



# Travis County Commissioners Court Agenda Request

**Meeting Date:** October 22, 2013

**Prepared By/Phone Number:** Michael Winn, 512-854-4728

**Elected/Appointed Official/Dept. Head:** Dana DeBeauvoir, County Clerk

**Commissioners Court Sponsor:** Judge Biscoe

## **AGENDA LANGUAGE:**

1. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A LEASE AGREEMENT WITH BEN HUR SHRINE CENTER FOR USE OF THE BEN HUR SHRINE CENTER, 7811 ROCKWOOD LANE IN AUSTIN, TEXAS AS AN EARLY VOTING AND ELECTION DAY POLLING LOCATION FOR THE NOVEMBER 5, 2013 JOINT GENERAL AND SPECIAL ELECTIONS.
2. CONSIDER AND TAKE APPROPRIATE ACTION REGARDING A LEASE AGREEMENT WITH LOST CREEK MUNICIPAL UTILITY DISTRICT FOR USE OF THE PUBLIC BUILDING AT 1305 QUAKER RIDGE DRIVE IN AUSTIN, TEXAS AS AN EARLY VOTING AND ELECTION DAY POLLING LOCATION FOR THE NOVEMBER 5, 2013 JOINT GENERAL AND SPECIAL ELECTIONS.

## **BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

Early Voting and Election Day Polling Location Leases for Ben Hur Shrine Center and Lost Creek Municipal Utility District public building.

## **STAFF RECOMMENDATIONS:**

## **ISSUES AND OPPORTUNITIES:**

## **FISCAL IMPACT AND SOURCE OF FUNDING:**

## **REQUIRED AUTHORIZATIONS:**

Susan Bell, Chief Deputy Clerk, 512-854-9587

Michael Winn, Director of Elections, 512-854-4728/632-5927

Michelle Parker, Assistant Director of Elections, 512-854-9193/914-6575

Related Departments Elizabeth Winn, County Attorney's Office 854-9415

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.