



# Travis County Commissioners Court Agenda Request

**Meeting Date:** October 1, 2013

**Prepared By/Phone Number:** Robert Resnick, Commissioners Court Specialist, 512-854-4722

**Elected/Appointed Official/Dept. Head:** Dana DeBeauvoir, Travis County Clerk

**Commissioners Court Sponsor:** Judge Biscoe

**AGENDA LANGUAGE:** Approve the Commissioners Court Minutes for the Voting Session of September 10, 2013.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:**

**STAFF RECOMMENDATIONS:**

**ISSUES AND OPPORTUNITIES:**

**FISCAL IMPACT AND SOURCE OF FUNDING:**

**REQUIRED AUTHORIZATIONS:**

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials should be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by Tuesdays at 5:00 p.m. for the next week's meeting.



# Minutes for the Travis County Commissioners Court Tuesday, September 10, 2013 Voting Session

Minutes Prepared by the Travis County Clerk  
512-854-4722 • [www.co.travis.tx.us](http://www.co.travis.tx.us) • PO Box 149325, Austin, TX 78714-9325

## Call to Order

Meeting called to order on September 10, 2013, in the Travis County Administration Building, Commissioners Courtroom, 700 Lavaca Street, 1st Floor, Austin, TX. Dana DeBeauvoir, County Clerk, was represented by Deputy Robert Resnick.

|                   |                          |         |
|-------------------|--------------------------|---------|
| Samuel T. Biscoe  | County Judge             | Present |
| Ron Davis         | Precinct 1, Commissioner | Present |
| Bruce Todd        | Precinct 2, Commissioner | Present |
| Gerald Daugherty  | Precinct 3, Commissioner | Present |
| Margaret J. Gómez | Precinct 4, Commissioner | Present |

## Public Hearings

1. Receive comments regarding a request to authorize the filing of an instrument to vacate all five foot wide public utility easements located along the common lot lines of lots 181 through 187 of Paradise Manor, Section Four in Precinct Three. (Commissioner Daugherty) (Action Item #6)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

Members of the Court heard from:

Anna Bowlin, Program Manager, Planning and Engineering, Transportation and Natural Resources (TNR)

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

2. Receive comments regarding Fiscal Year 2014 Travis County District Clerk's Records Management Plan. (Action Item #27)

**MOTION:** Open the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

Members of the Court heard from:  
Michelle Brinkman, Chief Deputy, District Clerk's Office  
Dr. John Kim, Travis County resident  
Gus Peña, Travis County resident

**MOTION:** Close the Public Hearing.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Gerald Daugherty, Commissioner  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

### **Citizens Communication**

Members of the Court heard from:  
Carlos León, Travis County resident  
Dr. John Kim, Travis County resident  
Gus Peña, Travis County resident

### **Special Items**

3. Consider and take appropriate action on an order concerning outdoor burning in the unincorporated areas of Travis County.

Members of the Court heard from:  
Hershel Lee, Travis County Fire Marshall

*Clerk's Note: The County Judge announced that by taking no action, the prohibition against outdoor burning remains in place.*

**RESULT:** **DISCUSSED**

### **Resolutions and Proclamations**

4. Approve Proclamation for the Inaugural Vision Summit: Looking Toward the Future of Reentry in Austin, Texas from September 10 through 13, 2013.

Members of the Court heard from:  
Daniel Smith, Counseling and Education Services Manager, Travis County Sheriff's Office (TCSO)

**MOTION:** Approve the Proclamation in Item 4.  
**RESULT:** **APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Ron Davis, Commissioner  
**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

### **Transportation and Natural Resources Dept. Items**

5. Consider and take appropriate action on a plat for recording: Mondragon and Roman subdivision – short form plat – two single family lots 2.58 acres – Johnson Trail – City of Manor ETJ in Precinct One. (Commissioner Davis)

**RESULT:           ADDED TO CONSENT**

6. Consider and take appropriate action on a request to authorize the filing of an instrument to vacate all five foot wide public utility easements located along the common lot lines of lots 181 through 187 of Paradise Manor, Section Four in Precinct Three. (Commissioner Daugherty)

**RESULT:           ADDED TO CONSENT**

7. Consider and take appropriate action regarding the satisfactory completion of construction of the private streets within the Sweetwater Section One, Village G-1 subdivision in Precinct Three. (Commissioner Daugherty)

**RESULT:           ADDED TO CONSENT**

8. Consider and take appropriate action regarding the satisfactory completion of construction of the private streets within the Sweetwater Section One, Village G-2 subdivision in Precinct Three. (Commissioner Daugherty)

**RESULT:           ADDED TO CONSENT**

9. Consider and take appropriate action on a request to use an alternative fiscal agreement for Sweetwater Ranch Section 2, Village Z, Phase 1 in Precinct Three. (Commissioner Daugherty)

**RESULT:           ADDED TO CONSENT**

10. Consider and take appropriate action regarding a license agreement with Preservation Austin for a fundraising event on the historic Moore's Crossing Bridge at Richard Moya Park on September 29, 2013 in Precinct Four. (Commissioner Gomez)

**RESULT:           ADDED TO CONSENT**

### **Justice and Public Safety Items**

11. Consider and take appropriate action on the purchase of software for the TechShare Court Project in connection with the purchase of AMCAD enterprise software license under the Conference of Urban Counties TechShare Program.

