



Travis County Commissioners Court Agenda Request

Meeting Date: November 19, 2013

Prepared By/Phone Number: Yolanda Aleman, (512)854-9106

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: Consider and take appropriate action on budget amendments, transfers and discussion items.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:
Please see attached documentation.

STAFF RECOMMENDATIONS: Please see attached documentation.

ISSUES AND OPPORTUNITIES: Please see attached documentation

FISCAL IMPACT AND SOURCE OF FUNDING: Please see attached documentation.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512)854-9106

Jessica Rio – Planning and Budget Office, (512)854-9106

David Salazar - County Judge's Office, (512)854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

BUDGET AMENDMENTS AND TRANSFERS

FY 2014

11/19/2013

AMENDMENTS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
A1		0001	198000	580070	Reserves	CAR Reserves		\$12,488.70	1
		0001	112800	510070	ITS	Computer Equipment & Peripherals	\$6,444.30		
		0001	112800	511810	ITS	Hardware/Software Install Services	\$1,093.44		
		0001	112800	510310	ITS	Software	\$4,656.96		
		0001	112800	511550	ITS	Hardware/Software Maintenance	\$294.00		
A2		0001	198000	580010	Reserves	Allocated Reserves		\$28,482.00	4
		0001	125001	500010	Probate Court	Salaries-Elected/Appointed Official	\$24,750.00		
		0001	125001	506050	Probate Court	Retirement Contribution	\$3,325.00		
		0001	125001	506020	Probate Court	Medicare	\$359.00		
		0001	125001	506060	Probate Court	Worker's Compensation	\$48.00		
A3		0109	198000	580010	Reserves	Fund 109 Allocated Reserves		\$8,000.00	11
		0109	149022	511980	TNR	Water Resource Dev Sv	\$8,000.00		

FUND TRANSFERS

BA#	IO/WBS	FUND	COST CENTER	COMMITMENT	Dept.	Line Item	Increase	Decrease	Pg #
FT1	600131	7019	000000	242031	LCRA Escrow	Arkansas Bend		\$3,463.03	16
		0001	149022	428010	TNR	Park Fees	\$3,463.03		
FT1	600135	7019	000000	242032	LCRA Escrow	Bob Wentz		\$42,239.26	16
		0001	149022	428010	TNR	Park Fees	\$42,239.26		
FT2	600136	7019	000000	242033	LCRA Escrow	Cypress Creek		\$8.08	16
		0001	149022	428010	TNR	Park Fees	\$8.08		
FT3	600164	7019	000000	242034	LCRA Escrow	Hippie Hollow		\$90,566.93	16
		0001	149022	428010	TNR	Park Fees	\$90,566.93		
FT4	600169	7019	000000	242035	LCRA Escrow	Mansfield Dam		\$31,329.14	16
		0001	149022	428010	TNR	Park Fees	\$31,329.14		
FT5	600175	7019	000000	242036	LCRA Escrow	Pace Bend		\$80,737.17	16
		0001	149022	428010	TNR	Park Fees	\$80,737.17		
FT6	600178	7019	000000	242037	LCRA Escrow	Sandy Creek		\$3,066.89	16
		0001	149022	428010	TNR	Park Fees	\$3,066.89		
FT7	N/A	7019	000000	245060	LCRA Escrow	Interest		\$1,512.74	16
		0001	149022	428010	TNR	Park Fees	\$1,512.74		

PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS



700 Lavaca, Ste 1560
P.O. Box 1748
Austin, Texas 78767

November 8, 2013

To: Commissioners Court

From: Katie Petersen Gipson, Sr. Planning & Budget Analyst



Re: Computers for CES Automated Assessment tool

In the FY 2013 Adopted Budget, CES received funding for an Addiction Severity Index (ASI) substance abuse instrument for assessments for clients with alcohol/drug related charges. This tool is based on evidenced based practices. It is expected that this assessment process will save significant staff time when the information can be entered into the system by the clients themselves. In the FY 2014 budget process, CES requested additional computers to be used as workstations for clients to complete the assessment. The Planning & Budget recommendation was to place an earmark on the Capital Acquisition Resources reserve for this equipment since the assessment software was not yet ready for implementation. As of November 2013, the contract for the software is in the final approval process and CES would like to order the computers now so that they are in place once the software is available in the next few weeks.

PBO recommends approval of this transfer. Please note that the requested amount (\$12,488) is less than the original earmark (\$19,074) because ITS determined that additional ports installation costs were not necessary. PBO further recommends the removal of the earmark since the remaining \$6,586 is not needed for this purpose. Please contact me at 512-854-9346 if you have any questions or concerns.

