



Travis County Commissioners Court Agenda Request

Meeting Date: Tuesday, October 22, 2013
Prepared By/Phone Number: C.W. Bruner, 854-9760
Elected/Appointed Official/Dept. Head: Cyd Grimes
Commissioners Court Sponsor: Judge Biscoe

Approve Contract Award for Courier Service for Daily Mail Delivery, IFB No. 1309-002-CW, to the responsive low Bidder, Roderick W. Addison d/b/a Interstate Express Delivery Service.

- **Purchasing Recommendation and Comments:** Purchasing concurs with department and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

This contract will provide courier services for daily mail deliveries for RMCR.

IFB No. 1309-002-CW was issued on September 9, 2013. A total of thirty-three (33) vendors were solicited and nine (9) bids were received. The apparent low Bidder, Precise Delivery Plus has requested their bid be withdrawn from consideration due to their misinterpretation of the specifications. Precise Delivery Plus did not realize the specifications required service local to Travis County. The request to withdraw letter from Precise Delivery Plus is attached with the agenda backup. Travis County RMCR department recommends award to the responsive low bidder, Roderick W. Addison d/b/a Interstate Express Delivery Service, a State of Texas HUB certified vendor.

- **Contract-Related Information:**

Award Amount: \$19,800
 Contract Type: Unilateral, Term

- **Solicitation-Related Information:**

Solicitations Sent: 33	Responses Received: 9
HUB Information: 3	% HUB SubContractor: N/A

- **Funding Information:**




Shopping Cart/Funds Reservation in SAP: 300000890
 Comments:

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to Cheryl Aker in the County Judge's office, Cheryl.Aker@co.travis.tx.us by **Tuesdays at 5:00 p.m.** for the next week's meeting.

Bid #1309-002-CW - COURIER SERVICE FOR DAILY MAIL DELIVERIES

Creation Date **Sep 6, 2013**
 Start Date **Sep 9, 2013 2:50:27 PM CDT**

End Date **Sep 30, 2013 9:00:00 AM CDT**
 Awarded Date **Not Yet Awarded**

1309-002-CW--01-01 DAILY DELIVERY COURIER SERVICE						
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs	
precise delivery plus	First Offer - \$1,100.00	12 / month	\$13,200.00		Y	
Product Code: Unit Amount Text: eleven thousand Total Amount Text: Thirteenth thousand two hundred Agency Notes:			Supplier Product Code: Supplier Notes:			
Interstate express delivery service [Ad] 	First Offer - \$1,650.00	12 / month	\$19,800.00	Y	Y	
Product Code: Unit Amount Text: Total Amount Text: Agency Notes:			Supplier Product Code: Supplier Notes:			
Lonestar Delivery & Process 	First Offer - \$2,000.00	12 / month	\$24,000.00	Y	Y	
Product Code: Unit Amount Text: Total Amount Text: Agency Notes:			Supplier Product Code: Supplier Notes:			
Capitol Courier	First Offer - \$2,121.00	12 / month	\$25,452.00	Y	Y	
Product Code: Unit Amount Text: two thousand one hundred and twentyone dollars and no cents Total Amount Text: twentyfive thousand four hundred fiftytwo dollars and no cents Agency Notes:			Supplier Product Code: Supplier Notes:			
Act Fast Delivery of Travis Co, Inc 	First Offer - \$2,200.00	12 / month	\$26,400.00	Y	Y	
Product Code: Unit Amount Text: Total Amount Text: Agency Notes:			Supplier Product Code: Supplier Notes:			
Austins Courier Elite	First Offer - \$2,520.00	12 / month	\$30,240.00		Y	
Product Code: Unit Amount Text: Two thousand five hundred twenty Total Amount Text: Thirty thousand two hundred forty Agency Notes:			Supplier Product Code: Supplier Notes:			
CERNX INC	First Offer - \$2,800.00	12 / month	\$33,600.00		Y	
Product Code: Unit Amount Text: Two Thousand Eight Hundred Dollars Total Amount Text: Thirty Three Thousand Six Hundred Agency Notes:			Supplier Product Code: Supplier Notes:			
International Building Services	First Offer - \$2,850.00	12 / month	\$34,200.00		Y	
Product Code: Unit Amount Text: Two Thousand Eight Hundred Fifty Dollars Total Amount Text: Thirty Four Thousand Two Hundred Dollars Agency Notes:			Supplier Product Code: Supplier Notes:			
C & D Couriers	First Offer - \$4,800.00	12 / month	\$57,600.00	Y	Y	
Product Code: Unit Amount Text: n Total Amount Text: n Agency Notes:			Supplier Product Code: Supplier Notes: \$300.00 per day.			