Members of the Court heard from:

Roger Jefferies, County Executive, Justice and Public Safety (JPS)  
Charles Gray, TechShare Program Director for Texas Conference of Urban Counties  
(CUC)  
Travis Gatlin, Assistant Budget Manager, Planning and Budget Office (PBO)  
Jessica Rio, Budget Director, PBO

**MOTION:**       Approve Item 11.

*Clerk's Note: Commissioner Todd noted that his Motion was contingent upon Dallas and Tarrant Counties signing on.*

**RESULT:           APPROVED [4 TO 1]**

**MOVER:**           Bruce Todd, Commissioner

**SECONDER:**       Margaret J. Gómez, Commissioner

**AYES:**            Samuel T. Biscoe, Ron Davis, Bruce Todd, Margaret J. Gómez

**NAYS:**            Gerald Daugherty

## Health and Human Services Dept. Items

12. Consider and take appropriate action to approve the transfer of funds from the Fiscal Year 2013 General Fund Home Repair Program to Allocated Reserve and to allocate those funds to the Fiscal Year 2014 General Fund Home Repair Program.

**RESULT:           ADDED TO CONSENT**

## Planning and Budget Dept. Items

13. Consider and take appropriate action on budget amendments, transfers and discussion items.

Members of the Court heard from:

Jessica Rio, Budget Director, PBO

Victoria Ramirez, Budget Analyst, PBO

**MOTION:**           Approve Item 13.

**RESULT:**           **APPROVED [UNANIMOUS]**

**MOVER:**           Samuel T. Biscoe, Judge

**SECONDER:**       Ron Davis, Commissioner

**AYES:**             Biscoe, Davis, Todd, Daugherty, Gómez

14. Review and approve requests regarding grant programs, applications, contracts and related special budgets, and permissions to continue:

- a. Annual application to the Corporation for National and Community Service for the Coming of Age Grant Program in Health and Human Services and Veterans Service Department;
- b. Annual contract with the National Highway Traffic Safety Administration for an Underage Drinking Prevention Program in the County Attorney's Office; and
- c. Permission to continue the Adult Probation Driving While Intoxicated Court Grant Program in Community Supervision and Corrections Department until a contract can be fully executed.

**RESULT:           ADDED TO CONSENT**

15. Consider and take appropriate action on the following items for the Human Resources Management Department:

- a. Proposed routine personnel amendments; and
- b. Non-routine salary adjustments from constable Precinct Five for a variance Travis County Code Section 10.03002, Salary Adjustment Greater Than 10% Above Midpoint.

**RESULT:           ADDED TO CONSENT**

16. Review and approve the immediate release of reimbursement payment to United Health Care for claims paid for participants in the Travis County Employee Health Care Fund for payment of \$981,591.15 for the period of August 23 to August 29, 2013.

**RESULT:           ADDED TO CONSENT**

17. Consider and take appropriate action on proposed Fiscal Year 2014 Budget Rules and proposed change to Travis County Code Section 10.061 regarding travel.

Members of the Court heard from:

Diana Ramirez, Senior Budget Analyst, PBO  
Jessica Rio, Budget Director, PBO  
Barbara Wilson, Assistant County Attorney  
Daniel Bradford, Assistant County Attorney  
Donna Scarbrough, Financial Analyst VI, Travis County Auditor's Office

**RESULT: DISCUSSED** **Reset for: 9/17/2013**

18. Consider and take appropriate action regarding the costs and engineering and architectural features of certain recently constructed civil and/or family courthouses.

Members of the Court heard from:

Belinda Powell, Capital Planning Coordinator, PBO  
Roger El Khoury, Director, Facilities Management Department (FMD)  
Bill Oakey, Travis County resident

*Clerk's Note: Judge Biscoe circulated a memo requesting staff to ascertain certain information regarding recently built courthouses in other jurisdictions.*

**MOTION:** Approve the information listed in Judge Biscoe's backup memo plus five additional points:

- o Delivery method;
- o Soft costs and hard costs;
- o Any cost reduction measures;
- o Strive to achieve a national model of cost effectiveness and efficiency and;
- o Whether Furniture, Fixtures and Equipment (FF&E) are included in the total cost.

**RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Samuel T. Biscoe, Judge  
**SECONDER:** Margaret J. Gómez, Commissioner  
**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

19. Consider and take appropriate action on request to approve the third renewal term of the lease between Buttross Properties and Travis County for space located at 8011-A Cameron Road in Austin, Texas.

**RESULT: ADDED TO CONSENT**

### Purchasing Office Items

20. Approve contract award for the East Command-Collier Building structural foundation repair, IFB No. 1305-006-JT, to the low bidder, HCS, Inc.

**RESULT: ADDED TO CONSENT**

21. Approve twelve-month extension (Modification No. 6) to Contract No. 4400000168 (H.T.E. Contract No. 11t00204OJ), Falcon Insurance Agency, Inc., for aviation insurance coverage.

