



Travis County Commissioners Court Agenda Request

Meeting Date: 10/22/13

Prepared By/Phone Number: William Paterson, 854-9650

Elected/Appointed Official/Dept. Head: Leslie Browder, 854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, County Judge

Sam JB

AGENDA LANGUAGE:

Discuss and take appropriate action on an exception to the Travis County Parking Policy.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:

The Backup Memorandum recounting the need for the exception is attached.

STAFF RECOMMENDATIONS:

Approve the proposed exception to the Travis County Parking Policy as presented.

ISSUES AND OPPORTUNITIES:

N/A

FISCAL IMPACT AND SOURCE OF FUNDING:

N/A

REQUIRED AUTHORIZATIONS:

William Paterson, Risk Manager, HRMD, 854-9650 *WPP*

Debbie Maynor, HRMD, 854-9170 *DM*

Leslie Browder, County Executive - PBO, 854-9106



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Backup Memorandum

Date: October 15, 2013

To: Members of the Commissioners Court

From: William Paterson A.R.M., Risk Manager 

Re: Parking Policy Exception

Exception - Add the Occupational Health & Safety Engineer by exception to the specified position list in Section 11.013 of the parking policy and allocate the Occupational Health & Safety Engineer/County Safety Officer a non-reserved parking space in either a zoned or non-zoned parking facility within the Central Business District.

The Occupational Health & Safety Engineer is the Travis County Safety Officer for Travis County. This position requires the Safety Officer to use his/her personal vehicle daily to conduct County business that involves being called out multiple times daily on various issues. This position is highly visible within the County Departments and will interact directly with employees and all levels of management as well as elected and appointed officials.

The responsibilities of this position include the administration of the following programs: Public Access Defibrillator Program, Countywide Indoor Air Quality program, CPR Training and Defensive Driver Training programs. Additional essential functions include: Coordination of Health, safety and loss prevention programs, facility inspections to ensure compliance with the Texas Architectural Barriers Act and the ADA, reviews and evaluates contractor safety plans/procedures and inspection of projects, coordination and inspection of remediation work, assists with Building specific emergency action plans, investigates all water events, etc.

This position is in need of unfettered access to their vehicle in order to perform its functions timely and adequately. The County Safety Officer position was afforded a parking space under prior parking policies. I submit that this position was inadvertently over looked by the committee preparing our current parking policy and that it should be added to the current policy by exception.

After corresponding with members of the parking committee, the avenue to obtain a parking space for the County Safety Officer was via an exception from Commissioners Court. Thank you for your consideration.