CC: Roger Jefferies, County Executive Justice & Public Safety
Caryl Colburn, CES Director
Teresa Goff, CES
Sheryl Holder, ITS
Jessica Rio, PBO
Diana Ramirez, PBO
Leslie Browder, County Executive for Planning & Budget

Travis County Counseling & Education Services

Caryl Clarke Colburn, Director
P.O. BOX 1748, Austin, TX 78767 (512) 854-9540

INTEROFFICE MEMORANDUM

TO: MEMBERS OF THE COMMISSIONERS COURT
FROM: CARYL CLARKE COLBURN, CES DIRECTOR
SUBJECT: CAR – COMPUTER EQUIPMENT
DATE: NOVEMBER 8, 2013
CC: KATIE GIPSON, BUDGET ANALYST, PBO
ROGER JEFFERIES, COUNTY EXECUTIVE, JPS
TERESA GOFF, CES PROGRAM MANAGER

A request is being made to the Travis County Commissioners Court to transfer funds of \$12,488.70 that were earmarked in CAR during the 2014 Preliminary Budget to Counseling and Education Services (CES) for six computers. CES needs the computers to begin using the computerized version of the Addiction Severity Index (ASI) Assessment Tool for their substance abuse assessments.

The County Attorney is currently reviewing the Business Associate/Limited Data Set Use Agreement from INFLEXXION for the computerized ASI. It's anticipated to have an agreement reached by the end of November 2013.

CES is requesting to access the \$12,488.70 from CAR in order to purchase the computer equipment to implement the electronic version of the ASI. If you need any more information you may reach me at 44618. Thank you.

Header Information for Entry Doc Number

400004385

Doc. Number 400004385 Doc. Status Preposted FM Area 1000
 Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 7, 2013
 Value Type Budget Version 0 Doc. Type TRAN
 Budget Type 3 Fiscal Year 2014 Year. Cash. Eff
 Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator HOLDERS Creation Date Nov 7, 2013 Creation Time 14:51:21
 Resp. Person Year Cohort Public Law
 Legislation

Header Text (6) New PCs, SW & Install for CES ASI Project

TextName.

Lines

Total Document 0 \$12,488.70 USD

from CAR Reserve to ITS for CES.

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580070	1120	NOT-RELEVANT	-12,488.7	(6) New PCs, SW & Install for CES ASI Project
000002	0001		1128000001	510070	1110	NOT-RELEVANT	6,444.3	(6) New PCs, SW & Install for CES ASI Project
000003	0001		1128000001	511810	1110	NOT-RELEVANT	1,093.44	(6) New PCs, SW & Install for CES ASI Project
000004	0001		1128000001	510310	1110	NOT-RELEVANT	4,656.96	(6) New PCs, SW & Install for CES ASI Project
000005	0001		1128000001	511550	1110	NOT-RELEVANT	294	(6) New PCs, SW & Install for CES ASI Project

ASR Nov. 13, 2013



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

700 Lavaca Street
Suite 1560
Austin, Texas 78701

MEMORANDUM

TO: Members of Commissioners Court
FROM: Victoria Ramirez, Budget Analyst *VR*
DATE: November 13, 2013
RE: Request from the Probate Court to Use Earmark for the Probate Judge's Additional Pay

On November 1, 2013, Travis County Probate Judge Guy Herman was reelected to his position as the Presiding Judge of the Statutory Probate Judges of Texas. For his additional duties as Presiding Judge, he will continue to receive \$33,000 annually (\$2,750 per month). This monthly amount is added to his salary for each month in which he is serving as the elected Presiding Judge. His new term as Presiding Judge will begin January 1, 2014 and end December 31, 2017.

During the FY 2014 budget process, the Planning and Budget Office removed a prorated portion of the department's funding (i.e. funds for January through September 2014) for this additional pay, because the Presiding Judge election had not yet taken place. Expecting that Judge Herman might seek and win reelection, however, PBO recommended and the Commissioners Court approved placement of an earmark against the Allocated Reserve in the FY 2014 Adopted Budget. This earmark totals \$28,482 and includes additional salary and benefits for Judge Herman's additional duties as Presiding Judge for the remainder of FY 2014 (January through September 2014). The Probate Court requests that all of the funds earmarked for this purpose be added to the Probate Court's budget as detailed below. In addition, the FY 2015 Target Budget for the department will be adjusted to account for this action.

Cost Center	Commitment Item	Amount
1980000000	580010 Allocated Reserves	(\$28,482)
1250010001	500010 Salary – Elected/Appointed Officials	\$24,750
1250010001	506050 Retirement Contribution	\$3,325
1250010001	506020 FICA Tax – Medicare	\$359
1250010001	506060 Workers Compensation Insurance	\$48

Backup from Item 19 on the agenda of the July 16, 2013 Commissioners Court voting session is included to provide further background about the Probate Judge's additional pay. PBO recommends approval of this amendment.

cc: Leslie Browder, County Executive, Planning and Budget
The Honorable Guy Herman, Presiding Judge, Probate Court
Christy Nisbett, Court Administrator, Probate Court
Jessica Rio, Budget Director, Planning and Budget
Travis Gatlin, Assistant Budget Director, Planning and Budget
Diana Ramirez, Assistant Budget Director, Planning and Budget

STATUTORY PROBATE COURTS



STATE OF TEXAS

Guy Herman, Presiding Statutory Probate Judge

P.O. Box 1748, Austin, TX 78767
1000 Guadalupe Street, Room 217
Phone: (512) 854-9258
Fax: (512) 854-4418

November 7, 2013

TO: Travis County Planning and Budget Office
Travis County Auditor's Office

RE: My re-election as Presiding Judge of the Statutory Probate Courts of
Texas

The purpose of this letter is to inform you that I was re-elected for another term as Presiding Judge of the Statutory Probate Courts of Texas at the annual meeting of the Statutory Probate Judges in Dallas last Friday, November 1.

