



Travis County Commissioners Court Agenda Request
Travis County Health Facilities Development Corporation
Travis County Capital Industrial Development Corporation
Travis County Cultural Education Facilities Finance Corporation
Travis County Housing Finance Corporation

Meeting Date: October 8, 2013

Prepared By/Phone Number: Andrea Shields, Manager/854-9116

Elected/Appointed Official/Dept. Head: Leslie Browder, County Executive, Planning and Budget/854-9106

Commissioners Court Sponsor: Samuel T. Biscoe, President

AGENDA LANGUAGE:

Consider and take appropriate action to approve an invoice for external audit services for Fiscal Year 2013 from Atchley & Associates, LLP.

BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS: See attached backup.

STAFF RECOMMENDATIONS: Staff recommends approval.

ISSUES AND OPPORTUNITIES: None.

FISCAL IMPACT AND SOURCE OF FUNDING: None.

REQUIRED AUTHORIZATIONS: Andrea Shields, Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, agenda@co.travis.tx.us by Tuesdays at 5:00 p.m. for the next week's meeting.



September 24, 2013

Travis County, Re: 10302.Corporation
 Attn: Andrea Shields
 700 Lavaca, Suite 1560
 Austin, TX 78701

Re: Time/Expense for the period ending September 24, 2013

Client # 10302.Corp

In Reference To: Progress billing for professional services rendered in connection with audit of the following corporations which are included in the Travis County audit as of and for the year ended September 30, 2013, based on the related contract allowing 20% billing of total fees within 30 days after interim fieldwork.

Capital Health Facilities Development Corporation,
 Travis County Housing Finance Corporation
 Travis County Health Facilities Development Corporation
 Travis County Cultural Education Facilities Finance Corporation,
 Capital Industrial Development Corporation, and
 Travis County Development Authority.

Invoice # 64248

| | <u>Amount</u> |
|---|--------------------------|
| For professional services rendered | \$1,442.00 |
| Previous balance | \$1,384.00 |
| 7/13/2013 Payment - Thank You. Check No. 1151 | (\$69.20)✓ |
| 7/13/2013 Payment - Thank You. Check No. 8066823538 | (\$207.60)✓ |
| 7/13/2013 Payment - Thank You. Check No. 1365 | (\$622.80)✓ |
| 7/13/2013 Payment - Thank You. Check No. 1279 | (\$484.40)✓ |
| Total payments and adjustments | <u>(\$1,384.00)</u> |
| Balance due | <u><u>\$1,442.00</u></u> |

Please include the invoice number on your check.

Invoice payable upon receipt. Thank you for your continued business and referrals.

6850 Austin Center Boulevard, Suite 180, Austin, TX 78731-3129 (512) 346-2086 / 1-877-977-6850 EIN 74-2920819

Fee Breakdown by Corporation

| Travis County Housing Finance Corp. | Travis County Health Facilities Dev. Corp. | Capital Industrial Development Corp. | TC Cultural Ed. Fac. Finance Corp. | Total Fee |
|--|---|---|---|------------------|
| \$649.90 | \$504.70 | \$71.10 | \$216.30 | \$1,442.00 |