Supplier Totals

precise delivery plus	\$13,200.00
Bid Contact donald silmon don.silmon65@yahoo.com Ph 972-571-8953	Address 2307 oak lane suite 110 Geand Prairie, TX 75051
Qualifications DBE HUB MBE SB TX	

Agency Notes:		Supplier Notes:	
Interstate express delivery service [Ad]		\$19,800.00	
Bid Contact	Roderick Addison Interstate815@aol.com Ph 512-983-4069	Address	9903 plover street Austin, TX 78753
Agency Notes:		Supplier Notes:	
Lonestar Delivery & Process		\$24,000.00	
Bid Contact	chris kurzadkowski chris@lonestardeliveryonline.com Ph 281-935-4048 Fax 866-804-3049	Address	1020 Hercules Ave houston, TX 77058
Agency Notes:		Supplier Notes:	
Capitol Courier		\$25,452.00	
Bid Contact	Michael Lindahl info@capitolcourieronline.com Ph 512-444-4077 Fax 512-444-5728	Address	4109 Todd Ln. #1400 Austin, TX 78744
Agency Notes:		Supplier Notes:	
Act Fast Delivery of Travis Co, Inc		\$26,400.00	
Bid Contact	Randy Carmichael rcarmichael@actfastdelivery.com Ph 512-291-9600 Fax 512-291-9604	Address	632 Rapph Ablando # 203 Austin, TX 78748
Agency Notes:		Supplier Notes:	
Austins Courier Elite		\$30,240.00	
Bid Contact	Darrell Edwards darrell@austinscourierelite.com Ph 512-296-9685	Address	1720 Lomita Dr. Leander, TX 78641
Qualifications	HUB MBE SB		
Agency Notes:		Supplier Notes:	
CERNX INC		\$33,600.00	
Bid Contact	Shawn A Chaudhery shawn.c@cernx.com Ph 916-374-8070 Fax 916-374-8077	Address	859 Stillwater Rd Unit 1 West Sacramento, CA 95650
Qualifications	SB		
Agency Notes:		Supplier Notes:	
International Building Services		\$34,200.00	
Bid Contact	Hye Kim yosan80@hotmail.com Ph 512-833-8466	Address	8204 N. Lamar Blvd.,B-16 Austin, TX 78753
Qualifications	CISV SB		
Agency Notes:		Supplier Notes:	
C & D Couriers		\$57,600.00	
Bid Contact	Ken Harris kharris@cdcouriers.com Ph 214-217-7322	Address	2029 McKenzie Drive Suite 100 Carrollton, TX 75006
Agency Notes:		Supplier Notes:	

**

S U S A N

C O M B S

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13186 • AUSTIN, TX 78711-3186



The Texas Comptroller of Public Accounts (CPA) administers the Statewide Historically Underutilized Business (HUB) Program for the State of Texas, which includes certifying minority and woman-owned businesses as HUBs and is designed to facilitate the participation of minority and woman-owned businesses in state agency procurement opportunities.

We are pleased to inform you that your application for certification/re-certification as a HUB has been approved. Your company's profile is listed in the State of Texas HUB Directory and may be viewed online at <http://www.window.state.tx.us/procurement/cmb/hubonly.html>. Provided that your company continues to meet HUB eligibility requirements, the enclosed HUB certificate is valid for four years.