This new term will run from January 1, 2014 through December 31, 2017.

If you have any questions, please contact me at 512-854-9258.

Sincerely,

Guy Herman
Presiding Statutory Probate Judge

Item 19



Travis County Commissioners Court Agenda Request

Meeting Date: July 16, 2013

Prepared By/Phone Number: Diana Ramirez, (512) 854-9694

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget *JB*

Commissioners Court Sponsor: Judge Samuel T. Biscoe

AGENDA LANGUAGE: CONSIDER AND TAKE APPROPRIATE ACTION TO ADVERTISE PROPOSED FY 2014 SALARIES FOR ELECTED OFFICIALS AND SET DATE FOR PUBLIC HEARING.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

On July 9, 2013, the Commissioners Court approved the calendar for setting the salaries of elected officials, as well as the composition of a grievance committee. In addition, the Commissioners Court reviewed the draft advertisement proposing the Fiscal Year 2014 salaries for elected officials and heard from the County Attorney's Office in Executive Session.

Attached please find the advertisement that lists the proposed Fiscal Year 2014 salaries for elected officials and the public hearing date of August 6, 2013. Once approved, the advertisement will be placed and appear in the Austin Chronicle on July 25, 2013. After the public hearing is held, the Commissioners Court will be asked to vote to set the salaries of elected officials for Fiscal Year 2014.

After the vote, the County Judge's Office will notify elected officials of their Fiscal Year 2014 salaries. This notice will start the statutorily mandated timeframes for filing and considering a potential salary grievance.

STAFF RECOMMENDATIONS:

The Planning and Budget Office recommends approval of the advertisement for publication in the Austin Chronicle on July 25, 2013.

ISSUES AND OPPORTUNITIES:

N/A

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

FISCAL IMPACT AND SOURCE OF FUNDING:

The Planning and Budget Office has set aside \$286,000 in the Fiscal Year 2014 Preliminary Budget for the proposed increases. With the exception of the District Judges, County Court-at-Law Judges, the Probate Judge and the District Attorney, elected officials in Travis County will receive a 3% salary increase in Fiscal Year 2014. This is consistent with efforts underway to also fund a 3% increase in pay for the County's classified workforce in the Preliminary Budget. The last pay increase that applied to all classified employees became effective in October 2010.

The District Judges, County Court-at-Law Judges and Probate Judge salaries are increasing in compliance with state law and the District Attorney has requested no increase to her County salary for Fiscal Year 2014.

The Preliminary Budget is scheduled to be delivered to the Commissioners Court in late July.

REQUIRED AUTHORIZATIONS:

Leslie Browder – Planning and Budget Office, (512) 854-9106
Jessica Rio – Planning and Budget Office, (512) 854-9106
County Judge's Office, (512) 854-9555

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.

TRAVIS COUNTY, TEXAS

This notice of **maximum** proposed salaries and allowances for Travis County elected officials during Fiscal Year 2014 is pursuant to section 152.013 of the Texas Local Government Code. A Public Hearing on the Fiscal Year 2014 salaries and allowances of elected officials will be held on August 6, 2013, at 9:00 a.m. in the Travis County Commissioners Courtroom, 700 Lavaca Street, Austin, Texas. This advertisement reflects the budgeted salaries for the elected officials. All elected officials have the right to decline the salaries set for their office. All persons are invited and may participate in the hearing. Commissioners Court will then set the salaries and allowances of elected officials.

Elected Official ¹	Budgeted FY 2013 Salary	Proposed Change	Proposed FY 2014 Salary
District Judge (State Salary) ^{2,3}	\$125,000.00	\$15,000.00	\$140,000.00
District Judge (County Salary) ⁴	<u>15,000.00</u>	<u>\$3,000.00</u>	<u>\$18,000.00</u>
District Judge	\$140,000.00	\$18,000.00	\$158,000.00
Court-at-Law Judge (County Salary) ⁵	\$140,026.86	\$16,973.14	\$157,000.00
District Attorney (State Salary) ²	\$125,000.00	\$15,000.00	\$140,000.00
District Attorney (County Salary) ⁸	<u>35,298.00</u>	<u>\$0.00</u>	<u>\$35,298.00</u>
District Attorney	\$160,298.00	\$15,000.00	\$175,298.00
Probate Judge (County Salary) ⁶	\$144,936.00	\$13,064.00	\$158,000.00
Justice of the Peace 1-5	\$108,675.00	\$3,261.00	\$111,936.00
County Attorney	\$159,935.00	\$4,799.00	\$164,734.00
County Judge ⁷	\$114,925.00	\$3,448.00	\$118,373.00
County Commissioner 1,2,3 ^{8,4}	\$95,595.00	\$2,868.00	\$98,463.00
Constable 1-4	\$89,621.00	\$2,689.00	\$92,310.00
Constable 5	\$93,292.00	\$2,799.00	\$96,091.00
Sheriff	\$131,944.00	\$3,959.00	\$135,903.00
District Clerk	\$116,253.00	\$3,488.00	\$119,741.00
County Clerk	\$116,253.00	\$3,488.00	\$119,741.00
Tax Assessor-Collector	\$116,253.00	\$3,488.00	\$119,741.00
County Treasurer	\$92,473.00	\$2,775.00	\$95,248.00

