



## Travis County Commissioners Court Agenda Request

**Meeting Date:** Tuesday, November 5, 2013

**Prepared By/Phone Number:** Sydney Ceder, (512)854-9882

**Elected/Appointed Official/Dept. Head:** Cyd Grimes

**Commissioners Court Sponsor:** Judge Biscoe

**Agenda Language:** Approve contract awards for Miscellaneous Groceries, IFB No. 1306-024-SC, to the low bidders for each line item, Shaver Foods, LLC, National Food Group, Inc. and Robbins Sales Company.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes. These contracts will provide miscellaneous groceries to Travis County Correctional Complex, Travis County Jail and Gardner Betts Juvenile Center.

IFB No. 1306-024-SC was issued on August 26, 2013. A total of thirty-seven (37) vendors were solicited and four (4) bids were received which included one (1) "No Bid". The Travis County Sheriff's Office and Gardner Betts Juvenile Center recommend award to the low bidders, Shaver Foods, LLC, National Food Group, Inc. and Robbins Sales Company.

Of the 334 items on the solicitation, bids were received for 112 items. The remaining 216 items will be rebid at a later date.

- **Contract-Related Information:**

Award Amount: Estimated Quantity – as needed requirements

Contract Type: Annual

Contract Period: November 5, 2013 through November 4, 2014

- **Solicitation-Related Information:**

Solicitations Sent: 37

Responses Received: 4

HUB Information: N/A

% HUB Subcontractor: N/A

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, [Cheryl.Aker@co.travis.tx.us](mailto:Cheryl.Aker@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.

➤ **Funding Information:**

Shopping Cart/Funds Reservation in SAP: N/A

Comments: Shopping carts are processed at the time of the requirement.

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JAMES N. SYLVESTER  
Chief Deputy

# GREG HAMILTON

TRAVIS COUNTY SHERIFF

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(512) 854-9770  
www.tcsheriff.org

PHYLLIS CLAIR  
Major – Law Enforcement

DARREN LONG  
Major – Corrections

MARK SAWA  
Major - Administration & Support

## MEMORANDUM

TO: Sydney Ceder  
Purchasing Agent Assistant

FROM: Mary Sue Fleming  
Accountant Associate

THROUGH: *mw* Maria Wedhorn  
Financial Analyst

DATE: October 18, 2013

SUBJECT: **Bid #1306-024-SC – Miscellaneous Groceries**

The Travis County Sheriff's Office would like the items listed on this bid awarded in the following manner:

**Shaver Foods LLC** – Items 01-02, 01-05, 01-06, 01-07, 01-08, 01-13, 01-14, 01-15, 01-16, 01-18, 01-20, 01-21, 03-01, 03-03, 03-06, 03-07, 03-08, 03-10, 03-11, 03-13, 03-14, 03-15, 03-16, 04-02, 04-05, 04-06, 04-09, 04-10, 04-16, 04-18, 04-20, 04-22, 04-23, 04-25, 04-27, 04-28, 05-01, 05-03, 06-01, 06-12, 06-13, 06-14, 06-17, 06-18, 06-19, 06-22, 06-23, 07-13, 08-01, 08-05, 08-20, 09-03, 09-04, 09-05, 09-32, 09-36, 09-47, 09-58, 12-02, 12-05, 12-06, 12-09, 12-10, 12-11, 12-12, 12-13, 12-17, 12-18, 12-23, 12-25, 12-26, 12-27, 12-28, 12-32, 12-33, 12-34, 12-35, 12-36, 12-37, 12-38, 12-39, 12-40, 12-42, 12-43, 12-44, 12-45, 12-46, 12-47, 12-48, 12-58, 12-59, 12-61, 13-03, 13-04, 13-05, 13-06, 13-08, 13-10, 13-12, 13-13, 13-14, 13-16, 13-18, 13-19, 13-21, 14-01, 14-04, 14-05, 16-01.

**National Food Group** – Items 08-09, 09-10, 10-01, 11-01.

**Robbins Sales Company** – Items 13-09, 13-11, 13-20.

Expenditures will continue to be funded within General Fund 1370440001, GL 510110.

If you have any questions please contact me at 512-854-5308.



## TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT

2515 South Congress Avenue ~ Austin Texas 78704  
Phone: (512)854-7000 Fax: (512)854-7097

**ESTELA P. MEDINA**  
Chief Juvenile Probation Officer

**TO:** Cyd Grimes  
Purchasing Agent

**FROM:** Estela P. Medina  
Estela P. Medina  
Chief Juvenile Probation Officer

**RE:** Grocery Dry Goods Annual Bid

**DATE:** October 21, 2013

The Travis County Juvenile Probation Department recommends the bids for the grocery dry goods for FY14. These dry goods will feed youth in our Detention and Residential Facilities. The vendors included in the bid award are:

Shaver Foods  
National Food Group, Inc.  
Robbins Sales Company

Attached is a sample of the list for Commissioner Court's approval for procurement of these goods.

If you need additional information in order to proceed, please do not hesitate to call Michael Williams at 512-854-7011

cc: Declan O'Reilly  
Mary Nieves  
Sylvia Mendoza

		No Bids	
Agency Product Code: Unit Amount Text: Total Amount Text: Agency Notes:		Supplier Notes: Item Number: Package Size: Brand:	

**Supplier Totals**

<b>Shaver Foods LLC</b>		<b>\$1,508,930.10 (110/334 items)</b>	
Bid Contact	Rebecca G. Waites bids@shaverfoods.com Ph 479-442-6340 Fax 479-582-3578	Address	PO Box 1980 1367 South Beechwood Fayetteville, AR 72702
Agency Notes:		Supplier Notes:	
<b>National Food Group, Inc. [Ad]</b>		<b>\$208,314.00 (4/334 items)</b>	
Bid Contact	Liz Baun cdavies@nationalfoodgroup.com Ph 858-568-7024 Fax 858-613-3670	Address	46820 Magellan Drive Suite A Novi, MI 48377-2454
Qualifications	TX		
Agency Notes:		Supplier Notes:	
<b>Robbins Sales Company [Ad]</b>		<b>\$67,030.00 (8/334 items)</b>	
Bid Contact	jeffrey zwecker jzwecker@robbinssales.com Ph 516-364-7200	Address	95 Froehlich Farm Blvd Woodbury, NY 11797
Agency Notes:		Supplier Notes:	

\*\* All bids/proposals submitted for the designated project are reflected on this tabulation sheet. However, the listing of the bid/proposal on this tabulation sheet shall not be construed as a comment on the responsiveness of such bid/proposal or as any indication that the agency accepts such bid/proposal as being responsive. The agency will make a determination as to the responsiveness of the vendor responses submitted based upon compliance with all applicable laws, purchasing guidelines and project documents, including but not limited to the project specifications and contract documents. The agency will notify the successful vendor upon award of the contract and, as according to the law, all bid/proposal responses received may be available for inspection at that time.