You must notify the HUB Program in writing of any changes affecting your company's compliance with the HUB eligibility requirements, including changes in ownership, day-to-day management, control and/or principal place of business. *Note: Any changes made to your company's information may require the HUB Program to re-evaluate your company's eligibility.* As part of the HUB Program's monitoring efforts, you will be sent a HUB Certification Eligibility Affidavit in approximately 24 months. Failure to complete and submit the HUB Certification Eligibility Affidavit, and/or failure to notify us of changes affecting your company's compliance with HUB eligibility requirements, may result in the revocation of your company's certification.

Please reference the enclosed pamphlet for additional resources, such as the state's Centralized Master Bidders List (CMBL), that can increase your chance of doing business with the state.

Thank you for your participation in the HUB Program! If you have any questions, you may contact a HUB Program representative at (512) 463-5872 or toll-free in Texas at (888) 863-5881.

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number:	1742649558000
File/Vendor Number:	085131
Approval Date:	25-SEP-2012
Scheduled Expiration Date:	25-SEP-2016

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

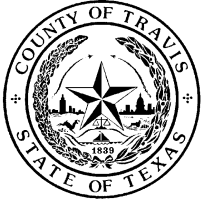
INTERSTATE EXPRESS DELIVERY SERVICE

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 28-SEP-2012, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

Paul A. Gibson

Paul Gibson, Statewide HUB Program Manager
Texas Procurement and Support Services

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies and universities are encouraged to validate HUB certification prior to issuing a notice of award by accessing the Internet (<http://www.window.state.tx.us/procurement/cmb/cmbhub.html>) or by contacting the HUB Program at 1-888-863-5881 or 512-463-5872.



TRAVIS COUNTY

RECORDS MANAGEMENT & COMMUNICATION RESOURCES

314 West 11th Street , Suite 110 PO Box 1748 Austin, TX 78767 Tel: (512) 854-9575 Fax: 854-4560

MEMORANDUM

TO: C.W. Bruner, Purchasing Agent Assistant IV, CTP

FROM: Tom Ashburn, Support Services Manager

DATE: October 2, 2014

SUBJECT: **Recommendation for Award, Bid #1309-002-CW Courier Services**

RMCR has reviewed the bids and recommends award to the low bidder Interstate Express Delivery Service. The Funds Reservation associated with this procurement is 3000000890. Thank you for your assistance in this matter.

Funds Reservation 300000890

General Data			
Document type	FC	Document type	030
Company code	1000	Document date	10/02/2013
FM area	1000	Posting date	10/02/2013
Controlling area	1000	Currency	USD/ 1.00000
Statistics			
Entered by	ASHBURT	Created on	10/02/2013
Last changed by		Last changed	
More Data			
Text	Courier Services		
Reference			
Overall Amount	19,800.00 USD		

Document item 001			
Text	Courier Services		
Commitment item	511730	Funds center	1570080001
Fund	0001	G/L account	511730
Cost center	1570080001	Due on	
Vendor		Customer	
Amount	19,800.00 USD		



Precise Delivery Plus

2307 Oak Lane, Suite 110
Grand Prairie, TX 75051
Ofc: 972-262-6688
Fax: 972-262-6621
Email: precise.deliveryplus7@yahoo.com
Donald L. Silmon, Owner



Mission Statement:
Quality delivery with a plus. We operate with honesty, integrity and respect; it's better than the rest!

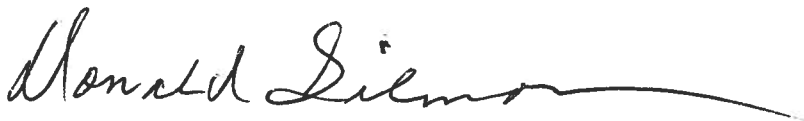
October 3, 2013

Travis County Purchasing Department
Attn: CW Bruner
P.O. Box 1748
Austin, TX 78767

Dear Mr. Bruner:

After careful consideration of the spec's and location of the job site, I opted to withdraw my bid. My location in the Grand Prairie, TX area poses a dilemma, as I have no physical address in the Travis County area. I will keep a stern lookout for future jobs you offer in my area.

Sincerely,



RECEIVED
TRAVIS COUNTY
PURCHASING
OFFICE
2013 OCT - 7 AM 10:13