1. Travis County pays for health care coverage for every county employee and elected official. If a county employee or elected official had and continues to have other health coverage and has continuously declined this county coverage since September 30, 2003, that person may receive an additional \$184.86 per month. This amount may, at that person's option, be added to their total annual Fiscal Year 2014 salary or placed in an IRS approved flexible spending account for the reimbursement of health care or dependent care expenses.
2. The State Salary is the least state compensation received by any of these officials. If these officials have been employed by the state continuously since August 31, 1995, they also receive \$1,026.86 as a "benefit replacement pay" supplement. The Legislature specifically said that this supplement is not "salary," but it is included in the total amount received by these officials for purposes of comparing the salaries of other elected officials. The state salary was last increased for these officials in Fiscal Year 2007.
3. Effective September 1, 2007, if these officials who have been an active judge and a member of the Judicial Retirement System of Texas Plan One or Two for at least 16 years, they also receive \$4,340.00 as "judicial longevity pay" from the state. Effective September 1, 2009, if these officials have been active as a County Court at Law or District Judge for a combined total of at least 16 years but are not eligible for state judicial longevity pay, they receive \$4,340.00 as "judicial longevity pay" from the county.
4. Effective October 1, 2010, the District Judge elected as Administrative Judge for Criminal Courts can be and has been compensated up to \$5,000 for the additional administrative duties involved.
5. The County Salary is the least compensation received by any of these officials. If these officials have been an active County Court-at-Law Judge in Travis County continuously since August 31, 1995, they also receive \$1,026.86 as a "benefit replacement pay" supplement. If these officials have been an active County Court-at-Law Judge in Travis County for at least 16 years, a supplement of \$4,340.00 based on judicial longevity is added to and part of the salary of these officials.
6. In addition to County Salary, Government Code § 25.023 says the Commissioners Court must pay the Probate Judge \$1,026.86 as a "benefit replacement pay" supplement because he has continuously served as a Probate Judge since August 31, 1995 and \$4,340.00 as judicial longevity

because he has been an active Probate Judge in Travis County for at least 16 years. Since January 1, 2006, the Probate Judge has been elected and serving as the Presiding Judge of the Statutory Probate Judges of Texas. For the additional duties as Presiding Judge, he has received \$33,000 each year (\$2,750 per month). This monthly amount is added to his salary for each month in which he is serving as the elected Presiding Judge.

7. This includes \$4,800 paid for service on the Travis County Juvenile Board.
8. Pursuant to Texas Local Gov't Code § 152.052, the District Attorney has requested no increase in county compensation for Fiscal Year 2014. Pursuant to Texas Local Gov't Code § 152.052, the Commissioner of Precinct 3 has requested that his compensation for Fiscal Year 2014 remain the same as the Fiscal Year 2010 salary of \$90,109.

Header Information for Entry Doc Number

400004414

Doc. Number 400004414

Doc. Status Preposed

FM Area 1000

Budget. Cate. Payment

Doc. Year 2014

Doc. Date Nov 13, 2013

Value Type Budget

Version 0

Doc. Type TRAN

Budget Type 1

Fiscal Year 2014

Year. Cash. Eff

Process UI TRAN

Process SEND

Original. Applic. BWB

Doc. Family

Additional Data

Creator

RAMIREV

Creation Date Nov 13, 2013

Creation Time 12:49:00

Resp. Person

Year Cohort

Public Law

Header Text

Legislation

TextName

Lines

Total Document

0

28 482

USD

from earmark on Allocated Reserve to Probate Court

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncArea Grant	Funded Program	Local Amount	Text Line
000001	0001		1980000000	580010	1120	NOT-RELEVANT	-28,482	Inc Judge Herman's salary (Presiding Judge pay)
000002	0001		1250010001	500010	1220	NOT-RELEVANT	24,750	
000003	0001		1250010001	506050	1220	NOT-RELEVANT	3,325	
000004	0001		1250010001	506020	1220	NOT-RELEVANT	359	
000005	0001		1250010001	506060	1220	NOT-RELEVANT	48	



PLANNING AND BUDGET OFFICE
TRAVIS COUNTY, TEXAS

314 W. 11th Street
P.O. Box 1748
Austin, Texas 78767

MEMORANDUM

TO: Members of Commissioners Court
FROM: Alan Miller, Budget Analyst *AM*
DATE: November 13, 2013
RE: Transfer from Lower Colorado River Authority (LCRA) Fund Reserve to fund stabilization of the Mansfield Dam Boat Ramp.

