. Resolution

Sen Nov 22, 2013

Header Information for Entry Doc Number

400004418

Doc. Number 400004418 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 14, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 2 Fiscal Year 2014 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data
Creator DRAPER Creation Date Nov 14, 2013 Creation Time 13:48:19
Resp. Person A DRAPER 49040 Year Cohort Public Law
Legislation

Header Text Reimb Resol for EOB - Renovations Fir 4-11

TextName

Lines Total Document 0 1774058 USD RR Unallocated Reserves to FMD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-1,774,058	Reimb Resol for EOB - Renovations Fir 4-11
000002	0001		1149000001	522020	1140	NOT-RELEVANT 600840	1,774,058	Reimb Resol for EOB - Renovations Fir 4-11

[Handwritten Signature] Nov 22, 2013

Header Information for Entry Doc Number

400004419

Doc. Number 400004419 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 14, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 2 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data
 Creator DRAPER A Creation Date Nov 14, 2013 Creation Time 13:47:46
 Resp. Person A DRAPER 49040 Year Cohort Public Law
 Legislation

Header Text Reimb Resol for Collier-TCSO Evidence Warehouse

TextName

Lines Total Document 0 512400 USD RR unallocated Reserves to FMD

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT	-512,400	Reimb Resol for Collier-TCSO Evidence Warehouse
000002	0001		1149000001	522020	1140	NOT-RELEVANT	512,400	Reimb Resol for Collier-TCSO Evidence Warehouse

[Handwritten signature] Nov 22 2013

Header Information for Entry Doc Number

400004446

Doc. Number 400004446 Doc. Status Preposed FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 20, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 3 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family
 Creator HOLDERS Creation Date Nov 20, 2013 Creation Time 12:53:37
 Resp. Person Public Law
 Legislation

Additional Data

Header Text FY14 ITS Reimbursement Resolution Request

TextName

Lines 0 13,453,021 USD RR Unallocated Reserves to ITS

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-1,345,302	FY14 ITS Reimbursement Resolution Request
000002	0001		1129000001	520050	1110	NOT-RELEVANT 600900	250,000	FY14 ITS Reimbursement Resolution - Info Security
000003	0001		1129000001	520210	1110	NOT-RELEVANT 600901	1,095,302	FY14 ITS Reimbursement Resolution - CUC TechShare

Agaw Nov 22, 2013

38

Header Information for Entry Doc Number

400004432

Doc. Number 400004432 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 14, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 1 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data
 Creator WEDHORM Creation Date Nov 18, 2013 Creation Time 11:31:42
 Resp. Person Year Cohort Public Law
 Legislation

Header Text Reimbursement Resolution 11/26/13

TextName

Lines 0 435 000 USD *RR Unallocated Reserves to TCSO*

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580015	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-435,000	Unallocated Reserve for Reimb. Resolution
000002	0001		1379000001	522030	1410	NOT-RELEVANT 600861	435,000	On TCCC Fence Upgrade Project

See Nov 22, 2013

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

November 21, 2013,

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst

A handwritten signature in blue ink, appearing to read "Katie Petersen Gipson", is written over the printed name.

Re: Cell phone allowance

Information Technology Services (ITS) is requesting to internally fund a monthly cellular allowance for one ITS staff member (position 30000427) who use their personal phone for a significant amount of work-related business.

According to Travis County Code Chapter 39 of the Wireless Communications Policy, PBO is required to place the item on the Commissioners Court agenda. Please note that the wireless policy will be reviewed by Commissioners Court in the near future. It is possible that future cell phone allowance requests will not require Commissioner Court-level approval.

PBO concurs with this request. No actual budget transfer is needed at this time because there is sufficient funding in the appropriate line items.

CC: Tanya Acevedo, Interim CIO
Randy Lott, ITS
Leslie Browder, PBO
Jessica Rio, PBO

Anthony Marin

RECEIVED

Travis County Monthly Cellular Service Allowance REQUEST

FORM Pursuant to Travis County Code, Chapter 39, Wireless Communications Policy, I am submitting this request for additions (A) or changes (C) of monthly cellular service allowances within my Office/Department.

NOV 21 AM 10:42 TRAVIS COUNTY PLANNING & BUDGET OFFICE

Official/Department Head Signature and Date

effective date

10/31/2013

NOTE: All requests for new monthly allowances or increases to previously approved monthly allowances must first go through PBO, then be processed through the Auditor's Office. Along with this request form, a budget transfer sheet must be completed for a transfer of funds into line items 2002 (6.2%), 2005 (9.64%), 2006 (1.95 POPS positions), 2007 (1.45%), and the remaining into 4107. Unless the allowance is for a limited time, the budget transfer used to fund the allowance can only be made on an annualized permanent basis.

