



**Travis County Commissioners Court Agenda Request  
Travis County Health Facilities Development Corporation**

**Meeting Date:** October 1, 2013

**Prepared By/Phone Number:** Andrea Shields, Manager/854-9116

**Elected/Appointed Official/Dept. Head:** Leslie Browder, County Executive, Planning and Budget/854-9106

**Commissioners Court Sponsor:** Samuel T. Biscoe, President

**AGENDA LANGUAGE:**

Consider and take appropriate action to approve an invoice totaling \$540.00 for group exercise classes provided by the Wellness Program.

**BACKGROUND/SUMMARY OF REQUEST AND ATTACHMENTS:** See attached backup.

**STAFF RECOMMENDATIONS:** Staff recommends approval.

**ISSUES AND OPPORTUNITIES:** None.

**FISCAL IMPACT AND SOURCE OF FUNDING:** None.

**REQUIRED AUTHORIZATIONS:** Andrea Shields, Manager/854-9116; Leslie Browder, County Executive, Planning and Budget/854-9106

AGENDA REQUEST DEADLINE: All agenda requests and supporting materials must be submitted as a pdf to the County Judge's office, [agenda@co.travis.tx.us](mailto:agenda@co.travis.tx.us) by **Tuesdays at 5:00 p.m.** for the next week's meeting.



# HRMID

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September 6, 2013

**TO:** Andrea Shields, Corporations Administrator

**FROM:** John Rabb, HR Manager II

**SUBJECT:** Wellness Program Expense

Please prepare an agenda item to approve payment for the onsite Group Exercise trainer. This is for 9 days, 18 sessions Boot Camp program put in place for our employees to get active and stay fit.

Per the attached invoice, I am requesting a check to be issued as follow:

Elizabeth Sherman \$ 540.00 (18 sessions @\$30)

Please let me know if you need additional information.