Low lake level conditions at the Mansfield Dam Park have created an opportunity to stabilize the boat ramp at the park. The department indicates that over time the rock under the boat ramp has become unstable and the driving surface uneven. The costs for this improvement are estimated at \$8,000 (\$7,400 bid plus a contingency.) The LCRA has approved the repair.

Travis County receives funds from the LCRA for improvements at the parks Travis County manages for the LCRA, including Mansfield Dam Park. These funds are budgeted in a special revenue fund under the control of Commissioners Court. The department is asking that Commissioners Court approve a transfer from the LCRA fund reserve to appropriate expenditure lines within the fund to implement the stabilization project. Currently the reserve for the LCRA fund is \$2,677,693.

PBO recommends approval of this request.

cc: Leslie Browder, Jessica Rio, Travis Gatlin, PBO
Steve Manilla, Cynthia McDonald, Charles Bergh, Dan Perry, TNR

TRANSPORTATION AND NATURAL RESOURCES

STEVEN M. MANILLA, P.E., COUNTY EXECUTIVE



700 Lavaca Street-5th Floor
Travis County Administration Building
PO Box 1748
Austin, Texas 78767
Phone: (512) 854-9383
Fax: (512) 854-4697

November 12, 2013

MEMORANDUM

TO: Leslie Browder, County Executive, Planning and Budget Office

FROM: Steven M. Manilla, P.E., County Executive

SUBJECT: Place item on Commissioners' Court Agenda to transfer funds from the LCRA/Travis County Parks CIP Allocated Reserve-SAP Fund Number 0109

Proposed Motion: Approve transfer of \$8,000.00 from the LCRA/Travis County Parks CIP allocated reserve cost center 198000000, general ledger account number 580010, to funds center 1490220109, general ledger account number 511980.

Background Fund Summary and Staff Recommendation: Staff recommends utilizing LCRA authorized funding from the LCRA/Travis County CIP Account to level up and stabilize the lower panels of the Mansfield Dam Park Boat Ramp. The toe of the Mansfield Dam Park boat ramp is at approximately 628 msl. The boat ramp cannot be extended as the slope from that point drops steeply toward the river channel.

Budgetary and Fiscal Impact: There is no fiscal impact to Travis County as this park improvement will be funded 100% from the LCRA/Travis County Parks CIP fund.

Issues and Opportunities: The toe (bottom) of the Mansfield Dam Park boat ramp is at approximately 628 msl. The end of the boat ramp was previously extended to its current depth by placing loose rock along the shoreline surface and placing prefabricated concrete slabs on top of the rock. Over time, the rock has started to become unstable and the driving surface uneven. The boat ramp cannot be extended as the slope from that toe of the boat ramp drops steeply toward the Colorado River channel.

With the ongoing drought, this is a unique opportunity for us to level up and stabilize the lower concrete panels at the end of the boat ramp so that the ramp maintains a consistent slope. While this improvement will not allow for launching of water craft at lower lake levels, it will provide a safer pad from which to launch and retrieve boats when the Lake Travis elevations rises.

Required Authorizations: Planning and Budget

Exhibits: Copy of budget adjustment number 400004373 for \$8,000.00, proposal from Chapman Marine, Inc. and the LCRA approval letter.

IL:SMM:il

xc: Alan Miller, Planning and Budget Office
Charles Bergh, Parks Division Director
Dan Perry, West District Park Manager
James Tallent, Mansfield Dam Park Supervisor
Isabelle Lopez, TNR Financial Services



TRANSPORTATION AND NATURAL RESOURCES

STEVEN P. MANILLA, P.E. - COUNTY EXECUTIVE

700 Lavaca, Ste. 540
PO Box 1748
Austin, Texas 78767
(512) 854-9383
FAX (512) 854-9436

October 7, 2013

Ben Hayes
Real Estate Representative, Sr.
3700 Lake Austin Blvd.
Austin, Texas 78703

Subject: Mansfield Dam Park Boat Ramp Stabilization

Dear Mr. Hayes:

We are requesting that the LCRA authorize funding from the LCRA/Travis County CIP Account to level up and stabilize the lower panels of the Mansfield Dam Park Boat Ramp. The tow of the Mansfield Dam Park boat ramp is at approximately 628 msl. The boat ramp cannot be extended as the slope from that point drops steeply toward the river channel.

With the ongoing drought, this is a unique opportunity for us to level up and stabilize the lower concrete panels at the end of the boat ramp so that the ramp maintains a consistent slope. While this improvement will not allow for deeper launching of water craft, it will provide a safer pad from which to launch and retrieve boats. **The total cost for this request will be approximately \$8,000.00.**

We appreciate your review and consideration of this request. If you have any questions, please feel free to contact me at 854-9408.

