



Travis County Commissioners Court Agenda Request

Meeting Date: October 15, 2013

Prepared By/Phone Number: Jesse Herrera, 512-854-1184

Elected/Appointed Official/Dept. Head: Cyd Grimes

Commissioners Court Sponsor: Judge Biscoe

Agenda Language: Approve contract award for Networked Evidence Lockers, RFP No. 1306-020-JH, to the highest qualified respondent, Southwest Solutions Group Inc.

- **Purchasing Recommendation and Comments:** Purchasing concurs and recommends approval of requested action. This procurement action meets the compliance requirements as outlined by the statutes.

The Travis County Sheriff's Office identified the requirement for Networked Evidence Lockers that contain refrigerated units, associated software, and technical support for five separate locations within Travis County. This temporary evidence storage capability will allow access to lockers using existing HID cards, provide an electronic chain of custody, secure units to maintain biological evidence using refrigeration, and provide increased temporary storage capacity.

RFP No. 1306-020-JH for Networked Evidence Lockers, was issued on Bidsync. Two proposals were received on August 5, 2013. Southwest Solution Group Inc. demonstrated expertise, technical capabilities and the services required through their selection of quality equipment, hardware and software at an exceptional price, a solution that best fits Travis County Sheriff's Office request for proposal. Therefore, it is the recommendation to award a contract to Southwest Solutions Group Inc, as its proposal met all county requirements.

- **Contract-Related Information:**

Award Amount: \$156,000.00

Contract Type:

Contract Period:

➤ **Solicitation-Related Information:**

Solicitations Sent: 26

Responses Received: 2

HUB Information:

% HUB Subcontractor:

➤ **Special Contract Considerations:**

Award has been protested; interested parties have been notified.

Award is not to the lowest bidder; interested parties have been notified.

Comments:

➤ **Funding Information:**

SAP Shopping Cart #:

Funding Account(s): 1370440000 522020

Comments:



JAMES N. SYLVESTER
Chief Deputy

GREG HAMILTON

TRAVIS COUNTY SHERIFF

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PHYLLIS CLAIR
Major – Law Enforcement

DARREN LONG
Major – Corrections

MARK SAWA
Major - Administration & Support

DATE: September 25, 2013

TO: Cyd V. Grimes, C.P.M. – Travis County Purchasing Agent

FROM: Jeffrey H. Clement, Crime Lab Manager

VIA: Greg Hamilton, Travis County Sheriff; Phyllis Clair, Major, Law Enforcement

SUBJ: Recommendation for awarding RFP No. 1306-020-JH Networked Evidence Lockers

Proposed Motion:

Approve recommendation for awarding RFP No. 1306-020-JH Networked Evidence Lockers.

Summary for Staff Analysis:

The Travis County Sheriff's Office identified the requirement for Networked Evidence Lockers that contain refrigerated units, associated software, and technical support for five separate locations within Travis County. This temporary evidence storage capability will allow access to lockers using existing HID cards, provide an electronic chain of custody, secure units to maintain biological evidence using refrigeration, and provide increased temporary storage capacity. Two vendors submitted proposed solutions for this requirement. Southwest Solutions Group Inc. and Law Enforcement Intelligent Devices, Inc. (LEID).

Travis County Sheriff's Office is recommending that Southwest Solutions Group Inc., as the best value proposer, be awarded RFP No. 1306-020-JH. Southwest Solution Group Inc. has demonstrated through their selection of quality equipment, hardware and software at an exceptional price, a solution that best fits Travis County Sheriff's Office request for proposal.

Budgetary and Fiscal Impact:

The funding for this contract using Certificates of Obligation is included in the below listed line item account:

<i>Other Material Equipment</i>	\$156,000.00	1370440000	522020
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Issues and Opportunities:

The integrity and chain-of-custody of items placed into evidence is critical to the operation of Travis County Sheriff's Office. Travis County will work with Southwest Solutions Group Inc. to

integrate hardware and software to those sites that they will be able to continue to use innovative technology in maintaining the integrity and chain-of-custody of evidence.