**RESULT: ADDED TO CONSENT**

22. Approve twelve-month extension (Modification No. 4) to Contract No. 4400001092 (H.T.E. Contract No. 10T00123OJ), Union Security Insurance Company, for dental services.

**RESULT:           ADDED TO CONSENT**

23. Approve twelve-month extension (Modification No. 7) to Contract No. 4400001100 (H.T.E. Contract No. 06T00061OJ), Life Insurance Co. of North America, for supplemental employee life and AD&D coverage; dependent life coverage; employee spouse life coverage; retiree and retiree spouse life coverage; stand-alone accidental death and dismemberment coverage; short term disability and long term disability coverage for Travis County employees, retirees, and dependents.

**RESULT:           ADDED TO CONSENT**

24. Approve twelve-month extension (Modification No. 12) to Contract No. 4400000007 (H.T.E. Contract No. 02T00038OJ), Unum Life Insurance Company, for basic life and accidental death and dismemberment insurance.

**RESULT:           ADDED TO CONSENT**

25. Approve twelve-month extension (Modification No. 2) to Contract No. 4400000211 (H.T.E. Contract No. 12t00054ec), Sun Life Assurance Company of Canada, for stop loss insurance coverage.

**RESULT:           ADDED TO CONSENT**

26. Approve the following twelve-month extensions to Contract No. 4400001215 (H.T.E. Contract No. 02t00005oj), United Healthcare Services, Inc., for Travis County employees, retirees and their dependents:

- a. Modification No. 18 for Administrative Services Agreement;
- b. Modification No. 13 for Cobra Administrative Services Agreement; and
- c. Modification No. 13 for Customer Reporting System Internet Access Agreement.

**RESULT:           ADDED TO CONSENT**

#### **Other Items**

27. Consider and take appropriate action on the Fiscal Year 2014 District Clerk's Records Management Plan.

**RESULT:           ADDED TO CONSENT**

28. Consider and take appropriate action on the following regarding the Travis County Healthcare District d/b/a Central Health:

- a. The proposed Fiscal Year 2014 budget; and
- b. The proposed Fiscal Year 2014 tax rate.

Members of the Court heard from:

Trish Young Brown, President and Chief Executive Officer, Central Health  
John Hille, Assistant County Attorney

**RESULT: DISCUSSED**

29. Consider and take appropriate action on a request from the Travis County Sheriff to approve a memorandum of understanding between the State of Texas' Office of Violent Sex Offender Management and Travis County for the housing of releasees for the 2013 through 2015 contract term.

**RESULT: ADDED TO CONSENT**

### Executive Session Items

The Commissioners Court will consider the following items in Executive Session. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the Commissioners Court announces that the item will be considered during Executive Session.

*Note 1: Gov't Code Ann 551.071, Consultation with Attorney*

*Note 2: Gov't Code Ann 551.072, Real Property*

*Note 3: Gov't Code Ann 551.074, Personnel Matters*

*Note 4: Gov't Code Ann 551.076, Security*

*Note 5: Gov't Code Ann 551.087, Economic Development Negotiations*

30. Consider and take appropriate action on request to provide funds for special prosecutors in cases against Travis County District Attorney and Texas Governor as requested by judge assigned the cases.<sup>1</sup>

Members of the Court heard from:

Dr. John Kim, Travis County resident

**MOTION:** Authorize the County Judge to work with the Travis County Attorney's Office to draft an appropriate letter to the two judges in question who have appointed special prosecutors, regarding compensation for court-appointed lawyers. The intention would be for the County Judge to bring back a draft to the Commissioners Court for review and follow-up action.

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Samuel T. Biscoe, Judge

**SECONDER:** Ron Davis, Commissioner

**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

31. Consider and take appropriate action on whether to authorize the County Attorney to file a brief of amici curiae, in relation to appeal from the 133rd District Court, Harris County in Zachry Construction Corporation V. Port of Houston Authority of Harris County, Texas; No. 12-0772.<sup>1</sup>

*Judge Biscoe announced that Item 31 would be considered in Executive Session pursuant to Gov't. Code Ann. 551.071, Consultation with Attorney.*

**RESULT: DISCUSSED**



## Consent Items

**MOTION:** Approve the following Consent Items: C1–C3 and Agenda Items 5, 6, 7, 8, 9, 10, 12, 14.a–c, 15.a–b, 16, 19, 20, 21, 22, 23, 24, 25, 26.a–c, 27, and 29.  
**RESULT:** **ADOPTED [UNANIMOUS]**  
**MOVER:** Margaret J. Gómez, Commissioner  
**SECONDER:** Gerald Daugherty, Commissioner  
**AYES:** Biscoe, Davis, Todd, Daugherty, Gómez

- C1. Receive bids from County Purchasing Agent.
- C2. Approve payment of claims and authorize County Treasurer to invest County funds.
- C3. Receive Revenue and Expenditure Reports, and other statutorily required reports for the month of July, 2013 from the County Auditor's Office.

## Minutes approved by the Commissioners Court

---

Date of Approval

---

Samuel T. Biscoe, Travis County Judge