Sincerely,

Charles Bergh
Charles Bergh
Parks Director

CB:dp

4501 LCRA Parks - Paving Request

xc: Carolyn Nelson, Parks Director, LCRA
Cynthia McDonald, Financial Manager
Donna Williams, Financial Services
Isabelle Lopez, Financial Services
Robert Armistead, Parks Division Manager
Dan Perry, Parks District Manager

LCRA request MD Boat Ramp Stabilization 2013

PURCHASE REQUEST FORM

PRF # _____

VENDOR NAME: Chapman Marine Inc.

CONTRACT # _____

CONTACT PERSON: David Chapman

SHIP TO ADDRESS: Pick-Up

TELEPHONE NO.: 512-266-3483
(include fax number)

DEPT PICK-UP:
(Circle one)

ADDRESS: 16026 Pool Canyon Rd.
(street address)
Ausin 78734
(city, state & zip)

DATE REQUESTED: 0/23/14

DATE REQUIRED: routine

REASON/PURPOSE: realign and level concrete pads on boat ramp

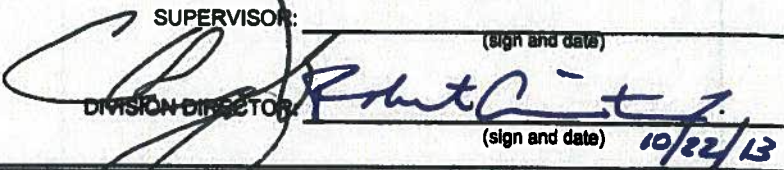
QUANTITY	UNIT	DESCRIPTION	STOCK #	UNIT COST	TOTAL
2	EA	3 MAN CREW- 10 HR. DAY		\$ 1,450.00	\$2,900.00
3	EA	10,000 LB. FORKLIFT		\$ 200.00	\$600.00
1	EA	BACKHOE		\$ 100.00	\$ 100.00
1	EA	VIBRATORY PLATE COMPACTOR		\$ 75.00	\$ 75.00
1	EA	LOAD OF STABILIZED SAND		\$ 1,000.00	\$ 1,000.00
1	EA	MOBE AND DEMOBE OF EQUIPMENT		\$ 2,725.00	\$ 2,725.00
					\$ -

Note: Purchases that total \$2,500 or more, require written competitive quotes. (Attach to PRF)

SHIPPING & HANDLING: _____
ESTIMATED TOTAL: \$7,400.00

PRIORITY: (Circle One)
 Emergency (Work stoppage, requires immediate action)
 Expedite (Purchased within 3 working days.)
 ROUTINE

REQUESTED BY: James Tallent 9/23/13
(sign and date)

SUPERVISOR: _____
(sign and date)
DIVISION DIRECTOR:  10/22/13
(sign and date)

(Program, Park or CIP # and Name)

FINANCIAL SERVICES USE ONLY

APPROVED BY: _____
(sign and date)

VENDOR # _____

ACCOUNT NUMBER: _____
(digit code)

JH 10-25-13
REQUISITION # SC#10000

PROJECT NUMBER: _____
(6 digit code)

PURCHASE ORDER # 14

Header Information for Entry Doc Number

400004373

Doc. Number 400004373 Doc. Status Preposted FM Area 1000
Budget. Cate. Payment Doc. Year 2014 Doc. Date Nov 5, 2013
Value Type Budget Version 0 Doc. Type TRAN
Budget Type 2 Fiscal Year 2014 Year. Cash. Eff
Process UI TRAN Process SEND Original. Applic. BWB Doc. Family

Additional Data

Creator LOPEZ Creation Date Nov 7, 2013 Creation Time 17:19:15
Resp. Person. ISABELLE LOPEZ Year Cohort Public Law
Legislation

Header Text LCRA CIP Fund Reserve Trf Mansfield Dam Boat Ramp

TextName

Lines

Total Document 0 USD from LCRA CIP Fund Reserve

Line	Fund	Budget Period	Funds Center	Comm. Item	FuncAreaGrant	Funded Program	Local Amount	Text Line
000001	0109		1980000000	580010	1120	NOT-RELEVANT NON-FUNDED-PROGRAM	-8,000	LCRA Apprvd Mansfield Dam Boat Ramp Stabilization
000002	0109		1490220109	511980	1630	NOT-RELEVANT 600827	8,000	LCRA Apprvd Mansfield Dam Boat Ramp Stabilization

November 13, 2013



TR

FUND TRANSFER FORM

Department Name: T.N.R.

Department Number: 149

RECEIVED

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TRAVIS COUNTY
PLANNING & BUDGET OFFICE

Is this request related to a separate agenda item other than Budget Amendments and Transfers?
If yes, please check the appropriate blank below and attach copies of the agenda request and all supporting documentation submitted to the County Judge's Office.