Required Authorizations:

LEGAL: Daniel Bradford, Travis County Attorney's Office

PURCHASING: Bonnie Floyd, Jesse Herrera, Purchasing Office

BUDGET: Maria Wedhorn, Joeselyn Olney

CC: Leslie Browder, County Executive for Planning and Budget

Greg Hamilton, Sheriff

Phyllis Clair, Major

Evaluation Matrix for RFP No. 1306-020-JH, Networked Evidence Lockers

Evaluator 1

SSG

LEID PRODUCTS

Criteria		Weighted Factor	Raw Score	Total Score	Raw Score	Total Score
1.	CRITERION ONE: Demonstrated Expertise & Technical Capabilities & Services	20%	4	0.80	2	0.40
2.	CRITERION TWO: Compliance with Travis County Security Requirements	20%	5	1.00	2	0.40
3.	CRITERION THREE: Methodology- Completeness of Proposal Relative to Requirements, Similar Installation Services, Performance History & References	15%	5	0.75	2	0.30
4.	CRITERION FOUR: Customer Support	20%	3	0.60	1	0.20
5.	GENERAL QUALIFICATIONS	10%	4	0.40	2	0.20
6.	General Responsiveness to RFP Requirements	15%	4	0.60	3	0.45
TOTAL SCORE		100%		4.15		1.95

Evaluator 2

Criteria		Weighted Factor	Raw Score	Total Score	Raw Score	Total Score
1.	CRITERION ONE: Demonstrated Expertise & Technical Capabilities & Services	20%	4	0.80	4	0.80
2.	CRITERION TWO: Compliance with Travis County Security Requirements	20%	5	1.00	5	1.00
3.	CRITERION THREE: Methodology- Completeness of Proposal Relative to Requirements, Similar Installation Services, Performance History & References	15%	4	0.60	3	0.45
4.	CRITERION FOUR: Customer Support	20%	5	1.00	2	0.40
5.	GENERAL QUALIFICATIONS	10%	5	0.50	3	0.30
6.	General Responsiveness to RFP Requirements	15%	4	0.60	4	0.60
TOTAL SCORE		100%		4.50		3.55

Evaluator 3

Criteria		Weighted Factor	Raw Score	Total Score	Raw Score	Total Score
1.	CRITERION ONE: Demonstrated Expertise & Technical Capabilities & Services	20%	4	0.80	4	0.80
2.	CRITERION TWO: Compliance with Travis County Security Requirements	20%	4	0.80	4	0.80
3.	CRITERION THREE: Methodology- Completeness of Proposal Relative to Requirements, Similar Installation Services, Performance History & References	15%	5	0.75	4	0.60
4.	CRITERION FOUR: Customer Support	20%	5	1.00	2	0.40
5.	GENERAL QUALIFICATIONS	10%	4	0.40	3	0.30
6.	General Responsiveness to RFP Requirements	15%	4	0.60	3	0.45
	TOTAL SCORE	100%		4.35		3.35

Evaluator 4

Criteria		Weighted Factor	Raw Score	Total Score	Raw Score	Total Score
1.	CRITERION ONE: Demonstrated Expertise & Technical Capabilities & Services	20%	4	0.80	4	0.80
2.	CRITERION TWO: Compliance with Travis County Security Requirements	20%	4	0.80	3	0.60
3.	CRITERION THREE: Methodology- Completeness of Proposal Relative to Requirements, Similar Installation Services, Performance History & References	15%	4	0.60	4	0.60
4.	CRITERION FOUR: Customer Support	20%	5	1.00	2	0.40
5.	GENERAL QUALIFICATIONS	10%	4	0.40	3	0.30
6.	General Responsiveness to RFP Requirements	15%	2	0.30	3	0.45
	TOTAL SCORE	100%		3.90		3.15

AVERAGE TOTAL SCORE	4.22	3.00
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