A cellular service monthly allowance is requested for (A or C, Employee ID #, position title and slot number):	\$10/mo	\$20/mo	\$30/mo
230395, Network Engineer / Pos # 30000427	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Reviewed by PBO

Signature and date 11/21/13

Approved by Commissioner's Court

Date

Processed by Auditor's Office

signature and date

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$10,718,725			Beginning Balance
\$6,750	Allocated Reserve	10/7/13	Liquidated Purchase Orders-Variou Depts
\$10,640	Allocated Reserve	10/14/13	Liquidated Purchase Orders-Variou Depts
(\$23,425)	Cons. Pct. 1	10/22/13	Constable Staffing @ 5501 Airport
\$8,367	Allocated Reserve	10/22/13	Liquidated Purchase Orders-Variou Depts
\$2,541	Allocated Reserve	10/29/13	Liquidated Purchase Orders-Variou Depts
\$1,901	Allocated Reserve	10/31/13	Liquidated Purchase Orders-Variou Depts
(\$8,018)	FMD	11/5/13	Security Fencing Project
(\$19,327)	Sheriff's Office	11/5/13	TCSO Deputy for County Court-at-Law #8
(\$25,000)	HRMD	11/12/13	NeoGov Maintenance Agreement
\$2,439	Allocated Reserve	11/12/13	Liquidated Purchase Orders-Variou Depts
(\$28,482)	Probate Court	11/19/13	Probate Judge's Additional Pay
\$23,518	Allocated Reserve	11/19/13	Liquidated Purchase Orders-Variou Depts
\$10,670,629	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$310,200)	Records Management - Postage Cost of City of Austin Redistricting
(\$255,081)	Constables - Airport Staffing
(\$275,000)	Civil Courts-Legally Mandated Fees- Civil Indigent Attorney Fees
(\$228,552)	Criminal Courts - Veterans Court
(\$175,000)	Criminal Courts-Legally Mandated Fees - Attorney Fees for Capital Cases
(\$150,000)	Human Resources - Tuition Reimbursement Program
(\$144,233)	Civil Courts - Family Drug Treatment Court
(\$62,350)	Criminal Justice Planning - Paralegal for OPR
(\$65,291)	Criminal Justice Planning - Paralegal for OCR
(\$19,645)	Criminal Courts - Bailiff Transition to Sheriff's Office
(\$35,000)	Criminal Courts-Legally Mandated Fees - Forced Medication Hearings
(\$33,130)	Human Resources - Travis County/Austin Community College Internship Program
(\$33,000)	Civil Courts-Legally Mandated Fees - Foreign Language Court Interpreters
(\$25,000)	Human Resources - ADA Program Funding
(\$19,600)	Pretrial Services - Electronic Monitoring Services
(\$1,831,082)	Total Possible Future Expenses (Earmarks)

\$8,839,547 Remaining Allocated Reserve Balance After Possible Future Expenditures

42

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
\$2,431,317			Beginning Balance
(\$135,828)	ITS	10/29/13	EOB Renovations
(\$12,488)	ITS	11/19/13	Computers for Automated Assessment Tools
\$2,283,001 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
(\$500,000)	Transportation and Natural Resources - Road Materials
(\$264,172)	Information Technology Services - Support for Facilities Remodel/Construction Projects
(\$320,000)	Juvenile Probation - Juvenile Probation Master Plan
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$100,000)	Transportation and Natural Resources - Guardrail Replacement
(\$70,000)	Medical Examiner - Replacement Headspace Auto Sampler – Gas Chromatograph
(\$55,000)	Emergency Services (StarFlight) - STAR Flight Maintenance
(\$50,000)	Transportation and Natural Resources - ADA Sidewalk Upgrades
(\$15,798)	Criminal Justice Planning - Paralegal for OCR
(\$5,798)	Criminal Justice Planning - Paralegal for OPR
(\$1,573,518)	Total Possible Future Expenses (Earmarks)
\$709,483	Remaining CAR Reserve Balance After Possible Future Expenditures

Reserve for Emergencies and Contingencies Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$5,000,000			Beginning Balance
\$5,000,000 Current Reserve Balance			

Fuel & Utilities Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$300,000			Beginning Balance
\$300,000 Current Reserve Balance			

Civil and Family Justice Center (Planning) Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,446,000			Beginning Balance
\$ (1,779,411)	PBO	10/22/13	Phase I & II
\$3,666,589 Current Reserve Balance			

Juvenile Justice Reserve Status (580260)

Amount	Dept Transferred Into	Date	Explanation
\$504,726			Beginning Balance
\$504,726 Current Reserve Balance			

Smart Building Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$297,948			Beginning Balance
\$297,948 Current Reserve Balance			

Reserve for Replacement of Integrated Justice Systems Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$5,235,265			Beginning Balance
\$5,235,265 Current Reserve Balance			

Reserve for State Funding Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

STAR Flight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,995,050			Beginning Balance
\$1,995,050 Current Reserve Balance			

Reserve for 1115 Waiver Participation Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Reserve for Interlocal Agreements Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,950,308			Beginning Balance
\$1,950,308 Current Reserve Balance			

Reserve for External Social Services Contracts Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,155,025			Beginning Balance
\$1,155,025 Current Reserve Balance			

Sheriff's Office Overtime Reserve Status (580330)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$68,085,598			Beginning Balance
(\$2,500,000)	TNR	10/15/13	Reimbursement Resolution for 416 W. 11th Street
(\$16,606,000)	TNR	11/12/13	Reimbursement Resolution for Maha Loop Road: Pearce Lane
\$48,979,598 Current Reserve Balance			

46