- Contract Pending
- Personnel Amendment
- Other, Please Specify:

ALL AMOUNTS MUST BE IN WHOLE DOLLARS

Item #	Fund/Cost Cntr/GL Account Number			Internal Order No.	Object Title	Reduction Amount	For PBO Use Only:	
	Fund	Cost Center	GL #				Type	PBO Approval Analyst/Manager
1	FROM: 7019	-	242031	600131	Arkansas Bend	\$3,463.03	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
2	FROM: 7019	-	242032	600135	Bob Wentz	\$42,239.26	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
3	FROM: 7019	-	242033	600136	Cypress Creek	\$8.08	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
4	FROM: 7019	-	242034	600164	Hippie Hollow	\$90,566.93	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
5	FROM: 7019	-	242035	600169	Mansfield Dam	\$31,329.14	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
6	FROM: 7019	-	242036	600175	Pace Bend	\$80,737.17	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
7	FROM: 7019	-	242037	600178	Sandy Creek	\$3,066.89	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
8	FROM: 7019	-	245060	N/A	Escrow Interest	\$1,512.74	FT	<i>[Signature]</i>
	TO: 0001	1490220001	428010		Park Fees			<i>[Signature]</i>
9	FROM: _____	-	_____	_____	_____	\$0.00		<i>[Signature]</i>
	TO: _____	-	_____	_____	_____			<i>[Signature]</i>

JUSTIFICATION: Needs rebudgeting to meet commodity code requirements
 Other, please specify:

- Types of Transfer - TR
- Requests Amendment - AM
- Discussion - DS
- Automatic - AU

FY2013 4th Qtr net park revenue totaling \$252,923.24 from the LCRA Escrow Fund to the County's General Fund. This submission is in accordance with CC approval of May 17, 1999 considering and approving such quarterly transfers under agenda "Budget Transfers and Amendments".

[Signature]
Signature of Elected/Appointed Official

11/8/13
Date

Transportation & Natural Resources
 LCRA/Travis County Parks
 30-Sep-13

FY 2013-4th Qtr Final Transfer to General Fund & CIP

SAP-LCRA Escrow Fund No. 7019						
GL Account No.	LCRA Park	4th Qtr Revenues 7/1/2013 through 9/30/2013	Adjustment	Less: FY2013 LCRA Admin. Fee Payment 4th Qtr	Less: Pending 4th Qtr Trsfr. To CIP Fund 0109 Cost Center 1490220109 GL Acct. No. 428010	Net Amount to Transfer to General Fund 0001 Cost Center 1490220001 GL Acct. No. 428010
				<i>Actual</i>		
242031	Arkansas Bend	4,192.00	-	(100.17)	(628.80)	3,463.03
242032	Bob Wentz	51,195.54	-	(1,276.94)	(7,679.34)	42,239.26
242033	Cypress Creek	10.00	-	(0.42)	(1.50)	8.08
242034	Hippie Hollow	110,194.00	-	(3,097.97)	(16,529.10)	90,566.93
242035	Mansfield Dam	38,105.00	-	(1,060.11)	(5,715.75)	31,329.14
242036	Pace Bend	98,044.95	-	(2,601.04)	(14,706.74)	80,737.17
242037	Sandy Creek	3,726.00	-	(100.21)	(558.90)	3,066.89
	Total:	\$305,467.49	\$0.00	(\$8,236.86)	(\$45,820.13)	\$251,410.50
245060	Interest	1,512.74				1,512.74
	Total:	\$306,980.23	\$0.00	(\$8,236.86)	(\$45,820.13)	\$252,923.24

Allocated Reserve Status (580010)

Amount	Dept Transferred Into	Date	Explanation
\$10,718,725			Beginning Balance
\$6,750	Various	10/7/13	Liquidated Purchase Orders
\$10,640	Various	10/14/13	Liquidated Purchase Orders
(\$23,425)	Cons. Pct. 1	10/22/13	Constable Staffing @ 5501 Airport
\$8,367	Various	10/22/13	Liquidated Purchase Orders
\$2,541	Various	10/29/13	Liquidated Purchase Orders
\$1,901	Various	10/31/13	Liquidated Purchase Orders
(\$8,018)	FMD	11/5/13	Security Fencing Project
(\$19,327)	Sheriff's Office	11/5/13	TCSO Deputy for County Court-at-Law #8
(\$25,000)	HRMD	11/12/13	NeoGov Maintenance Agreement
\$2,439	Various	11/12/13	Liquidated Purchase Orders
\$10,675,593	Current Balance		

Possible Future Expenses Against Allocated Reserve Previously Identified:

Amount	Explanation
(\$310,200)	Records Management - Postage Cost of City of Austin Redistricting
(\$255,081)	Constables - Airport Staffing
(\$275,000)	Civil Courts-Legally Mandated Fees- Civil Indigent Attorney Fees
(\$228,552)	Criminal Courts - Veterans Court
(\$175,000)	Criminal Courts-Legally Mandated Fees - Attorney Fees for Capital Cases
(\$150,000)	Human Resources - Tuition Reimbursement Program
(\$144,233)	Civil Courts - Family Drug Treatment Court
(\$62,350)	Criminal Justice Planning - Paralegal for OPR
(\$65,291)	Criminal Justice Planning - Paralegal for OCR
(\$19,645)	Criminal Courts - Bailiff Transition to Sheriff's Office
(\$35,000)	Criminal Courts-Legally Mandated Fees - Forced Medication Hearings
(\$33,130)	Human Resources - Travis County/Austin Community College Internship Program
(\$33,000)	Civil Courts-Legally Mandated Fees - Foreign Language Court Interpreters
(\$28,482)	Probate Court - Administrative Judge Pay
(\$25,000)	Human Resources - ADA Program Funding
(\$19,600)	Pretrial Services - Electronic Monitoring Services
(\$1,859,564)	Total Possible Future Expenses (Earmarks)
\$8,816,029	Remaining Allocated Reserve Balance After Possible Future Expenditures

Capital Acquisition Resources Account Reserve Status (580070)

CAR RESERVE TRANSFERS

Amount	Dept Transferred Into	Date	Explanation
\$2,431,317 (\$135,828)	ITS	10/29/13	Beginning Balance EOB Renovations
\$2,295,489 Current Reserve Balance			

Possible Future Expenses Against CAR Reserves Previously Identified:

Amount	Explanation
(\$500,000)	Transportation and Natural Resources - Road Materials
(\$264,172)	Information Technology Services - Support for Facilities Remodel/Construction Projects
(\$320,000)	Juvenile Probation - Juvenile Probation Master Plan
(\$192,750)	Transportation and Natural Resources - Failing Vehicles
(\$100,000)	Transportation and Natural Resources - Guardrail Replacement
(\$70,000)	Medical Examiner - Replacement Headspace Auto Sampler – Gas Chromatograph
(\$55,000)	Emergency Services (StarFlight) - STAR Flight Maintenance
(\$50,000)	Transportation and Natural Resources - ADA Sidewalk Upgrades
(\$19,074)	Counseling and Education - Computers for Automated Assessments
(\$15,798)	Criminal Justice Planning - Paralegal for OCR
(\$5,798)	Criminal Justice Planning - Paralegal for OPR
(\$1,592,592)	Total Possible Future Expenses (Earmarks)
\$702,897	Remaining CAR Reserve Balance After Possible Future Expenditures

Reserve for Emergencies and Contingencies Status (580120)

Amount	Dept Transferred Into	Date	Explanation
\$5,000,000			Beginning Balance
\$5,000,000 Current Reserve Balance			

Fuel & Utilities Reserve Status (580130)

Amount	Dept Transferred Into	Date	Explanation
\$300,000			Beginning Balance
\$300,000 Current Reserve Balance			

Civil and Family Justice Center (Planning) Reserve Status (580210)

Amount	Dept Transferred Into	Date	Explanation
\$5,446,000 \$ (1,779,411)	PBO	10/22/13	Beginning Balance Phase I & II
\$3,666,589 Current Reserve Balance			

Juvenile Justice Reserve Status (580260)

Amount	Dept Transferred Into	Date	Explanation
\$504,726			Beginning Balance
\$504,726 Current Reserve Balance			

Smart Building Maintenance Reserve Status (580240)

Amount	Dept Transferred Into	Date	Explanation
\$297,948			Beginning Balance
\$297,948 Current Reserve Balance			

Reserve for Replacement of Integrated Justice Systems Status (580160)

Amount	Dept Transferred Into	Date	Explanation
\$5,235,265			Beginning Balance
\$5,235,265 Current Reserve Balance			

Reserve for State Funding Cuts Status (580310)

Amount	Dept Transferred Into	Date	Explanation
\$250,000			Beginning Balance
\$250,000 Current Reserve Balance			

STAR Flight Maintenance Reserve Status (580320)

Amount	Dept Transferred Into	Date	Explanation
\$1,995,050			Beginning Balance
\$1,995,050 Current Reserve Balance			

Reserve for 1115 Waiver Participation Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Reserve for Interlocal Agreements Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,950,308			Beginning Balance
\$1,950,308 Current Reserve Balance			

Reserve for External Social Services Contracts Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,155,025			Beginning Balance
\$1,155,025 Current Reserve Balance			

Sheriff's Office Overtime Reserve Status (580200)

Amount	Dept Transferred Into	Date	Explanation
\$1,000,000			Beginning Balance
\$1,000,000 Current Reserve Balance			

Unallocated Reserve Status (580015)

Amount	Dept Transferred Into	Date	Explanation
\$68,085,598			Beginning Balance
(\$2,500,000)	TNR	10/15/13	Reimbursement Resolution for 416 W. 11th Street
(\$16,606,000)	TNR	11/12/13	Reimbursement Resolution for Maha Loop Road: Pearce Lane
\$48,979,598 Current Reserve Balance			